

Cecil House Restoration Board Minutes - December 16, 2009

Chairman Ron Edwards called the meeting to order at 7:02 p.m.

Attending were board members Susan Fockler, Audrey Edwards, Henry Burden, Wib Pampaly, Charles Murphy, Dave Gordon, Steve Vandervort and Bob Phillips. Guests were Bob Gell and Elizabeth Schminke. Excused were Virginia Gatch, Dick Price and Prosper Boudart.

Chairman Edwards presented MHT Easement Administrator, Elizabeth Schminke, who reviewed procedures and guidelines of the easement. The cultural aspect of easement includes interior, exterior (including land) but not everyday care, repair and maintenance. The application process includes specifications of materials, site plan, photos, measurements and drawings, etc. to be presented to the Easement Committee who makes recommendation to the MHT Director for final approval for the scope of work. A grand plan for conceptual approval with specific phases was suggested and specific phases be approved as restoration progresses. Discussion followed concerning insulation, roof, siding, foundation, HAVC, electric etc.

Old Business: Committee Reports

Dave Gordon reviewed structural analyses report with drawings of the foundation requirements. He presented options and requested decision from board in order to complete specifications for bid process. Discussion pursued. Consensus was to solicit bids for all options given in the report. This would better allow the Board to make cost decision.

Dave Gordon updated website information and reported server cost of \$250. Steve Vandervort authorized the website but he will review with Emily Fletcher at Townhall before spending the money.

New Business

Steve Vandervort reported an interested Charlestown resident, Mr. Plum, expressed desire to serve on the Board. Chairman Edwards reported that Mrs. Phillips has expressed an interest following the November Board meeting. Bob Gell stated that Mr. Sweet also had expressed an interest. Discussion concluded with decision to invite prospective persons to meetings in order to determine which area of restoration each would be interested. Prior to appointment, the Board would evaluate the contribution of each prospective member.

Adjournment was called by Chairman at 9:05 pm.

**Respectfully Submitted,
Acting Secretary, Audrey Edwards**