

**Town Commissioners Meeting
October 13, 2009
Minutes**

The meeting was called to order by President Vandervort at 6:30pm with Commissioners Letts and Gell in attendance.

The Pledge of Allegiance was led by Ryleigh Johnson.

The accounts payable report was reviewed. Commissioner Gell moved to approve the report with Commissioner Letts seconding and all approving.

The minutes from the September 23rd meeting were reviewed. Commissioner Gell moved to approve the minutes with Commissioner Letts seconding and all approving.

Robert Corn presented the September Miller Environmental report.

Public Comment:

Mark Plum, Charlestown resident, residing at 445 Chesapeake Road discussed the following items with the board:

1. Storm water issues on Chesapeake Road near his residence. He would like the Town to provide suggestions/comments on ways to resolve the storm water problems that have been brought about by work done on his neighbor's property (which is in Cecil County).
President Vandervort suggested that Mr. Pumpaly visit the site with Mr. Plum to discuss the problems.
2. Vision Committee report – Mr. Plum expressed his opinions of this report.
President Vandervort explained the purpose of the Vision committee and how the Vision Report was to be utilized by the Board.
3. Cecil Hotel – Why was this historical property purchased when it was not in the center of Town?
President Vandervort explained to Mr. Plum the reason as to why the hotel was purchased and the renovation plans for this historic building.
4. Coulters Point Annexation – what is the status?
5. Executive Meeting – Why are they private and what are the rules?
President Vandervort stated that executive meetings follow the regulations of the Open Meetings Act.
6. Mr. Plum thanked the Town employees for voting themselves a raise.
President Vandervort explained to Mr. Plum that town employees do NOT have voting rights. All salary increases are voted and approved by the Town Board.
7. Mr. Plum asked whether the A/P and A/R spreadsheets will be posted to the website from this point forward.
President Vandervort stated that he would get back to him on this matter.

President Vandervort reviewed General Fund budget amendments #1 and #2 and Utility Fund budget amendment #1 with the Board. Commissioner Gell moved to approve the amendments with Commissioner Letts seconding and all approving.

President Vandervort and Mr. Pumpaly discussed the Commission reappointment requests for 2009. Mr. Pumpaly addressed the board as to how to handle these re-appointments. The board suggested that (1) public notice should cover all re-appointments.

Charlestown Lapel Pins and Patch discussions have been tabled until the next meeting when Commissioner Sheets is in attendance.

The board discussed establishing an employment committee to begin the interview process for the Town Bookkeeping position. Commissioner Gell made a motion to empower the employment committee to be able to make a hiring decision on this position. Commissioner Letts seconded the motion with all approving. A committee was established with Mr. Pumpaly, President Vandervort, Commissioner Letts and Commissioner Gell. Commissioner Sheets and Commissioner Durange are welcome to be part of this board if interested.

Valerie Hahn addressed her damaged fence issues with the board. Mrs. Hahn would like the board to repair the section of the fence that was damaged and/or not re-installed properly when the Town moved the gate/fence on her property during the installation of the Footlog Bridge. Commissioner Letts made a motion to repair the section of the fence that was damaged by the Town, Commissioner Gell seconded with all approving. Mr. Pumpaly will get with Mrs. Hahn to properly identify the section of the fence and follow thru with the repairs.

Mr. Pumpaly discussed the proposed bulk gasoline service with Southern States. Commissioner Letts made a motion to approve the purchase of the bulk gasoline tank with Commissioner Gell seconding and all approving.

Troop 367 Donation Request has been tabled to the next meeting when further information and board members are available.

Rev. Jack Szymanski currently mows the grass on the Town lot. A suggestion has been made to give a service award for his work. This request has been tabled to another meeting.

President Vandervort discussed the Storm Water Management plan up-date with the board. He presented the URS proposal for professional services to update the Towns Storm Water Management plan to be in compliance with the recent MDE revisions. Commissioner Gell made a motion to allow URS to provide the professional services to update the Towns Storm Water Management plan with Commissioner Letts seconding and all approving.

Commissioner Letts stated that he needed to leave the meeting. President Vandervort adjourned the meeting at 7:32pm due to a lack of a quorum.