

**Charlestown Town Commissioners' Meeting**  
**Minutes**  
**December 23, 2009; 7:30 pm**

The meeting was called to order at 7:33 pm by President Vandervort with Commissioners Gell and Durange also in attendance.

The Pledge of Allegiance was led once again by Ryleigh Johnson.

Commissioner Gell moved to approve the Accounts Payable. These were unanimously approved.

Minutes were approved as written with Commissioner Gell making the motion and passage was 2-0 with 1 abstention.

President Vandervort read the November Patrol Report since no representative from the Sheriff's Department could be present.

There was no public comment

Chris Rogers from URS was present to discuss a revision of the Storm Water Management Ordinance mandated by the Maryland Department of the Environment. URS seeks the Town's permission to present their revised ordinance to MDE. After the MDE reviews the revised ordinance, acceptance will require a prior public hearing.

Discussion centered around one-hundred-year storm events in Charlestown. Any development begun after May 4, 2010 will be required to meet the new MDE requirements.

The Board came to a consensus to allow URS to present their ordinance to MDE.

Mr. Pumpaly brought up discussion about URS generating a new Town Zoning Map for an initial cost of \$1,500. A subsequent meeting to discuss revisions/corrections of the map expended another \$2,500. We now have two maps that look as we require them but the total outlay has grown to \$5,200.

Commissioner Durange motioned that the new, higher URS invoice be approved and paid. All approved.

President Vandervort discussed the need for budget amendments to cover the shortfall caused by the State's lessening their contribution from gas and road taxes Budget category (450,000) would have to be adjusted downward to reflect the \$70,000 which the Town will not be receiving. The Street Fund was slated to receive \$30,000 from the Special Fund. The General Fund would be better able to absorb this \$30,000 loss. Second move \$40,000 from Streets (long term) Fund to the Streets account. More adjustments may become necessary as the year goes on but these amendments must be implemented soonest. There was discussion of the expenses incurred by the recent snow storm and how these expenses affect the budget. Commission Durange moved to make these budget amendments as discussed and all approved.

**Administrator's Report**

- Ordinance to raise building permit fees in Cool Springs to cover compliance to storm water management by engineers. Discussion as to whether or not this should be resolution or ordinance.
- Ice Splash (2/27/10) sponsored by the Elkton American Legion. It has been learned that LGIT's TULIP insurance will not cover any event that is water oriented. Discussion about insurance

noted that last year disclaimers had to be signed and this year it would be the same. The possibility of the American Legion providing insurance will be investigated.

- The Stone Wharf project permit is being held up because of endangered plants in the area and a determination cannot be made until August 2010. As it stands there is no decision that can be made.
- Artesian Water emergency interconnect answer was received today. The answers were discussed and it was brought to the Commissioners for their study and thought. It was revealed that just because the agreement may be signed the work would not have to be completed immediately.
- A sample of the official Town Election ballot was presented.
- The administrator's maintenance list for the future was presented for the Board's consideration.

The meeting adjourned at 8:53