

**PLANNING & ZONING COMMISSION MEETING  
MINUTES - AUGUST 5, 2008**

The meeting was called to order by Chairman, Howard Hall at 7:20 pm. Also in attendance were Rogers Clements and Steven Vandervort.

Jere Shimp's replacement of existing steps and landing was determined to be a minor permit and was approved.

Stancill's property subdivision concept plan - The plan was reviewed and it was noted that the frontage of the lots did meet the 100' minimum. Also noted was the need to get a section of the property annexed into Charlestown and the need for a sewer allocation from the County. It was suggested that the application for County sewer allocation should be the next step, then the annexation process. The motion was made by Rogers Clements to accept the Plat Plan dated 07/24/08 for 24 lots. This was seconded by Steve Vandervort and passed unanimously. 3-0

It was mentioned that a letter would be forwarded to Mr. Stancill informing him of the approval of the concept plan. Mr. Hall briefly explained the steps in the process of annexation and that the State would have to be contacted to grant access to State Road 267.

It was revealed that Chapter 148 concerning street and sidewalks was finally located from the "Code Book" and a short discussion of this subject ensued.

The minutes from the July 1, 2008 meeting were reviewed and Rogers Clements moved to accept with Steve Vandervort seconding and all were in approval.

The motion to adjourn was made, seconded and approved.