

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
*February 14, 2017, 2017*

The Town Meeting was called to order by President, Renee Capano at 7:00 PM. Present were Commissioners Renee Capano, Mary Carol Durange, Andy Thompson, Joseph Letts(arrived late) and Mr. Wib Pumpaly, Town Administrator. Commissioner Hechmer was absent.

**The Pledge of Allegiance** was led by Dr. Gell

**Approval of the Minutes of January 24, 2016** Commissioner Durange moved to approve, Commissioner Capano seconded. Approved 2-0 with one abstention,.

**Accounts Payable Review February 24, 2017**–Accounts payable in the amount of \$74,085.08 was presented. Commissioner Durange moved to accept, seconded by Commissioner Thompson. Approved 3-0.

At this point in the meeting Commissioner Letts arrived.

**Miller Environmental December Report** – Josh Griffith was present. A total of 2,339.000 gallons were produced for the month, with an average daily production of 75,000. No coliform samples tested positive. Weekly housekeeping and monthly maintenance was performed. Three Miss Utilities were provided, no leak was detected at 828 Bladen Street, 315A Caroline Street, 528 Water Street, 658 Louisa Lane, 1635 Old Philadelphia Road or 156 Steamboat. Two settlement reads were provided. Weekly reads were performed on three of the leak check locations and 37 Theresa Lane. Commissioner Thompson asked if the numbers were historically available. The answer is yes. Josh stated that the numbers could be included on the next report. Future reports will include the month before and year before data.

**Cecil County Sheriff's See written report**

**December Report** – A total of 38 shifts with 152 hours were approved. Of those approved 100 hours were used covering 25 of the 38 shifts. There were no calls for service during the month and no calls for out of town assistance. There were 149 patrol/property checks. There were 2 radar and 8 non radar traffic citations issued. One radar warning issued and 6 non radar warnings issued. Three safety repair orders were issued. No parking tickets were issued. No criminal District of Circuit warrants were served. One Peace order was served. One arrest was made on a revoked license. Two Field contacts were made and 11 Community Contacts were made. No business contacts were made. Thirteen shifts used radar and 12 shifts did not. One vehicle was removed to storage at police request.

**January Report** – A total of 35 shirts with 140 hours were approved. Of those approved 108 hours were used covering 27 shifts. There was one call for service for a motor vehicle accident, no calls for outside town assistance. There were 164 patrol/property checks. There were 6 radar and 12 non radar traffic citations issued. There were 3 radar and 7 non radar traffic warnings issued. There were two safety repair orders issued and no parking tickets issued. There were no Criminal or Civil summons served. No criminal arrests were made. Two arrests for suspended/revoked licenses. Three field contacts were made and 10 community contacts made. No business contacts were made. 15 shifts used radar and 12 did not. Two vehicles were removed to storage at police request.

**No comments were made on these reports.**

**Website Update** – Janine Antoshak explained to the Commissioners that the website will now be able to take payments and how the process will work. The website should be up for accepting payments tomorrow. The site will be able to accept utility and parking passes.

**Historical Society of Cecil County** –A notice was received from the Historical Society and honor World War I veterans and Cecil County’s war effort opening an exhibit in April. They are asking for a donation of \$200.00. Commissioner Letts moved to donate \$200.00 to the Historical Society for the exhibit, seconded by President Capano. Approved 4-0.

## **OLD BUSINESS**

**Avalon Park** Mr. Pumpaly stated that unless a design is established he cannot continue. So far Maryland Environmental Trust, Army Corps of Engineers, Cecil Soil Conservation, Cecil Department of the Public Works, Maryland Department of the Environment the Critical Area Commission have been approached. The Charlestown Historic District Commission, Charlestown Planning and Zoning, and Cecil County Planning and Zoning. The Critical Area Commission is going to require finalized plans, stormwater plan for and IDA, consistency report, develop a mitigation plan of 2 to 1. This will require an engineer. Mr. Pumpaly has contacted an engineer who is willing to work with us on the project. In the short run he is working pro bono, but we will need to compensate him in the future. There are two concepts on the table at this point. The committee came up with a 40,000 – 45,000 stick built, 48,000 to 50,000 out of metal. The octagon shaped 30” in area is \$51,000 without the foundation or ramps. Whatever is chosen will need to 15” to 18” off grade. The dimensions of the committee’s design is 10’ x 32’8”. There had been some suggestions that it needed to be deeper. President Capano does suggest that it will not be deep enough. Commissioner Thompson stated that he thought we should go with the design of the committee since they put so much in. Could a 12’ width work for multifunctionality? Commissioner Durange stated that most of the structures she has seen have been a different shape than the committee’s design. Commissioner Durange stated she feels that more surface area is needed. Commissioner Letts asked how long the permitting process would take? We need a design before continuing with the permitting process. Commissioner Capano says we need to pick a design before moving forward. Commissioner Thompson moved to go with the Committee’s design with a price adjustment to increase the depth to 16’ leaving the length at 32’8”, seconded by Commissioner Letts. For the purpose of completing these minutes the tape was listened to for vote, three “ayes” were heard. Approved 3-0. This is also what the clerk heard in listening to the meeting live. **At the meeting on February 28, 2017 this vote was corrected to read 2 yes votes and 2 no votes with one absence.** The discussion continued with President Capano stated that she thought they were deadlocked. She thinks that having a clear roof opens it up for bad things to happen. Commissioner Thompson agrees and says that the roof can be any color we wanted, not clear. President Capano said that was not what she meant. Commissioner Letts asked Commissioner Durange if she voted for it and she stated that she did not. Commissioner Thompson again stated that he wanted to go with the committee’s design after all their hard work. President Capano stated that yes the committee had put a lot of work into but she thinks it is not multifunctional, but one dimensional. It is not suited for our purposes. Commissioner Thompson then stated that they could agree to disagree and that we needed Commissioner Hechmer’s vote then. Commissioners Capano and Durange stated that if he shows up at the next meeting it could be brought up again for a vote, but it would have to be done at an open meeting. Mr. Pumpaly will continue to look into permitting process.

## **NEW BUSINESS**

**Post Office Floor** The floor in the Post Office is in disrepair and is coming apart causing a tripping hazard in some places. Samples were sent away to test for asbestos and tested free of asbestos. Mr. Pumpaly is asking to put a new floor down in the space. It will prove to be somewhat difficult as there is a lot of “stuff” in the space. The cost of the replacement is going to be around \$500.00. The postal worker must be present when the work is

being done in the back. Commissioner Durange moved to replace the floor, Commissioner Letts seconded. Approved 4-0.

**Committee Participants (Comp. Plan, Charter Review) v. Part-Time Residents** Mr. Pumpaly presented a list of residents who have volunteered to work on one or more of the committees. One volunteer asked if you needed to be a full time voting resident to be on a committee. President Capano stated that she had been on the Comprehensive Plan Committee before she was a resident. Commissioner Thompson stated that he thought that committee members should be given priority to voting residents. Commissioner Durange feels that if someone volunteers they should be welcomed. Commissioner Letts wants to make sure that there is no legal issue with non-residents serving on such committees. Mr. Pumpaly will check with MML to see if any legal issues could exist.

**Heating issues @630 Water Street** Heating issues continue. Mr. Pumpaly has looked into several options. He had sent our maintenance tech to the house. He pointed out several things to try. Putting electric heaters in the bathrooms would help the issue but increase the electric bill even more. Mr. Pumpaly looked into pellet stoves and fireplace inserts. Commissioner Thompson is against spending any money on the house right now. Any of the suggestions will not reduce their bill, but actually increase the bills, and might only increase the actual heat marginally. Brooks Mechanical will also be coming to look over the system again.

President Capano received an email today from the Department of Mental Health and Hygiene. Patricia Thompson from the Department would like to come to a meeting to talk about the overdoses in the county and would also like to offer training on NARCAN. She will come to a meeting to talk and then hopefully offer classes at another time.

President Capano also announced a fishing tournament in August for kids. A meeting will be the 21<sup>st</sup> at 6:00 PM at Station 26 if anyone would like to come to help plan.

Mr. Pumpaly offered a Proclamation for Kids to Parks Day. It will be signed.

Mr. Pumpaly has been contacted by Wellwood to offer our wait list for the town pier to those on the wait list. The consensus was that the contacts for all the marinas in town be offered to those who are on our wait list.

## **PERIOD OF PUBLIC COMMENT**

Ursula Boudart – She brought up an article in the Cecil Whig describing boat launch fees in Perryville. They are putting up a fabricated box for day permits for launching of the boats. They charge \$25 to in state residents. Out of state residents are also charged. We could very easily have a boat launch fee here in town. Also, what are we doing about out of state fees? Commissioner Thompson will have a plan for our next meeting. It will be on the agenda for the next meeting.

Prosper Boudart – He does not see how we will make the Boat Ramp fee viable only charging out of state residents. President Capano does not want to lose grant money by charging in state residents. Commissioner Durange stated that we would lose 50 to 75% of grant money if we charge in state residents. Commissioner Capano does not want to have to raise people's taxes to fix up something that is going on down on the water. Mrs. Boudart wants to know what is being done to raise funds for the town. Commissioner Capano says we have over a million dollars in our bank account, so what are we not doing that needs to be done? Mr. Boudart stated that our "cash cow" is the Water System which does keep our bank account flush. We will be looking at large expenses to upgrade this system in the future. He is looking for the Commissioners to look out for the

taxpayers. Commissioner Capano stated talking to the Governor last week it is one of his priorities. Mr. Boudart also thinks that leases on the marinas need to be reduced in years.

There being no other further business for the evening, President Capano called for a motion to adjourn the meeting. Commissioner Durange moved to adjourn the meeting, seconded by Commissioner Thompson at 8:08 PM. Approved 4-0

*Respectfully submitted by: Debbie Myers, Town Clerk I*

Approved 2-28-2017