

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
**February 28, 2016**

The Town Meeting was called to order by President, Renee Capano at 7:00 pm. Commissioners present were Joseph Letts. Mary Carol Durange, Andy Thompson, Bruce Hechmer and Renee Capano. Mr. Wib Pumpaly, Town Administrator was absent due to illness. In his stead Ms. Janine Antoshak will present the information he has gathered for tonight's meeting.

**Pledge of Allegiance** was led by Mr. Jack Kronner

**Approval of the Minutes of February 14, 2017** The minutes are corrected to reflect the vote on the structure at Lot B to 2 yes, 2 no and one absent. Commissioner Durange moved to approve as corrected, Commissioner Thompson seconded. Approved 4-0-1

**Accounts Payable Review of February 28, 2017** – Accounts payable was presented for payment in the amount of \$4,231.54. Commissioner Letts moved to accept, Commissioner Durange seconded . Approved 5-0.

**Financial Discussion** – Town Accountant, Nick Trionfo, presented the January report of our financial health. Cecil Bank account activity has now stopped and he suggests that those funds be transferred to corresponding MLGIP accounts for Utility (423,028.68) and General (112,638.25). He also suggests that the Town establish a required balance for the PNC Operating Account and move funds in excess of the required balance to the MLGIP account where the monies would earn more interest. Currently there is approximately 450,000 in that account. He pointed out accounts receivables of over \$17,000 from various entities that are outstanding, and of those ones which we might pursue due to either their size or the length of time that they have been outstanding. We have a number of accounts running over budget and we will need to prepare budget amendments in April or May. When reviewing for a budget amendment, future expected costs should be considered and accounted for in the amendment. There are a number of additional revenues that were not planned for that the Town has received. These amounts should also be included in the budget amendments. Mr. Trionfo was asked several questions and answered them.

**Presentation by the Intergovernmental Affairs Office Eastern Shore Liaison, Bunky Luffman.** Mr Luffman introduced himself and gave his background information. He is tasked by Gov. Hogan to be the liaison between us and the state. He encouraged the Commissioners to contact him with any issues they might have that could use such services.

**Boat Launch Fee Discussion – Commissioner Andy Thompson** This issue is tabled until the new board is in place.

**Town Administrator's Report**

**Old Business**

**Avalon Park** – Commissioner Durange thanked the committee for all of their work, but does not agree with their design. She would agree with the design from ICON and the one from Goods. She feels that these designs would be more multifunctional. She asked her husband Tom to comment. He feels that 10' deep is too narrow. He also feels the foundation cannot be a cement pad because it would tend to float down in that area.

He feels that putting the structure on posts and with a floating floor. Commissioner Thompson thinks that both designs are good, but still feels that the committee's design is a good one. He feels that we did not give the committee enough guidance and we have failed them if we go with the octagon shape. Commissioner Thompson restated his motion from the last meeting to go with the design that the committee put together at the designated size of 32'8" long and 16' in width, Commissioner Letts, seconded. Approved 3-2.

**Auxiliary Heating Units for 630 Water Street** A bid of \$1,450.00 was presented in the presentation books from Bradley Electric to install 2 surface mount electrical wall units in the bathrooms at 630 Water Street. Commissioner Thompson stated that the tenant's main concern was the cost of the utilities and not the actual temperature so he feels at this time it would not solve the financial problem. President Capano is in agreement. By consensus it was decided not to install the heaters.

## New Business

**Golf Cart Use on Town Streets** Several residents have requested permission to use golf carts as a way to get around town. Mr. Pumpaly sent emails to other municipalities in Cecil County, all of which do not permit such use on Town Streets. Also presented is an ordinance from Crisfield, Maryland, which does allow their use and the regulations governing such use. President Capano said that she went to the state police and they are not allowed on state highways. Commissioner Thompson suggests that we look into it. Commissioner Letts said that we looked into this several years ago. Commissioner Hechmer said this will make more work for our deputies and add to the already congested town streets. Commissioner Letts wonders about the liability issue.

**MML Opinion on Non-Resident Committee Volunteers** The answer Mr. Pumpaly received from MML on the selection of non residents to serve on Town Committees was included in the information packets of the Commissioners. He was advised that there are no laws preventing non resident property owners from serving on committees if Charlestown's charter does not specifically prevent such service.

**Wade In** Sean McCandless with Cecil County approached the staff to seek permission to hold the annual Wade In here this year on June 17<sup>th</sup>. Elk Neck State Park is usually the host for this event. He approached us as an alternate site as Elk Neck is rehabbing their beaches this year. The staff suggests Foot Log Park with vendors setting up in the lot beyond Fairgreen Park. Parking would be accommodated at the elementary school with Cecil Transit providing shuttle service. Mr. McCandless also communicated with the staff that he would approach local businesses to serve as food vendors if they are agreeable. Commissioner Hechmer moved to host, seconded by Commissioner Durange. Approved 5-0.

**Fishing Tournament** The next meeting of the committee will be held at Market Street March 6 6:00 PM August 19<sup>th</sup>. *Hook Line and Little Sinkers* is the name that has been chosen for the tournament. President Capano is working on signage that will be placed on the way into town to advertise.

## Period of Public Comment

**Lori Wankle** Are we going to have a meet the candidates? That is up to the candidates, it is not organized by the Town formally. She has volunteered to serve on a committee and has not heard anything. Is she on a committee? The committees have not formed yet, she is on the list, and will be contacted when they are formed. Mr. Richard Wankle stated that he is observing many dog owners not following the new ordinance. He was advised to name the owner and the dog and bring the names to town hall.

Prosper Boudart He thinks that with the rent we charge at 630 Water Street we need to provide heat. The building needs to be insulated.

There being no further business, Commissioner Letts moved to adjourn the regular meeting seconded by Commissioner Durange at 8:02 PM. Approved 5-0.

*Respectfully submitted by: Debbie Myers, Town Clerk I*

Approved 3-28-2017