

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
May 23, 2017

The Town Meeting was called to order by President, Andy Thompson at 7:00 pm. Commissioners present were Joseph Letts, Mary Carol Durange, Andy Thompson, and Karl Fockler. Also in attendance was Wib Pumpaly, Town Administrator and Nick Trionfo, Town Accountant. Commissioner Renee Capano was absent.

Pledge of Allegiance was led by Nick Trionfo

Approval of the Minutes of May 9, 2017 This was tabled as there were not enough members to vote with a quorum.

Accounts Payable Review – Accounts payable in the amount of 25,395.42 were presented for approval. Commissioner Durange moved to approve, seconded by Commissioner Fockler. **Approved 4-0.**

FY 2018 Budget Review Mr. Trionfo was present to give a run-down of the budget for the upcoming year. 1.68 million dollars for next year compared to 1.6 this year. Very similar to last year, not much change. The rate for property tax was kept the same. The amount anticipated changes because the county/state changed the assessed value and additional units to assess in Cool Springs. Were adjustments made to reflect the things that were over/under? Yes. Lawn maintenance will be broken out in its own line item. Office supplies will also be broken down into payroll expenses, etc. vs. just office supplies. The planning and zoning has the codification budgeted. The online \$1200 yearly fee is not included in this line item as the consensus seems to be it is not needed. Under parking is that the guess of what we will get in parking passes? Yes. The grant mentioned is one we have already been approved for. Commissioner Thompson stated that the money that we are getting from AT & T and Verizon is nice, but will not always be there. Do we think that it would be worthwhile to take that money and place it in a repair fund for the tower? The FY 18 budget puts away \$124,000 towards such repairs and right now, there is \$875,000 in the Utility Fund set aside. The immediate need is to upgrade meters which could be subsidized with grants that are available. Our present meters were 15 year meters installed in the early 1990s, new meters have a lifespan of 20 years. When we change the metes out we will also need to look into putting commercial meters at businesses. This will be placed on the agenda for the next meeting. Ms. Antoshak stated that she is hopeful of attaining grants for the replacement of meters. The next time the tower needs painting it will need to be taken down to bare metal giving us an 18 to 20-year life span. The ballpark figure is around a million dollars. After further discussion it seems that the 875,000 with the additional 124,000 by the end of next year, we will be fine savings wise.

FY 2018 Budget Adoption There being no further discussion or questions on the presented budget, Commissioner Durange moved and Commissioner Letts seconded to adopt the FY2018 budget as presented. Approved 4-0.

FY 2018 Budget Ordinance 2017-01 Commissioner Durange moved to approve 2017-01, seconded by Commissioner Letts. Approved 4-0.

Wagner & Associates Letter of Engagement Mr. Pumpaly presented the engagement letter from Wagner and Associates for the amount of 12,750.00 to engage their services for the FY17 Audit. Commissioner Letts moved to accept the letter of engagement and Commissioner Durange seconded the motion. Approved 4-0.

The Little Free Library is almost finished. Mr. Tim Myers is building the structure and he has met with Commissioner Durange to locate the site of the box.

Commissioner Durange moved to approve the fixing of the roof of the maintenance shop, seconded by Karl Fockler. Approved 4-0.

Commissioner Fockler made note of Ordinance No. 9 from 1959 which established costs of daily launch fees of \$2.00. We need to amend Ordinance No. 9 to reflect the recent changes in fees for daily launch. Commissioner Fockler moved to amend Ordinance No. 9 to reflect the \$10.00 daily fee and \$25.00 for annual permits of in state residents and \$75.00 for out of state fees. Commissioner Fockler along with Ms. Myers will write the Ordinance for adoption at the next meeting. Mr. Myers will build the honor box.

Commissioner Fockler has a draft of an ordinance for the Golf Carts. He has made some minor changes from the Crisfield Ordinance to reflect non-gas powered engines. The golf carts will also be required to yield to all pedestrians. In our code we do not have a traffic designation in our code which is reflected in the ordinance.

Commissioner Letts has some problems with the Fishing Derby, but will bring them up at a future meeting when we have a full board present.

Public Comment

Lori Wankle – Along the boat launch subject, she shared the policy of a nearby community that she had visited that uses a chain barrier giving those with permits a key to a lock.

There being no further business, Commissioner Letts moved to adjourn the regular meeting to Executive Session, seconded by Commissioner Durange at 7:44 PM. **Approved 4-0.**

Respectfully submitted by: Debbie Myers, Town Clerk I