

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
*August 22, 2017*

The Town Meeting was called to order by President, Andy Thompson at 7:00 pm. Commissioners present were Joseph Letts, Mary Carol Durange, Andy Thompson, Karl Fockler and Renee Capano. Also in attendance was Wib Pumpaly, Town Administrator and Nick Trionfo, Town Accountant.

**The Pledge of Allegiance** recitation opened the meeting.

**Approval of the Minutes of August 8, 2017** Commissioner Letts moved to accept the minutes, seconded by Commissioner Fockler. **Approved 4-0-1.**

**Accounts Payable Review** – Accounts payable in the amount of 39,066.82 were presented for approval. Commissioner Letts moved to approve, seconded by Commissioner Capano. Commissioner Capano asked about bills from Vannoy. These bills were for mulch at Fairgreen Park and Trinity Woods Playground **Approved 5-0.**

**Financial Review** Nick Trionfo, Town Accountant, was on hand to discuss financial matters with the board. He recommended to the Board that money should be moved from the checking account to the MLGIP accounts with approximately \$200,000.00 left in checking to cover expenses. Money can be moved online between accounts. Commissioner Thompson was in favor of moving the money as long as no penalties would be involved in moving money back to checking if needed. Commissioner Durange agreed. Commissioner Capano moved to move excess of \$200,000.00 into the MLGIP if there would be no penalties, seconded by Commissioner Durange. **Approved 5-0.**

**Cloud Managed Security Camera for the Municipal Boat Ramp** – Craig DeSimone was on hand with a presentation of a Meraki Systems Manager wireless camera security system proposed to be used at the Municipal Boat Ramp. Mr. DeSimone showed a live shot from the Northeast Marina. All the memory is stored in the system and there is no separate hard drive or DVR system needed. It has 60 days storage at high def and 120 days at regular def. He suggests a two-camera setup. It is managed from a website. It is a three-year license at a cost of approximately \$2,100.00. Renewal would be \$145.00 a year. Training is included in the package. It was suggested for the system to replace the outdated system we have as well. Mr. DeSimone will put together a quote for the next meeting.

**Colonial Fair Update** – Ron Edwards was not in attendance. The Commissioners voiced concerns over the amount of time left and the planning that is in place at this point. We will wait for an update at the next meeting.

**Land Use Complaint** Mr. William Reed was not in attendance. Commissioner Capano had contacted the Liquor Board and they have no issue with the use. Mr. Spangler was in attendance from Market Street. Commissioner Letts thinks that we need to have both sides here to continue discussion. The other commissioners feel that the issue is a moot point and are finished with the subject. Commissioner Letts moved to dismiss this entire issue, seconded by Commissioner Durange. **Approved 5-0.**

**Memorandum of Understanding (Water and Sewer System)** – President Thompson is fine with being a part of the group, but does not want to have anything to do with giving up any of our rights in water and

sewer issues. Other Commissioners voiced the opinion that this is the County trying to take over. Commissioner Thompson does not feel that participation in the group would obligate us to give up water rights. Commissioner Letts thinks we need to be careful with participation. Commissioner Fockler feels that participation in the group would be OK, but feels that some of the wording needs to be eliminated. The Commissioners feel that signing might put us on the hook. Commissioner Thompson feels that we are willing to participate in the meetings, but feel that a signature on the MOU is not necessary. Commissioner Fockler moved that we agree to participate in the Water and Sewer Working Group, but not sign anything, seconded by Commissioner Durange. **Approved 5-0.**

## **OLD BUSINESS**

**Internet for Maintenance Shop** – Mr. Pumpaly sees some advantage to have the shop wired, but does not think that it is worth \$75.00 a month. Commissioner Capano says that a hotspot is available in town that could be used. A hybrid tablet/computer like a surface could be utilized. Mr. Pumpaly will further explore this with our IT consultant Lyle Granger.

**Procedure for Termination of Water and Sewer Service** – Mr. Pumpaly presented the proposed procedure for termination of water and sewer service. Commissioner Durange moved to approve the termination procedure with the proposed fees, seconded by Commissioner Fockler. **Approved 5-0.**

## **NEW BUSINESS**

**Proposed Street Repairs & Resurfacing** – Mr. Pumpaly distributed pictures of potholes in town that need to be repaired. We are waiting for a quote from McGuirk Construction for this pothole project. We have the money held in reserve for paving Caroline Street and Cooper Avenue. Commissioner Thompson asked what the reasoning behind the paving of the streets was. Some time ago the Commissioners agreed to pave the streets in order. The proposed paving finishes a quadrant. Can we fix any issues with drainage? Yes, if we can. Commissioner Capano asked if the maintenance crew was going around and fixing drainage washouts. Yes, if you see something let us know. Commissioner Capano mentioned Chesapeake Road. The ditch still needs to be cleared. Commissioner Capano also mentioned down in the Manor. Mr. Pumpaly would also like to pave the staging area around the Boat Ramp. Commissioner Capano asked if we are allowed to pave that as it is in the critical area. We will check into that.

**Golf Carts and Liability** – Mr. Pumpaly has consulted with the Town attorney about liability issues and golf cart usage in Charlestown. Basically, you can sue anyone so we could still garner some liability.

**Water Tower Problems** – We need to replace some valves at the tower and the insta valve is not holding. We are working on the problem and will keep the Commissioners informed of the process.

**Free Fishing** - We have received information from DNR that the free fishing area is in jeopardy because of our parking permit system. The Commissioners will be kept apprised of the DNR's decision and our options which would continue our free fishing site. It might be possible to designate a certain number of spaces of free parking which would keep our free fishing designation.

Commissioner Fockler congratulated Ms. Antoshak on obtaining the Sustainable Communities designation for Charlestown. He also noted that in front of certain homes the homeowners have put in parking pads that look more like the road widens than a parking pad. He asked if that went before the Historic

Commissioner. The answer is no, it was a decision of the Board of Commissioners. He feels if we allow that process to continue that we keep in mind the aesthetics.

**Period of Public Comment**

Jack Kroner – Can we get Lot B as part of the free fishing designation? We had 72 kids participate in Hook Line and Little Sinkers. Commissioner Letts wanted to put forth that this was not the first year for the tournament. It was under new management.

Rosie Bott – If you participate in the MOU for the water and sewer working group, would you bring back any decisions to the board for a vote before casting a vote on that issue. The house at Lot B will be up for sale very soon. You need to consider buying it. At 629 Bladen Street they have a freezer with a door on it for sale, that is not safe.

Prosper Boudart – Market Street as far as storm water management is in sad shape from here to the water.

There being no further business, Commissioner Letts moved to adjourn the regular meeting seconded by Commissioner Capano at 8:20 PM. **Approved 5-0.**

*Respectfully submitted by: Debbie Myers, Town Clerk I*