

## **TOWN COMMISSIONERS' MEETING**

**December 12, 2006**

### **Minutes**

**The meeting was called to order at 6:30 p.m. by Commissioner. In attendance were Commissioners Gell, Letts, Sheets, and Williams. Town Administrator Henry Burden was also in attendance. Commissioner Vandervort arrived at 7:56 p.m.**

**The minutes were read and amended by Commissioner Williams. Commissioner Letts moved to accept the minutes. Motion approved 4-0.**

**The Accounts Payable were read with one deletion of one URS bill for Trinity Woods.**

**Motion was made by Commissioner Sheets to approve the minutes. Motion passed 4-0.**

**Miller Environmental Report – Robert Corn from Miller Environmental for the month of November.**

**Town Administrator's Report – Mr. Burden reported that a document storage plan is in the works for the town. He also**

**reported on the progress of the Chesapeake Road project. There was a discovery of an active spring in the midst of the project.**

### **New Business:**

**Fred Sheckels from Morris and Ritchie Associates came to seek a reduction in width of the roadway in Scott Gardens II. Motion was made by Commissioner Sheets to make a resolution to reduce the width of the roadway to 24 feet. Motion carried 4-0.**

**Sandy Tamargo of 333 Market Street is here to request that the Christmas lights be kept up the entire year rather than removing them after each holiday season. She also thanked the Commissioners for their service to the town. Commissioner Williams suggested a cost study to determine how expensive it would be to keep the lights up.**

**Chamber of Commerce membership is up for renewal. Commissioner Sheets moved that we renew the membership without the optional fees. Motion passed 4-0.**

**Virginia Slater who previously served as Elections Judge has stated that she will be happy to continue serving in that capacity. Motion was made by Commissioner Letts to accept her**

**nomination and waive the interview process. Motion passed 4-0.**

**The town still owes Recreation Resource \$14,000 for installation of the footlog bridge. The discussion was made that Recreation Resource should have \$1,800 deducted (or whatever the cost will be) to repair a fence that they damaged. Motion was made by Commissioner Williams to withhold \$7,000 of the bill until the fence is fixed. Motion carried 4-0.**

**Mr. McCarthy came to speak against having a cemetery bordering Cooper Avenue (on the Town Green).**

**A request was made to place a “No Parking” sign in front of the Boys and Girls Club from a concern that someone may not see the stop sign and hit a child. Discussion was made to put a yellow strip on the curb to ban parking within the violation area next to the stop sign.**

**Christmas bonuses were discussed. Commisioner Gell made motion to give \$125 to full time employees and \$75 to part time employees. Motion passed 4-0 with Commissioner Williams abstaining.**

**“If I Were Mayor” Essay Contest- A fourth grader from each district is chosen as winner to receive a \$250 savings bond.**

**Commissioner Vandervort suggested sending a Commissioner or two to encourage student participation at Charlestown Elementary. No further action is needed.**

**The Harford – Cecil MML dinner on Jan. 4, 2007 at the Portside Grill. 2 for Donna, 2 for Gell, No for Pete. Commissioner Williams said to use his ticket to pay for a legislator as was requested in the invitation.**

**Land Use Law – Continuing Education course – Mr. Burden would like to attend this class as he feels this would really benefit the town. Cost is \$319. He did not attend the previous class that had been voted on. Motion was made by Commissioner Sheets to send Mr. Burden to the class. Motion passed 4-0 with Commissioner Williams abstaining.**

**State Debt Report – The state wants to know if the town plans to float a bond in the near future.**

**The Mayor of Perryville offered the use of the cherry picker and helpers to put up our Christmas lights. Commissioner Gell suggested we write a letter thanking them. Commissioner Sheets made a motion to send them a letter. Motion approved 5-0.**

**Sargent Holmes, liaison from the Cecil County Sheriff's Office introduced himself and gave his patrol report for the month of November.**

**Jim Lambdin and Art Leonard from Lambdin Development Co. and Fred Sheckels from Morris Ritchie are in attendance. The first issue is the grading permit. They need Mr. Burden to approve the Storm Water Management Agreement and the Public Works agreement. Both Agreements have been approved by URS Corp. Maryland Department of Environment has also given notice of intent. They are stating they will put up \$550,000 in escrow to hold until all is done. At issue for the Town Administrator is that he can be held liable for signing the Agreements if the contingents are not completed before signing off on those agreements. Mr. Burden is currently withholding signature until there are recorded plats. Mr. Lambdin said that he would record the easements in order to get the grading permit. The Public Works Agreement and the Storm Water Agreement will be signed by the Town. Commissioner Gell moved that Public Works Agreements for Inspection Maintenance documents be approved. Motion passed 5-0.**

**Old Business: There was no old business to conduct. Commissioner Williams asked about the baskets out front, if they would be decorated. Ursula Boudart has already begun the process of designing them. They will be completed for the Open House on Friday.**

**For the Good of the Order: Commissioner Williams motioned that we name the footlog bridge, "Town Footlog Park". Motion passed 5-0 in a momentus vote.**

**Commissioner Sheets motioned that the meeting adjourn at 8:38 p.m.**

**Sincerely,**

**Barbara R. Kelly**