

TOWN OF CHARLESTOWN, MD		Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
OPERATING BUDGET		FINAL 5-27-2015 @ 08:30am				
Fund: 101 - General Fund						
GENERAL FUND REVENUES						
Dept: 000						
401.000	Prior Year Surplus				-48,247	
650.000	Interest-MMA Account	358		0	400	
650.010	Interest-MLGIP Account	145		0	150	
699.004	Transfer in from LT Savings	110,115		0	0	
Dept: 000		110,618	0	0	-47,697	
Dept: 103 Other Income-Office						
590.000	Critical Bay Administration	2,000	1,500	1,800	2,000	
600.000	Streets Paid Salary	22,575		0	23,026	
600.001	Sewer Paid Salary	17,225		0	17,569	
600.002	Water Paid Salary	35,960		0	36,979	
600.003	Pier Paid Salary	2,120		0	2,162	
600.004	Cemetery Paid Salary	1,320		0	1,346	
610.000	Cable rebate	13,065		0	18,300	
611.000	Trash rebate	4,010		0	3,439	
612.001	Telephone-Water	500		0	500	
612.002	Telephone-Sewer	500		0	500	
615.000	Miscellaneous	500		0	500	
Other Income-Office		99,775	1,500	1,800	106,321	
Dept: 200 Municipal Taxes						
402.000	Property Taxes	423,970		0	440,000	
402.001	Personal Property Taxes	10,385		0	10,400	
404.000	Tax Differential-County	35,625		0	36,380	
405.000	State Income Taxes Collected	76,720		0	78,250	
406.000	State Admissions Tax Collected	810		0	900	
Municipal Taxes		547,510	0	0	565,930	
Dept: 300 Rentals, Permits & Licenses						
502.000	Ground Rent	62,335		0	63,000	
503.000	Town Hall Rental (P.O.)	8,000		0	8,000	
514.000	Cool Springs Annexation	7,500		0	7,500	
515.000	Traders Licenses	275		0	275	
606.000	Tower Rental Income	62,670		0	63,000	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
Rentals, Permits & Licenses	140,780	0	0	141,775	
Dept: 310 Planning & Zoning					
519.000 Planning and Zoning	3,000		0	8,000	
Planning & Zoning	3,000	0	0	8,000	
Dept: 751 Parks & Recreation					
517.000 Parking Tickets	0		0	100	
615.000 Miscellaneous	3,900		0	3,900	
Parks & Recreation	3,900	0	0	4,000	
GENERAL FUND TOTAL REVENUES	905,583	1,500	1,800	778,329	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
GENERAL FUND EXPENSES					
Dept: 000					
825.000 President's Discretionary Fund	4,000	1,150	1,380	2,000	
825.100 Commissioner #1 Discretionary Fund	1,250	241	289	750	
825.200 Commissioner #2 Discretionary Fund	1,250	40	48	750	
825.300 Commissioner #3 Discretionary Fund	1,250	1,952	2,343	1,250	
825.400 Commissioner #4 Discretionary Fund	1,000	1,141	1,370	1,000	
895.000 Insurance-Bldg & Liability	18,375	11,638	13,966	19,200	
896.000 Insurance -Fidelity Bonds	525	528	634	525	
999.003 Transfer out to Utilities Fund	41,720	0	0	0	
999.003 Transfer out to Utilities Fund	38,952	0	0	0	
999.006 Transfer to Special Revenue-Streets	6,500	0	0	0	
Dept: 000	114,822	16,691	20,029	25,475	
Dept: 101 Administration					
703.020 Vehicle Reimbursement - Streets	7,035	0	0	0	
799.000 General Government	22,865	30,742	36,891	45,500	
810.000 Office Supplies	3,770	2,060	2,473	3,800	
855.001 Office Equipment Repair	1,715	750	900	1,750	
901.000 Election	560	892	1,071	900	
902.000 Office Equipment	500	371	445	700	
960.000 Miscellaneous	50		0	50	
Administration	36,495	34,815	41,778	52,700	
Fund: 101 - General Fund					
EXPENSES					
Dept: 102 Municipal					
702.000 Personnel	224,140	168,392	202,070	212,000	
705.000 FICA	17,145	12,328	14,793	16,150	
706.000 Unemployment	3,505	4,472	5,367	3,400	
707.000 Fringe Benefits	24,940	16,392	19,671	23,600	
708.000 Workmen's Compensation	1,120	10,584	12,701	13,400	
709.000 Medical Insurance	59,125	42,353	50,824	56,900	
Municipal	329,975	254,521	305,425	325,450	
Dept: 104 Contract Services					
850.000 Legal Counsel	2,850	2,954	3,544	3,500	
851.000 Auditor	16,605	17,000	17,000	18,000	
852.000 Administration	2,880	3,316	3,979	3,500	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
Contract Services	22,335	23,269	24,523	25,000	
Dept: 105 Town Buildings					
855.000 Repairs	3,460	0	0	3,000	
856.000 Electric - Town Buildings	6,100	4,534	5,441	5,000	
857.000 Fuel	2,850	673	808	2,800	
858.000 Telephone	4,300	3,580	4,296	4,300	
859.000 Maintenance	3,600	1,319	1,583	3,600	
859.003 Contract Maintenance	3,850	9,905	11,886	12,000	
860.000 Alarms	585	887	1,064	1,100	
960.000 Miscellaneous	0	0	0	0	
961.005 Historical Property - Tory House	4,500	4,500	4,500	4,500	
961.100 Improvements & Repairs-630 Water St	4,000	6,623	7,948	6,000	
Town Buildings	33,245	32,020	37,525	42,300	
Dept: 310 Planning & Zoning					
Fund: 101 - General Fund					
EXPENSES					
Dept: 310 Planning & Zoning					
703.006 Administration-Other	10,000	11,587	13,904	10,000	
850.000 Legal Counsel	10,000	8,242	9,891	10,000	
Planning & Zoning	20,000	19,829	23,795	20,000	
Dept: 330 Public Safety					
815.000 Fire Company	10,000	10,000	10,000	15,000	
815.001 Fire Company VLOSAP Credit	800	800	800	800	
817.000 Police Protection	63,500	49,798	59,757	69,000	
Public Safety	74,300	60,598	70,557	84,800	
Dept: 445 Trash Collection					
864.000 Trash & Recycling	101,130	75,114	90,137	109,000	
Trash Collection	101,130	75,114	90,137	109,000	
Dept: 751 Parks & Recreation					
811.000 Parking	0	0	0	500	
856.008 Electric-Parks	1,100	785	942	1,150	
859.003 Contract Maintenance	18,340	11,921	14,306	19,000	
903.004 Improvements-Shoreline Erosion				12,226	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
903.006 Improvements-Vet Park	1,000	55	66	1,000	
903.008 Improvements-Trinity Woods	1,000	241	289	1,000	
903.009 Improvements-Fairgreen Park	3,000	164	197	1,000	
903.015 Improvements-Other	2,000	1,698	2,037	2,000	
905.003 Special Events-Charlestown B&G Club	1,000	1,000	1,000	1,000	
905.004 Special Events - Other	3,000	2,109	2,531	3,500	
905.005 Special Events - Park Events	0	0	0	0	
905.006 Special Events - Seniors	500	500	500	500	
965.000 Princ Pmt on Note-Stn Whrf Dsg	763	763	763	765	
Parks & Recreation	31,703	19,236	22,630	43,641	
GENERAL FUND TOTAL EXPENSES	764,005	536,094	636,400	728,366	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
Fund: 250 - Special Revenue Fund					
SPECIAL FUND REVENUES					
Dept: 000					
699.001 Transfer in from General Fund	6,500	0	0	6,565	
699.002 Transfer in from Special Fund	0	0	0	0	
699.003 Transfer in from Utilities Fund-Street	60,574	0	0	61,180	
699.003 Transfer in from Utilities Fund-Pier	4,627	0	0	46,180	
699.003 Transfer in from Utilities Fund-Street	17,896	0	0	18,075	
699.004 Transfer in from LT Sav - General Fund	0	0	0	0	
699.005 Transfer in from LT Sav - Pier	0	0	0	0	
699.006 Transfer in from LT-Sav - Cemetery	0	0	0	0	
699.008 Transfer in from LT-Sav - Water	0	0	0	0	
699.010 Transfer in from LT-Sav - Sewer	0	0	0	0	
Dept: 000	89,597	0	0	132,000	
Dept: 442 Street Revenue					
450.000 Highway User Fee		0	0	15,000	
600.010 Vehicle Reimbursement - Gen Fund	7,035	430	516	7,105	
600.011 Vehicle Reimbursement - Pier	105	0	0	110	
600.012 Vehicle Reimbursement - Cemetery	105	0	0	106	
600.013 Vehicle Reimbursement - Sewer	375	0	0	400	
600.014 Vehicle Reimbursement - Water	2,140	0	0	2,200	
650.006 Interest-Street Savings	172	0	0	175	
Street Revenue	9,932	430	516	25,096	
Dept: 752 Town Pier					
550.000 Slip rental	15,180	16,301	19,561	20,100	
554.000 Boat Docking & Storage User Fee	2,959	3,008	3,610	4,000	
650.007 Interest-Pier Savings	114	0	0	120	
Town Pier	18,253	19,309	23,171	24,220	
Dept: 800 Cemetery					
542.000 Burial Lots	9,100	0	0	3,500	
650.008 Interest-Cemetery Savings	205	0	0	200	
Cemetery	9,305	0	0	3,700	
SPECIAL FUND TOTAL REVENUES					
	127,087	19,739	23,687	185,016	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
SPECIAL FUND EXPENSES					
Dept: 000					
980.000 Bad Debt	0	0	0	0	
Dept: 000					
Dept: 443 Streets & Lights					
711.000 Streets Share of Salaries	22,575	0	0	23,026	
855.004 Tools - Purchase & Repairs	450	341	409	500	
855.005 Repairs-Truck	2,000	840	1,008	2,200	
855.010 Repairs-Tractors & Equipment	5,000	829	995	5,100	
857.000 Fuel	9,765	3,200	3,840	9,800	
859.000 Maintenance	2,395	1,695	2,033	2,500	
865.000 Snow Removal	3,290	2,312	2,775	3,500	
918.000 Street Lights	22,554	16,955	20,346	24,000	
919.000 Streets	2,549	6,633	7,960	59,218	
919.050 Watershed Implementation Plan (WIP)	25	0	0	100	
921.000 Road Signs	1,500	206	247	1,500	
Streets & Lights					
	72,103	33,011	39,613	131,444	
Dept: 752 Town Pier					
703.011 Pier Share of Salaries	2,120	0	0	2,162	
703.020 Vehicle Reimbursement-Streets	105	0	0	110	
850.000 Legal Counsel	15,000	17,105	20,526	40,000	
855.000 Repairs	500	342	410	600	
856.009 Electric - Town Pier	1,100	989	1,186	1,200	
859.000 Maintenance	500	189	226	500	
859.003 Contract Maintenance	1,215	825	990	1,400	
Town Pier					
	20,540	19,449	23,338	45,972	
Dept: 800 Cemetery					
703.010 Cemetery Maint Share of Salaries	1,320	0	0	0	
703.020 Vehicle Reimbursement-Streets	105	0	0	0	
856.010 Electric - Cemetery	225	0	0	300	
859.000 Maintenance	150	230	276	300	
859.003 Contract Maintenance	6,810	5,555	6,666	7,000	
960.000 Miscellaneous	185	0	0	0	
Cemetery					
	8,795	5,785	6,942	7,600	
SPECIAL FUND TOTAL EXPENSES					
	101,438	58,244	69,893	185,016	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
Fund: 592 - Utilities Fund					
UTILITY FUND REVENUES					
Dept: 000					
401.000				82,928	
699.001	41,720	0	0	37,068	
Dept: 000					
	41,720	0	0	119,996	
Dept: 440 Sewer System					
601.000	212,625	169,638	203,565	220,000	
603.000	70,000	35,000	42,000	70,000	
608.000	0	0	0	0	
Sewer System					
	282,625	204,638	245,565	290,000	
Dept: 441 Water System					
603.000	70,000	35,000	42,000	70,000	
604.000	184,970	142,988	171,585	195,000	
606.000	0	18,296	21,955	47,400	
Water System					
	254,970	196,284	235,541	312,400	
UTILITY FUND TOTAL REVENUES					
	579,315	400,922	481,106	722,396	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
UTILITY FUND EXPENSES					
Dept: 000					
330.001 Notes Payable-DNR	3,492	0	0	3,500	
61180 Transfer out to Spec Rev-Streets-Sewer	60,574	0	0	61,180	
999.006 Transfer out to Spec Rev-Pier-Sewer	4,627	0	0	4,693	
999.006 Transfer out to Spec Rev-Streets-Water	17,896	0	0	18,075	
Dept: 000					
	86,589	0	0	87,448	
Dept: 440 Sewer System					
703.008 Sewer Share of Salaries	17,225	0	0	17,569	
703.020 Vehicle Reimbursement-Streets	375	0	0	400	
810.000 Office Supplies	0	324	389	500	
850.000 Legal Counsel	0	0	0	5,000	
855.000 Repairs	2,378	1,839	2,207	3,000	
856.004 Electric-Lift Station-Veteran's Park	350	255	306	500	
856.006 Electric-Station #3-Louisa Ln	1,800	1,218	1,461	2,000	
856.007 Electric-Cool Springs Pump Sta	2,700	906	1,087	3,000	
858.000 Telephone	500	0	0	600	
866.000 Postage	1,100	654	785	1,200	
868.000 County Reg. System User Fee	133,050	108,108	129,730	135,000	
903.000 Improvements	0	0	0	0	
960.000 Miscellaneous	50	0	0	0	
Sewer System					
	159,528	113,304	135,965	168,769	
Dept: 441 Water System					
703.007 Water share of salaries	35,960	0	0	36,979	
703.020 Vehicle Reimbursement-Streets	2,140	0	0	2,200	
810.000 Office Supplies	350	571	685	700	
850.000 Legal Counsel	0	0	0	5,000	
855.000 Repairs	15,000	4,195	5,034	15,500	
856.005 Electric-Tank Site	13,450	11,438	13,726	14,000	
858.000 Telephone	500	0	0	600	
858.001 Telephone-Tank Site	425	297	356	450	
866.000 Postage	1,650	922	1,107	1,700	
903.013 Improvements & Repairs	0		0	80,000	
953.000 Contract Operating	40,700	37,098	44,518	46,000	
Water System					
	110,175	54,521	65,425	203,129	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
UTILITY FUND TOTAL EXPENSES	356,292	167,826	201,391	459,346	

TOWN OF CHARLESTOWN, MD	Budget 2014 - 2015	Actual Thru Apr-15	2014 - 2015 Projected Total/Year	Proposed Budget 2015 - 2016	NOTES
OPERATING BUDGET TOTALS					
TOTAL BUDGET REVENUES ALL FUNDS	1,611,985	422,161	506,593	1,685,741	
TOTAL BUDGET EXPENSES ALL FUNDS	1,221,735	762,164	907,684	1,372,728	