

## TOWN COMMISSIONER'S MEETING

January 15, 2008

### MINUTES

The meeting was called to order at 7:35 pm. After the Pledge of Allegiance, William Brueckman swore in the newly elected Commissioners Donna Sheets, Steve Vandervort and Robert Gell. Ballots were accepted for the office of President of the Town Commissioners. Steve Vandervort was elected President 3 votes to 2 for Bob Gell. Ballots for Vice President elected Bob Gell 4 votes to 1 for Donna Sheets. Ballots for the Treasurer elected Richard Price to be Treasurer 4 votes to 1 abstention.

Commissioner Price made the motion to approve accounts payable which was seconded by Commissioner Durange. The motion to approve was unanimously approved.

Commissioner Gell motioned to approve the minutes from the January 8, 2008 meeting, Commissioner Durange seconded the motion. The minutes were approved unanimously.

Administrator's report:

Mr. Saddler will present Audit Management letter and audit at the February meeting. Maintenance new-hire will be scheduled for the 2<sup>nd</sup> week in February. Presentation will be solicited from a water tank maintenance company for painting, corrosion control and maintenance; the first 3 years at \$75,000 a year, then \$26,000 thereafter.

Verizon contacted the Town Administrator concerning antennas on the water tank, recommendation was made for acceptance of the a one-time, up-front payment of \$7,500 and three additional payments over 15 years totaling \$24,825. Motion was made by Commissioner Gell to finish negotiations on this contract and obtain a presentation, this was seconded by Commissioner Sheets. The motion passed unanimously.

Discussion centered on poor plumbing and sewer hook-ups within the town under the sewer maintenance program with the county. President Vandervort suggested that the corrections to sewer hook-ups be billed back to the original contractor through the homeowner via the county. An I&I study indicated that 40,000 gallons of waste water was an error on the meter calibration and another 10,000 gallon error was a poor inspection. The Commissioners indicated they would like to hear a presentation on this study. Stewart Associates, it was indicated, owes Charlestown for hook-up fees and sewage flow from Principio Industrial Park.

Donna Sheets requested a breakdown of the schooling trip to Tyler Technologies by the Town Hall staff. Also requested was a resolution to the sewer billing for Trinity Woods and Charlestown Manor, in that their billings should come from Charlestown instead of the County as per the contract. Commissioners Sheets and Durange asked to make available "Town Logo" materials for handouts at various events. A presentation on this will be arranged.

Motion was made by Commissioner Gell to accept the two Historic Commission nominees, Ronald Edwards and Charles Murphy, as presented. Commissioner Sheets seconded the motion and the two nominees were unanimously approved.

The "Bond Attorney" issue was presented to retain an attorney to write bond resolutions for Charlestown, and, if bonds needed to be floated, what figure would be used. The main pumping station needs to be replaced, at a cost of approximately \$1.6 million; which is one issue. Commissioner Sheets made motion to retain a Bond Attorney at not more than \$5,000 in fees for two resolutions. Commissioner Durange seconded the motion. The motion passed unanimously.

It was proposed to relegate the placement of the main pumping station to a local surveyor. It is hoped that Board of Education land can be used to make the "station" connection. The motion was made to proceed with a boundary survey by a local surveyor by Commissioner Gell, Commissioner Sheets seconded the motion and it was passed by all.

Partial release of Cool Springs bonds requires Commission approval to go forward. Commissioner Sheets made the motion to release the bonds as required Commissioner Gell seconded the motion. This motion passed unanimously.

The County Comprehensive Plan will be presented at the Charlestown Fire Hall on Wednesday (01/16/08) evening. Democratic Candidate for Congress Kradovil will stop by the Town Hall for lunch on Friday, January 18<sup>th</sup>.

Motion made by Commissioner Gell to adjourn and seconded by Commissioner Sheets. The motion passed and the meeting was adjourned at 8:55