

Town Commissioners' Meeting Minutes
January 8, 2013

Meeting was called to order at 7:00pm by President Robert Gell. Commissioners Durange, Capano and Commissioners Confalone and Letts were in attendance.

The Pledge of Allegiance was led by: Bruce Hechmer

Approval of Minutes – Approval of the Minutes – December 11, 2012 – Commissioner Confalone motioned to approve, Commissioner Durange seconded. All were in favor, 5 – 0. Approval of minutes from the special meeting on December 28, 2012 were motioned to approve by Commissioner Letts and seconded by Commissioner Capano. All were in favor, 5 – 0.

Accounts Payable Review - Accounts Payable Review – Commissioner Letts motioned to approve and Commissioner Durange seconded. All were in favor, approved 5 - 0

Miller Environmental Report - Total Monthly water production was 2,321,000gallons. Total coliform samples positive was 0. All regular weekly and monthly maintenance was performed as well as one leak check and a verified that water was still turned off. There also was a main water leak due to the fiber optic lines that were installed in Town.

Sheriff's Report (December) – Sgt. Ron Schmidt

The sheriff's report was unavailable.

Resolution 2013-01 a Resolution to Appoint Alternate Board Members

President Gell summarized that this resolution allows alternate members to be appointed on each non-elected board. Alternate members could participate in any discussion, however, they could only vote if a member of the Board or Commission was absent. Commissioner Letts questioned if this matter could be decided by a motion and did not need a change in the charter? Dr. Gell was certain that it could be done. Commissioner Capano suggested that she bring it up at an MML meeting and report back. Commissioner Letts stated he was not against it, but wanted to be certain that it was legal for the Town to add as a resolution. Commissioner Letts made a motion to table it until next meeting and Commissioner Durange seconded it.

Mr. Pumpaly presented Resolution No. 2003-02 and Resolution No. 2005-03 to discuss if current and/or potential board members need to be interviewed by the Board of Commissioners. In Resolution 2003-02 it is stated that 'the president of the Board has the authority to appoint citizens to the various boards, commissions and committees with Board approval'. Resolution 2003-02 also states that "all applicants, including the incumbent, shall beinterviewed by the Board prior to filling the position. In resolution 2005 – 03 it states that "all applicants, including the incumbent,MAY be interviewed by the Board prior to filling the position."

Mr. Pumpaly wanted to know how to proceed concerning the interested persons for the position on a board, and an interested person for a board that has not any position available unless an alternate position is appointed. After discussion, Commissioner Durange motioned to send letters to the incumbents accepting their continuation on their current boards and to interview the persons who are interested in serving.

Commissioner Confalone seconded it. All were in favor, 5 – 0.

Settlement Agreement – Town of Charlestown v. Charlestown Marina

Mr. Pumpaly had what he thought was the final agreement to be signed until he arrived this evening and checked his e-mail and found that there are some innocuous changes that the Marina's lawyer wants to make. Consequently, the document needs to be looked at by the Town's attorney before it can be signed. Commissioner Letts motioned to table it until our lawyer gets to look at it. All were in favor, 5 – 0.

National Kids to Parks Day Proclamation – Charlestown Commissioners

Commissioner Letts motioned to sign the proclamation for the event that will take place on May 18th and Commissioner Durange seconded.

Town Administrator's Report – Old Business

Ice House Roof Repairs – Mr. Pumpaly has spoken to the insurance adjuster and thinks that the Town will get \$4071 to repair damage on the roof at the Ice House. He is hopeful that with some pro-bono work in which he is working with Prosper Boudart that he may be able to repair the whole roof for a little more than what is received from insurance. He is not certain yet, but is making progress.

Town Hall, Post Office, Playground Drainage Project – Mr. Pumpaly presented a flow chart of the weekly schedule of operations for this project. It should all be completed by the middle of March.

Electrical Transformer (LLC) Repairs – “C Dock”

Mr. Pumpaly stated that the transformer is falling into the sea. They have a deteriorating sea wall so as the tide comes in and out every day it wears at the stability of the transformer. After some discussion, Mr. Pumpaly stated that he will get estimates on what is needed to stabilize the transformer and report back to the commissioners at the next meeting.

Town Administrator's Report – New Business

Mr. Pumpaly reviewed the December budget, cash balance and accounts receivables.

December Building Permit Review

Mr. Pumpaly stated that there were 3 building permits, one for the work the Town is doing at 630 Water Street and 2 for Ryan Homes.

Commissioner Capano commented as to why a house of no historic significance was not given approval to get solar panels by the Historic Commission. Mr. Pumpaly stated that the stated reason from the Historic Commission is that they are upholding their charter to protect the historic district, as stated in the MD annotated code 66B. The letter was sent to Mr. Pumpaly and he forwarded it to the resident with a few options, one of which was to attend the next Historic Commission meeting. Commissioner Capano said that she believed that the resident along with the contractor was going to attend the meeting.

December Work Order Review - Mr. Pumpaly stated that there were 73 work orders issued in December and 80 were completed. There is only 1 open work order. Mr. Pumpaly presented the completion rate of work orders in the last 4 month. He said he is very pleased with the organization of the shop and also the maintenance workers are anticipating what needs to get done before a work order is even written. Mr. Pumpaly also reported an accident with our Zero-turn mower and one of our maintenance workers took place yesterday. IWIF has been contacted as well as the property insurance company for the mower. Complete estimates for repair are not in as yet but the zero turn mower did sustain some damage. Commissioner Letts excused himself and left the meeting as he said there was something he needed to attend to.

Dr. Gell opened the meeting to comments from the commissioners; commissioner Capano advised about a joint event that is being worked on by the elementary school and the children's' committee for April 18th. It is going to start at the school and then come down into the Town. It will focus on health, safety, and fitness. She is asking the fire department to do a presentation. Also, the coast guard and the college to talk about water/boat safety. The name of the event is Spring into Summer. Commissioner Capano will also be meeting with Mrs. Clark, the principal at CHES, to plan times for the “If I were Mayor” essay contest.

Period of Public Comment

Mr. Rich Richardson – no comment.

Mr. Dennis Taylor – suggested that since the Holiday lights are LED and cost efficient that they could be kept up year round and lit for the holidays and then lit again in the summer months. Since they are “water oriented” he feels that they would look nice in the summer too. Commissioner Durange said that she thinks special permission would be needed as we do not own the poles. The Town needed to get permission as to which poles the lights could even be hung on.

Ursula Boudart – stated that the lights would get blown down if there were a hurricane or strong winds.

President Gell motioned to adjourn the meeting and Commissioner Durange seconded it.
All were in favor, 5 – 0.

Respectfully submitted by Janine Antoshak, Town Clerk

APPROVED ON 1/22/13