

TOWN COMMISSIONER'S MEETING

CHARLESTOWN, MARYLAND

June 11, 2013

The Town Meeting was called to order by President Robert Gell at 7:00pm. Commissioners present were Renee Capano, Ken Confalone, Joseph Letts and Bruce Hechmer.

Pledge of Allegiance was led by:

Approval of the Minutes of May 14, 2013- Commissioner Confalone motioned to approve and Commissioner Hechmer seconded it. All were in favor, approved 5 – 0.

Approval of the Minutes of May 28, 2013- Commissioner Confalone motioned to approve and Commissioner Hechmer seconded it. All were in favor, approved 5 – 0.

Accounts Payable Review- Commissioner Letts motioned to approve the accounts payable and Commissioner Confalone seconded it. All were in favor, approved 5 – 0.

Miller Environmental Report (May) - Robert Corn presented the report for the month of May and stated that all the regular maintenance was completed along with requested checks. Hydrant flushing was also completed using 86,000 gallons of water and they found two hydrants were damaged. One hydrant at Peddlers Creek crossing and Rte. 7 was not working and one hydrant at Inspiration & Credence was working but was loose and had a broken clamp. Mr. Corn reported these findings to Mr. Pumpaly, the Town Administrator.

Mr. Corn also stated that they started the non-payment shut offs. Commissioner Capano said there was a resident that has health issues and was turned off due to lack of payment and then a neighbor turned them back on. Commissioner Capano spoke with Emily Fletcher, the office manager, to resolve the issue.

Sheriff's Report (May) Sgt. Ron Schmidt- the Sheriff's report was not available to be presented.

Preliminary Water Sub-Metering Proposal – Commissioner Hechmer asked for a vote to be made to allow citizens to have a second meter if they have an in-ground irrigation system for their lawn. He stated that the resident would be responsible for all the expense associated with the meter including purchasing the meter, installation and maintenance. The installation would need to be performed by a licensed plumber and inspected by Miller Environmental. Mr. Pumpaly also noted that there would be fees to cover the billing, if needed.

President Gell stated that he thinks it needs to be discussed with the County since they use our water meter readings to determine their sewer reads.

After more discussion, Commissioner Confalone motioned to approve the request for a second meter with the proviso that it lies within the county ordinances. Dr. Gell stated that (the motion) adopts the proposal in principal and it would be fine unless the county has a problem with the interpretation of it. All were in favor, approved 5-0.

Letter to National Leaders – Town Post Office – Commissioner Hechmer along with Mr. Pumpaly have drafted a letter to be sent to our Congressmen and Senators to rally to save the Post Office and not have reduced hours. Mr. Pumpaly said that he will prepare the copies for the Commissioners to sign. It was also stated that a petition will be started for the residents to sign and a notice will be written in the Chatter that will go out with the utility bills.

Commissioner Capano – LED light bulbs

Commissioner Capano stated that she had talked to her husband Chris, who is an electrician and he checked and stated that the conversion kits are no longer needed. It is possible to purchase LED light bulbs for our Town lights for approximately \$150 to \$300 per bulb and they last 12 years. He would like to go around Town with Mr. Pumpaly to see what kind of bulbs would be needed and if it would be feasible. Commissioner Confalone stated that the point that was being made when he attended a presentation on LED was the amount of heat that the bulbs emit. Commissioner Hechmer also stated that the heat lowers the brightness of the bulbs. The consensus of the board was that it was worth looking into. Commissioner Capano was going to have Mr. Capano call Mr. Pumpaly to set up a time to gather more information.

Town Administrators Report; Old Business

- Ice House – Rebuilding Shed Portion – Mr. Pumpaly reported on the bids to reconstruct the shed portion of the Ice House. He presented two bids; one from Boudart Construction and one from Steve Lewis. Commissioner Hechmer motioned to accept the bid from Boudart construction with the amendment that the floor is included in the quote. Commissioner Confalone seconded it. All were in favor, approved 5 – 0.
- Parking pad for 630 Water Street - Mr. Pumpaly received bids to complete a parking pad next to the residence. Commissioner Hechmer motioned to accept the bid from McGuirk Construction to install the parking pad and Commissioner Letts seconded it. All were in favor, approved 5 – 0.
- Mr. Pumpaly updated the commissioners on progress of renting the house at 630 Water Street. There was discussion about the lease and how it is to be worded. Dr. Gell asked the commissioners if they would give Mr. Pumpaly the authority to draft the lease and the commissioners' agreed. Commissioner Hechmer stated that the lease is from a real estate company and that Mr. Pumpaly just needs to tweak it a bit.
- Street repaving request - Mr. Pumpaly stated that he would like to concentrate on repaving the streets in the center of town, as it is needed. He received a quote from McGuirk Construction for \$22,553. for the Bladen and Market street area and \$17,000 for about 200 feet on Frederick Street. The two projects are still under budget of \$44,000. Dr. Gell asked if we knew the amount we would be getting from the State highway user fund and Mrs. Emily Fletcher answered that the latest amount is \$14,323 but we are waiting for confirmation. Dr. Gell asked if that amount was in the budget, and Mrs. Fletcher answered yes. Commissioner Hechmer asked if all the paving would be coordinated with the fire department and Mr. Pumpaly confirmed that it would be and that there would be some additional paving near the fire station to make it easier for the

fire company when they take out their ladder truck. Commissioner Letts motioned to approve the two projects in the amount of approximately \$39K. Commissioner Hechmer seconded. All were in favor, approved 5 – 0.

New Business

Mr. Pumpaly reviewed the May budget, cash balance and the accounts receivable, which was favorable overall in all funds.

He reported that there were 4 building permits issued in May.

There are 3 open work orders with an achievement rate of 105%

Commissioner Capano reported on the “If I were a Mayor” essay contest. She stated that all the students did a great job and she had the privilege of presenting the awards to Sam Mistler (1st place), Sydney Chanell (2nd place) and Jesse Owens (3rd place).

Mr. Pumpaly reported on the 2 year inspection of the water tower. The water tower has gotten a “clean bill of health”. The only recommendation is that we continue to maintain it and to call him back in two years for the inspection.

Commissioner Hechmer presented a letter of appreciation that he received from Mr. Scott Deloso, who is the coach for the Destination Imagination team that went to Tennessee for the National Finals.

Commissioner Renee Capano asked if the second meeting in June was going to be cancelled due to the MML meeting. It was stated that the next commissioners meeting will be on July 9, 2013.

There was no public comment.

Dr. Gell moved to adjourn the meeting and Commissioner Letts motioned to move into executive session. All were in favor, approved 5 – 0.