

**Town Commissioners' Meeting Minutes**  
**June 20, 2012, 7:00 pm**

Meeting was called to order at 7:04 pm by President Dr. Robert Gell. Commissioners Robert Gell, Renee Capano, and Kenneth Confalone were in attendance. Mary Carol Durange arrived at 7:08pm.

The Pledge of Allegiance was led by Hannah Gordon.

**Approval of Minutes** – The minutes from the May 22<sup>th</sup>, 2012 meeting were presented for approval. Commissioner Confalone motioned to approve the minutes as written. This passed 3-0.

**Approval of Minutes** – The minutes from the May 21<sup>st</sup>, 2012 Public Hearing were presented for approval. Commissioner Capano motioned to approve the minutes as written. This passed 3-0.

**Accounts Payable Review** - The Accounts Payable report that was provided to the Commissioners was reviewed. Commissioner Capano motioned to accept the Accounts Payable report. This was approved 3-0.

**Miller Environmental Report – May 2012** – Robert Corn reported that last month, Miller Environmental treated 3,044,000 gallons of water and collected their two routine bacteriological samples that came back negative. They inspected 4 new meter installations, replaced 2 meter registers, completed three settlement readings, checked for one leak where a leak was found on the customer's side and completed four pool meter readings.

**Sheriff's Report – April & May 2012** – The Commissioners reviewed the Sheriff's report for April. The Sheriff's report for May was not provided.

**"If I Were Mayor" – Hannah Gordon** – Commissioner Gell explained the "If I Were Mayor" program. Cora Hickling placed as a semi-finalist with MML. Hannah Gordon's essay was selected by the judges within Charlestown. Hannah read her essay to the Commissioners. Commissioner Gell presented Hannah with a "Mayor" name tag.

**Charlestown Fire Co. Funding Request** – Commissioner Gell advised that the Charlestown Fire Co. is requesting an \$11,500.00 donation. The Town has already finalized the budget and budgeted to make a donation of \$10,000.00 to the Charlestown Fire Co. Commissioner Confalone commented that there should be a way to determine how much should be donated to the Fire Co. in the future. He suggested the idea of basing it off of the population as a standard. He also suggested that the Town provide the budgeted \$10,000.00 donation now and revisit the additional \$1,500 in 6 months.

**E. McMullen Resignation and Appointment of Linell Sweet to Ethics Board** – Commissioner Gell received today a letter of resignation from Edgar McMullen. Commissioner Durange motioned to accept Mr. McMullen's resignation. This passed 4-0. Commissioner Durange motioned that Mr. Sweet be nominated for the open position on the Ethics Board. This passed 4-0.

**Town Administrator's Report**

**Old Business**

- **Public Works Agreement Cool Springs Phase II** – Mr. Pumpaly reviewed that URS and Lambdin have been working on the Public Works Agreement. He advised that the suggested agreements seem to be very similar to the agreements for Phase I. There has been much discussion regarding Louisa Lane Ext. and Route 7. Scott Gardens planned to complete a deceleration lane in their Phase II plans but building ceased before Phase II was reached. Mr. Pumpaly reviewed that the SHA has stated that no traffic signals would be required for the intersections. The SHA did not suggest a deceleration lane as well. Since the proposal of the deceleration lane the SHA has changed their regulations to require the lane to be 16 feet in width instead of 12 feet. After review, Chris Rogers of URS has made suggestions of changes which have been incorporated into the most up to date agreement. Mr. Pumpaly explained that the Town Attorney has reviewed the agreement prior to the updates that were issued today. Mr. Lambdin explained the procedures with, and purpose of the Public Works Agreement. Mr. Rogers explained that there are some open space improvements in the Phase II Public Works Agreement. Mr. Lambdin stated that the lots in Phase II should be ready for building within the next 60-90 days. Commissioner Confalone motioned to accept the Public Works Agreement for Roads, Storm Drains and Open Space Improvements. This passed 3-0. Mr. Pumpaly advised that the Public Works Agreement for Town Sewer and Town Water Facilities is standard language. Beginning on page 12 there is a parcel of land that will be donated to the town (.9 acre) for the location of a water tower, if one is needed. Mr. Lambdin and Mr. Rogers agreed that if the Town decided to install a well instead of a tower that would be acceptable as long as it is approved by Mr. Lambdin. Mr. Rogers stated that when this project was started, it was determined that the Town's existing water storage would be enough for Cool Springs in its entirety. He continued to explain that based on the permits for ground water withdraw at build out, with Scott Gardens, Cool Springs and Trinity Woods completed, the Town would be short on the withdraw permit by 4,000 gallons per day. As part of the annexation agreement, Mr. Lambdin agreed to donate \$50,000 to the Town, prior to the completion of Cool Springs for the completion of a new well that would increase the water supply. Commissioner Durange motioned to accept the Public Works Agreement for Town Sewer and Town Water Facilities. This passed 4-0.

### **New Business**

- **Bay Restoration Fee Hardship Exemption** – Mr. Pumpaly stated that this offering was optional in the past but has now determined that it is mandatory that it be offered by all billing authorities. There are some requirements to be eligible for this "credit". The property must be residential and owner occupied. The owner must have applied for and received the homeowner's tax credit in the same fiscal year. The homeowner must be a recipient of the energy assist, public assist, temporary cash assistance, food stamps, social security, disability, or veteran's disability benefits. Applications will be going out with the next utility bill to every resident. All applications have to be signed dated and received with supporting documents. There must be valid proof that the residence is owner occupied.
- **May Budget Review** – Mr. Pumpaly reviewed the May Budget Review with the Commissioners.
- **May Cash Balance Review** – Mr. Pumpaly reviewed the May Cash Balance
- **May Accounts Receivable Review** – Mr. Pumpaly reviewed the May Accounts Receivable Report with the Commissioners.
- **May Fuel Report Review** – The May Fuel Report was provided for the Commissioners review. The logs are only off by 3/10 of a gallon. Everything is accounted for with the diesel use.
- **May Maintenance Work Order Review** – The May Maintenance Work Order Report was provided for the Commissioners review. Mr. Pumpaly advised that the Public Works Dept is working on cleaning and protecting Foot Log Bridge.

- **May Building Permit Report** – Mr. Pumpaly reviewed the May Building Permit Report.
- **Tasker Lane Beach** – There has been a complaint that people are using the beach at the end of Tasker Lane. Mr. Pumpaly stated there is nothing posted stating that the beach cannot be used. The users of the beach have been trimming the grass in the area. This area is Town owned land. Mr. Pumpaly stated that when he went to look at the area he found that one of the users was actually a Town Commissioner which was also the same person who had been mowing the area.
- Commissioner Confalone asked about distressed properties. Mr. Pumpaly stated that it is hard to cut the grass or maintained the property without knowing who is responsible for the property. Some properties are in receivership or foreclosure and we only know who the former “owner of register” is.
- Commissioner Confalone attended the last meeting of the Historical Commission. He stated he thinks they would like to do more things. Commissioner Confalone suggested that the number of board members be increased.

- **Period of Public Comment**

**Gophery Richardson** – Mr. Richardson stated his questions were answered.

Commissioner Gell motioned to adjourn.

The meeting adjourned at 8:13 pm.

Respectfully submitted by Christina Jackson; Town Clerk.