

CHARLESTOWN PLANNING AND ZONING COMMISSION
MEETING AGENDA
JUNE 9, 2016 7:00 PM

Rogers Clements, Chairman, called the meeting to order at 7:00 PM. Those present were Rogers Clements, Rebecca Mann, Wib Pumpaly, Ursula Boudart, Ken Confalone, Tom Durange and Andy Thompson.

Approval of Minutes – The minutes of March 3, 2016 were presented for approval. Ursula Boudart moved to approved, seconded by Rogers Clements. Approved 3-0. The minutes of May 12, 2016 were presented for approval. Kenneth Confalone moved to approve, seconded by Rogers Clements. Approved 4-0.

Old Business

16-24 J Swalley 128 Steamboat Ct. fence, patio, stairs Wood or Stone Patio? HOA Approval? The owner has not informed us of the wood or stone and we still have no HOA approval. Tabled for another month.

16-33 D. Miller 241 Conestoga Street, Parking Area & Patio Parking area has been approved by the Commissioners. Patio has Historic District approval. Ursula Boudart moved to approve the patio, seconded by Ken Confalone. Approved 5-0.

16-34 Wellwood 523 Water Street, stamped patio Permit now has Historic District approval. This is revisiting an already approved permit from 2012 that they did not follow through on. After much discussion concerning setbacks for side and front, they tabled the permit asking for property setbacks be located on a plot and total square footage of impervious surface calculated. Tabled until information received.

210 Market Street, demolition update. The property owner has missed the deadline established by the courts to completely remove the structure from the premises. The county now will let for bid the completion of the project which will take some time. August is the projected timeframe for the county completing this process. The county will then place a lien on the property to recoup their expense for the demolition.

New Business

16-41 Charlestown Marina, replace existing wall after demolition, Denied Historic Commission Approval due to lack of materials to be used noted. Tabled until Historic District can make a decision with more information. The contractor was also asked to elaborate on the entire project. The addition of the deck onto the second floor need county approval and inspection. A materials list and drawings will be needed.

16-42 J. Grafton, 223 Black Avenue, parking area and fence, Denied Historic Commission Approval due to unclear drawing of property lines and what type of fence and where it is being placed. This will be tabled as it has no Historic district approval.

16-43 D. Gordon, 231 Louisa Lane, deck extension and rails around pool, Historic Commission Approval signed. Ursula moved to approve 16-43 seconded by Ken Confalone. Approved 5-0. These rails will take the place of a pool fence.

16-44 Wellwood, 523 Water Street, 8x12 frame structure, Historic Commission Approval. Ursula Boudart moved to approve, seconded by Ken Confalone. Approved 5-0.

16-45 C. Elmer, 332 Caroline Street, carport over existing driveway, Denied Historic Commission Approval due to an incomplete application being present to make a decision, no materials, no drawings. Tabled until more information is available and Historic District Commission approval.

16-46 Bancroft, 1579 W. Old Philadelphia Road, 50 x 20x 8 greenhouse, No HOA or Historic Commission approval needed. Approval denied as we need more information. Need plot dimensions and setbacks.

16-47 J. Carey 344 Market Street, construction of a deck and reconfiguration of the garage. Historic District Approval signed. Rogers Clements moved to approve, Ken Confalone seconded. Approved 5-0

16-48 Vivint Solar, 14 Charity Court, solar panels, No HOA or Historic District Commission approval needed. Ursula Boudart moved to approve, Rogers Clements seconded. Approved 5-0.

16-49 Long Fence for J. & A. Murphy, 207 Grace Road, Fence, HOA needed and applied for, not received yet. Preliminary approval pending HOA approval. They will need a structure on easements letter signed. Ursula Boudart moved to approve with HOA approval and structure on easement letters, Approved 5-0.

16-50 Long Fence for E. Ferguson, 100 Cool Springs Road, fence, HOA needed and applied for, not received yet. Preliminary approval pending HOA approval. Rogers Clements moved to approve with contingent HOA approval, seconded by Ursula Boudart. Approved 5-0.

16-51 68 Salvation Fence around an existing swimming pool. Ken Confalone moved to approve, seconded by Tom Durange. Approved 5-0.

Ken Confalone asked if we need to rezone the property that the town bought adjacent to Lot B. It is now zoned Shoreline recreational.

Rebecca asked the committee if they could meet at 6 or 6:30 PM. 6:00 PM is the new time of meeting agreed upon by all present.

Ursula Boudart stated that the week of May 20th that 4 trees were taken down by Aspundhi for Delmarva with the consent of the homeowner. The trees need to be replaced. Ursula feels that Delmarva needs to replace these trees. There was no permits applied for. We will wait to hear back from Delmarva.

Period of Public Comment - none

Ken Confalone moved to adjourn, seconded by Rogers Clements. Approved 5-0