

**Town Commissioners' Meeting Minutes**  
**March 12, 7:00 pm**

Meeting was called to order at 7:00pm by President Robert Gell. Commissioners Gell, Capano, Letts, Confalone and Hechmer were in attendance.

The Pledge of Allegiance was led by: Mr. Derrick Lowe, Esq. – Clerk of the Court

Swearing in Ceremony – Commissioner Joseph Letts and Commissioner Bruce Hechmer were sworn in by Mr. Derrick Lowe, Esq., clerk of the Cecil County Court.

Election of Town Officers – A vote was taken by the Commissioners and it was decided by a 3 – 2 majority that President Gell would continue as President. A vote was taken by the Commissioners and it was decided by a 3 – 2 majority that Commissioner Renee Capano was elected Vice President. It was decided by a 5 – 0 majority that Commissioner Kenneth Confalone will continue as Treasurer.

Planning Commission Appointment – It is required that the fifth member of the Planning and Zoning Committee be a Town Commissioner. Commissioner Capano and Commissioner Hechmer both were willing to assume the position on the Planning and Zoning Board. They both spoke to the Commissioners about their qualifications and then the Commissioners decided. Commissioner Capano was elected to the Planning and Zoning Committee by a 3-2 majority.

**Approval of Minutes** – The minutes from the February 26, 2013 meeting were presented for approval. Commissioner Capano corrected a statement concerning the Cecil House application for a bond. The minutes were corrected and Commissioner Capano motioned to approve and Commissioner Letts seconded.

All were in favor, approved 5-0.

**Accounts Payable Review** - The Accounts Payable report provided to the Commissioners was reviewed. Commissioner Confalone motioned to accept the Accounts Payable report, Commissioner Capano seconded it. All were in favor, approved 5-0.

**Miller Environmental January Report** – Mr. Robert Corn could have been present for the meeting but Mr. Pumpaly excused him due to the length of the swearing in ceremony. The Environmental water report was reviewed. Mr. Pumpaly stated all the water tests were satisfactory. The project that had been ongoing was completed and all the chemical lines at the plant have been replaced. Mr. Pumpaly stated that he and Mr. Corn are in contact with A.C Schultes Company concerning the capacity and the condition of the wells.

**Sheriff's February Report – Sgt. Ron Schmidt** – Mr., Pumpaly had not received the Sheriff's report for February as yet. So there was not a report to present.

**"Shoes 2 Share"** Nick Capano explained to the Commissioners that his 5<sup>th</sup> grade class at Charlestown Elementary School is collecting used shoes in any condition, to be donated to the Shoes to Share charity. He stated that they have a goal of 300 pairs of shoes. He asked for the commissioners' support and asked them to take the shoes to Charlestown Elementary School, where there is a collection bin in the lobby.

**"C Dock" Transformer at Charlestown Marina Up-date-** Mr. Pumpaly is getting quotes for the repair of the transformer. He is projecting approximately \$20K for the repair. President Gell asked if Mr. Pumpaly had spoken to Mr. Price concerning this repair. Mr. Pumpaly stated that he has not spoken much to Mr. Price except that he was concerned about the time that the Marina would be without power. Mr. Pumpaly stated that he needed more time to gather all the options and the quotes. Commissioner Confalone stated that boating season is very quickly approaching. Commissioner Capano asked if this expense is in the budget, Mr. Pumpaly stated that it is not in the current budget but could be put into the FY2013/2014

budget, depending on how long it takes to be decided. Commissioner Hechmer stated that we should seek a signed release from the Marina, so that we would not be responsible for any future repairs.

**Ice House Roof Replacement up-date** – Mr. Pumpaly stated that he has received an estimate from Boudart construction of \$3600 and that includes the wood and labor. The roofing material will be bought from a supplier at the cost of about \$3300. So the total would be approximately \$6942.00. LGIT insurance is going to give the Town \$4030. That would leave the Town about \$2912 to pay. The plan is to empty the building this month and start the project in the middle of April.

Commissioner Hechmer asked what is the condition of the rest of the building. Mr. Pumpaly stated that there are more repairs needed such as board replacement and painting. President Gell stated that Delegate Rudolph is constantly asking what our plans are for it, since there are funds available to restore historic buildings such as the Ice House. Mr. Pumpaly stated that it would make a nice museum and that he has a brass plaque that could be hung on the side of the building once it is able to support it.

**FEMA Floodplain Management Ordinance – Mr. Pumpaly**

Mr. Pumpaly presented the document to the commissioners and referenced that they all had copies prior to the meeting. He explained that this ordinance is required for our residents to be able to purchase flood insurance. The document was prepared by FEMA and the Copeland Company. It goes along with the new FEMA maps. We have adopted an Ordinance like this in the past, Mr. Pumpaly stated. Commissioner Confalone said that it places an “impossible burden on about 5 residences’ in town.” That if they have significant flood damage, that they will be made to place their houses on stilts. Commissioner Capano stated that she has attended meetings on this and was told that without this ordinance the residents would be made to pay 10 times the rate for insurance as they pay now and in some cases may be unable to get flood insurance. Commissioner Capano motioned to adopt Ordinance 2013-01 and Commissioner Hechmer seconded it. All were in favor. Approved 5 – 0.

**Charlestown Charter Discussion**

Mr. Pumpaly presented the Town Charter and Commissioner Hechmer motioned to have the charter published on the website and Commissioner Confalone seconded it. All were in favor. Approved 5 – 0.

**Budget Review**

Mr. Pumpaly reviewed the February budget, cash balance, accounts receivable, fuel usage all was accounted for.

**Building Permits**

There were 7 building permits for the month of February; two are for Ryan Homes in Cool Springs.

**Work Order Review**

104 work orders were written and 103 completed in the month of February. Mr. Pumpaly stated the reason the other work orders were not completed were because they require better weather than we currently have. He stated that the maintenance staff is staying on top of everything that needs to get completed.

**Ice Splash American Legion Review**

Mr. Pumpaly presented a letter from the Sons of the American Legion that thanked the Town for hosting the Ice Splash and stated that they had 400 participants and raised \$53,591.50 for the Special Olympics.

**Cecil House**

President Gell updated the commissioners that he has been in touch with Delegate Rudolph and that the bond for the Cecil House is moving forward and the commissioners had said they would discuss it further when the new budget was farther along.

**Election Board Opening**

Mr. Pumpaly stated that Ms. Newsome who was the election supervisor has moved out of town and thus is not eligible to continue on the election board, creating a vacancy. Mr. Pumpaly reviewed passed resolutions and has found that it is the decision of the Commissioners as to how to fill the position and how to advertise the open position. It was decided by the Commissioners to advertise on the town's event board, the Chatter and the Town's website. Commissioner Confalone also stated that based on the charter that a replacement would just serve the remaining term of Ms. Newsome's position. Mr. Pumpaly also stated that the election supervisor is decided between the members of the election board.

**Period of Public Comment**

Mr. Richardson nor Mr. Taylor had a comment.

Mrs. Ursula Boudart said there is an issue that is going to eventually need to be addressed. It is the beach at Foot Log Park. It is eroding away slowly. It will eventually be gone. Commissioner Letts said that he thinks that it has eroded about 40 yards in the last 2 years.

Dr. Gell adjourned the meeting at 8:20pm.

Respectfully submitted by Janine Antoshak, Town Clerk

Approved 3/26/2013