

**Town Commissioners' Meeting Minutes**  
**March 13, 2012, 7:00 pm**

Meeting was called to order at 7:00 pm by President Robert Gell. Commissioners Robert Gell, Mary Carol Durange, Kenneth Confalone, Joseph Letts, and Renee Capano were in attendance.

The Pledge of Allegiance was led by Hannah Gordon.

**Approval of Minutes** – The minutes from the February 28<sup>th</sup>, 2012 meeting were approved. Commissioner Letts motioned to approve the minutes as they are written. This was approved 5-0.

**Accounts Payable Review** - The Accounts Payable review that was provided to the Commissioners was reviewed. Commissioner Confalone motioned to pay the bills per the Accounts Payable report. This was approved 5-0.

**Sheriff's Report** – The February 2012 report was reviewed by Sgt. Schmidt.

**Miller Environmental Report** – Treated 2,031,000 and collected bacteriological samples that came back negative, inspected 1 new meter installation, 3 meter readings, turned on 2 and turned off 1 due to non payment.

**National "Kids to Parks Day"**- Commissioner Capano explained that she has a call into social services for information on childhood obesity and diabetes and has contacted the school asking if the Town can use their supplies such as jump ropes. Commissioner Gell asks where this will take place. Commissioner Capano explains it would take place at the Trinity Woods playground with the dedication. Commissioner Durange suggests that Commissioner Capano contact the Dept. of Health as well. Commissioner Capano asks if it is alright to move forward with all of this and the Commissioners agree. Commissioner Durange offered to provide a stereo for music. The commissioners agreed to have the event from 10a-12p on the 19<sup>th</sup> of May.

**2012 Constant Yield Tax Rate** – Due to the decrease in assessments, collected property taxes will decrease by 40K. The options are to try to eat the difference or to increase the millage to collect the same amount as last year.

**Ordinance 2012-01 – Infrastructure Bonds** – As a result of the public hearing, Ordinance 2012-01 must be approved. Commissioner Durange motioned to approve Ordinance 2012-01 as written. This was approved 5-0. Commissioner Confalone expressed that he would like it noted that this restructuring will save the Town money every month and shorten the term of the long term debt. Therefore this is a significant move for the Town.

**Town Administrator's Report**

**Old Business**

- **John's Lawn Service** – Mr. Pumpaly reviewed the prices provided by John's Lawn Service. Wib asked for permission to continue using John's Lawn Service for a second year. Commissioner Letts motioned to continue using John's Lawn Service. This was approved 5-0.

**New Business**

- **Resident Signage Request** – Mr. Pumpaly brought to the Commissioners that a Town resident has been spray painting the street in front of his home. Mr. Pumpaly reviewed the code and explained why the resident was not permitted to spray the town street. The resident explained that at times, his neighbor or visitors of his neighbor were parking in front of his home. He explained that he has to repair any damage done when the ground is wet. He explained that the neighbor is running a business at his home that is changing the character of the neighborhood. The neighboring resident expressed that she would have preferred that the resident had come to her directly. Commissioner Capano expressed that the street still needs to be cleaned up. The resident agreed to clean the painted “No Parking” from the street.
- **Fairgreen Park Security Camera Buyout** – Mr. Pumpaly presented that the camera lease could be paid off for \$9,268.00. If the Town does this we could save approx. \$4100. He suggested that Emily and he could find this money to pay this off from expenses that were not accrued over the winter. Commissioner Letts motioned that if the funds can be found, to move forward. Approved 5-0.
- **February Budget Review** – Mr. Pumpaly went over the current budget as of the end of February. Overall the budget is favorable by \$69,910 so the budget is looking good so far this year.
  - **February Cash Balance Review**
  - **February Accounts Receivable Review**
- **February Fuel Report Review** – Mr. Pumpaly presented this report showing that every gallon can be accounted for up until 1/10 of a gallon.
- **February Maintenance Work Order Review** – Mr. Pumpaly presented the open work orders for the Commissioners review.
- **February Building Permit Review** – 33% of the 9 permits were for Ryan Homes.
- **MML Registration** – Mr. Pumpaly asked that the Commissioners complete their registration form.
- **Leases – Lease between the Commissioners and Mr. and Mrs. Grace** - Mr. Pumpaly explained that, in error, the survivor of Mrs. Grace, was sent an invoice for this year's lease. The Town received a check of \$25. Commissioner Letts suggested that Mr. Pumpaly speak with the Town's attorney to confirm the Commissioners feeling that the lease is void.
- **Charlestown Elementary School Traffic** – Commissioner Capano explained that there have been problems with cars stopping in the street and blocking traffic while waiting for their child. Commissioner Capano explained that the school has sent home the procedures and regulations for the pickup after school.
- **Dogs** – Commissioner Gell explained that there have been dogs running loose around town. There has been question about what can and would be done. Mr. Pumpaly explained there is an ordinance stating that all dogs must be on a leash and in control of the owner. It was explained that if a dog is unleashed and not under the control of the owner, the SPCA is to be called.

**Period of Public Comment**

**Gophery Richardson** – Had no comments.

**Prosper Boudart – Mr.** Boudart asked if there is a policy regarding vacation time and comp. time. You can accumulate 240-245 hours which will roll over to the next year but no more. Sick leave continues to grow but it is not paid out if you leave employment. It was discussed that this has already been allocated for. He also questioned the 1.5 million net worth of the town. Mr. Pumpaly explained the MLGIP program and explained that Emily has moved money around to secure it.

**Claire Pasculli** – suggests that the Boys and Girls club be used as a bed and breakfast. The Commissioners said it would take a lot of work to renovate and there are a lot of requirements for bed and breakfasts.

Commissioner Durange motioned to adjourn; this was approved 5-0.  
The meeting adjourned at 8:14 pm.

Respectfully submitted by Christina Jackson; Town Clerk.