

**Town Commissioners Meeting  
May 12th, 2009  
Minutes**

The meeting was called to order by Commissioner Gell at 6:30 pm with Joseph Letts and Donna Sheets in attendance. The Pledge of Allegiance was led by Donna Sheets.

The accounts payable report was reviewed, Commissioner Sheets made the motion to approve with Commissioner Letts seconding and all approving.

The minutes from the April 29<sup>th</sup> meeting were reviewed. Commissioner Sheets motioned to approve them as written with Commissioner Letts seconding and all approving.

Robert Corn presented April's Miller Environmental report.

Sgt. Dennis Campbell presented the Sheriff's report for April 2009.

Stephanie Garrity – Cecil County Health Officer presented the 2009 Health Survey. This survey is done every 5 years. Information is collected and reported to determine where future health care funds should be utilized. (11,000 surveys are distributed to Cecil county residents based on a random mailing with hopes that 3200 surveys will be returned)

Valerie Hahn presented an updated report on Riverfest and has requested a \$10,000 donation from the Town for the next event in fiscal year 2009-2010. The Board advised Ms. Hahn that the Town Budget has not been finalized and the requested amount will be considered.

President Steven Vandervort arrived at 7pm.

Town Administrator Report – Wib Pumpaly

- Katherine Baer from the MD State Law Library has requested a copy of the Charlestown Town Code. The board agreed that this should be sent at no charge.
- The Mosquito Spraying for the current year was discussed. Commissioner Letts motioned to approve the agreement with Commissioner Sheets seconding and all approving.
- Neighborhood Youth Program – Letter of Support was discussed and presented. Commissioner Sheets motioned to accept the letter of support with Commissioner Gell seconding and all approving.
- Steve Udzenski made a presentation on the current status of the Charlestown I&I repairs. It was mentioned that work on this project is due to start in mid-August. Mr. Udzenski asked whether the Town would allow the County to bid Charlestown's two remaining projects together with the projected work for North East to take advantage of better bids. Commissioner Letts motioned to approve the joint bidding project with Commissioner Sheets seconding and all approving.

- President Vandervort has asked that the Sheriff's report be moved to the second monthly meeting beginning with the June 24<sup>th</sup> meeting. Sgt. Campbell was present and this change is acceptable for meetings starting at 7:30 while school is not in session.
- President Vandervort presented the Lambdin/Cool Springs payment proposal. President Vandervort updated the Board with the terms of the new proposal. Basically it involves dividing the Cool Springs development and lot fees into four phases. Voting on this proposal will be delayed until the 2009/2010 budgets are finalized.
- Mr. Pumpaly presented the Lambdin bond reduction request. President Vandervort presented an overview explaining why Mr. Lambdin has requested this reduction. A motion has been made by President Vandervort that as long as URS requests, and the Town Administrator agrees, that a reduction be made in the bond, it will be acceptable by the board. Commissioner Gell accepted this motion with Commissioner Letts seconding and all approving.
- Mr. Pumpaly presented Bill Sadler's proposal for the Town's 2008/2009 audit. Commissioner Sheets moved to accept the proposal with Commissioner Letts seconding and all approving.
- Mr. Pumpaly brought up the issue with the storm water project slated for the Curtis Elmer property on Frederick Street. Mr. Pumpaly reviewed the letter from Mr. Edwards and Mr. Brandenburg about their concern with potential water drainage issues caused by this proposed work. The board suggested waiting a few months before going forward with the existing proposed work.
- LGIT renewal will be discussed at the next meeting.
- Mr. Pumpaly discussed the constant yield tax rate which needs to be submitted by May 26<sup>th</sup>, 2009.
- President Vandervort presented and reviewed the 1<sup>st</sup> draft of the 2009/2010 budget. All funds were discussed in detail. President Vandervort suggested that the board members review the budget between now and next meeting and come prepared to discuss any final issues at the May 27<sup>th</sup> meeting. The Board should also be prepared to vote on a final budget during this meeting.

Commissioner Sheets moved to adjourn the meeting at 8:50pm seconded by Commissioner Letts with all approving.