

TOWN COMMISSIONER'S MEETING

CHARLESTOWN, MARYLAND

November 12, 2013

The Town Meeting was called to order by President Robert Gell at 7:00pm. Commissioners present were Renee Capano, Ken Confalone, Joseph Letts and Bruce Hechmer.

Pledge of Allegiance was led by: Dakota Strong, BSA 367

Approval of the Minutes of October 22, 2013- Commissioner Letts motioned to approve the minutes and Commissioner Confalone seconded. All were in favor, approved 5 – 0.

Accounts Payable Review:

Commissioner Confalone motioned to approve the accounts payable and Commissioner Capano seconded it. All were in favor, approved, 5 – 0.

Miller Environmental October Report – Robert Corn presented the monthly requested and routine water maintenance. Dr. Gell questioned the request from Artesian to drive another well since it is in the same aquifer that we are in. Mr. Corn stated that Artesian would need to get permission from the State as well as having a public hearing. He stated that it would impact the Town for future development but he is unsure how much it would impact the Town. Mr. Pumpaly stated that he has been in contact with Chris Rogers of URS and with MDE, as he feels “it is a cause for concern”.

Budget Amendment: Emily Fletcher presented several budget amendments for FY2013/2014

1. Increase workers compensation rates, \$3115.
2. Water Street rental property, general repairs and maintenances, \$6000 increase.
3. Capital expenses for 630 water street and the Ice House, \$38,270. in general fund
4. Special Revenue Fund for transformer project at Charlestown Marina. We did receive the Highway user grant, reflected in budget is \$31,550 increased revenue
5. Pier Legal fund, increase of \$18,000
6. Gas & motor tax – increase \$31,555 revenue
7. Transfer in from utilities fund – streets \$31,555 revenue
8. Transfer in from utilities fund – pier \$18,000 revenue
9. Repairs for hydrant for utilities fund - \$8500 expense

Commissioner Confalone motioned to approve the budget amendments; Commissioner Capano seconded it. All were in favor, approved 5 - 0

Amendment to Ordinance 93-5 Commissioner Hechmer explained it is to amend town code to allow parking permits for residents and nonresidents and section 12 is to amend the parking fine to \$100 and if paid within 10 days the fine would be reduced to \$50.

Commissioner Confalone motioned to approve Ordinance 2013-02, Commissioner Hechmer seconded. All were in favor, approved 5 – 0.

Cecil County Sheriff's October Report – Sgt. Ron Schmidt presented the report for October. Total hours used for the month was 108. There were 4 calls received in Town.

Boat Ramp Access gate Up-date – Commissioner Hechmer reported that he and Mr. Pumpaly has been soliciting bids for boat ramp gate. Then the bids will be reviewed.

Discussion Relating to Impact fees – Commissioners Confalone & Commissioner Hechmer; Commissioner Hechmer discussed the possibility of using impact fees to raise money for future growth in Charlestown such as a new multipurpose Town Hall building for a Boys & Girls Club, senior area, etc. These fees would apply to new homes in Charlestown and would be a way to raise money without raising taxes. Commissioner Confalone stated that impact fees are being collected in other municipalities and would be expected to be paid by the developer. There was much discussion concerning what an impact fee can be used for. Commissioner Hechmer motioned to task Mr. Pumpaly with speaking to the attorney and researching how an impact fee can be implemented. Commissioner Confalone seconded it. All were in favor, approved 5 – 0.

Design initiation meeting- Mr. Pumpaly advised the commissioners of an upcoming meeting concerning the possibility of completing a sidewalk from Market Street to the railroad bridge. Commissioner Capano asked what time the meeting was and when they were leaving. Mr. Pumpaly stated that the meeting was at 10:30am in Baltimore and that he was leaving at 9:00am.

Mayor's Drug Task Force – Guidelines & Practices – Commissioner Gell presented the preamble for the Mayors' drug task force to collaborate with other Towns and to raise awareness and support efforts to prevent and reduce substance abuse. President Gell motioned to adopt resolution 2013-05 and Commissioner Hechmer seconded it. All were in favor, approved 5 – 0.

Town Administrator's Report

Old Business

- Methodist Church Lot #53 Draft Agreement – Mr. Pumpaly presented a draft property agreement to Karl Flocker, who is an attorney and is looking over the agreement for the church. Mr. Pumpaly stated that Mr. Flocker picked up this document today.
- Charlestown Parking Permit Up-date- Mr. Pumpaly said that he will be monitoring the areas for “no parking” around town and he is getting rates for parking permit tags.

New Business

- October Budget Review – Mrs. Fletcher reviewed all the accounts.
- Mr. Pumpaly stated that there has not been any new building permits from Cool Springs development
- Mr. Pumpaly advised the Commissioner's Holiday party is scheduled for Friday, December 13, 2013.

Commissioner Capano wanted to thank the Charlestown Fire Company for their help during the Halloween Parade. They blocked the road and helped with safety.

Period of Public Comment

There was not anyone for public comment.

Respectfully submitted by Janine Antoshak, Town Clerk

Approved November 26, 2013