

## **TOWN COMMISSIONERS' MEETING**

### **MINUTES**

**October 10, 2006**

**Meeting was called to order at 6:30 p.m. with Commissioners Gell, Letts, Sheets in attendance. Commissioner Vandervort arrived at 6:35 p.m.**

**Minutes were read and motion was made to approve as amended by Commissioner Letts. Motion passed 2-0 with Commissioner Sheets abstaining.**

**Accounts payable were read and a motion was made to approve the bills by Commissioner Letts, seconded by Commissioner Sheets. Approved, 3-0.**

**Henry Burden gave the Administrator's report. Included in his report were the Maryland Department of Planning regarding enacted legislation, Department of the Environment (MD) requesting a list of authorized personnel that may request reimbursements, bids for the breakwater extension, and encroachments. Motion was made to have Commissioners Sheets, Gell, and Letts as signers for MDE's request of authorized personnel. Motion approved 4-0. Dr. Gell moved to accept Bathon's bid of 51, 300 with references of similar work.**

**Commissioner Sheets seconded and it passed 4-0. Mr. Burden passed on the letter from Bud Knapp's attorney. He also mentioned the discussion he had with USPS about a new facility for the Charlestown Post Office. The applications for Maintenance Foreman was discussed and when interviews would take place. Friday at 8:00 a.m. will be the first appointment.**

**Miller Environmental gave their monthly report.**

**Delegate Rudolph was here to speak on money from the State Highway Administration that could be used to enhance the town. Discussion was made about a storm drain from the corner of the United Methodist Church down to the water. Another idea was a crosswalk at Market and Bladen Streets. The Town Commissioners will discuss the issue and make a request within the next couple of weeks.**

**A draft of the Surplus Property Disposal Procedures. The Commissioners were asked to review for comments so that a final procedure can be written and instituted.**

**Larsen Cleaners asked if cleaning could be done in off hours in order to keep from disturbing town business. Commissioners decided not to allow them to change their hours to after business hours.**

**No motion was made to change the Commissioners' decision to not pay Jesse Crouch for audit work that was not done.**

**Judy Calvert was first to speak to the Commissioners. She asked if Joe Letts or Donna Sheets have access to the billing system. They stated they have personally chosen not to have access to that information. She is requesting all monies that she feels is owed her be returned to her with interest. Her next topic was on 391 Chesapeake Street that has a privacy fence that blocks a view. She wanted to know why, out of 5 properties with fences only 2 letters were sent to property owners. Commissioner Letts stated that he and Mr. Burden went and looked at the properties in question and are trying to identify the problem with any property that may be encroaching on town property. Donnie McMillan asked why, when he had a permit to put a fence exactly where the last fence was and is being singled out to move his fence.**

**2007 Election - Commissioner Gell made a motion to have all documents in a week in advance to have 7 days to examine them for completeness so that any added information can still be turned in on time. This would make the deadline to apply for candidacy December 1, 2006. Commissioner Sheets seconded and the motion was passed 4-0.**

**Commissioner Sheets asked when the town would hold trick-or-treat time. Commissioner Sheets made a motion to hold trick-or-treat the same night as the county. Motion approved 4-0.**

**Commissioner Letts made a motion to adjourn with  
Commissioner Vandervort seconding. Meeting was adjourned at  
8:00 p.m.**

**Respectfully submitted,**

**Barbara R. Kelly**

**Town Clerk**