

TOWN COMMISSIONERS MEETING

MINUTES

October 14, 2008

The Pledge of Allegiance was led by Ryleigh Johnson.

Robert Corn delivered the Miller Environmental Report detailing the activities for September.

Sgt. Campbell delivered the Sheriff's report for September noting that four of the hours requested were not used. Sgt. Campbell stated that he is receiving better feedback from his officers after he composed a letter outlining the local problems.

The meeting was called to order at 6:48 pm by President Vandervort (tape started here). Other attendees were Robert Gell and Richard Price.

Accounts payable were reviewed. President Vandervort noted that with Cecil Bank the Town may be able to pay bills on-line. This would be Restricted On-line Banking. He also mentioned the system which deposits checks without going to the bank. Commissioner Price moved to approve the accounts payable report with Commissioner Gell seconding and all approving. 3-0

The minutes for the September 23, 2008 meeting were approved as written. Motion by Commissioner Price. Second by Commissioner Gell and all approving. 3-0

Town Administrator's Report - Began with the mention that the dewatered spoils must be analyzed before any bidders may be interested. It was suggested that the cost of this be obtained from the Town Pier fund and that it be accomplished as soon as possible. Commissioner Price moved that \$3,000 be allocated for this purpose. Commissioner Gell seconded and the motion passed unanimously. 3-0

Bulk water sales were discussed with the observation that we already have had an inquiry. It was noted that more hydrant defenders be considered as needed for various areas to forestall water theft.

Aero Energy (propane) has communicated that they want to start installing lines in Cool Springs. It was suggested that a letter be sent requesting a proposal from them. It was felt that the Lambdin organization would be the authorizing entity for this project.

The pet rooster issue was asked to be tabled until a future meeting which would have Commissioner Sheets in attendance.

Long Term Disability package had been presented to the employees who wanted the LTD (six months) to be supplied 100% by the Town with a seven day waiting period. The option of receiving a pay increase to be used to obtain personal LTD was rejected.

Cecil Hotel ownership signatures were finally all collected today. The loan application is now being prepared and will be delivered by the week's end. President Vandervort announced that the "point person" for this project will now be Debi Keeley. Commissioner Gell remarked that a commission should soon be formed to implement the next phase of this project.

Robin Rowe's e-mail speeding complaint on Caroline and Calvert Streets was discussed. The installation of more speed limit signs and "children at play" signs in this area is expected to alleviate this problem. Commissioner Gell commented on speeders on Cecil Street and perhaps the installation of speed control devices.

Discussion concerning relocating larger boats at the Town Pier nearer the power outlets was presented. It was suggested that letters be sent to the present tenants asking for their opinion on this idea. If instituted,

a change would have to be made to the contract. The Board did not have a favorable view of this idea so no action will be taken.

The Town's no-tolerance of graffiti policy was suggested to be continued as rigorously as ever.

Important dates concerning the January 2009 election were discussed. Commissioner Gell made the motion to see to the publication of these dates. Commissioner Price seconded the motion and all approved.

Ursula Boudart was brought forward and sworn in as a new P&Z Board member by President Vandervort.

Public Comment: To recognize Henry Burden for his service to Charlestown as Town Administrator since August of 2006, was presented with a key to the Town.

Commissioner Gell moved to confirm Peggy Lewis as a new Town Election Board member.

Commissioner Price supplied the second and all approved. 3-0

Brooks Dredging submitted a letter asking to have his \$40 fee for Dredging Bid Documents refunded since none of the other potential bidders had been asked to pay this fee. Commissioner Gell moved to approve the refund with Commissioner Price seconding and all approving. 3-0

The Town Commissioners' Meetings whose dates need to be moved was discussed. The first meeting in November will be changed to Wednesday, November 12, and the second will be held on Monday, November 24. The second meeting in December will be held on Monday, December 22. Commissioner Price motioned to approve the changes and have then advertised as required. Commissioner Gell seconded and all approved. 3-0

It was noted that LGIT requires a paint cabinet be located in the maintenance shop for proper paint storage. Commissioner Price moved to approve the purchase with Commissioner Gell seconding. The motion passed unanimously. 3-0

Commissioner Price moved to accept policy for bulk water sales as presented. Discussion ensued as to billing methods and defining of the billing cycles (15 days). This was clarified and Commissioner Gell seconded the motion and all approved.

Curtis Elmer was present to ask that stormwater swales be redirected from his back yard. Discussion concerning the culvert which had been blocked for at least 30 years and the drainage issues involved. He proposed to eliminate the two swales in his yard and construct a new one along his fence line. A plan would be to construct culverts on both sides of Frederick Street, redirect swales, construct catch basins, install drainage pipes and thus redirect stormwater to a nearby stream. It was noted that a 20 foot drainage easement for the pipe, construction and culvert would have to be granted by Mr. Elmer. It was agreed to have the Town maintenance crew complete this project.

A letter from Mark Plum describing his stormwater run-off problem was presented. He was not present so the issue was dropped.

The need to advertise vacancies and term expirations on the boards of Ethics, Appeals (alternate) and P&Z was discussed. Commissioner Gell made the motion to advertise vacancies and expirations. Commissioner Price seconded and all were in approval. 3-0

The Upper Bay Museum sent in a request for a donation for their upcoming decoy show. The motion died for lack of action.

The State Rural Water Association recently sent in a directive to establish and identify the Town's theft prevention measures. Discussion ensued concerning the worth of the program and how it might apply to Charlestown. It was suggested that the policy be set aside for study.

Commissioner Gell moved to adjourn with Commissioner Price seconding and all approving. The meeting was adjourned at 8:06