

Town Commissioners' Meeting Minutes
October 23, 2012, 7:00 pm

Meeting was called to order at 7:00pm by Vice President Mary Carol Durange. Commissioners Durange, Letts, Confalone and Capano were in attendance. President Gell was absent.

The Pledge of Allegiance was led by: Commissioner Letts

Approval of Minutes – The minutes from the October 9, 2012 meeting were presented for approval. Commissioner Confalone motioned that the minutes of October 9, 2012 be approved. All were in favor, approved 4–0.

Accounts Payable Review - The Accounts Payable report provided to the Commissioners was reviewed. Commissioner Capano motioned to accept the Accounts Payable. All were in favor, approved 4-0.

Accounts Financial Statement Review – Emily Fletcher presented the financial review. Commissioner Letts motioned to approve and commissioner Capano seconded. Emily Fletcher also noted it was brought up in the audit process to publish the audit report to the Town website. She indicated this would give the Town added transparency in financial reporting. Commissioner Confalone motioned to publish the audit report to the website. Commissioner Capano seconded the motion. All were in favor, approved 4 – 0.

Town Administrator's Report – Mr. Wib Pumpaly

Old Business

630 Water Street - Refurbishment

- Mr. Pumpaly stated that up-dated quotes are being received for the electrical work
- He will be meeting with Steve Lewis to set up a plan of action to commence work on house in conjunction with the maintenance staff, who will be doing cleanup work on the exterior of the house. The electrical work is a large part of the equation.
- Town Boat Ramp Pier Damage – Mr. Pumpaly was able to contact the boat owner that caused the damage to the Town's pier and collect the amount to cover the damage that was sustained.

New Business

- Commissioner Christmas Party suggested for December 14th. Commissioner Capano motioned for it to be approved and Commissioner Confalone seconded it. All were in favor, approved 4 – 0.
- Mr. Pumpaly brought up for discussion the location of a second geocache box. He suggested that maybe one could be placed at the Tory House? Commissioner Letts said there had been one previously and that it was vandalized. Mr. Pumpaly asked the Board to consider other locations and to report back to him.
- LGIT 25th Annual Meeting, any Commissioners interested please register online, or let office staff register you.
- Municipal Government Works Month – Mr. Pumpaly presented the proclamation to declare November as Municipal Government Works Month for the Commissioner's signatures. This proclamation is a requirement to fulfill our obligation for the Banner City requirements.

Period of Public Comment:

Commissioner Capano asked Commissioner Letts to comment on the Children's Drug Awareness parade on Monday. Commissioner Letts indicated that it was very nice as the kids walked by in their homemade red t-shirts and held banners. Commissioner Capano stated the new principal of Charlestown Elementary is trying to get the students involved in new programs and to make them aware of different things. Commissioner Letts noted that the parade was well attended.

Commissioner Durange reminded everyone that the Town Halloween parade is on Friday at 4:30pm. Lineup will start at the Fire hall, The Perryville high school marching band and cheerleaders will be part of the parade. The fire company will have a truck and the sheriff's department will be there.

Mr. Dennis Taylor asked about emergency response. He questioned if they do not have a GPS location and get lost, what is the protocol for this? Commissioner Letts stated that they should contact the dispatcher (for further instruction). Commissioner Letts said Emergency Services is going to cost the County a bundle due to this as they are eventually going to need to add paid fire crews.

Mr. Mike Ranck asked about the progress of cleanup on property at Cecil and Chesapeake Streets. Commissioner Letts said that the Board had a meeting with the owners on Monday and that work has already been started in cleaning up the property. Commissioner Capano stated that after the meeting the owners went straight to their property, apparently to speak with their tenants. Mr. Ranck suggested that we need to keep the Town looking better and that we should continue to work on other neglected properties. Commissioner Letts said that "we are working on it". Commissioner Capano stated that once work is done on this one, they will proceed to the others.

The meeting adjourned at 7:28 pm.

Respectfully submitted by Janine Antoshak, Town Clerk

Note: The recording from this meeting was not saved correctly, therefore, the meeting recording is unavailable.