

TOWN COMMISSIONERS' MEETING

October 24, 2006

Minutes

Meeting was called to order at 6:30 p.m. with Commissioners Gell, Letts, Sheets, Williams, in attendance. Commissioner Vandervort arrived at 7:03 p.m.

Minutes were read and motion was made to approve as by Commissioner Williams. Motion passed 4-0.

Accounts payable were read and a motion was made to approve the bills by Commissioner Letts, seconded by Commissioner Williams. Approved, 4-0.

Henry Burden gave the Administrator's report. Reeves have agreed to remove fence and Town will remove debris. Discussion was made regarding the issue of non-payment of water with turn off and how that affects the Sprinkler Ordinance and liability if there were a fire. A recommendation will be brought back before the board. Annual Maintenance Agreement for Fund Balance is up for renewal. Motion was made by Commissioner Williams to renew with Commissioner Sheets seconding. Motion approved 4-0.

Cool Springs Concrete Bridge: information is for Commissioners's review.

State Highway Administration: Retrofit Sidewalk Program. The State would like to know what the Town would like to do regarding sidewalk improvements on state roads, including repair, new sidewalks and stormwater drains.

Scott Gardens, Phase II: Scott Gardens Phase II had been approved by the Planning and Zoning Commission, but since then they came up with what they believe is a better idea. The Planning and Zoning Board agrees, but Town Commissioners must grant a variance in order for them to proceed. Currently, the area where the houses would go are zoned R-1. This change would reduce some of the lots, but the density would be the same and the unutilized land would be deeded over to the Town. Commissioner Sheets made a motion to accept the variance and Commissioner Gell seconded. Motion carried, 5-0.

Charlestown Mews, Roads: The Town has received Chief Daniels' recommendation regarding the 24' wide road question. The Town requires 36' to allow a fire truck to turn around. Motion was made by Commissioner Gell to accept the change in width as long as it was approved by the Fire Company. Commissioner Sheets seconded the motion and it was approved 5-0.

Surplus Property Procedures: Motion was made to approve the Standards by Dr. Gell and seconded by Commissioner Williams. Motion carried 5-0.

Boys and Girls Club: Commissioner Sheets is looking into getting someone to help with bringing the house into compliance.

House Demolition: The Town received several bid proposals to tear down the houses on Old Philadelphia Road. Commissioner Gell made a motion to accept W. C. Logan's bid with Commissioner Sheets seconding. Motion carried 5-0.

List of State Road Improvements for Delegate Rudolph: This is just a reiteration of the State Highway discussion above.

URS Main Pump Station Replacement: Commissioner Gell moved to engage URS to begin the development phase of the main pump station replacement. Commissioner Letts seconded. Motion passed 5-0.

Seminar-Practical Guide to Zoning and Land Use Law – Mr. Burden stated the Seminar looks really good and very informative and he would like to attend. Commission Letts moved to keep the costs to \$500. Motion carried 5-0.

MDE Wastewater/Water Supply Capacity Management Guidance Documents – Two year plan needs to go forward for projecting water and wastewater capacity for the town as well as growth areas. Without the plan in place, the state can halt all annexations by the town.

Homestead Credit Projection Report – The Town’s decision simply needs to make a resolution to keep the projection report as is. It was voted on at an earlier meeting to keep it the same.

Motion was made by Commissioner Vandervort to adjourn the meeting. Motion passed and meeting was adjourned at 8:55 p.m.

Respectfully submitted by,

Barbara R. Kelly

Town Clerk