

**Town Commissioners' Meeting Minutes**  
**October 25, 2011, 6:30 pm**

Meeting was called to order at 6:33 pm by Vice President Mary Carol Durange. Commissioners Joe Letts and Mike Doss were in attendance.

The Pledge of Allegiance was led by Ryleigh Johnson.

The Accounts Payable report was reviewed and Commissioner Letts motioned to pay the bills and this was approved unanimously 3-0.

The minutes from the October 11, 2011 meeting were not approved. There were not enough Commissioners present to approve.

Sheriff's Report – August 2011 and September 2011 - Sgt. Ron Schmidt – Sheriff Reports were reviewed by Commissioner Letts reading aloud.

Town Administrator's Report

**Old Business**

- Town Lease/ Appraisal – Lee's Marina – Wib Pumpaly reviewed the series of events, as he did in the Oct. 11<sup>th</sup> meeting. Aug 2010, Marina owner asked that something be done with the lease because he lost parcel #2. When parcel #2 was removed from the lease, the payments were reduced. As per the terms of the lease, the 10 year period is up as of 12/31/2011. Ulrich and Ulrich were approved by the Commissioners and the marina to appraise the property. They appraised lot 6 with no buildings or docks or parcel #2. We received the appraisal which is now \$280,000. In the Oct 11<sup>th</sup> letter, the owner of the marina asks for an addendum to the lease to keep the payments as they are for the next 5 years. Jan 1<sup>st</sup>, 2012 the lease fee will increase from \$579.66 to \$1,167.66 per month.
- Town Credit Card Authorized Users – During the last meeting there was a suggestion made that there be cards in Wib, Emily, Robert and Jeff's names. It is becoming more and more difficult to use the card with Dr. Gell's name on it. Today, it is being proposed that only Wib and Emily have cards. Commissioner Letts motions that only two cards are issued in Wib and Emily's names. Passed 3-0.
- Boat Slip User Fee – Aug 24, 2011 the boat slip user fee was approved by the commissioners. This will go into effect 1/25/12. A letter has been sent to all marinas stating Wib would like to meet with all marina owners to speak on record keeping and fee collections as well as to answer any questions they may have.
- Planning and Zoning Public Hearing – The meeting will be held Thurs, Nov 3<sup>rd</sup>, 2011 at 7pm at Fire Hall to discuss the changes in sections 150 and 175 in the Charlestown Planning and Zoning Code.
- Appointments to Board and Commissions – Wib read the list of openings for Dec 2011 and Jan 2012. Wib has received letters from those interested in serving. Commissioner Doss motions to continue the positions of the historic, board of appeals and ethics. Election board selections must be interviewed as they are new applicants.

**New Business**

- John Deer Model 345 – Purchased April 2000- Damaged by engine fire April 2011. Wib proposes we dispose of unit as worthless junk. Commissioner Doss motions to remove. Approved 3-0

- Clearview Ave Utility Bill Schedule Request – Due to a water leak this property has a water bill of \$376.64. By signing they agree to pay the full amount with a \$25 process fee and a 1.5% interest within 6 weeks of approval. Commissioner Doss questioned if it was a blue pipe issue, explaining those issues are handled differently. Chrissy Jackson explained that when the resident was in Town Hall to sign the payment plan, she explained that it was not the actual pipe but a fitting that had cracked and she had it repaired for \$30. Commissioner Letts motions to approve. Approved 3-0.
- Lambdin Request– Lambdin has requested an extension for the Water and Sewer agreements because the agreements that were signed in June of 2007 will soon expire. No action required until info is received from URS and the attorney.

Public Comment

- Mike Burns asks if anyone will be gathering hazmats for the Hazardous Waste Day at the landfill.
- Diane Letts provided supplies to celebrate the graduation of Commissioner Durange and Commissioner Letts from the MML Academy.
- Commissioner Doss brought to Wib's attention that Cecil Street is currently labeled as Cecil Ave.

Commissioner Doss motioned to adjourn, this was approved. The meeting adjourned at 7:42pm.

Respectfully submitted by Christina Jackson, Town Clerk.