

PLANNING & ZONING COMMISSION MINUTES

May 8, 2014
7:00PM

Chairman Rogers Clements called the meeting to order at 7:00pm. In attendance were Rogers Clements, Commissioner Renee Capano, Ursula Boudart, Dave Jarinko, Dwayne Sweet and Wib Pumpaly, Town Administrator.

- April 3, 2014 minutes were presented. After review, Renee Capano motioned to approve and Dwayne Sweet seconded it. Ursula Boudart abstained due to her absence on April 3rd. Minutes Approved 4 -0.

Old Business

- No old Business to discuss

New Business

- **Permit 14-14** – This is concerning a blacktop pad/car port. This had been reviewed at the last meeting but there was a question for the Historic Commission. The Historic Commission addressed the concern and Renee Capano motioned to approve and permit was approved, all in favor, 5 – 0.
- **Permit 14-20** – this is replacing surface of gravel driveway with blacktop and changing wood steps to brick steps. After review, Ursula Boudart motioned to approve and Renee Capano seconded it. All were in favor, approved 5 -0.
- **Permit 14-21** – this is to remove 3 hazardous trees and has been approved by the Historic Commission. Dave Jarinko motioned to approve and Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **Permit 14-22** – this is to pave an existing driveway and to remove 2 trees. After review, Dwayne Sweet motioned to approve and Renee Capano seconded it. All were in favor, approved 5 – 0.
- **Permit 14-24** – to install a stockade fence. After review, Ursula Boudart motioned to approve and Renee Capano seconded it. All were in favor, approved 5 – 0.
- **Permit 14-25** – to install an enclosure for a vending machine on C-dock. After review, Dave Jarinko motioned to approve and Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **Permit 14-26** – Install pilings and boat lift. It has been approved by the Historic District and by the MDE. After review, Dave Jarinko motioned to approve and Rogers Clements seconded it. All were in favor, approved 5 – 0.
- **Permit 14-28** – Install concrete pad and electric service for hot tub. After review, Dwayne Sweet motioned to approve and Rogers Clements seconded it. All were in favor, approved 5 – 0.

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- **Permit 14-29** – Install a deck in Cool Springs. After review, Dwayne Sweet motioned to approve and Ursula Boudart seconded it. All were in favor, approved 5 – 0.
- **Permit 14-30**- After review, Dave Jarinko motioned to approve and Renee Capano seconded. All were in favor, approved 5 – 0.
- **Permit 14-31**- This is for a privacy fence. After review, David Jarinko motioned to approve and Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **Permit 14-32** – this is for a standalone garage. After review, it is noted that here are some non-tidal land wetlands on this property. Dwayne Sweet motioned to approve and Dave Jarinko seconded it. All were in favor, approved 5 – 0.
- **Permit 14-33**- Single Family home with garage/Ryan Homes, lot 38, 102 Pagosa. After review, Ursula Boudart motioned to approve and Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **Permit 14-34** Single Family home with garage/Ryan Homes, lot 140, 147 Steamboat Court. After review, Dave Jarinko motioned to approve permit 14-34 and all were in favor, approved 5-0.
- **Permit 14-35** – Single Family home with garage/Ryan Homes, Steamboat Court, after review, Renee Capano motioned to approve and Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **Permit 14-37** – This is for an ADA ramp for the resident to obtain access to his home. After review, Dwayne Sweet motioned to approve and Rogers Clements seconded it. All were in favor, approved 5 – 0.
- **Habitats for Humanity 408 Charlestown Place** – Renee Capano questioned about the shared driveway between 408 Charlestown Place and their neighbor. It seems that they are building a side door that goes out into the driveway. Dave Jarinko stated that he had looked at the deed and had seen that the shared driveway is not listed on either deed. It seems it was an informal agreement between previous neighbors but was never added to the deed.
- **Building Permit Requirements in a Campground** - Mr. Pumpaly stated that he has become aware that there has been some decks being built in the camp ground and he was questioning if a building permit was needed. Discussion took place and it was said that the campground is comprised of temporary structures. Renee Capano stated that she would talk to the owner of the campground and report back at the next meeting to discuss it further.

Rogers Clements motioned to adjourn the meeting and all were in favor.