

PLANNING & ZONING COMMISSION

Minutes

July 3, 2013

7:00 pm

Chairman Rogers Clements called the meeting to order at 7:00pm. In attendance were Rogers Clements, Commissioner Renee Capano, Ursula Boudart, Dave Jarinko, Dwayne Sweet and Wib Pumpaly, Town Administrator.

- June 6, 2013 minutes were presented. After a review of the minutes, Dave Jarinko motioned to approve and Rogers Clements seconded the minutes. All were in favor, approved 5 - 0

Old Business

- Sub-Division Plat – Lands of Charles D. Murphy. Mr. Murphy is requested to take 9 nonconforming parcels and create 5 conforming parcels. After much discussion, Dave Jarinko motioned to approve and Rogers Clements seconded it. All were in favor, approved 5 – 0.

New Business

- **Mechanism to process Minor Applications, Penalty fees, etc.** Mr. Pumpaly started a discussion about the definition of minor and major permits and the fees associated with them. Mr. Pumpaly stated that he would like the Board members to think about this and that how it can be better defined and presented on the website.
- **13-36 W. Pumpaly install 14KW Generator** – Mr. Pumpaly stated that this has been approved by the Historic District. Chairman Clements made a motion to approve permit 13-36. Dwayne Sweet seconded it. All were in favor, approved 5 – 0.
- **13-37 V. Vaughn Addition to Driveway & Pad.** Mr. Pumpaly stated that this has been approved by the Historic District. This house is on Calvert Street. After discussion of lot coverage, and an agreement that Mr. Jarinko and Mr. Pumpaly are going to the property to measure for lot coverage, Mr. Clements motioned to approve the permit as long as lot coverage does not exceed 50%. Mr. Jarinko seconded. All were in favor, approved 5 – 0.
- **13-38 S. Lontor Sidewalk replacement/exterior lighting** - Mr. Pumpaly stated that the Historic District has approved this and that it has already been completed. She requested to replace a cement pavement with a permeable surface and to complete some landscaping. Commissioner Capano asked if a permit was necessary for this project since it is replacement. Mr. Pumpaly said this is the kind of permit, he would like to discuss at a later time. Mr. Sweet motioned to approve this permit and Mrs. Boudart seconded it. All were in favor, approved 5 – 0.

- **13-39 R. Gestewitz Pole building** – Mr. Pumpaly stated that this has been approved by the Historic District. Mr. Dave Jarinko motioned to approve and Mrs. Renee Capano seconded. All were in favor, approved 5 – 0.
- **13-40 C. DeLaBruere Fence, shed, driveway-** Mr. Pumpaly stated that this was not approved by the Historic District.
- **13-41 K. Lopez metal shed 8 x 10** – Mr. Pumpaly stated that this property is in the Cool Springs development. This shed is small and does not need a permit from the county. Mr. Clements motioned to approve permit number 13-41 and Mr. Sweet seconded it. All were in favor, approved 5 – 0.
- **13-42 Ryan Homes Lot #38 Single Family Home/Garage** – This is a new house in the Cool Springs Development. Mrs. Ursula Boudart motioned to approve and Mrs. Renee Capano seconded it. All in favor, approved 5 – 0.
- **13-43 Ryan Homes Lot #30 Single Family Home/Garage** – This is a new house in the Cool Springs Development. Mr. Rogers Clements motioned to approve permit number 13-43, and Mr. Dwayne Sweet seconded it. All in favor, approved 5 – 0.
- **13-44 W. Wilson blacktop Driveway** – This resident applied black top over gravel without a permit. The resident paid a penalty since the work was done before the permit was issued.
- **13-45 J. Privett blacktop Driveway** - This resident applied black top over gravel without a permit. The resident paid a penalty since the work was done before the permit was issued.

Mr. Rogers Clements motioned to adjourn the meeting and Mrs. Ursula Boudart seconded. All were in favor, approved 5 – 0.