

PLANNING & ZONING COMMISSION

Minutes

August 8, 2013

7:00 pm

Chairman Rogers Clements called the meeting to order at 7:00pm. In attendance were Rogers Clements, Commissioner Renee Capano, Ursula Boudart, Dave Jarinko, and Wib Pumpaly, Town Administrator, Dwayne Sweet was absent.

- July 3, 2013 minutes were presented. After a review of the minutes, Renee Capano motioned to approve and Dave Jarinko seconded. All were in favor, approved 4 - 0

Old Business

- 13-40 C. De LaBruere, Shed, fence and black top existing driveway- Ursula Boudart moved to approved permit number 13-40 and Dave Jarinko seconded. All were in favor, 4 – 0.

New Business

- 13-46 Richard Price, Raise Existing Seawall – He would like to raise the sea wall. The county is aware of what he is planning to do. After review, the board will approve the permit is they receive something in writing from the County stating that it has their approval. Mr. Pumpaly stated that he believes that Joe Johnson, representative of the Critical Area, has given it his blessing and that he will seek to get it in writing.
- 13-47 K. Royer, Deck – This is a deck in the Cool Springs development. After review, Dave Jarinko motioned to approve permit number 13-46 and Renee Capano seconded it. All were in favor, 4 -0.
- 13-48 Earle MacMullen, Remove Tree. This permit has been approved by the Historic District Commission. Dave Jarinko opened a discussion concerning residents needed to obtain a permit to cut down trees. He questioned why a permit is needed unless you are cutting down 5 or more trees. Ursula Boudart stated that she felt it would be necessary to know what trees were being cut for mitigation. Renee asked if the Town Administrator could approve permits for cutting down trees. It was brought up that a discussion concerning code should be scheduled. Rogers Clements motioned to approve permit 13-48, all were in favor, 4 – 0.
- 13-49 Dale Biddle Replace Existing fence. After review, Rogers Clements motioned to approve and Ursula Boudart seconded it. All were in favor, approved 4 – 0.
- 13-50 Habitat for Humanity, Demolish Structure. Dave Jarinko motioned to approve permit 13-50 and Rogers Clements seconded. All were in favor, approved 4 – 0.

- 13-51 Clemens Deck Extension, Renee Capano motioned to approve permit 13-51 and Ursula Boudart seconded. All were in favor, approved 4 – 0.
- 13-52 Lawn Shed in the Cool Springs sub-division. This parcel is close to the forest conservation area but after review, it is not a concern. Rogers Clements motioned to approve and Renee Capano seconded. All were in favor, approved 4 – 0.
- 13-53 Storage Shed on Frederick Street. After review, Rogers Clements motioned to approve permit 13-53 and Dave Jarinko seconded it. All were in favor, approved 4 – 0.

Commissioner Ken Confalone was present as he was last month as well. Commissioner Renee Capano addressed Ken Confalone concerning a property that he brought up last month but was not discussed in detail. It seems that a house is being used for storage instead of a residence. Renee Capano feels that it is changing the residential character of the house. Dave Jarinko says that he feels it should be presented to the Historic District and that he may have to apply for a change of usage permit. After discussion, it was decided that it would be brought in front of the Historic District Commission.

Commissioner Ken Confalone commented on waiting to get a permit to have a tree cut down. He stated that there may be situations that cannot wait weeks to get a permit through the former process of going to the Historic District Commission and the Planning and Zoning monthly meeting. It was agreed by all that there are times, in certain situations that a tree may need to come down immediately. Chairman Rogers Clements stated that “we may need to have a work session on trees”.

Rogers Clements motioned to adjourn the meeting and Ursula Boudart seconded it. All were in favor, approved 5 – 0.