

CHARLESTOWN PLANNING AND ZONING COMMISSION  
MINUTES  
October 4, 2012  
7:00pm

Chairman Roger Clements called the meeting to order at 7:00 p.m. The attendance included Roger Clements, Ursula Boudart, Dave Jarinko, and Wib Pumpaly, Town Administrator, Dr. Robert Gell and Chris Capano were absent.

- September 6, 2012 – After a brief review, Mr. Jarinko motioned to approve the minutes. Mrs. Boudart seconded it. All were in favor, approved 3-0.

**Old Business**

- C & M Ward Subdivision Plat, after review of plans, Mr. Jarinko motioned to approve and Chairman Clements seconded it. All were in favor, approved 3-0.

**New Business**

Mark Hudson - Permit 12-65. Mr. Hudson asked for approval to remove a diseased tree from his property. After review and the stipulation that he will replace the tree approval was given. Mrs. Boudart motioned for approval and Mr. Jarinko seconded it. All were in favor, approved 3-0.

Curtis Elmer – Permit 12-66 Request to change the surface of driveway from gravel to black top was approved by historic commission already. Mr. Clements motioned to approve and Mrs. Boudart seconded it. All were in favor, approved 3-0.

Boudart Construction – Permit 12-67 Single family home/garage. Permit could not be voted on due to not having a quorum. Permit review will be moved to November's meeting.

Dennis Dobay – Permit 12-68 permit was approved to remove two storm damaged/diseased trees with stipulation to replace trees on property. Mrs. Boudart motioned to approve and Mr. Jarinko seconded it. All were in favor, approved 3-0.

Ryan Homes – Single family/garage Permit 12-69 After review of plans and discussion of grading, Mr. Jarinko motioned to approve and Mr. Clements seconded it. All were in favor, approved 3-0.

Ryan Homes – Single family/garage Permit 12-70 Plans were reviewed and it was suggested that the cement basement steps be changed to other wall. After review and stipulation that basement steps be moved it was approved. Mr. Jarinko motioned to approve and Mrs. Boudart seconded it. All were in favor, approved 3-0.

Mr. Clements moved to adjourn the meeting and all agreed.

Respectfully submitted by Janine Antoshak; Town Clerk.