

Town Commissioners' Meeting Minutes
September 13, 2011, 6:30 pm

Meeting was called to order at 6:30 pm by President Robert Gell. Commissioners Mike Doss, Donna Sheets, Mary Carol Durange and Joseph Letts were in attendance.

The Pledge of Allegiance was led by Ryleigh Johnson.

Accounts Payable report was reviewed and Commissioner Doss motioned to pay the bills and this was approved unanimously 5-0.

The minutes from the August 23, 2011 meeting were reviewed with Commissioner Sheets motioning that they be accepted as written and this was approved 3-0 with two abstentions by Commissioners Durange and Doss.

The minutes from the August 22, 2011 Public Hearing were reviewed with Commissioner Doss motioning that they be accepted as written and this was approved unanimously 5-0.

The Sheriff's Report was not available at this time.

Robert Corn of Miller Environmental delivered the August water treatment and activity report concerning water treatment, meter readings, meter and register replacements and water samples. He also reported that the Town water tower is now back in service. Wib Pumpaly questioned why the usage was so high last month and Mr. Corn indicated that we had to refill the tower from the repainting project.

Emily Fletcher, Office Manager presented an issue brought to her attention by the Town auditor regarding the funds transferred from the MLGIP accounts into Cecil Bank last year. Currently the balance in the Cecil Bank account exceeds the insured limit. After researching available options, it's in the Town's best interest to move \$500,000.00 back into the existing MLGIP accounts. Commissioner Durange motioned to move \$300,000.00 to the General Fund MLGIP account, \$39,160.00 to the Utility Fund Water MLGIP account and \$160,840.00 to the Utility Fund Sewer MLGIP account. This was approved unanimously 5-0.

President Gell is requesting permission from the board to move forward with the application for a 10% matching grant for the Cecil House project. The board had placed this project on hold for one year however the grant has become available through Preservation Maryland. Commissioner Doss motioned to apply for the grant. This was approved unanimously 5-0.

Commissioner Sheets made a motion to approve the reimbursement by the Town for all employees who receive flu shots this year. This motion was approved 5-0.

Wib Pumpaly, Town Administrator presented information regarding J.P. Lee Marina's request concerning their desire for the lease calculation to be based on the State's assessment vs. the assessment by the approved appraiser Ehrlich and Ehrlich.

Town Administrator's Report

Old Business

- The Commissioners were presented with a proposal for a change in the employee medical coverage as well as the addition of dental coverage. This proposed plan will, at a minimum, be \$4,600.00 less than we budgeted for the current fiscal year and potentially could save the Town up to \$12,000.00 if all deductibles are not met. Commissioner Doss motioned for approval. This was unanimously approved 5-0.

New Business

- August Budget Review showed a large amount of income, in the general fund, generated from property taxes and state income taxes as is expected in August, however a large expenditure was made for the Trinity Woods playground project which we have not received grant reimbursement as of yet. In the special revenue fund, the expenses are slightly higher than revenues. In the utilities funds, the revenue account shows a large credit for the EDU reimbursement issued in July.
- August Cash Balance Review
- August Accounts Receivable Review –The largest account of concern right now is in the over 60 day past due.
- August Fuel Reports (Gas/Diesel)
- August Maintenance Work Order Review
- August Building Permit Review

Period of Public Comment

Gophery Richardson commented on the approval of the Cecil House grant. He wanted to know about getting the house repaired to a point to just sell it. President Gell told him that there is a preservation easement on it, so there is more involved in doing work on the structure and it cannot be simply torn down.

Judy Calvert commented about the house on Chesapeake Road in Holloway Beach. She expressed concern that people are living there illegally. Wib Pumpaly said he spoke with the property owner and has verified that the house has been rented. Commissioner Letts also indicated he has been out to check the property and did not see anything. Ms. Calvert also questioned the patrol schedule, as she feels the patrol is not adequate in the Holloway Beach area. Commissioner Letts explained that we do not have a 24/7 patrol.

Allen McDaniel commented on behalf of the River Fest, thanking the Town for the donation and the help provided to Riverfest this year. He reported that they were able to cut down on their patrol hours due to the Town working with the police schedule. He also thanked the Town for providing the services of the Town Maintenance Supervisor Robert Straiton for help on Saturday. He reported Mr. Straiton also volunteered his hours on Sunday.

Commissioner Doss motioned to adjourn. Meeting adjourned at 7:09 pm.

Commissioner Doss motioned to enter into executive session. This was approved 5-0.

Executive Session

- Meeting with Attorney to discuss pending litigation

Respectfully submitted by Christina Jackson