

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
April 14, 2015

Pledge of Allegiance was led by Dakota Strong

The Town Meeting was called to order by President Joseph Letts at 7:00pm. Present were Commissioners Renee Capano, Ken Confalone, Robert Gell, Bruce Hechmer, Joseph Letts and Mr. Wib Pumpaly, Town Administrator.

Approval of the Minutes of March 24, 2015 Commissioner Gell moved to approve, Commissioner Confalone seconded. Approved 5-0.

Accounts Payable Review April 14, 2015—Accounts payable in the amount of \$31,235.90 were presented. Commissioner Confalone moved to accept, Commissioner Hechmer seconded. Approved 5-0

Miller Environmental March Report - Josh Griffith - A total of 2,735,000 gallons were produced for the month, with an average daily production of 88,000. No coliform samples tested positive. Weekly housekeeping and monthly maintenance was performed. Eight Miss Utilities were completed and updated throughout the month. Six meter readings (4 settlement) were performed. Weekly readings at 1471 Old Philadelphia Road per residents request to monitor usage/possible leak were performed. A leak was found at 424 Water Street. A leak check at 629 Ogle Street with no leak detected was performed. Replaced the meter at 305 Baltimore Street and turned water off when leak was detected. Turned water on at 453 Conestoga replacing meter on April 1st due to low water pressure. Following plumber's work at 429 Conestoga turned valve fully open. Performed a leak check at 460 Chesapeake Road, confirmed water was off and that water in the street was from a spring and not a leak in the main. Performed quarterly readings of the town's water meters for quarterly billing purposes.

Cecil County Sheriff's March Report – None available at this time.

Cecil Inn Revenue – Commissioner Confalone –Commissioner Confalone moved that the small donation account of \$1716.00 be closed and moved to the general fund to be used on similar projects, like the Cecil Inn, such as the Ice House and 107 House. Commissioner Capano seconded. Carried 5-0.

A check for \$41,903.35 has been received for the sale of the Cecil Inn. Commissioner Confalone moved that the proceeds of the sale be divided proportionately to pay back Parks and Building and Grounds as the loan payoff on the Inn was taken from these accounts. Commissioner Hechmer seconded. Carried 5-0.

Planning & Zoning Considerations –Commissioner Confalone Commissioner Confalone moved that we change the procedure for the removal of dead trees and empower the Town Administrator to handle this for the Town without going to Planning and Zoning or Historic District Commission. This would need to be by resolution. Commissioner Gell asked Commissioner Confalone to bring a Resolution to the Commissioners. The Planning and Zoning Commission has asked that the Appeals Board have an alternate. There is nothing in the Charter that either requires or not requires it. The consensus is that we will look for someone as an alternate.

Town Administrators Report
OLD BUSINESS

Floodplain Management Ordinance 2015-01 – Commissioner Gell moved to approve Ordinance 2015-01 Flood Plain Ordinance, seconded by Commissioner Confalone. Commissioner Hechmer stated that he still feels that the ordinance should have some wording in it that protects our citizens who lose their property due to fire or flood and don't have the means to repair up to the standards of the ordinance. Carried 4-1.

Grass Mowing Contract - The bids were presented to the Commissioners by Mr. Pumpaly. Four companies responded. The contractors were asked to bid on 16 parcels of land. A spread sheet was presented comparing the bids. The contract will be for three years with one time price increase allowances if merit of such is demonstrated. The low bid was from John's Lawn Service. Mr. Pumpaly recommends to the Commissioners that they approve the bid from John's Lawn Service. Commissioner Capano asked if it might make more sense to hire someone part time and do the mowing in house. Commissioner Letts stated that when we had the mowing done in house our equipment was constantly down. Commissioner Confalone moved to go with John's Lawn Service, Commissioner Hechmer seconded the motion. Carried 5-0.

2015-2016 Budget Up-date There is not much to report at this point. We are waiting on our accountant to bring us up to date on what we have spent so far this year and then we can move forward.

Long Point Engineering Request – Mr. Pumpaly is very uncomfortable with the contractor's bids as they are all different. He has met with Ron Carpenter of Carpenter Engineering and they have proposed that they will do plans for this project and drawings to present for a bid process. The cost would be \$1000.00 for this service from Carpenter Engineering. Commissioner Gell asked if he would also be available to do inspections as the project is being built. That is not in the quote, but it certainly could be asked of them. Commissioner Capano pointed out that the proposed contract does not include some key elements which would most likely increase the price. Commissioner Gell thinks that the contract is fine as it is, but then would need to have another part of the contract. Commissioner Hechmer thinks that those in the County who have been doing these types of projects would be fine to do the projects without this engineering step, but if this is to be a test run to see if Carpenter Engineering could be used in the future for engineering work for the town, then he agrees to the utilization of Mr. Carpenter. Mr. Pumpaly by consensus was asked to go back to Mr. Carpenter and ask the cost of the inclusion of the oversight of the project.

Foot Log Walking Path Bid – Mr. Pumpaly received a bid to do a re-surfacing of the path with several options. Commissioner Gell moved to go with the millings bid at a cost of \$1100.00 with McGuirk, seconded by Commissioner Hechmer. Carried 5-0

NEW BUSINESS

630 Water Street Lease Extension The Thompson's have asked to extend their current lease until August 7, 2015. He needs a signed letter to send to the British Embassy. Commissioner Capano moved to extend the lease to August 8th, Commissioner Confalone seconded. Carried 5-0.

Speed Limit Sign Request A resident has requested a speed limit sign be placed on Calvert Street near a school bus stop, where cars are seen speeding between Louisa Lane and Caroline. Commissioner Gell asked which would be more appropriate a school bus stop sign or a speed limit sign? It was suggested a speed limit sign with radar enforcement for a while. There is a stop sign there and it does not seem to deter speeders. Commissioner Letts suggests that we ask the patrols to do a speed check at the sight and see if that helps with the problem. This was agreed by consensus to be the step to take on this issue.

Town Truck Disposition Our 1999 Chevrolet Dump Truck is runs well but will not move. It needs a new transmission and Mr. Pumpaly would like to dispose of the truck. Blue Book value is estimated at around

\$5,000. Mr. Pumpaly suggests that we advertise the truck for sale. Commissioner Hechmer moved to offer the truck for sale by bid, Commissioner Confalone seconded. Carried 5-0

Town Trash Removal Contract Up-date – Mr. Pumpaly asks that the Commissioners get the information to him that they would like to see in a new Trash Contract so that he can get started on the bid process soon. Commissioner Confalone wants to see recycling pushed harder in town. He stated further that Waste Industries, at their last visit was pushing to get the town to go with a two can per household purchase of company supplied cans. Commissioner Hechmer thinks that the cost of the cans for that type of project is outrageous. Commissioner Confalone also thinks that we need to place recycling containers at the parks. A questionnaire was distributed to the Commissioners for their input into the bid process.

Commissioner Capano reminded us that the Spring into Summer Event will be on April 24th at the Elementary School 4:30 – 7:30. Bike Maryland will be present. The Fire Company will also be in attendance with a piece of equipment. There will be a raffle, and Market Street and the Wellwood will be donating some healthy snacks. Last year we had 60 participants and we are hoping for more this year.

Commissioner Capano is looking to try to network with Good Cause nonprofit, on some kind of Drug Awareness event.

Two of the Summer Movies will be Box Trolls and Paddington Bear, still looking for one for earlier in the summer.

There will be a town wide yard sale on May 16th. It is being advertised on Facebook and our website. If residents call or email town hall their address and sale items, they will be placed on a list attached to our website.

Bass Tournament – Captain’s Meeting on one of the night’s will be at the Wellwood. The tournament is looking for marinas and restaurants to be on a list for possible use by their participants. Already every hotel room in Cecil County is booked. Because of the bridge in Northeast being possibly still closed, this could significantly impact us during the August 13 – 16 tournament. The tournament will be filmed for ESPN. The tournament is looking for volunteers.

Period of Public Comment

Ursula Boudart commented on the Flood Plain Ordinance. It might be a good idea to put a link on our website to the FEMA maps. Do we still have Boy Scouts still meeting in this town? Do they utilize them for cleaning of the beaches? Yes, every year.

Prosper Boudart asked how we are faring with the tax situation with the Marinas? We are still in litigation.

The Michalovs thanked the Commissioners for their efforts.

No further comments

Commissioner Confalone moved to adjourn the meeting with a second by Commissioner Hechmer. Approved 5-0. Meeting adjourned at 8:07 PM.

Respectfully submitted by: Debbie Myers, Town Clerk I