

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
*June 9, 2015*

The Town Meeting was called to order by President Joseph Letts at 7:00pm. Present were Commissioners Renee Capano, Ken Confalone, Robert Gell, Joseph Letts and Mr. Wib Pumpaly, Town Administrator. Commissioner Bruce Hechmer was excused.

**Pledge of Allegiance** was led by Commissioner Confalone

**Approval of the Minutes of May 26, 2015** Commissioner Capano moved to approve, Commissioner Gell seconded. Approved 4-0.

**Accounts Payable Review June 9, 2015**—Accounts payable in the amount of \$35,381.51 were presented. Commissioner Confalone moved to accept, Commissioner Gell seconded. Approved 4-0

**Miller Environmental May Report - Josh Griffith** - A total of 2,977,000 gallons were produced for the month, with an average daily production of 96,000. No coliform samples tested positive. Weekly housekeeping and monthly maintenance was performed. A leak check was performed at 535 Bladen and a leak was detected. It was recommended that the resident do a dye test on the toilets. PSI test and leak check were performed at 103 Revelation Road. 55 PSI was found at the hose bib. Spoke to the resident and recommended cleaning the diffuser on kitchen tap and any in-line filters. A leak check was provided at 151 Ogle Street and no leak was detected, water was due to spring runoff. The water was turned off at 104 Salvation Circle per the Town's request. The water was turned on at 523 Calvert and 107 Cecil Street at the Town's request. Three settlement reads were performed. 10 Miss Utility requests were marked. The water meter was replaced at 207 Market Street. The water meter croc lid was replaced at 216 Black Avenue. The proper fittings for the Soda Ash Pump was ordered. Art Granger replaced a chemical feed pump's local receptacle eliminating the need for an extension cord running across the road. All routine maintenance was performed at the Water Treatment Facility. A question was asked about the residence on Pagosa. The builder has installed a pump in the residence and now the house has plenty of pressure. The question remains and is being pursued about the pressure in the fire hydrants. There is a need for a controller, the cost of which is \$300.00 The valves that we have ordered are in the process of shipment. Miller is going to attempt to install the valves once they arrive.

**Cecil County Sheriff's May Report** – A total of 136 hours were approved and a total of 100 were used. This was due to a transition shift in hours within the Sheriff's department and future shifts for Charlestown should be fulfilled as in the past. Four calls were received here in town during the month. One residential alarm, one case of fraud, one assist for EMS and one theft of lawn furniture. There were 152 patrol/property checks performed. There were seven traffic citations (radar) and 11(non radar) issued. There were 6 traffic warnings(radar) and 8 (non radar) issued. Five Safety Repair Orders were issued and 11 parking citations were issued. There was one arrest made on a suspended/revoked license. Ten community contacts were made with citizens. The number of shifts using radar was 16 and non radar was 9. One vehicle was removed to police storage.

**Holloway Beach Sewer Project** – Jonathan Pohlman, an engineer, from the county was present to illustrate the county's plan to install a sewer project to benefit the Holloway Beach area. This project as proposed will utilize town sewer lines that the county maintains. Holloway Beach is one of the worst areas in Cecil County for sewer issues. KCI Technologies has developed a plan to bring this plan to fruition using gravity feed and low pressure pipe systems. Dan String from KCI Technologies was present to explain the plan. The current lines

have adequate capacity to handle the extra flow. A proposed start date is July 1, 2016. They will be hooking up 69 existing connections. Any other lots/future builds (43 lots) would have to pay connection fees to be connected as they are built on. Commissioner Capano expressed her support for this project stating it is a long time in coming. As a way of compensating the Town for their allowance of usage, the County offers to upgrade the Avalon Pump Station and the SCADA, and the installation of an emergency generator along with a few small ancillary upgrades. The County is asking for a letter of agreement to this proposal. Mr. Pumpaly brought up the URS study that was done six months ago. This study suggested some additional improvements that might become part of this agreement. The prices suggested by URS appear to be raw cost (materials). The County suggests that if the needed improvements could be included in the suggested \$120,000 cost estimate by the County that would be a win/win situation. Commissioner Confalone moved to approve the proposal, seconded by Commissioner Capano. Approved 4-0.

**Waste Industries** –Commissioner Confalone gave some background information. This program would save us maintenance personnel time if we were anticipating adding personnel. If there is no such anticipation, then we are just adding costs. Mr. Pat Luce from Waste Industries explained the proposal which would bring in recycling bins, either 64 or 95 gallon capacity, for recycling and yard waste. Recycling would occur bi-weekly. Hopefully the supplied bins would increase our recycling percentage (currently around 17%). Mr. Luce reiterated that a program of giving every household a container with wheels with a greater capacity for recycling would encourage recycling. For those who would need more capacity extra cans could be supplied to homeowners. For limbs and such that would not fit into the bins, Mr. Luce will put together some wording to address this concern. Bulk items would be one item per month per household by appointment. Some of the things that Waste Industries would eliminate for the town are fuel prices, tipping fees, and possibly lowering the cost of worker’s compensation. Mr. Luce will rework the bid to include the concerns expressed.

### **Town Administrators Report**

#### **OLD BUSINESS**

**Long Point Project** – Mr. Pumpaly noted that Ron Carpenter of Carpenter Engineering was present and Mr. Carpenter presented two different options, one the stone comes to the top and the other the stone comes part of the way with soil backfill. The option that brings the stone close to the top and then backfills with soil and plantings is the option most favorable to the Commissioners present. There is very little cost difference between the two plans. Commissioner Capano moved to accept the contour concept, seconded by Commissioner Confalone. Approved 4-0. Mr. Pumpaly and Mr. Carpenter will get together soon to do the RFP.

President Letts read a letter from Savannah Bennett thanking the town for asking her to participate at the last meeting.

**Street Repair Bid** - RFP will be in the Cecil Whig on Friday for the proposed street repaving and pothole filling. The sealed bids are due in the 22<sup>nd</sup> of June and will be open for approval at the next meeting.

#### **NEW BUSINESS**

**Maintenance Staff Up-date** – We have three confirmed applications as of tonight with 3 or 4 more anticipated.

#### **Period of Public Comment**

Ms. Bernnier-Lilly has serious concerns about the property at 325 Market Street. The yard is overgrown and the pool continues to be uncovered breeding mosquitoes in the residual water standing in the deep end of the pool. Appropriate letters have been sent to the handling realtor. We are as frustrated as the neighbors. The property continues through the foreclosure/eviction procedure which will probably take several more months to

be completed. (Editor's note: On Thursday, June 11<sup>th</sup> and Friday June 12<sup>th</sup> the Realty Company handling the property for FANNIE MAE was able to send a contractor to the property in response to the Town's letter of ordinance violations. The yard was mowed and the pool was covered with a temporary fix and treated with both chlorine and mosquito killer. This contractor is supposed to appear every other week to mow the yard.)

No further comments

Commissioner Gell moved to adjourn the meeting with a second by Commissioner Confalone. Approved 4-0. Meeting adjourned at 8:15 PM.

*Respectfully submitted by: Debbie Myers, Town Clerk I*

Approved June 23, 2015