

## **TOWN COMMISSIONER'S MEETING**

CHARLESTOWN, MARYLAND

July 8, 2014

The Town Meeting was called to order by President Bruce Hechmer at 7:00pm. Commissioners present were Robert Gell, Renee Capano, Ken Confalone, Joseph Letts and Bruce Hechmer.

Pledge of Allegiance was led by: Nick Strong

Approval of the Minutes of June 10, 2014 – Commissioner Letts motioned to approve the minutes and Commissioner Confalone seconded it. Commissioners Gell & Capano abstained as they were not present for the meeting. All were in favor, approved 3-0

Approval of the Minutes of June 24, 2014 – Commissioner Gell motioned to approve and Commissioner Confalone seconded it. Commissioner Letts abstained as he was absent. Approved 4 – 0.

Approval of Minutes of June 25, 2014 – Public Hearing – Commissioner Confalone motioned to approve and Commissioner Letts seconded it. President Hechmer abstained as he was not present for the public hearing. Motion approved 4 – 0.

Accounts Payable – Commissioner Confalone motioned to approve the accounts payable, Commissioner Letts seconded it. There was no discussion. Motion carried, 5 – 0.

Miller Environmental June Report – Josh Griffith presented the report for the month of June. Commissioner Capano asked if any progress was made on the telemetry project. Mr. Griffith answered “no”. Commissioner Confalone initiated a discussion; Mr. Pumpaly stated that the original contractor Doug Ray was not working on the telemetry as he was contracted to do. The town contacted another company to finish the job and their price was around \$13K, since the town had already paid the first contractor approximately \$5K and he again promised to finish the project, it was decided not to hire the contractor to complete it. But again he didn't fulfill his promise of completion. Commissioner Confalone stated that “we need to come up with a plan”. Mr. Griffith stated that well number 2 is not set up for the telemetry and needs to be started manually. President Hechmer stated that there must be other companies that can do this kind of work. URS stated that they also may have some companies to contact. It was decided that this project needs to be completed and we need to contact other companies to see what it would take to complete it.

Cecil Co. Sheriff's June Report: Sgt. Schmidt was not available to present the report. Commissioner Letts presented the report in his absence. President Hechmer stated that the sheriff has been issuing parking citations for illegally parked cars. He also reported that he has observed more available parking spaces than ever before. The town has also sold approximately 40 non-resident parking passes and feels the parking permit program “has more than paid for itself.” Commissioner Capano updated the commissioners concerning the environmental stewardship grant with the county. The county will receive \$2500 grant from the state and then will match it

to make \$5000. It was decided to do a few areas around town that have water run-off that is eroding the shoreline. While she was inspecting these areas, Mr. Phil Price suggested a mural for the side of the wall that depicts Charlestown's history and Ice House. Commissioner Capano stated that she is looking into donations of time and supplies and consulting with the historic commission for ideas of what the mural might look like.

Cool springs Phase I Storm drain repairs- Mr. Chris Rogers brought with him, Gerry Katzmire has looked into getting a contractor to fix the problem that was shown in the video. They would take down a rope material soaked with an expanding chemical to fill the crevices as the chemical reacts with water. He feels that the price will be about \$3000 a day and should only take one day. They are confident that this will correct the issue. President Hechmer stated that they had Maryland rural water company take a look to determine the cause of this problem and their investigation was inconclusive, so now we are just concerned with fixing it. President Hechmer motioned to hire the company suggested by URS to do the job of repairing the pipe and Commissioner Confalone seconded it. All were in favor, approved 5 – 0.

Phase II & beyond – Mr. Chris Rogers said there are similar structures in phase II as in phase I. He said he recommends waiting and seeing if anything develops and complete the comprehensive analysis closer to the time when the roads will be dedicated to the town. Mr. Rogers suggests adding to the punch list so that it is remembered to check this and to talk about this in the future.

President Hechmer wanted everyone to know that Water Street LLC has made their final payment for the year in the amount of \$18K.

### Town Administrator's Report

#### Old Business

- Ordinance 2014-01 – DHCD Bond Program – Mr. Pumpaly presented the Ordinance to the commissioner the ordinance to allow the Town to enter into the DHCD bond program for the use of funds for the Long Point Park. This is the program that was covered at the Town's Public hearing on June 25<sup>th</sup>. Commissioner Letts motioned to approve Ordinance 2014-01 and Commissioner Confalone seconded it, all were in favor. Approved 5 – 0.

#### New Business

- June Budget Review
- June Cash Balance Review

Mr. Pumpaly stated that due to technical difficulties these reports were not available this evening. He stated that the Accounts Receivable report is current and that the Wellwood Marina LLC did pay the \$18K that was due. The town also received 10 building permits, one being a new single home in the month of June. Mr. Pumpaly stated that just today he received notice that the Maryland Department of Transportation will again make available some percentage of a grant to be used for streets. He stated that he applied for the grant.

President Hechmer asked Mr. Pumpaly what the problems were concerning the budget and cash balance review, Mr. Pumpaly stated that the office manager had problems and was also going on vacation, so there was a time issue. Commissioner Confalone asked if it was a software issue and Mr. Pumpaly stated "no".

Mr. Pumpaly also stated that the courts have been lines and look “good” but he is not certain when they will be ready for play as the fence and gates need to be put up and there is going to be an access sidewalk to the courts.

Commissioner Confalone wanted it stated that the Aged Accounts receivable report does not reflect the past due amount for the slip taxes. He is unsure of the amount as it is based on the occupancy. Commissioner Confalone also stated that he met with the auditor and the audit should be started in August and the report should be ready in the middle of October.

Commissioner Capano reminded everyone that Saturday is movie night and is starting at 7:30pm.

Public comment:

Mrs. Wankel asked President Hechmer if anything was new on the boat launch gate. Mr. Hechmer said he is still waiting for a revised estimate. Her second question was if there were plans to increase the parking pass price for next year. President Hechmer stated that he thinks \$50 is a “strong” price. She also stated that she saw some cars parking at the fire house after dropping off children at the playground. President Hechmer stated that with the sheriff writing tickets and the tow truck towing cars that it is better for the residents in town.

Bridget E. Kelly introduced herself as a candidate for the district #35, State Senator and she is a Cecil County resident from Carpenters Point.

Mr. Pumpaly also displayed the auction book of Guyette & Deeter. He stated that the decoys that are for auction are pictured in glossy photos along with the history of where they were found in the Ice House.

President motioned to adjourn the meeting at 8:20pm and Commissioner Letts seconded it. All were in favor, approved 5-0.

*Respectfully submitted by: Janine Antoshak, town clerk*