

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
*October 13, 2015*

The Town Meeting was called to order by President Joseph Letts at. Present were Commissioners Renee Capano, Ken Confalone, Robert Gell, Joseph Letts and Mr. Wib Pumpaly, Town Administrator. Commissioner Bruce Hechmer was absent.

**The Pledge of Allegiance** was led by Nick Strong.

**Approval of the Minutes of September 22, 2015** Commissioner Gell moved to approve, Commissioner Confalone seconded. Approved 4-0.

**Accounts Payable Review October 13, 2015**—Accounts payable in the amount of \$68,016.85 were presented. Commissioner Confalone moved to accept, Commissioner Capano seconded. Approved 4-0.

**Miller Environmental March Report - Josh Griffith** - A total of 3,104,000 gallons were produced for the month, with an average daily production of 103,000. No coliform samples tested positive. Weekly housekeeping and monthly maintenance was performed. Seven Miss Utilities were provided. Three water meters were replaced. A settlement read was provided for 826 Bladen Street. The water was turned on at 109 Cecil Street per the Town's request. The water was turned on at Avalon Yacht Basin and checked hose bib and bath house for service, per Town's request. Meter readings were completed for the 3<sup>rd</sup> Quarter. Commissioner Capano questioned about the new meters at the water tower. One is installed. One to go.

**Cecil County Sheriff's August Report** – No Report

**Sustainable Maryland Resolution 2015- 01** Commissioner Gell moved to adopt Resolution 2015-01 in favor of joining the Sustainable Maryland program, seconded by Commissioner Capano. Approved 4-0

**Complaint Log – Charlestown Commissioners** – As a result of the complaint log at the last meeting, Mr. Pumpaly was asked to get quotes to pave Riverview and Cooper Avenue. He got those bids. For this year there is no money in the budget. He does need to get quotes for two places that are really in dire need of repair.

**Resident Suggestions (Former Avalon Marina Property) Charlestown Commissioners** – During the Open House the Commissioners sought and received about 25 different ideas for the use of Avalon. President Letts announced that the time for suggestions will last another month of so. He then sees a community committee formed to formulate a plan for the site. Commissioner Capano is in support of this plan.

**Town Administrators Report**

**OLD BUSINESS**

**Considerations – Town Pick-up Truck/Plow** – Last November the Town Commissioners decided to purchase a Toyota Scion for the town. Mr. Pumpaly feels that a pickup truck with a plow attached would better serve the Town. He has sought through the Maryland State Contract service bids for such a vehicle. The bids are around \$31,000. We could trade the Scion to offset part of this cost. We expect more information in the next couple

weeks. The Commissioners agree in theory for the purchase of the truck. Commissioner Capano wants to see the paperwork. This will be further discussed at a future meeting.

## **NEW BUSINESS**

**Electric Service – Avalon Storage Building** – A bid for new electrical service to the building and install 3 large lights (2 inside and 1 outside) \$5,240.00. Commissioner Capano wants the Critical Area looked into before salt is put into the building. Commissioner Confalone feels we should wait for grant money to do this project. Commissioner Gell moved to go ahead with this project, seconded by Commissioner Capano. Approved 3-1.

**Receptacles for Christmas Lights** – A resident on Market Street had asked if some of the poles could be fitted for Christmas lights. A cost of 660.00 per pole was the bid. The consensus was that at this time the funds are not available.

**Precision concrete Cutting – Sidewalk Repairs** – This company came in and did a complete survey of town sidewalks. There were 257 repairs sited which would cost 15,633. This company has been used by North East, Chesapeake City and Perryville. Is this a project the Commissioners want to take on? The quick answer is yes. Commissioner Confalone is surprised that many of the areas are in the “new” part of town. Commissioner Gell feels that some of the areas would only be a short term fix. If the fix does not address “moving pavement” then would we not have to return again to fix the problem again. Commissioner Letts feels we need to fix the trip hazards, however we need to make sure that the ground is stable before using this type of the fix. Commissioner Capano asked if we want to do all of it or just the worst areas to start? Commissioner Confalone asks that we get a cost of the 14 panels that are deemed to be in dire need of replacing. How much does a “panel” cost?

**Family Emergency Preparedness Guide On-Line** There is a lot of information available on our website for emergency preparedness.

Commissioner Capano asks that we support the **Perryville High School Yearbook**. Commissioner Capano moved to put a full page ad in the Perryville HS Yearbook in honor of Charlestown graduating seniors, Commissioner Gell seconded. Approved 4-0

Commissioner Capano is still seeking volunteers for the **Halloween Parade**.

Mr. Pumpaly received the **bridge inspection report** from Cecil County Public Works on the Cool Springs Bridge. There are six areas on the Cool Springs bridge that need attention. The cost if such repairs is between \$6,000 to \$8,000. As soon as he gets a better handle on the project he will come back with fixed prices. He has asked AECOM for recommendations of contractors.

**The Code Enforcement Officer** ad is running and we have received 8 resumes from some who are very qualified to some who are not qualified at all. Port Deposit is interested in sharing this job to give the person more than one day a week of work. The consensus is that we ask Port Deposit to have someone sit in on the interviews with the thought of sharing the individual.

**Holloway Beach Sewer Project** – Mr. Pumpaly has received the response from the County. Commissioner Confalone feels that we have reached an impasse and that their offer is not worth it. Commissioner Confalone moved that the Town Administrator respond to Cecil County that we are not interested in pursuing this Memorandum of Understanding, seconded by Commissioner Capano. Approved 4-0.

## **Period of Public Comment**

Buddy Clements – He wants to have the building at Avalon looked at before any vehicles are stored in there. Also as a runner, he thinks that the sidewalks do create tripping hazard.

Patsy Clements – She is very interested in being a member of the Avalon Park development committee

Mary Carol Durange – She has reservations about putting salt into the Avalon building. It's not very sturdy and she fears the salt going straight into the river. She also wants to know what homeowners may do

Ursula Boudart – She hopes that the Town will keep the walks that belong to them free from snow. She also hopes that homeowners will keep their sidewalks clean as well.

Commissioner Gell moved to adjourn the meeting with a second by Commissioner Confalone. Approved 4-0. Meeting adjourned at 8:00 PM.

*Respectfully submitted by: Debbie Myers, Town Clerk I*