

**TOWN COMMISSIONER'S MEETING**  
**CHARLESTOWN, MARYLAND**  
*January 22, 2019*

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Loucretia Wood, Karl Fockler, Jeff Fields and Patricia Clements. Also present was Mr. Wib Pumpaly, Town Administrator.

**Pledge of Allegiance** was led by Commissioner Karl Fockler

**Approval of the Minutes of January 8, 2019** Commissioner Clements moved to accept the minutes, seconded by Commissioner Fockler. Approved 5-0.

**Accounts Payable Review** – Accounts payable in the amount of \$49,142.79 were presented for approval. There was a question raised and answered about the ice eater description. Commissioner Wood again questioned the Sheriff's request for payment without a patrol report. A discussion ensued. Commissioner Fockler moved to approve, seconded by Commissioner Wood . Approved 4-0-1 abstention. Commissioner Clements moved to send a letter to the Cecil County Sheriff's office indicating our concern about the contractual information we should be receiving, seconded by Commissioner Fields. Approved 5-0.

**TOWN ADMINISTRATOR'S REPORT**

**Old Business**

**Proposed Maintenance Building/Salt Barn Review** A pre-bid meeting was held on January 16, 2019, 6 companies attended. It seems the cost will escalate because of the need for signed sealed architectural plans. The bids are now due on February 8, 2019.

**Survey of Parcel 455** Mr. Pumpaly has attempted to contact Chris Rogers and has had no luck so we are still awaiting his input.

**New Business**

**Proposal to Repair Bathroom @ Veterans Park** Mr. Pumpaly has gone to two companies to get estimates to repair the building. One cost estimate is \$4486.00. The other cost estimate is to \$7957.00 to repair and refurbish the building. Bringing the total cost estimate to \$12443.00. The question was asked if since this proposal is over 10,000.00 do we need a bid process publicly? Commissioner Fockler stated that if we put it out for bid we need to get a plan drawn up. Commissioner Fields moved to have architectural plans drawn up for the Veterans Park Bathhouse interior and to put the project out for bid, seconded by Commissioner Clements. Approved 5-0.

**Proposal to Install Gutters, Gutter Guards & Downspouts on Avalon Building** Burton Seamless Gutter gave us a proposal for gutters, downspouts and gutter guards on the Avalon Building at a cost of \$770.00. Commissioner Wood moved to accept the Burton proposal at a cost of \$770.00 seconded by Commissioner Clements. Approved 4-0-1 one abstention.

**Management of “Kids Events”** The total budget for this line item is 4000. We have spent 6500 so far this year. Only 8% of the total participants of the fishing tournament were from Charlestown. We need a better accounting system for such events in the future. These events are ongoing into the current year. Commissioner Clements stated that some of the events were assigned to Commissioners, but the Fishing Tournament was taken over by a citizen. We lost control of the tournament. The Town Commissioners have decided that the Hook Line and Little Sinkers Fishing Tournament is not a town function at this time going forward. Commissioner Wood and Mr. Pumpaly will meet with the previous director and explain the town’s position.

**Proposal to Renovate the Charlestown “Ice House” – Jeannette Armour** Mrs. Armour was at the meeting to ask permission to explore the restoration of the Ice House. She has put together a team of family members and other interested persons from the Upper Bay Decoy Museum and the Havre de Grace Decoy Museum to help them with plans and execution. Commissioner Clements wants to be there to see what is in when they go to explore and to see what would be needed to proceed. Commissioner Fockler suggested that they use a collaboration with Colonial Charlestown as a 501c(3) to funnel funds and to help with this project going forward. They have the blessing of the board to proceed, but the building is still a town building and will be governed by the Town Commissioners.

## **PERIOD OF PUBLIC COMMENT**

**Sean Durgin** – He is full time National Guard and he would like to volunteer his services to the town in anything COM related.

**Rosie Bott** – She thinks we should move on with the bath renovations at Veterans Park.

**Prosper Boudart** – He has someone at Architectural Inc. in Rising Sun that can supply plans that will pass the county. When is the town going to address the issue of Code Enforcement? We have approved hiring a Code Enforcer but the interviews never took place. We will get on that again. Commissioner Wood and Commissioner Clements are willing to help with the process. The Code revision is still in the works and is close to being finished.

There being no further business, Commissioner Wood moved to adjourn the regular meeting seconded by Commissioner Fields at 8:24 PM. Approved 5-0

*Respectfully submitted by: Debbie Myers, Town Clerk I*