

**TOWN COMMISSIONERS' MEETING
CHARLESTOWN, MARYLAND
January 25, 2022 at 6:00 PM
Virtual Meeting held via Zoom**

The meeting was called to order by President Karl Fockler at 6:00 PM. In attendance: Commissioners Lou Wood, Curtis Elmer and Jack Kronner; Staff: Bryan Lightner and Mary Culver; Public attendees: Richard Mahan, Dennis Taylor, Thelma McMullen, Steve Troegler, Val Hahn, Craig DeSimone and Ursula Boudart.

Pledge of Allegiance: Dennis Taylor opened the meeting with the Pledge of Allegiance.

Approval of the Minutes: January 11, 2022 – Commissioner Kronner moved to approve, seconded by Commissioner Wood. Carried 3-0-1.

Accounts Payable in the amount of \$47,552.08 were presented for approval. **Commissioner Kronner moved to approve, seconded by Commissioner Wood. Carried 4-0.**

President Fockler called for a moment of silence to honor the passing of Commissioner Doug Miller.

OLD BUSINESS

Workplace Harassment Policy: At the last meeting, Mr. Lightner shared the proposed policy for the Commissioner's to review this week; it was decided to table per Commissioner Kronner's request, so it may be discussed further at the next meeting with Commissioner Wood.

Foot Log Park Update: Mr. Lightner stated that there is no update as no cost estimates for design were received by engineering consultants yet. President Fockler expressed that the issue has only gotten worse since the summer and that we need to install a short-term solution for stabilization; he asked Mr. Lightner to call up the consultants and try to get some cost estimates by the next meeting.

SHA Sidewalk Update: President Fockler proposed that a virtual meeting be held to discuss what the Town needs, such as sidewalks, bridges, lighting, and stormwater management; he would like to consider improving the sidewalks and bridges from Baltimore Street by Charlestown Elementary to Market Street by Town Hall. President Fockler feels we need to organize a community group to help restore a historic atmosphere to the Town.

NEW BUSINESS

DMP Site Repair Award: The board discussed two contractors to choose between: Bayland and McCrone. Based on Mr. Lightner's recommendation to award Bayland as the lowest, qualified

bidder, **Commissioner Kronner motioned to approve Bayland as the awarded contractor, which was seconded by Commissioner Elmer. All were in favor 4-0.**

Credit Card Grantor Request: Mr. Lightner requested to be added as a grantor onto the Bank of America credit card account so that it could be subsequently closed. **Commissioner Kronner motioned to approve, followed by a second by Commissioner Elmer. All in favor 4-0.**

Sustainable Community Action Plan Renewal: Mr. Lightner explained we are in the process of renewing a revitalization designation for the Town, as well as, actively implementing the plan that was established five years ago. He added that a renewal needs to be submitted by July 1, 2022 and will work with Julie Campagna to review and determine what projects have been completed, what's in progress, and provide a status for projects that have yet to be completed. He suggested we should re-engage the steering committee to complete the renewal process, and some new members. President Fockler agreed and would like to schedule a virtual meeting in February at a time that is convenient for Julie Campagna to attend.

THIS MARKS THE END OF OLD AND NEW BUSINESS.

PUBLIC COMMENT

Craig DeSimone: Mr. DeSimone spoke about the erosion along the shoreline at the North East River Marina and explained it is getting worse with each high tide. He said it's badly affecting his entire property, including the Caroline Street boat ramp. He would like to discuss options to resolve the issues and establish a plan. President Fockler agreed that we would discuss further an agreement with the Town to repair the area within Caroline Street.

Richard Mahan: Mr. Mahan feels that the Town should sell the 630 Water Street property and invest the profits in the Town Hall expansion project; he added that he doesn't believe the Commissioners should be landlords. He also stated that he feels the Town should involve Market Street Café in the restoration of the sidewalk in front of their property, and the Town should resolve the issues with the "paper street," near the Fire Station.

Steve Troegler: Mr. Troegler wondered if it's worth posting information about the hearing on the Town Facebook page.

Val Hahn: Ms. Hahn requested that any information about the proposed upgrades at Foot Log Park be emailed to her. Mr. Lightner stated he would do so.

Thelma McMullen: Ms. McMullen would also like information emailed to her about Foot Log Park. She also asked if the stormwater runoff, which runs down onto shoreline, is being considered by the consultants that the Town is in contact with; Mr. Lightner confirmed they are. Ms. McMullen asked Mr. Lightner if he received the USB, she dropped off with pictures of the problem areas; Mr. Lightner confirmed and Ms. McMullen gave permission for him to share the pictures with the consultants to use as a visual aid. Lastly, she asked for a timeframe to expect a temporary solution to be installed; Mr. Lightner advised the target timeframe is April to May for a barrier and plants to be placed to help hold the added soil in place.

THIS MARKS THE END OF PUBLIC COMMENT.

Commissioner Kronner motioned to adjourn at 6:52 pm, seconded by Commissioner Elmer. Carried 4-0.

Respectfully submitted,

Mary Culver, Office Manager