

TOWN COMMISSIONER'S MEETING CHARLESTOWN, MARYLAND January 28, 2020

The January 28, 2020 Charlestown Town Commissioners meeting was called to order by President Loucretia Wood at 7:00 PM. Those in attendance were Commissioners Patricia Clements, Karl Fockler, Joseph Letts and Loucretia Wood. Commissioner Fields was excused. Mr. Wib Pumpaly, Town Administrator was also in attendance.

The Pledge of Allegiance was led by Mr. Prosper Boudart

Commissioner Clements moved to approve the minutes of the January 14, 2020 Town Commissioners meeting, seconded by Commissioner Letts. Approved 4-0.

Commissioner Fockler moved to approve the minutes of the January 14, 2020 Public Hearing, seconded by Commissioner Clements. Approved 4-0.

Accounts Payable in the amount of \$19,175.95 were presented for payment. Commissioner Clements moved to approve, seconded by Commissioner Letts. Approved 4-0.

Approval of Charlestown Code Chapters 99, 150, & 175 Commissioner Clements stated that this was the time to write the ordinances for approval. She asked for Mr. Pumpaly to do the compilation and the writing of the ordinances for approval. Mr. David Dahlstrom has the compilation and can possibly help with the writing and the creating of the ordinances. Commissioner Fockler suggests one more work session to make sure that all of the Commissioners are on the same page. Commissioner Clements feels that it is 99% ready to go, but Commissioner Fockler does not agree. He feels that we need to review it again. **A date of Tuesday, February 18th at 6:00 PM was decided on.**

General Discussion, Town Hall, Water Issues & Maintenance

Commissioner Wood led a discussion starting with water issues on Ogle Street. She drove up from out of town and found no driving hazard on Ogle Street. There was a lot of a debris but it was passable. There was a lot of runoff from a new house under construction which put silt into the backyard.

Commissioner Wood stated that she in no uncertain terms wishes to put Town Hall at Avalon. She would like to see Town Hall built here. She would like to see the current room turned into a museum area and an addition to the building constructed. What size would the rest of the Commissioners like to see? Commissioner Fockler would like to see it put out for design and see what various companies could come up with. Commissioner Letts says we need to come up with a concept. Commissioner Wood would like to see a two story for a couple of reasons. Files could be upstairs and smaller meeting rooms. Downstairs she would love to see a kitchen, a larger meeting room, and offices and reception area. She thinks we need to get a loan that would encompass a new town hall and the upgrades on a possible new water tower in Cool Springs and painting of the current water tower.

We have a new Lead Maintenance worker who seems to be working out very well. We need to set up an employment committee. Commissioner Clements volunteered to be on the committee and Commissioner Fockler also volunteered to be on the committee. There can only be two Commissioners on the Committee to stay in compliance with the open meetings act. **Commissioner Wood will be on the committee with Commissioner Fockler with Janine Antoshak. Monday the 10th was set as the interview date at 4:30 PM to start. Commissioner Clements will be the backup.**

Town Administrator's Report

Old Business

Stormwater Issue – 100 Block Market Street There is a continuous water issue. McGuirk has put in a bid for \$2730 and an additional \$840 for the blacktop. Right now our public works will do some work that may possibly solve the problem permanently but at least for the winter when the blacktop is not available.

Avalon Structural Repairs – Lewis Construction Mr. Lewis submitted the bid to encompass all of the jobs and because we elected to only stabilize the building. His bid had extended his costs over all of the three pieces of his bid. He has resubmitted the bid to \$26,490 a \$2,600 increase. This price is still \$6000 lower than the next lowest bid. Commissioner is not happy about the change in price. Commissioner Fockler also agreed. Our maintenance crew could demo the remove the decks. He should be able to come down to the price that we agreed to then we could proceed. The Commissioners think the price should be lowered by at least the tipping fees from the original bid. **Mr. Pumpaly will talk with Mr. Lewis.**

New Business

Board of Appeals Hearing #2 Update The new Board of Appeals Hearing will be on March 5, 2020 at the Fire Hall at 6PM. This is an application for a variance of parking codes to allow parking farther than 100 ft. away from the structure. A notice will be placed in the paper.

Board Resignations Mr. Gilley has resigned from both the Board of Appeals and the Ethics Commission. We are seeking an alternate for the Board of Appeals and a full member of the Ethics Board.

Employment Committee (Maintenance Worker) See above

Stormwater Pipe Repair – Frederick and Water Streets We have a serious problem on Frederick and Water Street. Mr. Pumpaly has reached out to McGuirk Construction who have given a quote of \$4548.00. We would like to dig it all out and replace it with 18” plastic. Could we do it in house? Yes, but he has two reservations on this: the time constraint of our crew and asking our contractors to look into it and then use our own crews. Has KCI given any indication as to what size pipe might be appropriate? Commissioner Wood is in favor of having McGuirk fix this problem. **Commissioner Letts moved to have McGuirk Construction repair the area at a cost of \$4548.00, seconded by Commissioner Fockler. Approved 3-1 (Clements)** Commissioner Clements’ opposition was that she feels we need a comprehensive plan for stormwater management and not just keep putting out fires.

MML Convention Hotel Booking – Booking is underway.

Ice Splash 2020 February 29, 2020 at Veterans Park. We are not opening the restrooms this year. Commissioner Wood has talked to the girl who does the shirts. We will be on the shirt this year.

Commissioner Fockler stated that he would like Park Mobile App, Beach Tags, and possibly deputizing someone to enforce our areas of income on the next agenda.

Period of Public Comment

Dan Rubert – After doing yard waste he would like to see plastic bags banned from yard waste. Yard waste is the same day as trash and recycling. He would like to see either open containers or the paper

bags. This would simplify the process. The Commissioners agreed and it will be placed in the Wednesday Word to notify residents.

Dennis Taylor – no comment

Prosper Boudart – He is glad to see the talk of a new town hall. He thinks that we are going to need another well for across the highway. He would lean for a replica of this building. This will take a lot of thought and feedback from the citizens.

There being no further business, Commissioner Clemetns moved to adjourn, seconded by Commissioner Letts at 8:27PM. Approved 4-0.

Respectfully submitted,

Debbie Myers, Town Clerk

Approved 2-11-2020