

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
October 23, 2018,

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Jeffrey Fields, Karl Fockler, Loucretia Wood and Patricia Clements. Also present was Mr. Wib Pumpaly, Town Administrator.

Pledge of Allegiance was led by Commissioner Jeff Fields

Approval of the Minutes of October 9, 2018 Commissioner Fockler moved to accept the minutes, seconded by Commissioner Clements. Approved 5-0.

Accounts Payable Review – Accounts payable in the amount of \$65,667.93 were presented for approval. Commissioner Fockler moved to approve, seconded by Commissioner Clements. Approved 5-0.

Avalon Property Survey – Where are we on this topic? At this point three companies have been contacted. One company has been here, one will be coming this week and the third may not be interested. They are all complaining that finding old data and deeds are a real problem. They do understand the parameters of the project and that we are looking for bids to do the project. It appears that someone has been in the vicinity doing some work. There appears to be some markers in place. Commissioner Wood asked where we are on the data for the town? The developer that she had brought in needs more data to put together a plan. We need up to date data. We need to know where town boundaries are and where town property boundaries. Commissioner Wood feels we need to bring some of these places into town and bring money into town instead of throwing money away. Annexation might be the way to go. Commissioner Fockler is not opposed to annexation but we need to weigh the pros and cons.

Long Term Maintenance of Long Point Plantings - We had three bids for weeding and maintaining the property. We again had volunteers from the Green Team weed this last weekend. We need to have mulch down there and spread it. Can the maintenance guys do it? Or, do we get an outside group to do it before the winter? If we don't put mulch down now, we are in danger of losing some of the plantings. Get an estimate, but we will also see if the maintenance guys can do it.

Technology for the Maintenance Supervisor Commissioner Fockler brought in an ad for an i-pad pro with keyboard and a heavy duty case to protect it at a cost of \$649.98. We can add another device to our Verizon account which would be cheaper than adding wi-fi to our Comcast account. We could also track projects with a program added to it to make more transparent what the maintenance This would be for work use only. Commissioner Fockler moved to purchase the i-pad pro with the key \$650.00 and authorize the necessary wireless carrier, seconded by Commissioner Clements. Approved 5-0.

Proposed Salt Storage Shed We have several bids from several different companies. Mr. Pumpaly feels that a salt storage area would be short-sighted because we foresee growing our maintenance staff and adding more equipment. Commissioner Clements asked if our budget allows for the expense of building? Commissioner Fields suggested pouring a concrete pad and store the salt covered with a tarp. It would be a stopgap for the winter. There might be a sealant that could be put on it to keep salt from eating the concrete. We need to look down the road with the building for our needs. On August 14, 2018 we had approved building

a pole building but needed a better contract. Planning and Zoning needed a formal drawing. Where are we at now? Commissioner Clements asked if we should have RFP as opposed to getting specific bids from contractors that we contact? Commissioner Fockler suggests that the RFP way would require someone drawing up plans which would be an additional expense. In order to be fair we need to be specific and consistent with each contractor. The drawings for the stage at Avalon approached \$5,000.00. After some discussion 40 x 44 x 16 with two overhead doors and one sliding door with a ratio of the roof pitch to be able to back in and dump salt . A suggestion was made that the pad could be poured yet this fall. Then next spring the building could be built around it. Commissioner Clements likes this idea. Commissioner Letts stated that he thought we had settled this when we voted to build it. Commissioner Fockler is concerned about building the building piecemeal. He thinks we would get a better deal if we do the whole project at once. He asked how much of an inconvenience it would be to run up to the county for this winter. Commissioner Clements wants to go with an RFP if the project is over \$10,000.00. Commissioner Fields mentioned that the previous salt pad was built previously by the previous maintenance staff. A concrete pad could be poured and sides put up and it could be covered with a tarp for this winter. Commissioner Fockler moved that we put it back out for bid, seconded by Commissioner Clements using the layout and specs from the previous with an extra door for people to come in and out of so the large doors do not need to be used every time access is needed. Approved 4-0. Mr. Pumpaly asked about the contract? The town will provide the contract.

TOWN ADMINISTRATOR'S REPORT

OLD BUSINESS

NEW BUSINESS

Water Leaks of October 16 & October 18 We have two major water leaks at the intersection of Bladen and Caroline Streets. We had to install a 8" and 10" valve. Mr. Pumpaly regrets to tell us that we probably have another leak in the same area almost exclusively on Bladen. He was asked why this is occurring. The valves have probably not been exercised enough and we are also experiencing corrosion on the valves. This latest leak is another 10" valve. If we can isolate the area we will not have to shut down the tower for the third time in a week. This time we have determined that we have a 10" repair kit on hand. When we repair the road we are required to put in 10" of blacktop. We are happy with LECCO and their work to do the previous repairs. This may be the beginning of a series of valve repairs as the system was put in 1990-1991.

Mr. Pumpaly has been asked to removed the wooden boat at the Fire Boat Pier.

Are we having a holiday party? Friday the 14th would be the date.

PHS is requesting a yearbook ad from the town. The cost is \$300.00. We will put in some stipulations this year as last year the ad was not up to previous years.

The Cecil Inn is for sale again at a listed price of \$54,900.00. There is some interest from an interested private party and we wish him well. They will be guided by the Maryland Historic Trust in what they can do with the property.

Public Comment

Sean Durgin – Could we do plastic speed bumps? People steal them. Commissioner Clements asked if we have hard evidence of that? Commissioner Letts has history with other communities.

There being no further business, Commissioner Fockler moved to adjourn the regular meeting seconded by Commissioner Clements at 8:05PM. Approved 5-0

Respectfully submitted by: Debbie Myers, Town Clerk I

Approved 11-13-2018