

CHARLESTOWN PLANNING & ZONING COMMISSION
October 8, 2020 – 6:00 pm

The meeting was called to order by Chairman, Ken Confalone. Those in attendance were board members, Ken Confalone, David Jarinko, Dennis Taylor and staff Janine Antoshak and Debbie Myers. The meeting was held at Veterans Park and began at 6 PM.

Approval of the Minutes – September 3, 2020 **Mr. Jarinko moved to accept the minutes, seconded by Mr. Taylor. Approved 3-0.**

Old Business

None to discuss

New Business

#20-106, 231 Louisa Lane, D. Gordon, Repave Existing Driveway . This permit has Historic District Approval. **Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-107, 160 Saratoga Ct., A. Hicks, Privacy Fence This permit has been approved by the HOA **With the stipulation that there by a 6” setback and no more height 6’, Mr. Taylor moved to approve, seconded by Mr. Jarinko. Approved 3-0.**

•

#20-108, 125 Steamboat Ct., K. Kamberger, Privacy Fence Fence This permit has been approved by the HOA. This has the approval of neighbors to be set on the property line. **With the stipulation of a height of 6’, Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

•

#20-109, 73 Clearview Ave., J. Heroux, 12 x 16ft. Deck **Mr. Taylor moved to approve, seconded by Mr. Jarinko. Approved 3-0.**

•

#20-110, 137 Steamboat Ct.,R. Watson, Privacy Fence Fence This permit has been approved by the HOA. The fence must be 6” off the property line and no more than 6” feet high. **Mr. Taylor moved to approve, seconded by Mr. Jarinko. Approved 3-0.**

•

#20-111, 332 Caroline St., C. Elmer, Enclose Car Port (No Permit, \$250.00 Fine) **This permit has Historic District Approval. Mr. Taylor moved to approve, seconded by Mr. Jarinko. Approved 3-0.**

•

#20-112, 112 Steamboat Ct., Keystone Homes, House/Garage. Lot #87 **Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-113, 108 Steamboat Ct., Keystone Homes, House/Garage, Lot #85 **Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-114, 184 Colorado Ct., Keystone Homes, House/Garage, Lot #99 **Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-115, 120 Steamboat Ct., Keystone Homes, House/Garage, Lot #91 **Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-116, 401 Baltimore St., J. Jackson, Replace Two Interior Walls **This permit has Historic District Approval. Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-117, 247 Caroline St., A. Russell, Replace siding on porch **This permit has Historic District Approval Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

#20-118, 166 Steamboat Court, J. Yennick, 206 Ft. of black fence Fence This permit has been approved by the HOA. **Mr. Taylor moved to approve, seconded by Mr. Jarinko. Approved 3-0.**

#20-119, 345 Caroline St., P. Tucker, repaving driveway and adding a parking pad **This permit has Historic District Approval. Mr. Jarinko moved to approve, seconded by Mr. Taylor. Approved 3-0.**

A discussion was held on some residences being used as rentals/bed & breakfasts. We need to look into this situation and possibly add something to our code to regulate these. This will be further discussed at a future meeting. The subject of rental properties in unpermitted areas is happening. Mr. Taylor would like to see HDC certificates of appropriateness on rentals located in the Historic District and to see it regulated. Mr. Confalone will contact David Dahlstrom and see what other municipalities are doing to address this issue.

The Following Building Permits have been approved by the Administrator per prior authority

#20-105, 257 Black Avenue, M. Sutzko, Remove (1) One Tree **(H)**

Mr. Taylor asked for a discussion about Boarding house/Bed and Breakfast

Period of Public Comment

None

There being no further business **Mr. Jarinko moved to adjourn and Mr. Taylor seconded the motion. Approved 3-0.**

Respectfully submitted,

Debbie Myers, Town Clerk