

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
October 9, 2018,

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Karl Fockler, and Patricia Clements. Commissioners Jeff Fields and Lou Wood were absent. Also present was Mr. Wib Pumpaly, Town Administrator.

Pledge of Allegiance was led by Commissioner Karl Fockler

Approval of the Minutes of September 25, 2018 Commissioner Fockler moved to accept the minutes, seconded by Commissioner Clements. Approved 3-0.

Accounts Payable Review – Accounts payable in the amount of \$73,662.71 were presented for approval. Commissioner Clements wants to hold the final payment to Nowland for the stage. We need more grading and a portion of a railing needs to be permanently attached. Mr. Pumpaly will contact Nowland about the handrail and to Swan Creek about the grading. There seems to be some discrepancy on who is responsible for the grading. There was also a bill presented for payment for a band for National Night Out which needs to be reimbursed as it was an advance. Commissioner Clements asked if it would be possible for Mr. Kronner come in to explain this expense. Commissioner Fockler asked about the AECOM bill and an explanation was given. Commissioner Fockler moved to approve, seconded by Commissioner Clements. Approved 3-0.

Miller Environmental July 2018 Report - Mr. Josh Griffith sent the following in a written report. A total of 2,453,000 gallons of water was produced with an average daily production of 81,767 gallons. No submitted samples tested positive for coliform. Weekly housekeeping and weekly and monthly maintenance was performed. In addition, 18 Miss Utilities were completed. Four settlement reads were provided. 4th Quarter water meter reading was started.

Cecil Co. Sheriff's September Report - A written report was submitted showing in September 2018. 40 shifts were approved for a total of 160 hours. Of that number 152 hours were covered. There were 7 calls for service and 8 out of town assists. There were 218 property checks made. 32 (10 radar and 22 non-radar) traffic citations were issued; 22 (10 radar and 12 non-radar) warnings were issued, 1 safety repair order was issued and no parking citations were issued. There was one warrant service attempt. There were five arrests made (2 suspended and 3 DUI/DWI). One civil citation was issued. There were eight community contacts made for the month and one business contact. 27 shifts operated radar and 11 did not. One vehicle was removed to storage at the owner's request three at police request.

Cecil County Boys & Girls Club –Ms. Ashley Choate and Mr. Kevin Conner were present to give an overview of the Boys and Girls Club and their program. They serve over 400 kids in Cecil and Harford Counties. Mr. Conner is the site director at Charlestown Elementary. Fifty-three students are signed up and they average 44 students a day at Charlestown. They do arts and crafts, smart girls program, service projects, and a power hour program. They are looking for volunteers to partner with students one on one or to provide some mentor relationship leadership of programs. Commissioner Clements stated that they would develop a relationship for Avalon. The time for volunteerism from after school to 6PM. They also operate a summer camp program from 7:30 to 6:00 PM M - F. A yearly fee is \$20.00 per child. There is a volunteer application and a background check is performed. Their website is a www.bgcharfordcecil.org.

Avalon Property Survey & P & Z Code Updates Commissioner Clements stated that the Planning and Zoning Board is looking to update the Code. They are still in the preliminary stages of this update. One of the stumbling blocks that they are running into is that there is some mystery as to where the town property is exactly in relationship to Avalon. The campground did not have a survey with their request for the pier that they would like to have. Mr. Pumpaly stated that we probably need to have a survey done of our Town owned land. Commissioner Clements wishes to have a survey done of parcel 194 which is the Avalon basin. There appears to be a survey marker in front of the snack bar in the campground. Commissioner Fockler suggests that we get an estimate because it might be quite expensive. The survey would show where the boundary of Charlestown is. Commissioner Fockler thinks that there is value in knowing where this boundary is. We might be able to get a survey company to find the corner of the property. Commissioner Letts thinks we should know where the town limits are. Commissioner Fockler moved to get an estimate of the cost of a survey that would show the NE boundary line along the Northeast River of Parcel 194, and for Lot B of Avalon, seconded Commissioner Clements. Approved 3-0.

Maintenance Commissioner Report – Commissioner Fockler has had a couple of meetings with Mr. Grapes regarding Town Maintenance. Commissioner Fockler stated that the maintenance facility and the Water Tower are very well maintained as are the grounds of the maintenance area. They also toured the town and looked at storm water issues. (Commissioner Fockler asked about the KCI contract and if we have heard from them. We have a checkpoint next week for the grant so we are expecting some contact soon.) They have a lot of work and a small staff. Commissioner Fockler suggests that we contact our insurance company about the restrooms and to see if we might have a claim for the damages. They also had discussions about the beaches and the cleaning up of same. Commissioner Clements stated that the Fire Boat Pier also has debris. They also toured the other side of Rte 7. We are experiencing some stormwater drain failure in Trinity Woods. McGuirk has three more storm drains to repair at this point. Commissioner Fockler also suggests that the upper portion of Avalon Park be used for resident storage of boats and RVs for a nominal charge. Commissioner Letts asked if we were going to use the upper lot for parking for the stage? The response was yes. Commissioner Fockler thinks that we need to get a tablet for Mr. Grapes to use with wi-fi or an internal modem. The cost would come out of Maintenance. It would be used for producing reports to the board. Ms. Antoshak stated that Mr. Grapes has a sign-in here in Town Hall and can use the desktop here in the office. It was suggested to get an estimate for the tablet.

Boat Ramp Accounting Review Ms. Myers presented a year end wrap up of the expenses and the income from the first year of the Boat Ramp Honor Box.

Town Administrator Report

Streets Revenue Update & Proposed Work Our budget this year is \$85,000. Mr. Pumpaly gave an overview of what has been spent and or budgeted and what he would like to move forward on. With those figures he would still have \$14,276 left in the budget. The cost of labor for each project is under the \$10,000 Charter limit. The cost of the blacktop is set by a company that has a corner on the market in the area. The speedbumps are \$2,317 each. The five on the list are on Cool Springs Road. At the last meeting Mr. Pumpaly located the location of the speedbumps. Mr. Pumpaly has asked that they be more aggressive than the one that is currently located at the playground. Commissioner Clements asked how the number of speedbumps was developed? With the input of one of the residents. There is another resident who wants the same kind of service on Revelation Road, close to the intersection of Salvation and Revelation. Mr. Durgin was asked where he thought they might go on Cool Springs. One on each side of the bridge, one beyond Grace and one beyond Clemency. Commissioner Fockler moved to do the five speed bumps 4 in Cool Springs and 1 in Trinity Woods, subject to the locations being decided in the next week, seconded by Commissioner Clements.

Approved 3-0. Commissioner Fockler moved to repair the miscellaneous potholes and road repair at a cost of \$16,682, seconded by Commissioner Clements. Approved 3-0. We will hold off on paving streets until spring so that we have more in reserve in case of an unforeseen major repair.

Foot Log Park Lighting or Signage We have an estimate for lighting of Foot Log Park. The estimate is \$3,150.00 from Bradley Electric. Delmarva was contacted and will not do the lighting. Commissioner Fockler is not in favor of this at this time. Commissioner Fockler would like to see signs posted that the park is closed from dusk to dawn. At the end of Tasker Lane a person was found with a syringe beside him so it seems that the area is becoming a hotbed for drug use. Commissioner Clements moved to place the signs to start, seconded by Commissioner Fockler. Approved 3-0.

Long Term Maintenance of Long Point Plantings We have three estimates on what it would take to keep the area looking good. Commissioner Letts thinks that we need to keep it looking nice and we need to have an outside group care for it. The pine tree will be removed before the Christmas holiday and used for the Town Tree.

Commissioner Clements has been donated 16 mums from Lowes for the Halloween celebration. She would like to thank the Confalones for their work at Avalon in planting and donating plants and shrubs to the area. Ms. Antoshak remarked that the Clements have also done an amazing amount of volunteer work at Avalon as well.

Public Comment

Bert Gay – On the town property issue he is wondering if the survey would not be money well spent. Maybe we could sell that portion to the campground if we find that to be advantageous to the town. Did we get a survey when we bought the property? (no, not that we have found). Could the pier be moved? Maintenance, the tablet issue he would endorse. The Cool Springs speed bumps. In his experience he finds that everyone wants them but not in front of their house. He suggests that you get the homeowners ok before placement. Mr. Durgin stated that homeowners want them. If the town is going to use Roundup we need to be very careful. A license is required and he has heard of a recent lawsuit against an entity that used it without the proper certifications.

There being no further business, Commissioner Fockler moved to adjourn the regular meeting seconded by Commissioner Clements at 8:57 PM. **Approved 3-0.**

Respectfully submitted by: Debbie Myers, Town Clerk