

## REGULAR MEETING

The regular meeting of the Town Commissioners was held on June 9, 1964 in the Town Hall and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Horace Graham, Frank Mulveny, W. G. Murphy and Walter Patchell.

The minutes of the previous meeting were read and approved.

### TRAILER

Mr. Metz of the Wellwood Club talked to the Commissioners on behalf of Mr. William Jackson. Mr. Jackson would like to replace the trailer he is using as an Office. This trailer is also used as sleeping quarters for the salesmen. The Commissioners will have the Town Clerk write Mr. Jackson a letter after checking with the Town Attorney to see if Trailer Ordinance or Zoning Ordinance will permit this.

### TOWN POLICE OFFICER

The Commissioners will again try to get someone to work as the Police Officer for the summer months.

### PROPERTY IN CATHERS' HEIGHTS

A letter was received from William I. Johnson, Jr., who owns a cottage in Cathers Heights about cleaning out the stream near his property and doing some digging on the property for a small pool for the Children. The Commissioners will go down and look at the property before giving Mr. Johnson an answer.

### TOWN CEMETERY

Checks were received from the Sheriff to cover part of the cost of ~~VANDALISM~~ putting Cemetery back in space following the Vandalism. These will be turned over to Mrs. McMullen to deposit the the Cemetery Fund.

### BOARD OF APPEALS

Keys will be made for the members of the Board of Appeals so that they may use the Town Commissioners Room in the Town Hall for their meetings.

### WEED ORDINANCE

The Catholic Church property is again in bad shape, and the Commissioners decided to have John Wright send them a letter this time. Also a letter to Peggy Croning about the weeds and underbrush on her property.

### STATE ROADS

A letter was received from the State Roads Commission requesting that a local man go over the Roads with the State Roads representative to compile an Inventory.

The Town Clerk will send a reply that one Commissioner will go over the Roads. Time to be set by the State Roads Representative. Since the original copy of this letter goes to John J. ~~Ward~~, he will also be asked about the widening of Bladen St.

#### Town AUDITOR

Since Mr. Bernard ~~Allen~~'s work was satisfactory last year, he will be hired to do the auditing work for this year.

#### ZONING ORDINANCE

Mr. Mulveny will have additional copies made of the Zoning Ordinance and a sale price will be determined. It will be decided at a later date if copies will be sold.

#### TOWN STREETS

Mr. Graham requested that a block of Calvert St. be hardtopped. Since the Street work is already started for this year, the Commissioners feel this must be held off until another year.

#### TOWN HALL

It was decided to get a price on triple-tract windows and installation for the Town Hall.

#### WATERFRONT

A ~~letter~~ request was received from Senator J. Albert Roney that the Commissioners let him know as soon as possible where, along the shore of Charlestown, they would like to have the milfoil mowed.

#### TOWN CLERK

A bill for three months work on Zoning was submitted by the Town Clerk. Motion was made by Mr. Mulveny and seconded by Mr. Walter Patchell that this bill be paid. Motion passed.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

*Patricia J. Murphy*  
Patricia J. Murphy  
Town Clerk

## REGULAR MEETING

May 12, 1964

The regular meeting of the Town Commissioners was held on May 12th in the Town Hall, and called to order by acting President, Walter G. Murphy.

The following Commissioners were Present: Walter G. Murphy, Horace D. Graham, Walter A. Patchell and Frank Mulveny. Mrs. John B. Wright, Town Attorney, was also present at the meeting.

The minutes of the previous meeting were read and approved.

### CEMETERY

Mrs. Margaret Fairlamb was present at the meeting to request that she be able to put a monument on the grave of her deceased husband, even though this grave is located in the new part of the cemetery. Mrs. McMullen failed to tell her that all markers must be flush with the ground when she purchased the lots. The Commissioners will decide this later in the meeting and notify Mrs. Fairlamb.

### HOUSING DEVELOPMENT

Mrs. John Scott and her sons were present at the meeting along with Mrs. LaMonica for approval on the Subdivision called Scott Acres. The Commissioners told them that their approval depends on having the Street improvement program in accordance with the subdivision Ordinance bonded for \$20,000.00. Mr. John Wright gave them copies of the Bond that must be executed.

Mr. John Scott requested a Street Light along Route 7 in the vicinity of the Subdivision Street that has already been partly opened and graveled.

### STREETS

The Commissioners asked Mr. Wright if they can open the pipe on the Dump Road where the normal flow of surface water has always run in the past, even though a new pipe was installed at a different location. Mr. Wright said this is legally correct.

A letter is to be written to J. W. Bonnett of the Penna. Railroad Co. requesting that the Road on the Railroad property be improved.

The telephone poles along the sidewalk in front of Mr. Herbert Cooper's property are to be removed.

A letter is to be written to the State Roads Commission requesting that the shoulder on the State Road through Town be black topped since the sidewalk was moved over along Bladen St. in private property since the state would move the Road into the correct location.

TOWN HALL

Since Mr. Harry Jones has not installed the pipe railings along the steps, the Town Clerk will check with him to see if he has ordered them. If not, Mr. Patchell will see Mr. Farmer about installing wrought iron railings.

SEWAGE

A letter will be written to Mr. Neeson of Albright and Friel, requesting he have his report ready and present it at the July 15th meeting. A letter is to be written to James Crockett Associated for information they can give free of charge to be presented at the same meeting. Also notify State Health Department if they care to send a representative to this meeting.

CEMETERY

A motion was made by Mr. Patchell seconded by Mr. Graham and passed that Mrs. Fairlamb be permitted to put in a monument on her cemetery lots because she was not told at the time she purchased the lots that not stones were permitted above the ground.


A RESOLUTION WAS MADE ~~BY~~ by Mr. Graham and seconded by Mr. Mulveny that the portion of Resolution dated December 1957 be dissolved - THIS PORTION READING: ALL STONES MUST BE FLUSH WITH GROUND IN NEW EXTENSION OF CEMETERY. Motion passed.

ORDINANCE #8

A letter is to be written to Mr. Harley Atkins about the paper and trash falling from his truck on the Town Streets.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy  
Secretary

## REGULAR MEETING

April 14, 1964

The regular meeting of the Town Commissioners was held on April 14, 1964 and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Horace Graham, W. G. Murphy, Frank Mulveny and Walter Patchell.

Mrs. Hood was present at the meeting to ask if the Den of Cub Scouts, of which she is the Den Mother, could meet in the Town Hall. The Commissioners agreed to give them a Trial period in the building, meeting one afternoon a week, if Mrs. Hood will be responsible for turning water off, turning heat back, and locking door, and also leaving room in order as it was when they came in.

### STREETS

The bids for Street work were opened. Harold E. Fuddy for \$3,300.00, Henkels & McCoy for \$4,375.00 minus \$775.00 for 500 c. y. of bank run gravel on dump road, and United Paving Co. for \$2,697.00 minus \$874.00 for dump road gravel making the contract price \$1,823.00. United Paving Co. received the job which must be finished by July 1, 1964. Motion was made by Mr. Mulveny to give United Paving Co. the job, seconded by Mr. Graham and passed.

### ZONING

Mr. John W. T. Owens, Mr. Edgar McMullen, and Mr. William Fears are the members of the Board of Appeals. They will be given copies of the Ordinance and a Map to scale of the Zoning area.

All minutes on Zoning Permits, approved or disapproved by the Planning Commission will be found in the Zoning Permit File.

### STREETS

Mr. Clifton Wilson of the C. & P. Telephone Co. was present at the meeting to request that his company be able to lay an underground cable along the edge of the street right-of-way to give service to Sea Mark, Wellwood and any others that will be benefited by this cable. Mr. Wilson's Plan was approved.

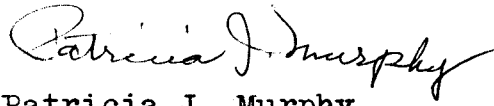
As agreed last year, Mr. Sasser will do all the mowing along the streets prior to Memorial Day, 4th of July and Labor Day for as many years as he wants the job as long as the work is done satisfactorily.

### ZONING

The Town Clerk requested that she be able to submit a bill for the work on Zoning permits at the June meeting, covering a 3 month period. The Commissioners agreed to go over this bill with the Town Clerk since this new Ordinance involves a great deal more work.

There being no further business coming before the Board,  
the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia J. Murphy". The signature is written in dark ink and is positioned above the typed name.

Patricia J. Murphy  
Town Clerk

## REGULAR MEETING

March 10, 1964

The regular meeting of the Town Commissioners was held on March 10th, 1964 and called to order by President, Ralph Murphy.

The following Commissioners were present: Frank Mulveny, Ralph Murphy, W. G. Murphy, Walter Patchell and Horace Graham.

### TOWN HALL

Three representatives of the Charlestown Homemakers Club were present at the meeting: Mr. Heisler, Mrs. Jacobi and Mrs. Tamargo. The Homemakers Club would like to improve the appearance of the Town Hall by planting a little shrubbery around it. For the type of shrub that would be planted along the building facing Market St. a rain spouting is needed. Mr. Mulveny will furnish the spouting.

The Homemakers would like to contribute \$2.00 per meeting. A motion was made by Mr. Mulveny and seconded by Mr. Patchell that no contribution is necessary since the Club is beautifying the grounds.

### SEWAGE

It was decided to try to get the Consultants from Philadelphia and Mr. John Wright to meet with the Commissioners at 6:45 p.m. on March 24th in the Town Hall.

### CHARLESTOWN FIRE COMPANY

Mr. Bruce Roosa was present at the meeting to ask if the Town would install a medium sized Mercury Vapor Street Light at the Clay Pit.

The Commissioners decided to get the price on such a light, and also one that is metered with a locked switch. A letter is to be sent to the Fire Co. stating that the budget does not permit the installation of this light at the present time.

### MINUTES

The minutes of the previous meeting were read and approved.

### TOWN STREETS

Mr. Clifford Preston has asked the Conowingo Power Co. to remove the trees in front of his property. The Power Company must have a letter of verification from the Town to do this. The Commissioners feel these trees should be removed so letter will be sent to the power co.

### CHARLESTOWN CEMETERY

Mrs. McMullen would like the approval of the Board to buy 6 shares of A & T Stock. The Commissioners approved the request.

TOWN STREETS

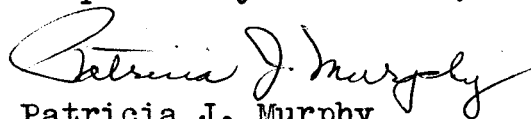
The Commissioners will go over the Town Streets this Friday at 5:30 P.M.

ZONING

Mr. Mulveny will take care of hiring the Photographers to take aerial photographs on March 25, 1964.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy  
Secretary



## SPECIAL MEETING

February 26, 1964

A special meeting of the Town Commissioners was held on February 26, 1964 and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Horace Graham, W. G. Murphy, Frank Mulveny and Town Attorney, John B. Wright, was present at the meeting.

### SEWAGE

Mr. Wright was asked about financing sewage, and he is going to contact a representative of Barton, Yost, and Dankmeyer in Baltimore about the size bond the Town could obtain.

### ZONING

Mr. Douglas Porter of Stein and Marcou and Mr. Gross of Maryland Municipal League were present to discuss Planning and Zoning. The following breakdowns are purposed for Zoning:

R-1 Resident Large Lot	C-1 Commercial
R-2 Resident Small Lot Suitable	C-2 Highway Commercial
R-R Marine & Boat Yard	I-1 Light Industries

Commissioners will not Zone on Elk Neck side of North East River.

Mr. Gross reported a 6th Zone was suggested to be included in the Ordinance which is a light Industrial Area I-1.

Proceedure for Ordinance - Notice must be published 15 days before Hearing and Ordinance passed anytime after Hearing. Summary of Ordinance for Newspaper to be complied by Mr. Gross.

Public Hearing Date to be March 24, 1964 at 7:30 P.M. in the Fire House - to be published in the newspaper the Week of March 2nd.

Aerial Photographs to be taken, If possible, on March 25th of entire Zoning Area. Mr. Gross to send name of possible Photographer, cost approximately \$200.00 for two photos.

For those applying for Permit outside of Town Limits, the name of Permit will be Occupancy Permit same as County.

### CEMETERY

A letter will be written to Judge Rollins to find out the outcome of Case against boys who distroyed property in the Cemetery.

### TOWN HALL

A letter is to be written to the Sunday School about leaving Thermostat set at 75% when leaving the Building.

### TOWN STREETS

Mr. McCann will be contacted about digging out ditch along Frederick St. with shovel not to exceed \$1.50 per hour.


PUBLIC HEARING

Mr. Mulveny will have copied made off of Linen copy of Town Survey, as soon as possible.

John Wright will be present at the Hearing on March 24th.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary

REGULAR MEETING

February 11, 1964

The regular meeting of the Town Commissioners was held on February 11, 1964 and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Horace Graham, W. G. Murphy and Frank Mulveny.

The minutes of the previous meeting were read and two corrections made.

CEMETERY

The Sheriff will be contacted to get money for replacement of Tomb Stones in Cemetery, and also to find out how much work the boys who committed the crime are to do in the Town. It was decided that they could dig out ditches that need opened and put in a pipe that is needed and many other odd jobs.

TOWN STREETS

2 lengths of 16feet, 14 inches in diameter, corrugated steel galvanized pipe (Oval) will be purchased for one street that needs new pipe.

ZONING

Mr. John Wright and the College Park Men will be asked to attend a special meeting on February 25th. Also the Professional Planners, Stein and Marcou. Mr. Wright will be contacted to see if the men chosen for the Review Board can sit in on the remainder of the Planning.

BUILDING PERMIT

Mr. Harry Heisler's Building permit was approved.

TOWN HALL

Mr. Graham's Bill for re-inforcing the Floor and putting in trap door, and Bill for materials were approved. Bill for night light and cord was approved.

SEWAGE

The Secretary was asked to check Assessment Book to find the number of dwellings in the Town Limits.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

*Patricia J. Murphy*  
Patricia J. Murphy  
Secretary

COPY OF LETTER FOR RACE TRACK  
REVENUE

Mr. C. W. Mackie, Treas.  
of Cecil County  
Court House,  
Elkton, Md.

Dear Mr. Mackie:

In compliance with Secion 5 (4) of Chapter 502, of the Acts of the General Assembly of Maryland, 1947, providing for the participation in the revenue received from the tax on horse racing in the State by the incorporated towns of the State, I hereby certify that the present population of the Town of Charlestown is seven hundred eleven (711). I further certify that the President and Commissioners of the Town of Charlestown will use the fund distributed to them under this provision of the law for construction or maintenance of streets, or sewerage facilities or water systems, or garbage collections and disposal with the Town of Charlestown will raise by taxation, and apply for the same purpose as is the distributed funds an amount equal to said funds so distributed to them under this provision of the law.

Should the County Commissioners so desire, the President and Commissioners of Charlestown agree to permit an inspection of the records, of the Town of Charlestown, by an auditor of Cecil County, in order to establish compliance with the above Legislative enactment.

Very truly yours,

TOWN COMMISSIONERS OF CHARLESTOWN

Patricia J. Murphy, Secretary

1963 Town of Charlestown tax rate

\$ .35

(Dated January 21, 1964)

## REGULAR MEETING

January 21, 1964

The regular meeting of the Town Commissioners was held on January 21, 1964 (meeting postponed one week because of a snow storm), and called to order by President, Ralph Murphy.

The re-elected Commissioners: Frank Mulveny, Jr., Horace Graham, and Walter G. Murphy were sworn into office.

The following Commissioners were present: ~~Walter Patchell~~ <sup>W. G. Murphy</sup>, Ralph Murphy, Frank Mulveny, Horace Graham, and Walter Patchell.

The minutes of the previous meeting were read and approved.

### MOTOR VEHICLE LIST

Mr. Graham worked on the list last year and was asked to do the job again this year. He accepted the job. Mr. Mulveny made a motion for Mr. Graham to do the Motor Vehicle list. Motion seconded by Walter Patchell and passed.

### TOWN STREETS

Mr. Mulveny made a motion that Marcus Good's bill for snow removal be paid. Motion seconded by Mr. Patchell and passed.

It was decided to check with John Wright at the next meeting to find out who is obligated to clear snow from sidewalks.

### BUILDING PERMIT

Mr. Harry Heisler has made application to build a tool shed on the ground which he is leasing from the Town. The Commissioners will check this over on Sunday morning at 10 o'clock.

### SEWAGE DISPOSAL

Mr. Reese, Mr. Bingley and Mr. Moore of the Health Department were present at the meeting to point out to the Commissioners that they may be able to get two grants from the government if they can see their way clear to put in a Sewage System. There was a great deal of discussion on the matter. The Commissioners decided they would find out from John Wright what Engineer to write to in order to obtain the price of a survey.

### APPOINTMENTS

A motion was made by Mr. Mulveny and seconded by W. G. Murphy that Mr. Ralph Murphy be appointed President for the next ~~two~~ <sup>one</sup> years. Motion passed. A motion was

made by Mr. Patchell and seconded by Mr. Mulveny that Mr. W. G. Murphy be appointed Treasurer for the year. Motion passed. Mr. Mulveny made a motion that Mrs. Patricia Murphy be appointed Secretary for the year. Motion seconded by Walter Patchell and passed.

#### TOWN HALL

A motion was made by W. G. Murphy and seconded by Mr. Graham to purchase the light for Town Hall which comes on automatically if temperature in room goes down to 50. Motion passed.

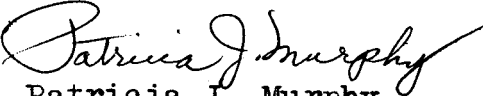
Pennock Oil Co. will be contacted about putting in an emergency switch for the oil burners in the Town Hall.

Harry Jones will be contacted about putting in a switch can be turned off *- pump.*

An emergency door is needed under building in case someone is working on the heater and needs to get out in a hurry. Mr. Graham will fix ~~the~~ a trap door in the floor for this purpose.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary

At the Election on January <sup>20</sup> ~~15~~, 1964, the Town of Charlestown, Maryland, did elect the following Town Commissioners to serve a term of two years.

Frank Mulveny Jr.  
Frank Mulveny, Jr.

Walter G. Murphy  
Walter G. Murphy

Horace D. Graham  
Horace D. Graham

The above Commissioners before signing their names shall take the following Oath from a Notary Public, Cecil County, State of Maryland: Will you diligently and faithfully to the best of your judgment and ability, discharge the duties of this office without favor, partiality or prejudice.

Oath administered this <sup>20</sup> ~~15~~th day of January, 1964 by a Notary Public.

Patricia J. Murphy  
My Commission expires 05/31/65

## REGULAR MEETING

The regular meeting of the Town Commissioners was held on December 10th in the Town Hall, and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Frank Mulveny, Jr., W. G. Murphy, Horace Graham, and Walter Patchell.

The minutes of the previous meeting were read and approved.

### TOWN HALL

Mr. Graham said he would fix the joices under floor where re-inforcement was knocked out at the time heater was installed.

Al Manning will Paint a large sign for the Town Hall on metal (both sides \$45.00) or one side \$35.00. It was decided to get him to do the job. Lettering on one side, put flat on Bldg., florescent paint, and sign to be rectangular.

In reply to a letter from County Commissioners asking again that the Town Commissioners decide which bridge should be replaced first, the Town Commissioners decided on Webber's Bridge, the southern bridge, which is in very bad condition.

### ZONING

A letter was read from Stein & Marcou in which they asked for verification to go ahead on the job. The Commissioners decided that for them to do the work in accordance with the previous decision on this matter.

Separate minutes will be typed on the Zoning preparation by the Secretary.

Note: After checking with Md. Municipal League men, we find that only 3 persons need to be on the review Board. The following list was made to get these three drawn from:

Craig Jackson, Edgar McMullen, Alvan MacGuinness, Nelson C. McCall, William Fears, and Jack Owens.

Albert Cooper, Elizabeth McMullen, Mr. Clarence E. Williams, Robert Phillips, Marcus Good, and Mrs. Mulveny.

Leon Beal, Mrs. Fairlamb, Emma Henry, Thomas Bowdes, Howard Lynch, and Mary Sasser.

### WEED ORDINANCE

Mr. Smith on Caroline St. is to get a letter about the obnoxious matter in his yard (Junk cars, etc.).

### BUILDING PERMIT

The building permit of Bennie Scott's was approved.



TOWN HALL

Mr. Graham's Bill for enclosing oil tank was **approved** for \$75.00.

The heater men left a little trash under the Bldg. which will be removed.

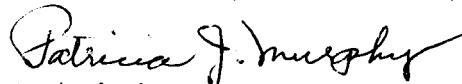
One of toilets was left running last Sunday, and preacher called when he hadn't any water. Sunday School is to notified that if this happens again, the water will be turned off.

ELECTION

The Commissioners whose terms expires on Jan. 13, 1964 are **Frank Mulvey**, Walter G. Murphy, and Horace D. Graham.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary

SPECIAL MEETING

November 20, 1963

The following Commissioners were present: Ralph Murphy, W. G. Murphy, Frank Mulveny, Walter Patchell and Horace Graham.

The purpose of this meeting is to discuss the ~~two~~ bridges for Charlestown with Senator Roney, County Commissioners John Dickerson and Harvey Simmers. They stated that the Town could have only one bridge at this time.

Senator Roney reported that after inspecting the sites of the old bridges they would suggest one central bridge. The Commissioners feel they cannot consider this since the people of the Town voted for two bridges. After a discussion, it was decided that the Town Commissioners should determine which bridge should be replaced and notify Senator Roney and County Commissioners, since

The Town Commissioners decided to call Mr. Lewis of the State Roads Commission in Baltimore to find out which bridge carries the most traffic, and from these figures try to come to a decision

Painting of building has been approved so Painting Bill will be paid, also Heater is approved and that bill will be paid.


Mr. Horace Graham will do the job of enclosing the oil tank. The hand rail that Harry Jones will install is to be 1 1/4" galvanized pipe.

Mrs. McMullen wants to know if on the Bill she submits to the the Sheriff of Cecil County for damages in Cemetery she should include the price of grass destroyed and any expenses incurred in putting the cemetery back in shape it was at the time the monuments were turned over.

A price will be obtained from Al Manning for painting a sign for Town Hall.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary

November 24, 1963

The Town Commissioners had a short meeting and decided to write to Mr. Roney, Mr. Harris, County Commissioners and State Roads Commission asking the State Roads Commission to decide which Bridge should be replaced. The traffic figures weren't accurate so the Commissioners feel this the fastest way to get started on this project.

## REGULAR MEETING

November 12, 1963

The regular meeting of the Town Commissioners was held following a dinner at the Wellwood Yacht Club and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Walter Patchell, Frank Mulveny, Horace Graham, and W. G. Murphy.

This dinner was held in appreciation of the work the men from the Technical Advisory Service of the Maryland Municipal League have done on preparing a Zoning Map for the town of Charlestown and giving the Commissioners advise on Planning for Zoning. The members of the Advisory Service present at this Dinner meeting were Mr. Milton Millonk, James Baker, and Andrew Grose. Also present was Mr. John B. Wright, Attorney.

The Commissioners went over the Zoning map and discussed problems with the Advisory Service. The Commissioners wanted to know if they needed a Planning Comm. since a great deal of initial work has been done. Another Planning Commission is not necessary as long as another set of minutes is prepared, but Mr. Wright suggested that a Commission be appointed to go over the Commissioners Plans before Public Hearings are held. One thing the Commissioners want to have clearly stated in the Zoning Ordinance is that no further excavating of land will be done for sand and gravel purposes other than that which is legally zoned for that purpose at the present time.

The Hearing on Zoning Ordinance must be advertised in local papers and posted in local places for 15 days prior to the hearings.

### HOUSING DEVELOPMENT

A drawing for Scott's housing development was given to the Town Commissioners by Mrs. Lamonica for their approval. After discussing the matter, it was decided to hold up on this until the matter is discussed with the Planners.

### BRIDGES FOR CHARLESTOWN

A meeting will be held next Wednesday evening in the Town Hall at which time Mr. J. Albert Roney will be present along with other County and State Officials that Mr. Roney feels should attend the meeting.

### TOWN HALL

It was decided to get Harry Jones to install railings along steps outside of Town Hall. Jackson and Balling will be asked to continue serving the Hall with fuel oil. The oil tank will be checked to see what is the cheapest and best way to enclose, and job will be done.

The oil burner will be inspected by the Commissioners before the bill is paid.

STREETS

The sidewalk is satisfactory and Bill will be paid.

There has been a complaint that Mr. Garland Stroupe is parking his car along Riverview Ave. Since this is a very narrow Street, the Secretary is instructed to sent him a letter asking him to find a more suitable place to park the car.

There is a pipe on Street going out to the Station, right on the curve, that needs cleaned out. Fire Co. will be asked to do the job.

SNOW REMOVAL

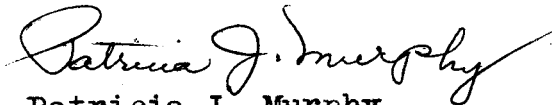
Mr. Allan McCann and Mr. Marcus Good will be send letters asking for their price on snow removal for this winter (price per hour for equipment).

REGISTRATION AND ELECTION

The Secretary is instructed to hire a Clerk for Registration and Clerks and Judges for the Election. Registration will be held December 16, 1963 from 12 Noon to 8 P.M. and Election will be held on Jan 13, 1964, from 6-8p.m. Those wishing to run for office must file their statement of Candidacy with the Secretary no later than January 3, 1964, 12midnight.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy  
Secretary

## REGULAR MEETING

October 8, 1963

The regular meeting of the Town Commissioners was held in the ~~Town~~ Hall on October 8, 1963 and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Walter G. Murphy and Horace Graham.

### BRIDGES FOR CHARLESTOWN

The Town Commissioners met with the State Roads Commission, and were assured that the bridges will be constructed, after a Bill is put through the next term of Legislature to appropriate the money. Mr. J. Albert Roney will take care of all letters to make this project #1 priority. The Commissioners will notify RAILROAD CROSSING Mr. Babec and the Charlestown Manor Beach Assoc. of the progress so far in this matter.

A letter was read from Mr. Bonnett of the Penna. Railroad stating that light will be installed along crossing which Commissioners requested.

### ZONING

Mr. John Wright will be contacted to see if a Planning Commission is necessary since the work on planning has proceeded almost to completion. The following names were picked and will be asked if they will serve on the Zoning Board: Mr. Egar McMullen, Howard Fairlam, Nelson McCall, Craig Jackson, and Alvan MacGuinness.

The Commissioners were in agreement that Stein & Marcou, Professional Planners will be hired to complete planning for Zoning.

### LEASES

The Wellwood Yacht Marina, Inc. have requested to be considered for Leasing the ~~portion~~ portion of land between their property and Mr. Harry Heisler. This portion is being leased by Mr. Paul Murphy, and the Wellwood will be notified that there is no land available.

### STREETS AND ROADS

Mr. Russell requested that gravel be dumped and he would spread it along his property on the Cool Spring Road. The Commissioners decided that they can do this since this is not a Town maintained street.

### TRAILERS

Check with Mr. Wright to see if a trailer can be replaced under the trailer ordinance (the original trailer having been located before Ordinance went into effect).

### WEED ORDINANCE

It was decided to set up a meeting time with Mrs. Cronin.

since she requested meeting with the Commissioners about the weeds on her property.

OLD STONE WHARF

Oliver and John J. Diamonte have requested permission to use the wharf for a blind during ducking season. Permission granted.


HOUSING DEVELOPMENT

The plan on a Housing Development submitted to the Commissioners by Mrs. Lamonica will be checked over with the lawyer at the next regular meeting.

It was decided to have dinner meeting at the Wellwood Club on November 12 and the College Park men that are working on plans for Zoning will be invited to attend.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Mupphy  
Secretary

## REGULAR MEETING

September 10, 1963

The regular monthly meeting of the Town Commissioners was held in the Town Hall on September 10, 1963 and called to order by Walter G. Murphy, Treasurer.

The following Commissioners were present: Walter G. Murphy, Horace Graham and Frank Mulveny.

The minutes of the previous meeting were read and approved.

### C. P. A.

Mr. Aiken and Mr. Polen, Certified Public Accountants, were present and presented their Financial Statements for the year ending June 30, 1963.

### ZONING

Two members of the Technical Advisory Service of the Maryland Municipal League were present at the meeting and presented a map they have made of Charlestown, and layed out the proper procedure the Commissioners must follow in order to Zone the Town. They also presented an Ordinance for the Town of Charlestown to create a planning and zoning Commission. Mr. Mulveny made a motion that the Ordinance be passed subject to the approval of the other two Commissioners who are not present at this meeting. Motion seconded by Mr. Graham and passed.

Mr. Wright will be notified when the other Commissioners sign the Ordinance so that he can notify College Park (Technical Advisory Service). It was suggested that we have a dinner meeting at the November meeting when the plans are gone over by the Lawyer and Technical Advisory Service.

The Maryland Municipal League recommended Stein & Marcou, Associates as Professional planners for zoning. Address: Transportation Bldg., 17th St. N. W. Washington, D. C.

### TOWN POLICE OFFICER

Mr. Thomas Bowles was present at the meeting and asked if the Commissioners wanted him to continue another week with his police duties. The Commissioners told him his job would terminate at 12 midnight, September 14, 1963.

### WEED ORDINANCE

Mrs. Peggy Cronin Alden has bequested that the Commissioners meet with her to tell her where the weeds are located on her property which they notified her to cut down. The Commissioners will meet with her at 6:30 p.m., Wednesday, September 18th and also a speed limit

sign will be put up at this time.

NEW BRIDGES

Since Mr. Kay has not set up a meeting between the State Roads Commission and the Town Commissioners as he promised, the Town Secretary will contact Mr. Funk and request again that this meeting be set up.

RAILROAD CROSSING

A representative of the Railroad meet with Mr. Graham, and Mr. Graham showed him where the light should be installed near the crossing. Town Secretary is to write to Mr. Bonnett to ask him if this light will be installed.

TOWN STREETS

Ditch along Conestoga Street towards foot bridge needs opened. It was decided to have it dug out and dirt hauled away. Mr. Mulveny will ask Allen McCann to do the work.


TOWN HALL

A motion was made by Mr. Mulveny and seconded by Mr. Graham to have Pennock Oil Company install oil burner according to specifications of their bid. Motion passed. Job to be done by November 1, 1963.

A motion was made by Mr. Mulveny and seconded by Mr. Graham to have Mr. Ralph Murphy do the painting at the price of \$680.00 according to specifications. Motion passed. Job to be done by November 15, 1963.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary



SPECIAL MEETING

August 18, 1963

A special meeting of the Commissioners was held at the Town Hall on August 18th at 10 a. m.

The bids for sidewalks were opened and Henkel & McCoy received the job of Item #1 in there bid, which is Bladen St. from Market to Caroline at a price of \$2,080.00. This work to be completed by November 1, 1963.

The Commissioners set up specifications for heat in Town Hall. 1. Price on installation of 1 Unit affair to heat building - hot air - ducks to rooms - Horizontal or vertical to fit under building. 2. Price to put in same type we have now - a units. Also move oil tank from present location to S/E cor. building (Behind bldg.)

The Commissioners went over the building to set specs. for painters.

Scrape and paint exterior of Bldg. 2 coats of white oil paint. Re-glaze all windows. Replace any cracked or broken glass. The entire window frame to be trimmed in green and all trim that is green now. Screens in ventilating opening in the stone wall. Motar all holes in foundation.

Inside - 2 coats of Latex paint - woodwork oil paint (colors to be selected by Comm.) Tack piece of metal over all holes which would be rat holes, etc.

NOTE: Mr. Horace Graham wil provide ~~prices~~ on pipe rails for both entrances.

*Patricia J. Murphy*

## REGULAR MEETING

August 13, 1963

The regular meeting of the Town Commissioners was held on August 13th and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Frank Mulveny, Hoarce Graham and W. G. Murphy.

### NEW BRIDGES

A delegation was present at the meeting to ask if they can assist the Commissioners in trying to get a definite commitment from the State Roads Commission as to when the new bridges will be constructed for Charlestown. Those present were Mr. Joseph Babec, Charpenters Point; Mr. Harry W. Wright, Charpenters Point; Mr. Joseph Jacobi, President of the Charlestown Manor Beach Assoc.; Mr. William Manaco, Charlestown Manor Beach Assoc. and Ray Butts, Charlestown Manor Beach Assoc. Also present were some other members of the Charlestown Manor Beach Assoc.

The Commissioners decided to contact Mr. Funk and Mr. Grubb of the State Roads Commission and set up a meeting with them and the above mentioned persons will be asked to attend the meeting along with a couple residents of Charlestown.

### HALF GATES AND LIGHTS AT THE CHARLESTOWN CROSSING

Mr. J. W. Bonnett of the Penna. Railroad Company was present to show the new surveys made of the crossing and approaching roads, and the distance flashing lights are visible, etc. Mr. Bonnett asked the Commissioners if they will give their approval for the Railroad to put in the Flashing lights and Half gates. The Commissioners will make their decision and notify Mr. Bonnett by mail.

### TOWN POLICE OFFICER

Mr. Thomas Bowles, Town Police Officer, handed in the Trial and arrest slips which the Town keeps in their file.

### CHARLESTOWN CROSSING

The Commissioners all agreed that the automatic gates and lights should be installed at the crossing and instructed the Secretary to write a letter to Mr. Bonnet telling him of their decision.

### ORDINANCE ON WEEDS AND OBNOXIOUS MATTER

A letter is to be sent to Mr. Richard Johnson living on corner of Market and Cecil Sts., one to Mr. Harley Atkins and also one to Mrs. Peggy Cronin. Also a letter to Marion and Erline Lewis - property located at cor. of Caroline & Ogle Sts.

Note This must be checked with assessment Office because no property is assessed in this name.

SIDEWALK

Bids on sidewalk will not be opened till Sunday, because Mr. Paul E. Crouch has stated that he will have his bid in at the end of the week.

TOWN HALL

Now that the Commissioners have the deed for the Town Hall, it was decided to paint the inside and outside of the building and install one of two new oil burners, whichever will be more satisfactory. At the meeting on Sunday following opening sidewalk bids, the Commissioners will go over the building to have some specifications to give contractors who wish to bid on job.

TOWN COMMONS

It was decided to have Walter Buck come down a little early at the next meeting and see if he can help determine a line where fence will be put up to fence in town property.

BUILDING PERMITS

Permits were issued to Emerson L. Hagen and Joseph C. Russell for tool sheds.

FIRE COMPANY


The Charlestown Fire Company requested that they be allowed to put up tables and barbeque pits on the Town Hall property for the Barbeque on Saturday. Commissioners gave their permission.

TOWN WHARF

A local man has asked if he can rent a slip at the Town Wharf from August 15th to end of season for half price. Commissioners agreed to rent it for \$20.00.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary

## REGULAR MEETING

July 9, 1963

The regular meeting of the Town Commissioners was held on July 9th and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Walter Patchell, W. G. Murphy and Horace Graham. Mr. John B. Wright, Attorney for the Board, was also present at the meeting.

### CEMETERY FUND

Mrs. Elizabeth McMullen was present at the meeting to discuss with the Commissioners the increased cost of the Cemetery each year. A Motion was made By Mr. Patchell to increase the Lot Dues from \$3.00 to \$4.00 per year. Motion seconded by W. G. Murphy and passed. A motion was made by Walter Patchell and seconded by W. G. Murphy to transfer all money to Layola Federal Bank and also a Bond to Layola Federal where all this money will receive 4-1/4% interest a year. Motion passed.

The minutes of the previous meeting were read and approved.

### TRAILER ORDINANCE

Mr. Bruce Roosa was present ~~at~~ the meeting to ask the Commissioners if they would reconsider passing the Trailer Ordinance. The Commissioners could not consider this at the present time, therefore a motion was made by Mr. Patchell that Mr. Roosa can bring a trailer in to replace his if he first takes his trailer out of Town. Motion seconded by Mr. Horace Graham. 2 in favor and W. G. Murphy against motion - motion passed.

### ZONING

Mr. John Wright will contact the Maryland Municipal League for assistance in zoning the Town, and try to have a representative from the League at the September meeting.

### WELLWOOD LEASE

The Commissioners signed an agreement for the Wellwood to receive a new loan after receiving a letter from the Wellwood Yacht Marina, Inc. stating that the bulkhead will be completed by December 1, 1963.

### WEED ORDINANCE

A letter will be sent to Peggy Cronin Alden to clear the weeds off of her property.

### STREETS

Prices will be obtained to dust oil all gravel Streets.

A motion was made by W. G. Murphy to notify Mr. Fuddy that he has the job to pave ~~XXXX~~ Louisa Lane from Calvert St. to Water St. Motion seconded by Walter Patchell and passed.

Mr. Horace Graham will put in ~~marked~~ at the corner of Cecil and Frederick St. Bill to be submitted to the Town.

Conowingo Power Co. will be notified to move the pole at the Corner of Water St. & Louisa Lane.


#### INSURANCE

If Mr. Charles Crothers does not explain to the Town Secretary why the premium on Comprehensive General liability is increased so greatly with a small addition to policy, he will be asked to attend next meeting.

Town Hall property is to be insured at \$15,000.00.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

  
Patricia J. Murphy  
Secretary