

ATTACHMENT "B"
 CHARLESTOWN, MARYLAND 4-4-69
 UTILITY SERVICE AREA

EDWARD H. RICHARDSON ASSOCIATES, INC.
 CONSULTING ENGINEERS NEWARK, DELAWARE

SCALE: 1:1000 0 1000 2000 3000 4000 5000 6000 7000 FEET

DATE: 1 APRIL 1969

CHECKED BY:

COMM. No. 1203 / B-

SHEET No:

SPECIAL MEETING

April 22, 1969

A special Meeting of the Town Commissioners was held on April 22, 1969 in the Town Hall and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Walter Patchell and Frank Mulveny.

Mr. Grubb and Mr. Thompson of the State Roads Commission in Baltimore were present at the meeting, and Mr. Roland Sharretts, District Engineer for the State Roads Commission from Chestertown, was also present.

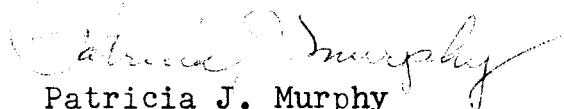
Mr. Grubb showed the Commissioners a drawing of how the new bridge is to be located. He said that this project will be in the Fiscal for 1970 and planned construction for 1971. He asked that the Town Commissioners write a letter to the State Roads stating that the Railroad Crossing will be closed when this bridge is completed. He said they will withhold this information from the Penna. Railroad Company until necessary to present it when they are bargaining for the amount the Railroad will contribute for the construction. The Commissioners agreed to send this letter.

The attached Resolution was passed unanimously by the Commissioners to be included in the application for FWPCA Grant.

The Commissioners instructed the Town Clerk to hold up for awhile before sending the letter to the State Roads. The Commissioners would like first to talk to their Attorney to find out if the Town can obtain some benefits from the Railroad before agreeing to the closing of this crossing.

There being no further business coming before the Board, the meeting was adjourned.

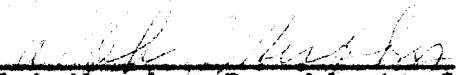
Respectfully submitted,



Patricia J. Murphy
Town Clerk

RESOLUTION

It is resolved that Ralph Murphy, President of the Commissioners of Charlestown, Maryland is hereby authorized to execute and file an application on behalf of Charlestown, Maryland with the Federal Water Pollution Control Administration under the provisions of Public Law 84-660, as amended, and the State of Maryland, Department of Health for grants to aid in financing the construction of sewage treatment works, more particularly described as Sewers and Sewer Treatment for Charlestown and adjacent areas (WPC-MD-179), and is also authorized to execute all other documents in connection therewith, including the grant offer and an agreement with the State of Maryland, Department of Health to repay any funds allocated as an advance payment of the Federal deficit to the Loan Account all subsequent Federal funds which the Commissioners of Charlestown may receive up to the amount equal to the difference between the actual federal grant and the Federal grant for which the project is deemed to be eligible by the Federal Water Pollution Control Act.

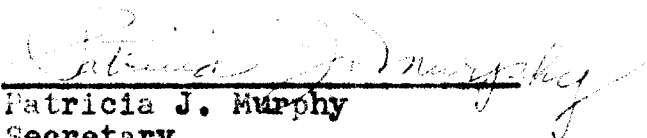


Ralph Murphy, President of the
Commissioners of Charlestown

I, Patricia J. Murphy, hereby certify that:

I am the duly appointed, qualified and acting Secretary of the Commissioners of Charlestown and that the above copy of a Resolution was adopted at a duly authorized meeting of the Commissioners of Charlestown on April 22, 1969.

In Witness Whereof, I have hereunto set my hand and the seal of the Town of Charlestown this 22nd day of April, 1969.



Patricia J. Murphy
Secretary

REGULAR MEETING

April 8, 1969

The regular meeting of the Town Commissioners was held on April 8, 1969 at 7:30 p.m. in the Town Hall. The following Commissioners were present: Walter G. Murphy, Frank Mulveny, Walter Patchell and Richard Kramer.

HEISLER'S BRIDGE

Mr. Roland Sharretts, District Engineer for the State Roads Commission, was present at the meeting to ask the Commissioners if they would consider closing the crossing provided the State would improve Heisler's Bridge so it would take the weight of heavy traffic. The Commissioners said they would not since this bridge and approaches are not safe even though it could take the weight.

TOWN STREETS

It was decided to get bids on patching existing holes, grade and gravel where needed and clean ditches. Also 30 feet of crusher run from Market to Conestoga on Bladen and wing approx. 100 feet on Conestoga St. - approx. 300 ft. in all. Set 4 inch concrete pipe on each end of culvert.

The Town Clerk will ask Mr. Sasser to mow along Streets for Memorial Day and the 4th of July.

MOTOR VEHICLE LIST

Since the law was changed on the payment to Towns, the County now sends in the list of those located in the Towns, and the State pays accordingly. Miss Jackson, County Treasurer, said she would be glad to check any names we send in to make sure her list is accurate. The only ones possibly in question would be Route 7 area where the address is North East, Md. R. D. The Commissioners stated that they do not believe we have any new people in this area, so no list will be compiled.

POLLUTION OF WATER AT HOLLOWAY BEACH

The Cecil County Health Dept. is doing a survey in the Holloway beach area to find out what is contaminating the swimming area at Holloway Beach. The Health Dept. requested our tentative date for starting construction of sewers. Attached is a letter from Richardson's Assoc. to Mr. Moore of the Health Dept.

BUILDING PERMITS

Mr. Francis H. Gibson, who is now operating Holloway Beach, obtained a permit for fencing of his property. Ralph Murphy checked the lines and gave the Town Clerk the approval for issuing the permit. Also a permit was issued to Thomas T. & S. M. Cornelius on Calvert Place in Holloway Beach Area for addition of one room.

The request for temporary use of trailer made by John Garrison will not be approved at this time.

Respectfully submitted,

Patricia J. Murphy
Patricia J. Murphy, Town Clerk

SPECIAL MEETING

April 7, 1969

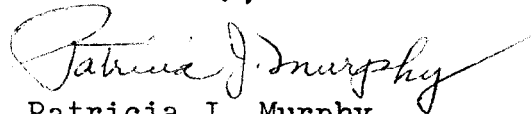
The Commissioners of Charlestown met with the Commissioners of North East in the North East Town Hall on April 7, 1969 at 6:30 P.M. Charlestown Commissioners present were: Mr. Frank Mulveny, Mr. Walter Patchell, Mr. Richard Kramer, and Mr. W. G. Murphy. North East Commissioners present were: Mr. Jack Johnson, Mr. Wood, Mr. McCall, Mr. Traurig and Mr. Taylor. The attorney for North East, Mr. E. D. E. Rollins, Jr., and Mr. Dudley Willis of Richardson Assoc. were also present.

The Commissioners of North East agreed to sell water to the Town of Charlestown. Mr. Rollins will draw up tentative agreement as written on Attachment A. attached to these minutes along with a letter of explanation. Richardson Assoc. sent a copy of this to the Charlestown Attorney, Mr. John B. Wright, for his approval.

Mr. Rollins will send letter to Richardson Assoc. confirming that North East will supply Charlestown with water.

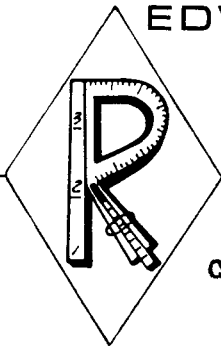
There being no further business coming before the Charlestown Board, they adjourned from the meeting.

Yours truly,



Patricia J. Murphy
Town Clerk

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS



GENERAL OFFICES • ROBSCOTT BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P.O. BOX 675 • NEWARK • DELAWARE 19711 PHONE 302-368-2551

Comm: 1203

REPLY TO:

Newark, Delaware 19711
April 7, 1969

BRANCH OFFICES
DOVER, DELAWARE 19901
P.O. BOX 935
134 East Water Street
PHONE: 302-736-6424

POCOMOKE CITY, MARYLAND 21851
1504 Market Street
PHONE: 301-957-1222

David S. Moore,
Sanitarian
Cecil County Health Dept.
Elkton, Maryland

RE: Local Sources of Pollution

Dear Dave:

I understand that you have a man in Charlestown checking the area in and around Halloway Beach in order to determine existing sources of pollution prior to cleaning up the area suitable for use of the public beach this summer.

The Town of Charlestown is now negotiating with Farmers Home Administration for total project financing for both sewer and water, and this appears to be promising. If all things go right, construction will start in late September or October and be completed in time for the following summer season.

Prior to completion of the Town service, there are going to continue to be some problems which may prove costly to individual owners. Each of the owners who corrects his problems in a satisfactory manner will be a natural opponent to the community sewage system so that we hope that any corrective action required can be relatively minor and relatively low cost.

The Health Department action could be a substantial benefit to the Town should it show the property owners who live outside the Town that it would be to their advantage to be annexed. The Town made one major attempt to annex this area last year but was unsuccessful due to lack of cooperation. Any assistance that you can give along these lines will be helpful and will be a major asset to the total project.



April 4, 1969

In summary, it is my recommendation that you not be any stricter than necessary in your enforcement of the current problem.

The Town is pleased that Halloway Beach is being cleaned up and put in order for high quality recreational use, and they are in agreement that any installation which jeopardizes this operation should be corrected.

Very truly yours,

EDWARD H. RICHARDSON ASSOCIATES, INC.

Dudley L. Willis, P.E.

DLW:ble

cc: Town of Charlestown ←
cc: John Wright, Esquire

April 1, 1969

- (D) Payments to North East on basis of 25% of gross water income. Assume average bill of \$10.00/qtr.
355 units @ 25% of \$10.00 = \$887.50/qtr. = \$3,550/year
500 units @ 25% of \$10.00 = \$1,250.00/qtr. = \$5,000/year
- (E) Payment to North East on basis of \$0.30/1,000 gallons.
Assume average use of 9,000 gallons/qtr./unit.
355 units @ 9,000 gallons @ \$0.30 = \$958.50/qtr. = \$3,834/year.
500 units @ 9,000 gallons @ \$0.30 = \$1,350.00/qtr. = \$5,400/year.
- (F) The two estimates above are essentially the same as the estimating techniques used are not based on in-depth studies.
- (G) The Town of Charlestown prefers a metered water rate for following reasons:
1. Town can lump all water - sewer costs and charges into a single account and in so doing reduce total bookkeeping effort.
 2. Town will be required to make 10% surcharge so as to create reserve fund. Also, Town should have flexibility in balancing service rates to fit Town's immediate needs.

The Town of Charlestown has its choice of producing its own water from the ground or buying water from the Town of North East. All arguments favor a large community water supply, and Charlestown hopes to be able to complete an agreement similar to that attached to this letter as Attachment "A".

Very truly yours,

EDWARD H. RICHARDSON ASSOCIATES, INC.

Dudley L. Willis, P.E.

DLW:blc

Encl: 2

cc: Town of Charlestown

cc: John Wright

cc: Ellis Rollins

cc: Warren Buckler

PROPOSED FORM OF AGREEMENT

(A) North East agrees to supply water to Charlestown.

(B) Charlestown agrees to:

1. Tie on to end of 8" main in North East with 10" main and carry this under railroad and *along the road to elevation 10 \pm . (APPX 2200')*
From this point on the line to Charlestown will be 8".
2. *Give the 10" line (2200' \pm) to N.E. as a part of their loop system for eventual tie back in near the Police Barracks.*
3. Install booster pump and metering station at start of 8" line. Recording meter will have permanent manometer installation so that meter can be easily checked each time that station is attended.
4. Booster pump station will have pressure control valve so that no water will be taken when water is low in the North East tank or pressure in water main low due to fire water flow in North East.
5. Install 300,000 gallons of elevated water storage at elevation approximately 30' higher than North East tank. Booster station will be provided with manual by-pass so that North East and Charlestown can use each other's water supply in case of an emergency.

(C) Payment:

1. Charlestown to pay North East on basis of water used. Payment to be monthly and at rate of \$0.30 per 1,000 gallons.
2. Guarantee of \$3,000/year starting one year after start of water project construction.
3. Charlestown to pay North East binder of \$500 so that design can proceed on basis of this agreement.

(D) Term of Agreement:

1. Terms of original agreement to remain in use for period of five years.
2. Either party can terminate agreement two years following formal discussion with and notification to other party.
3. Rates subject to negotiation and adjustment on five year basis.

CONSIDER FOLLOWING:

1. \$0.30/1000 GALLONS is lowest rate that N.E. has. However, it does not have any customers nearly so large as Charlestown.

Wilmington has many, and their water rate is as follows:

First 18,600 gal/yr	— 28.3 ¢/1000 gal.
Second 18,600	— 17.5 ¢/1000
All over 37,200	— 14.8 ¢/1000

2. N.E. could not commit itself to Charlestown on a regular basis without soon being forced to add to their plant size, tank size, and loop some water mains.

This is why an "off peak" service is so desirable.

3. N.E. will eventually loop its mains around to the Police Barracks.

River crossing, railroad crossing, and 2200'± of 10" pipe which will be given to N.E. should yield some credit to Charlestown.

SPECIAL MEETING

March 25, 1969

WATER & SEWER

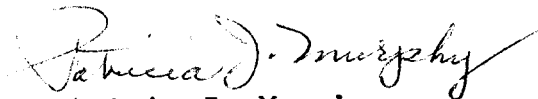
Mr. John Blanchfield of F.H.A., Mr. Dudley Willis of Richardson Assoc., Mr. Warren Buckler and Mr. John B. Wright along with Commissioner Richard Kramer met at the Town Hall at 3 P.M. on March 25th, 1969 to compile information for the F.H.A. Loan and Grant. Mr. David Foulk of Richardson Assoc. was also present at the meeting and three other Town Commissioners joined the meeting later: Mr. Walter Patchell, Mr. W. G. Murphy, and Mr. Frank Mulveny. The meeting was continued at Dinner at the Wellwood Club in Charlestown, and then the group returned to the Town Hall to meet with Mr. Earl S. Quance from Bucharth and Horn and Mr. Larry Dodge who is doing work on the Comprehensive Plan of Cecil County for Water and Sewer.

Mr. Quance stated that we must know definitely the source of our water supply before approving the water planning, but the sewer planning is ready for a meeting with the County Commissioners for their approval.

It was decided to again approach the North East Commissioners requesting that we be able to purchase water from them. If this is not possible, then we must proceed with planning to use wells as the source of water for Charlestown.

There being no further business coming before the Board, the meeting was adjourned.

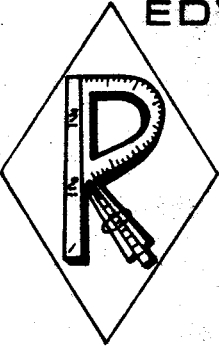
Respectfully submitted,



Patricia J. Murphy
Town Clerk

NOTE: Attached is the letter of transmittal on 6 copies of the Application to F. H. A. for both grants and loans to assist the water and sewer project.

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS



GENERAL OFFICES • ROSSCOTT BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P.O. BOX 675 • NEWARK • DELAWARE 19711 PHONE 302-368-2551

Comm. 1203

REPLY TO:
P. O. Box 675
Newark, Delaware
April 7, 1969

BRANCH OFFICES
DOVER, DELAWARE 19901
P. O. BOX 935
134 East Water Street
PHONE: 302-736-6424 674-3838
POCOMOKE CITY, MARYLAND 21851
1504 Market Street
PHONE: 301-957-1222

Town of Charlestown
Charlestown
Maryland

RE: F.H.A. Grant/Loan

Gentlemen:

Transmitted herewith are six (6) copies of the Application to F.H.A. for both grants and loans to assist the water and sewer project.

Application is made on Standard Form 101 (Rev. Jan. 1968). This application plus several related exhibits are bound into a single folder. All six copies are to be signed and then distributed as follows:

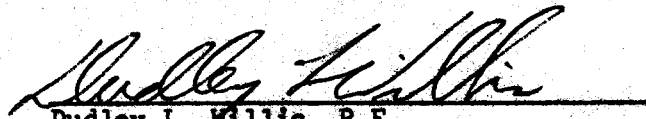
1. F.H.A.
2. John Wright
3. Warren Buckler
4. E.H. Richardson
5. Town File

② These returned to Dudley Willis for delivery. DLW

Total 6 copies

Very truly yours,

EDWARD H. RICHARDSON ASSOCIATES, INC.


Dudley L. Willis, P.E.

DLW:mlc



SPECIAL MEETING

March 26, 1969

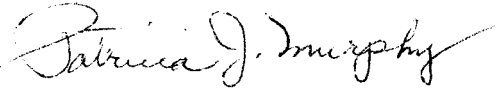
On March 26, 1969 a special meeting was held in the Town Hall and North East Commissioners were invited to attend. The following Charlestown Commissioners were present: Mr. Frank Mulveny and Mr. Richard Kramer. Mr. Dudley Willis from Richardson Assoc. was present at the meeting. The following North East Commissioners were present: Mr. Jack Johnson and Mr. Charles Trauig.

Mr. Willis stated that we are very much interested in purchasing water from the Town of North East. Two years ago when we requested that they sell us water, we had plenty of time. Now we have run out of time and would like to have their cooperation in this matter.

Mr. Johnson stated that they would be willing to sell water to us at 25% of the amount we receive from water users. Attached is a letter which explains all items discussed.

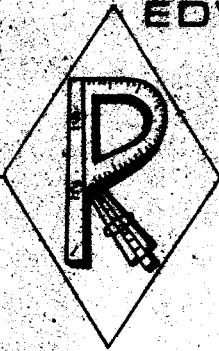
There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS



GENERAL OFFICES • ROBERTSON BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P.O. BOX 678 • NEWARK • DELAWARE 19711 PHONE 302-368-2551

Comm: 1203

REPLY TO:

Newark, Delaware 19711
April 1, 1969

BRANCH OFFICES

DOVER, DELAWARE 19901
P. O. BOX 928
154 East Water Street
PHONE: 302-736-6424 674-3838
POCOMOKE CITY, MARYLAND 21221
1504 Market Street
PHONE: 301-957-1222

Town of North East
North East,
Maryland

RE: Water for Charlestown

Attn: Mayor Jack Johnson

Dear Mayor Johnson:

The following is a summary of our meeting in Charlestown on March 26, 1969. Some notes and comments have been added, and it is hoped that the two Towns can make a satisfactory bargain at the meeting on April 7, 1969 at 6:30 P.M.

- (A) Charlestown has 305 living units, and if the school, marinas, and clubs are added it has the "equivalent of 355 living units". Some out of Town areas are expected to join the project so as to raise the total to the equivalent of 500 living units.
- (B) At the meeting we discussed payment based on the following methods:
 - 1. 25% of gross water income.
 - 2. Payment monthly on basis of \$0.30/1,000 gallons as read on master meter located at beginning of Charlestown water main.
- (C) All estimates of both use and charges are extremely rough due to the following:
 - 1. F.H.A. will loan money for project construction, and they will specify method of charging. They have said that sewers and water will be under a single charge.
 - 2. Resort area water usage is difficult to predict.

*Second copy for Frank
PH*



REGULAR MEETING

March 11, 1969

The regular meeting of the Town Commissioners was held on March 11, 1969 in the Town Hall and called to order by President, Ralph Murphy. Also present were Mr. Dudley Willis and Mr. David Foulk of Richardson Assoc. and John B. Wright, Town Attorney.

STREETS IN HOLLOWAY BEACH AREA

Mr. Francis H. Gibson and his lawyer were present at the meeting. Mr. Gibson is making improvements at Holloway Beach and expects to operate the Beach this summer. He wanted to know if he can have control of the lower Street running between 2 parcels of property owned by Holloway Beach Inc. The Commissioners explained to him that this is a Public Street and cannot be closed.

SEWAGE & WATER

Mr. John Blanchfield of the Farmers Home Administration was present at the meeting and there was a discussion of items as listed in the attached letter. Also, Mr. Blanchfield stated that before the Town receives Federal money the President and Treasurer must be bonded for approximately \$50,000 each.

The Town Commissioners unanimously passed a Resolution as follows: The Commissioners of Charlestown do hereby instruct Edward H. Richardson, Assoc. to complete the Water Planning for the Town of Charlestown. This work is to be done on a hourly basis.

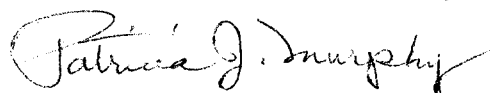
Mr. John Blanchfield of F.H.A., Mr. Dudley Willis of Richardson Assoc, Mr. Watten Buckler and Mr. John B. Wright will meet at the Town Hall in Charlestown at 3 P.M. on March 25th, and the Commissioners will join the meeting as soon as they can after coming home from work. Schedule will be as shown on attached letter.

LEASED PROPERTY

Mr. Mark Good presented his plans for Bulkheading, dredging, etc. at his Marina. He would like to have a letter from the Town Commissioners giving their approval of this work. The Commissioners will meet at 10 o'clock Sunday morning to look over this proposal.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS

GENERAL OFFICES • ROBSCOTT BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P. O. BOX 675 • NEWARK • DELAWARE 19711 PHONE 302-368-2551



Comm: 1283

REPLY TO:
Newark, Delaware 19711
March 19, 1969

BRANCH OFFICES
DOVER, DELAWARE 19901
P. O. BOX 935
134 East Water Street
PHONE: 302-736-6424 674-3838
POCOMOKE CITY, MARYLAND 21851
1504 Market Street
PHONE: 301-957-1222

Town of Charlestown
Charlestown,
Maryland

Attn: Mayor Murphy

Dear Mayor Murphy:

At the Town Meeting on Tuesday, March 11, 1969, we met with the Town and Mr. John Blanchfield of the Farmers Home Administration to discuss the sewer and water projects.

Items discussed and relevant comments are as follows:

1. The F.H.A. has a new funding date on July 1, 1969, and there is a fair chance that money can be made available to Charlestown provided Mr. Blanchfield can have all relevant data by June 1, 1969.
2. F.H.A. money is made available at 5% with a 40 year pay-back period. There is no repayment of principle during the first two years so that the initial borrowing includes only interest for those two years of the project.
3. Grants are not made unless the average individual residential costs exceed \$156 per year for sewer and water service. This amount includes debt repayment plus operation plus a reserve equal to 10% of the first two items.
4. Betterton Beach has established all relevant procedures with F.H.A. so that they are a good pattern for development. Total charge at Betterton is \$130 for 5,000 gallons per quarter. All in excess of this is charged at the rate of \$.50 per 1,000 gallons. This minimum charge is calculated to yield them an average of \$156 per service.
5. Mr. Blanchfield has verified the fact that the F.H.A. can work in Charlestown as 5,500 population criteria governs rather than that related to a "Standard Metropolitan Statistical District".



March 19, 1969

We had previously been told that only H.U.D. could function in this area.

6. F.H.A. interest rate of 5% appears realistic even though it is more than that for the State loans on sewage facilities. On March 11, 1969, the City of Baltimore received bids on a large bond issue, and the lowest bid that they received was 5.19%.

Design of water facilities has been delayed while awaiting an advance from H.U.D. for the planning costs. At the meeting of March 11, 1969, we were authorized to proceed with design on our standard per diem basis as Mr. Blanchfield wants complete plans and specifications and estimates as a part of the June 1 package of information.

The next meeting was set up for March 25, 1969 as follows:

1. 3:00 P.M. = first session with F.H.A.
2. 6:00 = dinner
3. 7:30 = second session at which Buchart and Horn will meet with the Town to discuss the County Plan.

A copy of this letter is transmitted to all concerned for their information and comments.

Very truly yours,

EDWARD E. RICHMOND ASSOCIATES, INC.


Dudley L. Willis, P.E.

DLW:blc

cc: John Wright
cc: Warren Buckler
cc: John Blanchfield

REGULAR MEETING

February 11, 1969

The regular meeting of the Town Commissioners was held on February 11, 1969 in the Town Hall and called to order by President, Ralph Muaphy.

The following Commissioners were present: Frank Mulveny, Walter Patchell, Richard Kramer, and Ralph Murphy. Mr. John Wright, Town Attorney, and Mr. Dudley Willis and Mr. David H. Foulk, Engineers from Richardson Assoc. were also present at the meeting.

SEWAGE

Mr. Willis discussed Federal and State Grants and the State Loan with the Commissioners.

Mr. Ralph Murphy signed the Application for F.W.P.C.A. Grant after the attached Resolution was passed by the Commissioners unanimously.

Mr. Willis is to write to Bouchyard and Horn stating that we need their answer immediately since we are going to let Contracts in early summer.

Mr. Willis stated that he has spend between \$100 and \$200 on work done to assist the State Roads on Bridge Design. This amount will be added to our Bill, but Mr. Willis was instructed not to do any further work unless the State will pay for it.

GARBAGE COLLECTION

A written application was received from Walter and Zilla Day for a Franchise on garbage collection within the Town of Charlestown. The Commissioners agreed to notify the Days and the Inter-County Refuse Service as follows: This is a free territory and you can sollicite your own customers and a copy of the Ordinance pertaining to covering the containers or the truck will be enclosed. Also Days are to be requested not to use the name of Charlestown Sanitary Department.

COUNTY DUMP

A letter was read which we received from the County Commissioners stating that they wish to give Ssassers 30 days notice to close the County Dump. A meeting will be arranged between the Town Commissioners and the County Commissioners, also Ssassers will be asked to attend.

RAILROAD CROSSING

The Commissioners decided to stand firm on their previous decision of not closing the crossing until the new bridge is constructed. The Town Clerk will write to Penn Cental giving them this decision.

TOWN STREETS

The Town Clerk is to write to as many contractors (as names are available) for prices on a complete resurface to seal all

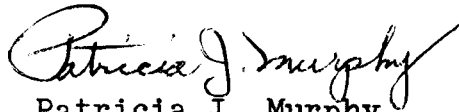
hard-top streets in the Town. Also she is to call the State Roads Engineer to see if they will fix all the approaches on to Bladen St. from the side streets.

TOWN HALL

The Town Clerk stated that, after talking with Atlas Plumbing, she found that the Jet in the Well is causing the trouble so that the pump is laboring too hard to supply the water. A decision about the correcting this will be made at a later date.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,


Patricia J. Murphy
Town Clerk

Resolution #5

RESOLUTION of The Commissioners of Charlestown, adopted pursuant to the authority of Article 11-E of the Constitution of Maryland and Article 23A of the Annotated Code of Maryland, to add a new Section 44-A to the Code of Public Local Laws of Cecil County (1961 Edition), said Code being Article 8 of the Code of Public Local Laws of Maryland, the purpose of this amendment being to add a new Section to the Charter of The Commissioners of Charlestown, contained in said Code, to empower the Town to construct, maintain and operate a water distribution and supply system both within and beyond the corporate limits of said Town and to finance the cost of such construction from any available funds, including funds realized by the issuance and sale of the bonds of the Town, and to provide for the payment of the principal of and interest on said bonds by the imposition and collection of special benefit assessments and ad valorem taxes, and to provide for the cost of maintenance and operation of said system and the imposition and collection of water rates or service charges.

Section 1. BE IT RESOLVED BY THE COMMISSIONERS OF CHARLESTOWN, that a new Section 44-A is hereby added to the Code of Public Local Laws of Cecil County (1961 Edition), said Code being Article 8 of the Code of Public Local Laws of Maryland, and said Code containing the Charter of The Commissioners of Charlestown in Sections 31 to 46 thereof, so that the Section hereby added shall constitute an amendment of the Town Charter which shall read as follows:

44-A. Water System.

The President and Commissioners, acting for and on behalf of the Town, are hereby authorized and empowered to con-

struct, maintain and operate a water supply and distribution system for the Town, including all appurtenances and facilities necessary and appropriate for a complete system. In determining the most suitable system for the Town, the President and Commissioners may arrange for the purchase of water from another agency or from a source beyond the corporate limits of the Town, and they may construct facilities for the treatment of water either within or beyond said corporate limits. In addition, they may construct water supply lines and pumping stations beyond the corporate limits of the Town to supply consumers outside the Town if such facilities can be made financially feasible. The President and Commissioners are further authorized and empowered to enter into appropriate contracts for the design and construction of said water system and are empowered to enter into public highways for the laying of water lines, upon compliance with appropriate conditions for restoration of such highways, to acquire easements through private property for said water mains or to acquire fee-simple title for said water system either by purchase or condemnation in accordance with the laws of Maryland. The President and Commissioners are also authorized to employ suitable personnel for the maintenance and operation of said water system.

As soon as said water system shall be completed and ready for service, the President and Commissioners shall give all owners of improved property abutting any water line notice to make suitable connection to the same within a reasonable period of time specified in said notice and to abandon all private sources of water supply. The President and Commissioners are authorized and empowered to take all proper legal action to

compel any such owner to comply with such notice, if he shall fail or refuse to do so without just cause.

The President and Commissioners are authorized and empowered to pay all or a part of the cost of constructing said water system by the imposition and collection of special benefit assessments upon all properties in the Town, whether improved or unimproved, which abut a water line constructed by the Town. Such assessments may be fixed at a specific rate per front foot of each property benefitted and may be classified according to use, provided that the rate within each classification shall be uniform. The President and Commissioners may grant complete or partial exemptions to properties actually in use for religious or charitable purposes and may also provide a limitation on the number of front feet to be assessed in the case of large parcels of land actually in use for agriculture by the owners thereof. With respect to properties located beyond the corporate limits of the Town, no water lines shall be constructed unless and until the owners of the properties benefitted enter into contracts with the Town, binding on such owners and their successors to pay the special benefit assessments imposed on like properties in the Town.

Before finally deciding upon the special benefit assessments to be imposed, the President and Commissioners shall hold a public hearing after publication of notice thereof for at least two successive weeks in a newspaper of general circulation in the Town, and after introduction of a proposed ordinance setting forth the rates of such special assessments, which shall be duly posted in the Municipal Office and shall be available for public inspection. The special benefit assessments finally de-

terminated upon by the President and Commissioners may not be increased after their adoption except in cases where the use of a particular property is changed from one classification to another.

In order to provide for the maintenance and operation of said water supply and distribution system, the President and Commissioners are authorized and empowered, from time to time, to fix rates or charges for water consumption calculated to produce sufficient revenue to pay the cost of such maintenance and operation. Said rates may be measured on a metered basis, if meters are installed, or on a flat rate basis depending upon use, or on the number of water outlets on each property, or on such other equitable and uniform basis as may be most appropriate for the Town.

In order to provide in whole or in part for the construction of said water system, the President and Commissioners may accept and receive grants and contributions from any public or private source and, in addition, may borrow money and evidence the same by the issuance of the bonds of the Town pursuant to the authority of Sections 31 to 39, inclusive, of Article 23A of the Annotated Code of Maryland (1957 Edition, as amended). The President and Commissioners shall provide for the payment of the principal of and interest on said bonds from revenue derived from special benefit assessments, imposed as above authorized, and from ad valorem taxes levied by the President and Commissioners upon all property within the corporate limits of the Town sufficient in rate and amount in each year to make up any deficiency in said revenue for said purpose.

In addition to the specific authority and power hereby conferred, the President and Commissioners, in the operation and maintenance of said water system, shall have all the power and authority at any time conferred by the laws of Maryland on public bodies or other agencies of the State operating and maintaining water supply and distribution systems, including grants of financial assistance for such construction, maintenance and operation. In addition, said water supply and distribution system shall at all times be constructed, maintained and operated in accordance with such rules and regulations as may from time to time be prescribed by the State Board of Health of Maryland.

In the event the President and Commissioners shall construct both a water system and a sewer system, both systems may be maintained and operated as a single utility for operating and financial purposes. If either system shall generate a surplus, the same may be applied to offset a deficit realized by the other, but this authority shall not be construed to prevent the President and Commissioners from adjusting rates for use of either system to eliminate any such deficit and to use any such surplus for capital improvements.

Section 2. AND BE IT FURTHER RESOLVED that the date of adoption of this Resolution is December 16, 1968, and the amendment of the Charter of The Commissioners of Charlestown, by adding a new Section 44-A, herein set forth, shall become effective on February 4, 1969, unless a proper petition for a referendum hereon shall be filed as permitted by law, provided a complete and exact copy of this Resolution shall be continu-

ously posted on the Bulletin Board in the Town Office until January 25, 1969, and provided further, that a copy of the title of this Resolution shall be published in The Cecil Whig, a newspaper of general circulation in the Town, once in each of the weeks of December 18 and 25, 1968 and January 1 and 8, 1969.

Section 3. AND BE IT FURTHER RESOLVED that the President of The Commissioners of Charlestown is hereby specifically enjoined to carry out the provisions of Section 2 hereof and, as evidence of said compliance, said President shall cause to be affixed to the minutes of this meeting an appropriate Certificate of Publication of the newspaper in which the title of this Resolution shall have been published and shall declare the charter amendment hereby enacted to be effective by affixing his signature hereto in the space provided, on said effective date.

Section 4. AND BE IT FURTHER RESOLVED that, as soon as the charter amendment hereby enacted shall become effective, either as herein provided or following a referendum thereon, said President shall send separately, by registered mail, to the Secretary of State of Maryland and to the Department of Legislative Reference of Maryland, a clear certified copy of the text of Section 44-A of the Code of Public Local Laws of Cecil County, (1961 Edition), as hereby enacted, a certified copy of this Resolution showing the number of Commissioners voting for and against it, and a report on the votes cast for and against the charter amendment hereby enacted at any referendum thereon and the date of any such referendum.

The foregoing Resolution was passed at a special meet-

ing of The Commissioners of Charlestown, held at the Town Hall on December 16, 1968, at which 4 Commissioners were present, 4 Commissioners having voted for said Resolution and 0 Commissioners having voted against it.

Ralph Murphy
President of the Commissioners
of Charlestown

ATTEST:

Patricia J. Murphy
Secretary

I, PATRICIA J. MURPHY, the duly appointed and incumbent Secretary of The Commissioners of Charlestown, a municipal corporation of the State of Maryland, do hereby certify that the foregoing is a true copy of a Resolution amending the Charter of said municipal corporation, an extract from the minutes of the meeting at which said Resolution was adopted and the report of the President of The Commissioners of Charlestown made on the effective date of said charter amendment.

I do further certify that attached below is a Certificate of Publication of the Notice of Adoption of said charter amendment.

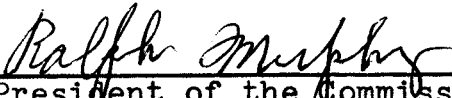
IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of The Commissioners of Charlestown, this 4th day of February, 1969
~~December, 1968.~~

Patricia J. Murphy
Secretary

REPORT OF PRESIDENT ON RESOLUTION - FEBRUARY 4, 1969

In the minutes of the Town Commissioners of Charlestown dated December 16, 1968 a Resolution was adopted by the Commissioners, and filed with these minutes along with ~~along with~~ a Certificate of Publication from the Cecil Whig. This Resolution was continuously posted in the Town Hall until January 25, 1969.

Therefore, since there has been no proper petition for a referendum filed as provided by law, this Resolution is effective as of February 4, 1969.



President of the Commissioners
of Charlestown

WHEREAS, The Town of Charlestown, Maryland herein called the "Applicant," after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that the construction of certain works, required for the treatment of sewage, generally described as sewage treatment plant, interceptor and sanitary sewers to serve Charlestown, Maryland and the adjacent areas, herein called the "Project," is desirable and in the public interest, and to that end it is necessary that action preliminary to the construction of said Project be taken immediately; and WHEREAS, under the Federal Water Pollution Control Act, as amended, the United States of America has authorized the making of grants to aid in financing the cost of construction of necessary treatment works to prevent the discharge of untreated or inadequately treated sewage or other waste into any waters and for the purpose of reports, plans, and specifications in connection therewith; and WHEREAS, the Applicant has examined and duly considered said Act, as amended and the Applicant deems it to be in the public interest and to the public benefit to file an application under this Act as amended, and to authorize other action in connection therewith; NOW, THEREFORE, BE IT RESOLVED BY The Commissioners of Charlestown, Maryland the governing body of said Applicant, as follows:

1. That the construction of said Project is essential to and is in the best interests of the Applicant, and to the end that said project may be constructed as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Ralph H. Murphy, President of TOWN Commissioners be hereby authorized to file in behalf of the Applicant an application (in the form required by the United States and in conformity with the Act as amended) for a grant to be made by the United States to the Applicant to aid in degrading the cost of construction of the sewerage treatment works described above;
3. That is such grant be made, the Applicant agrees to pay all the remaining cost of the approved Project, over and above the amount of the grant;
4. That is such grant be made, the Applicant agrees to make provision satisfactory to the Federal Water Pollution Control Administration for assuring proper and efficient operation and maintenance of the treatment works after completion of the construction thereof;
5. That the said Ralph H. Murphy, President of Town Commissioners is hereby authorized to accept any Federal Grant that may be

offered; to furnish such information and to take other action as may be necessary to enable the Applicant to qualify for the grant and

6. That the said Ralph H. Murphy, President of Town Commissioners, is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for a grant as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application and in connection with any requirements of any Federal grant which may be made;

7. That certified copies of this resolution be included as part of the application to be submitted to the United States, for a grant.

January 14, 1969

REGULAR MEETING

The regular meeting of the Town Commissioners was held on January 14, 1969 in the Town Hall and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Richard Kramer, Walter A. Patchell, Frank Mulveny, and Walter G. Murphy.

It was voted on unanimously for the President, Treasurer, and Secretary to continue in office.

GARBAGE COLLECTION

Mr. James H. Barnes of the Inter-County Refuse Service was present at the meeting. He stated that he could remove the trash once a week at each home in Charlestown for no more than \$350.00 and possibly less depending on the exact number of homes in the Town Limits. This figure was stated in connection with a Contract with the Town, and Mr. Barnes went on to explain the advantages of his Company having a contract with the Town or exclusive right within the Town Limits. If they deal only with the homeowners, the price will be \$3.00 per home per month. The Town Clerk will ask John Wright to check into this matter to see if the taxes would have to be raised for this benefit or if it can be added on to the Tax Bill as a separate item.

SEWAGE

After reading a letter from Mr. Warren Buckler pertaining to the State Loan, the Commissioners requested that the Town Clerk call Mr. Willis and ask him to prepare an official application for the State Loan and send it to the Town for signatures of President and Secretary. Also ask Mr. Willis what the Town will be charged for any assistance the Engineer has given to the State Roads Dept. in copies of survey, etc. of property near the proposed new bridge, and instruct him to give them no further assistance unless the State is paying for it.

It was decided to pay Maps, Inc. the Interest owed in the amount of \$616.27. The Clerk will check to see if this can be paid out of the Federal money.

TOWN HALL

The plumber that installed the new water tank left a message with the Post Master that the pump needs overhauled. A price will be obtained on this, and also the price of a new pump.

A bill received from Atlas Plumbing for the Water Tank and installation was approved for payment.

The Town Clerk was instructed to check with Mr. Edgar McMullen to see if the Church is going to pay the Bill for Water Facilities for year 1968.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

Patricia J. Murphy

Patricia J. Murphy
Town Clerk

TOWN ELECTION

NOT HELD ON JANUARY 13, 1969

No applications for Candidate of the Office of Town Commissioner was received by the Town Secretary, therefore no Election was held and the Commissioners in these offices will remain in office until their successors are duly elected and qualified, as provided by the Charter of the Town of Charlestown.

Respectfully submitted,

Patricia J. Murphy
Patricia J. Murphy
Secretary

NOTICE IS HEREBY GIVEN that, at a special meeting of The Commissioners of Charlestown, held December 16, 1968, a Resolution to amend the Town Charter was unanimously adopted. The title of said Resolution, constituting a fair summary thereof, follows. The full text of the Resolution may be examined at the Town Hall, by any interested person, during regular business hours.

RESOLUTION of The Commissioners of Charlestown, adopted pursuant to the authority of Article 11-E of the Constitution of Maryland and Article 23A of the Annotated Code of Maryland, to add a new Section 44-A to the Code of Public Local Laws of Cecil County (1961 Edition), said Code being Article 8 of the Code of Public Local Laws of Maryland, the purpose of this amendment being to add a new Section to the Charter of The Commissioners of Charlestown, contained in said Code, to empower the Town to construct, maintain and operate a water distribution and supply system both within and beyond the corporate limits of said Town and to finance the cost of such construction from any available funds, including funds realized by the issuance and sale of the bonds of the Town, and to provide for the payment of the principal of and interest on said bonds by the imposition and collection of special benefit assessments and ad valorem taxes, and to provide for the cost of maintenance and operation of said system and the imposition and collection of water rates or service charges.

The charter amendment is necessary to authorize the construction and financing of the proposed water system for the Town, for which adequate provision is not made in the Public General Laws of the State.

BY ORDER OF THE COMMISSIONERS OF CHARLESTOWN


Patricia J. Murphy, Secretary

SPECIAL MEETING

December 16, 1968

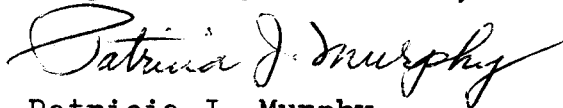
A special meeting of the Town Commissioners was held on December 16, 1968 in the Town Hall and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Frank Mulveny, Walter Patchell and Walter G. Murphy.

A motion was made by Mr. Frank Mulveny to adopt the attached Resolution. Motion seconded by Mr. Walter G. Murphy and voted on. All present voted in favor. Also attached to these minutes is the Summary of the Resolution which will be published in the Cecil Whig for 4 weeks.

A recent audit made by the Home Insurance Indemnity Co. found that our Comprehensive General Liability Policy only covers 5 miles of Streets, and we have at least 8 miles. The three additional miles will be \$142.00 for the year. A motion was made by Mr. Mulveny and seconded by Walter Patchell that if the Town Clerk cannot find a cheaper rate from a reputable Insurance Co., this bill will be paid. Motion passed.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

REGULAR MEETING

December 10, 1968

The regularly scheduled meeting of the Town Commissioners was not held since there were only two Commissioners present.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia J. Murphy". The signature is written in dark ink and is positioned above the typed name.

Patricia J. Murphy
Town Clerk

SPECIAL MEETING

December 2, 1968

A special meeting of the Town Commissioners was held on December 2, 1968 in the Town Hall and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Frank Mulveny, Richard Kramer, Walter Patchell, and Walter G. Murphy.

The Commissioners went to look at a jeep with snow plow on it at Wilson-Ford at Perryville prior to this meeting. They decided that they would purchase this vehicle if they can find two operators who will do the work for \$2.00 per hr. Any Commissioners finding these operators names is to let the Town Clerk know so she can call Mr. Wilson. The Commissioners will want to discuss some improvements such as a spare tire and decent windshield wipers with Mr. Wilson.

There was a discussion on payment of Bills to Richardson and Maps, Inc.

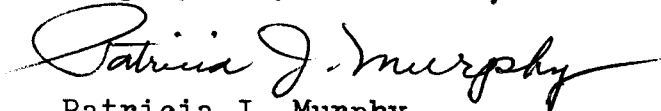
Motion was made by Mr. Frank Mulveny to pay Maps, Inc. the full amount of bill \$6,722.28, and Richardson, Assoc. \$20,000.00. Balance to be kept for additional expense on sewer. Motion seconded by Mr. Kramer and passed.

A motion was made to pay Mr. William Wilson Bratton \$485.00 for Title work on lagoon property. Motion seconded and passed.

It was decided to have Mark Good get a price on material for the Town Wharf. After price is received, the Commissioners will decide what work will be done on this wharf.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

TOWN COMMISSIONERS OF CHARLESTOWN

CHARLESTOWN, MARYLAND 21914

REGULAR MEETING

November 12, 1968

The regular meeting of the Town Commissioners was held on November 12, 1968 in the Town Hall. The following Commissioners were present: Frank Mulveny, Richard Kramer, and Walter G. Murphy.

Annexation

Mr. Mark Connor was present at the meeting to find out what he will benefit from being annexed by the Town. It was explained to him that it may be one or two years before he will receive sewage service on the reduced project which the Town is going to install in order to get the work rolling. All the project will be done in time, but this makes it a longer time before the less propulated areas are serviced.

Sewage

Mr. Dudley Willis of Richardson Assoc. and Mr. Warren Buckler, Bond Counselor were present at the meeting. Mr. Buckler told Mr. Willis that he will need the definite rates and charges to show how this project will be financially maintained by the Town. Also Mr. Buckler stated that we must have the Resolution on Water System passed. Mr. Willis was making some recommendations for changes in the Resolution and has not returned them to the Town Clerk. These must be done as soon as possible.

Town Police Officer

Mr. Harry Thomas Walstum was present at the meeting and stated that he would be interested in the part time Police Officer work. The Commissioners said they would talk the matter over and let him know in the near future.

WELLWOOD YACHT MARINA

A consent of Assignment for the Wellwood Yacht Marina, Inc. was gone over with the Town Attorney, Mr. Wright, and on Mr. Wright's recommendation; the Commissioners request that Mr. Ralph Murphy sign this consent when he returns from Florida. A copy of this Consent is attached to these minutes.

Snow Removal

Mr. John F. McCann, Mr. Marcus God, Mr. Christian Clark and Mr. Ralph P. Ritter & Son were sent letters requesting prices if they are interested in the snow removal job. No replies were received.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted, Patricia J. Murphy

RESOLUTION #91-5

A RESOLUTION of the Commissioners of The Town of Charlestown, Maryland, (Town) establishing the customer fees for a Municipal Water System.

WHEREAS, The Town of Charlestown is building a new Water System, and

WHEREAS, A fee structure is required to generate sufficient income to service the debt, operate and maintain the system and to establish a reserve for emergencies, and

WHEREAS, the Town consulting engineer has proposed the following rate structure:

PROJECTED INCOME:

Cost per consumer unit	Benefited Users (362)	Total Income
Debt Service	143.27	
Operation & Maintenance	(150 gals/cu/day @ 2.63 / 1,000 gals. 362 Users)	<u>158.39</u> 301.66
		109,200.92
Cost per consumer unit	Non-Benefited Users (6)	
Debt Service	1,878.16	
O & M (165 gals/cu/day)	<u>158.39</u>	
	2,036.55	<u>12,219.30</u>
	Grand Total	<u>121,420.22</u>

PROJECTED EXPENDITURES:

Debit Service	51,864	51,864
Estimated O & M	58,500	58,500
Reserve	<u>11,056.22</u>	<u>11,056.22</u>
	Grand Total	<u>121,420.22</u>

WHEREAS, \$73,600 has been established as the desired reserve:
The connection fee will be \$200 for in-town customers and \$400 for out-of-town customers.

THEREFORE BE it resolved that the Town Commissioners hereby establish the water and connection rates as listed above.

REGULAR MEETING

June 10, 1969

The regular meeting of the Town Commissioners was held on June 10, 1969 in the Town Hall and called to order by Acting President, Walter G. Murphy.

The following Commissioners were present: Walter G. Murphy, Walter Patchell and Frank Mulveny. Mr. John B. Wright, Town Attorney, was also present at the meeting.

The minutes of the previous meeting were read and approved.

LEASED LAND

After the last regular meeting, Mr. & Mrs. Cornelius and Mr. & Mrs. Fabuica had disagreements about the leasing of Town land adjoining their properties. Mr. Walter Patchell and Mr. W. G. Murphy went down, talked with them, and measure off 50x100 feet for each, and thought they were both satisfied. Both couples were present at this meeting and Mr. and Mrs. Cornelius are not satisfied with the location of the land the Commissioners measured off for them. Mr. John Wright said to let it ride until the next meeting and if their is no agreement between the two couples, the land will not be leased to anyone. Bjm

Mr. Wright has prepared the Deed for the Charlestown Fire Co., Inc.

WATER SUPPLY FOR CHARLESTOWN

Mr. Wright will contact Ellis Rollins and ask him for a completed agreement for the purchase of water from North East.

WATER & SEWER

Mr. Warren Buckler talked with the Town Clerk to clear up a question about bonding. He said that bonding will be done through F.H.A. because of their low Interest Rate, but he will check with Mr. John Blanchfield to see if we need letters from Bonding Houses saying they can't bid that low.

REPLACEMENT OF VACANCY ON BOARD

It was decided to let this vacancy remain until the regular election in January.

RACE TRACK REVENUE

Attached is a letter from the Treasurer of Cecil County which was read and made a part of these minutes.

TOWN DWELLING

It was decided to increase the insurance coverage on the

Town Dwelling to \$30,000. (It was insured previously for \$20,000.

4th OF JULY PARADE IN ELKTON

Elkton has requested a contribution for the 4th of July Parade since this is for the entire County. The Commissioners agreed to give \$100.00.

STREET WORK

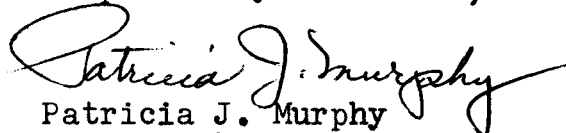
The bids for Street work were read. Mr. David Farmer gave a total figure of \$4,650 so the job was awarded to Mr. Edmund Howery at the figure of \$2,800.00.

TOWN HALL

The Town Clerk is to get prices on a adequate air-donditioner for the Town Hall and call all the Commissioners to get their approval before purchasing same.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,


Patricia J. Murphy
Town Clerk

Office of
Treasurer of Cecil County
Court House
Elkton, Maryland 21921

May 15, 1969

Town Commissioners of Charlestown
Charlestown, Maryland 21914

Gentlemen:

There has been allocated to Cecil County the sum of forty-nine thousand, nine hundred, seventy-four dollars and sixty-nine cents (\$49,974.69), representing the amount of money apportioned to said County by the State of Maryland for the calendar year 1968, as Cecil County's share of the racing revenue received from the State of Maryland.

Out of the above sum Cecil County in turn is required to distribute to the incorporated towns a share of the above funds on a population basis, provided the incorporated towns comply with the Legislative enactment governing the distribution. I have appended below a copy of the law controlling this distribution as enacted by Chapter 502, of the Acts of 1947.

"From the funds allocated to each County under the provisions of this Section, the County Commissioners of the County shall allocate and pay to each incorporated town in the County a share of such funds in the ratio which the population of each such town (figured on the best and most reliable figures available in the opinion of the County Commissioners) bears to the total population of the County, provided, however, that such distribution shall be made if and only if the following conditions are met: (a) only if such funds are used for the construction or maintenance of streets or sewerage facilities or water systems, or garbage collections and disposal within the town; and (b) only if such town shall raise by taxation and apply for the same purpose as is the distributed funds an amount equal to any funds so distributed. The share which any incorporated town failing to comply with the provisions of this Section would have received upon such compliance shall be retained by the County."

The population figure of your Town, as the result of the last Federal Census of 1960, is 711. The population of Cecil County, in accordance with the last Federal Census, is forty-eight thousand, four hundred and eight (48,408). The population figures in accordance with the last Federal Census

have been adopted by the County Commissioners as the basis for this distribution to the incorporated towns. The amount of money which you will receive, in accordance with the census figures above mentioned, is \$734.01.

I have prepared an agreement to be signed by the Town Commissioners of your municipality, and I am enclosing one for your use. As soon as this agreement has been signed, made a matter of record in the minutes of your municipality and returned to this office, I shall be glad to forward to your Town a check representing your proportionate share of the racing revenue for the calendar year 1968.

Very truly yours,



(Miss)M. Rebecca Jackson,
Treasurer of Cecil County.

MRJ/ph
Enclosure

REGULAR MEETING

May 13, 1969

The regular meeting of the Town Commissioners was held on May 13, 1969 in the Town Hall and called to order by acting President, Walter G. Murphy. The following Commissioners were present: Frank Mulveny, Jr., Walter Patchell and Walter G. Murphy.

The minutes of the last Regular Meeting and the last Special Meeting were read and approved.

SEWAGE & WATER

Mr. Dudley Willis and Mr. David Foulk of Edward H. Richardson Assoc. were present at the meeting. Mr. Willis stated that he had sent the revisions in today to Mr. Gross for the F.W.P.C.A. grant. The Commissioners asked him if he is going to make the deadline and application to F.H.A. He said, "he is certainly going to try and the Commissioners told him they wanted him to meet this deadline and all others in the future and that he has been far too slow in the past.

The Town Clerk is to call Congressman Morton to see if an appointment can be set up between him and the Commissioners of Charlestown.

STREET IMPROVEMENTS

It was decided to contact Mr. Edmund Howery, Jr. and Mr. David Farmer to see if they will bid on our Street work. No returns were received on the letters sent out previously.

The Commissioners agreed to pay the men who cleaned out ditches \$2.25 per hour and Mr. Lyle Bott \$2.75 per hour since he used his truck. Mr. Mulveny made notes on other items that should be done on the Streets. This will be gone over at the time the Road Contractors are in Town for the Commissioners to show them what must be done.

It was decided to contact the Boy Scout Leaders about the Scouts cleaning up the litter along Streets as they did last year. Also contact Mr. Charlie Patchell and Mr. Rickie Smith about cleaning bushes at the blind corners.

LEASING OF TOWN GROUND

A letter was read from Mr. S. Cornelius about leasing land 50'x100' in the wooded area of the Town Commons. The Commissioners agreed that it would be alright to lease this ground to Mrs. Cornelius, but the lawyer will determine the lines and description in June when he is in Charlestown.

UNEXPIRED TERM OF RICHARD KRAMER

The Commissioners will be thinking about persons to ask to fill Mr. Kramer's unexpired term, and the matter will be taken up again in June.

There being no further business coming before the Board,
the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia J. Murphy". The signature is written in dark ink and is positioned above the typed name and title.

Patricia J. Murphy
Town Clerk

SPECIAL MEETING

April 22, 1969

A special Meeting of the Town Commissioners was held on April 22, 1969 in the Town Hall and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Walter Patchell and Frank Mulveny.

Mr. Grubb and Mr. Thompson of the State Roads Commission in Baltimore were present at the meeting, and Mr. Roland Sharretts, District Engineer for the State Roads Commission from Chestertown, was also present.

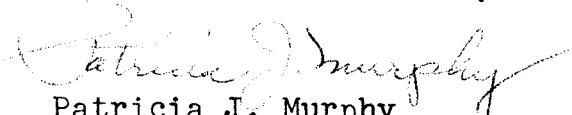
Mr. Grubb showed the Commissioners a drawing of how the new bridge is to be located. He said that this project will be in the Fiscal for 1970 and planned construction for 1971. He asked that the Town Commissioners write a letter to the State Roads stating that the Railroad Crossing will be closed when this bridge is completed. He said they will withhold this information from the Penna. Railroad Company until necessary to present it when they are bargaining for the amount the Railroad will contribute for the construction. The Commissioners agreed to send this letter.

The attached Resolution was passed unanimously by the Commissioners to be included in the application for FWPCA Grant.

The Commissioners instructed the Town Clerk to hold up for awhile before sending the letter to the State Roads. The Commissioners would like first to talk to their Attorney to find out if the Town can obtain some benefits from the Railroad before agreeing to the closing of this crossing.


There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,


Patricia J. Murphy
Town Clerk

RESOLUTION

It is resolved that Ralph Murphy, President of the Commissioners of Charlestown, Maryland is hereby authorized to execute and file an application on behalf of Charlestown, Maryland with the Federal Water Pollution Control Administration under the provisions of Public Law 84-660, as amended, and the State of Maryland, Department of Health for grants to aid in financing the construction of sewage treatment works, more particularly described as Sewers and Sewer Treatment for Charlestown and adjacent areas (WPC-MD-179), and is also authorized to execute all other documents in connection therewith, including the grant offer and an agreement with the State of Maryland, Department of Health to repay any funds allocated as an advance payment of the Federal deficit to the Loan Account all subsequent Federal funds which the Commissioners of Charlestown may receive up to the amount equal to the difference between the actual federal grant and the Federal grant for which the project is deemed to be eligible by the Federal Water Pollution Control Act.




Ralph Murphy, President of the
Commissioners of Charlestown

I, Patricia J. Murphy, hereby certify that:

I am the duly appointed, qualified and acting Secretary of the Commissioners of Charlestown and that the above copy of a Resolution was adopted at a duly authorized meeting of the Commissioners of Charlestown on April 22, 1969.

In Witness Whereof, I have hereunto set my hand and the seal of the Town of Charlestown this 22nd day of April, 1969.



Patricia J. Murphy
Secretary

REGULAR MEETING

April 8, 1969

The regular meeting of the Town Commissioners was held on April 8, 1969 at 7:30 p.m. in the Town Hall. The following Commissioners were present: Walter G. Murphy, Frank Mulveny, Walter Patchell and Richard Kramer.

HEISLER'S BRIDGE

Mr. Roland Sharretts, District Engineer for the State Roads Commission, was present at the meeting to ask the Commissioners if they would consider closing the crossing provided the State would improve Heisler's Bridge so it would take the weight of heavy traffic. The Commissioners said they would not since this bridge and approaches are not safe even though it could take the weight.

TOWN STREETS

It was decided to get bids on patching existing holes, grade and gravel where needed and clean ditches. Also 30 feet of crusher run from Market to Conestoga on Bladen and wing approx. 100 feet on Conestoga St. - approx. 300 ft. in all. Set 4 inch concrete pipe on each end of culvert.

The Town Clerk will ask Mr. Sasser to mow along Streets for Memorial Day and the 4th of July.

MOTOR VEHICLE LIST

Since the law was changed on the payment to Towns, the County now sends in the list of those located in the Towns, and the State pays accordingly. Miss Jackson, County Treasurer, said she would be glad to check any names we send in to make sure her list is accurate. The only ones possibly in question would be Route 7 area where the address is North East, Md. R. D. The Commissioners stated that they do not believe we have any new people in this area, so no list will be compiled.

POLLUTION OF WATER AT HOLLOWAY BEACH

The Cecil County Health Dept. is doing a survey in the Holloway beach area to find out what is contaminating the swimming area at Holloway Beach. The Health Dept. requested our tentative date for starting construction of sewers. Attached is a letter from Richardson's Assoc. to Mr. Moore of the Health Dept.

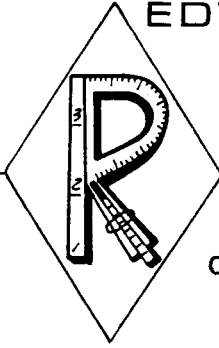
BUILDING PERMITS

Mr. Francis H. Gibson, who is now operating Holloway Beach, obtained a permit for fencing of his property. Ralph Murphy checked the lines and gave the Town Clerk the approval for issuing the permit. Also a permit was issued to Thomas T. & S. M. Cornelius on Calvert Place in Holloway Beach Area for addition of one room.

The request for temporary use of trailer made by John Garrison will not be approved at this time.

Respectfully submitted,
Patricia J. Murphy
Patricia J. Murphy, Town Clerk

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS



GENERAL OFFICES • ROBSCOTT BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P.O. BOX 675 • NEWARK • DELAWARE 19711 PHONE 302-368-2551

Comm: 1203

REPLY TO:

Newark, Delaware 19711
April 7, 1969

BRANCH OFFICES

DOVER, DELAWARE 19901
P.O. BOX 935
134 East Water Street
PHONE: 302-736-6424

~~POCOMOKE CITY, MARYLAND 21851
1504 Market Street
PHONE: 301-957-1222~~

POCOMOKE CITY, MARYLAND 21851
1504 Market Street
PHONE: 301-957-1222

David S. Moore,
Sanitarian
Cecil County Health Dept.
Elkton, Maryland

RE: Local Sources of Pollution

Dear Dave:

I understand that you have a man in Charlestown checking the area in and around Halloway Beach in order to determine existing sources of pollution prior to cleaning up the area suitable for use of the public beach this summer.

The Town of Charlestown is now negotiating with Farmers Home Administration for total project financing for both sewer and water, and this appears to be promising. If all things go right, construction will start in late September or October and be completed in time for the following summer season.

Prior to completion of the Town service, there are going to continue to be some problems which may prove costly to individual owners. Each of the owners who corrects his problems in a satisfactory manner will be a natural opponent to the community sewage system so that we hope that any corrective action required can be relatively minor and relatively low cost.

The Health Department action could be a substantial benefit to the Town should it show the property owners who live outside the Town that it would be to their advantage to be annexed. The Town made one major attempt to annex this area last year but was unsuccessful due to lack of cooperation. Any assistance that you can give along these lines will be helpful and will be a major asset to the total project.



April 4, 1969

In summary, it is my recommendation that you not be any stricter than necessary in your enforcement of the current problem.

The Town is pleased that Halloway Beach is being cleaned up and put in order for high quality recreational use, and they are in agreement that any installation which jeopardizes this operation should be corrected.

Very truly yours,

EDWARD H. RICHARDSON ASSOCIATES, INC.

Dudley L. Willis, P.E.

DLW:blc

cc: Town of Charlestown ←
cc: John Wright, Esquire

SPECIAL MEETING

April 7, 1969

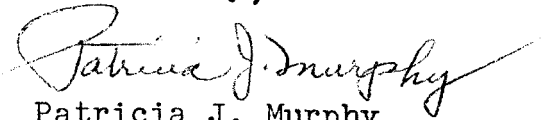
The Commissioners of Charlestown met with the Commissioners of North East in the North East Town Hall on April 7, 1969 at 6:30 P.M. Charlestown Commissioners present were: Mr. Frank Mulveny, Mr. Walter Patchell, Mr. Richard Kramer, and Mr. W. G. Murphy. North East Commissioners present were: Mr. Jack Johnson, Mr. Wood, Mr. McCall, Mr. Traurig and Mr. Taylor. The attorney for North East, Mr. E. D. E. Rollins, Jr., and Mr. Dudley Willis of Richardson Assoc. were also present.

The Commissioners of North East agreed to sell water to the Town of Charlestown. Mr. Rollins will draw up tentative agreement as written on Attachment A. attached to these minutes along with a letter of explanation. Richardson Assoc. sent a copy of this to the Charlestown Attorney, Mr. John B. Wright, for his approval.

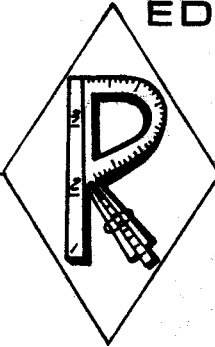
Mr. Rollins will send letter to Richardson Assoc. confirming that North East will supply Charlestown with water.

There being no further business coming before the Charlestown Board, they adjourned from the meeting.

Yours truly,


Patricia J. Murphy
Town Clerk

EDWARD H. RICHARDSON ASSOCIATES, INC.
CONSULTING ENGINEERS



GENERAL OFFICES • ROBSCOTT BUILDING • 153 CHESTNUT HILL ROAD • NEWARK • DELAWARE
MAIL ADDRESS: P.O. BOX 675 • NEWARK • DELAWARE 19711 PHONE 302-368-2551

Comm: 1203

REPLY TO:

Newark, Delaware 19711
April 4, 1969

BRANCH OFFICES

DOVER, DELAWARE 19901
P. O. BOX 935

134 East Water Street
PHONE: 302-736-6424 674-3838

POCOMOKE CITY, MARYLAND 21851

1504 Market Street
PHONE: 301-957-1222

Town of Charlestown(5)
Charlestown,
Maryland

RE: Water Supply from
Town of North East, Maryland

Gentlemen:

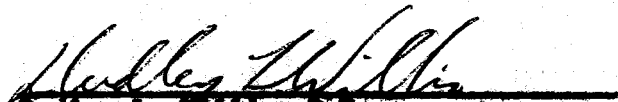
On April 4, 1969, I met in Elkton with Mr. Ellis Rollins, Mayor Johnson, and three of the Town Commissioners to explain my letter of April 1, 1969 to the Town of North East.

No agreements were reached during the meeting. However, the Commissioners are going to study the proposed form of agreement prior to the joint meeting on Monday, April 7, 1969.

The "Proposed Form of Agreement" has been slightly modified in accordance with suggestions made at the meeting. Copies of this are attached.

Very truly yours,

EDWARD H. RICHARDSON ASSOCIATES, INC.


Dudley L. Willis, P.E.

BLW:blc

Encl:

cc: Town of North East(5)

cc: Ellis Rollins



PROPOSED FORM OF AGREEMENT

(A) North East agrees to supply water to Charlestown.

(B) Charlestown agrees to:

1. Tie on to end of 8" main in North East with 10" main and carry this under railroad and along the road to elevation 10± (approx. 2200'). From this point on the line to Charlestown will be 8".
2. Give the 10" line (2200'±) to North East as a part of their loope system for eventual tie back in near the Police Barracks.
3. Install booster pump and metering station at start of 8" line. Recording meter will have permanent manometer installation so that meter can be easily checked each time that station is attended.
4. Booster pump station will have pressure control valve so that no water will be taken when water is low in the North East tank or pressure in water main low due to fire water flow in North East.
5. Install 300,000 gallons of elevated water storage at elevation approximately 30' higher than North East tank. Booster station will be provided with manual by-pass so that North East and Charlestown can use each other's water supply in case of an emergency.

(C) Payment:

1. Charlestown to pay North East on basis of water used. Payment to be monthly and at rate of \$0.30 per 1,000 gallons.
2. Guarantee of \$3,000/year starting six months after start of water use.
3. Charlestown to pay North East binder of \$500 so that design can proceed on basis of this agreement.

(D) Term of Agreement:

1. Terms of original agreement to remain in use for period of five years.
2. Either party can terminate agreement two years following formal discussion with and notification to other party.
3. Rates subject to negotiation at request of either Town.

CONSIDER FOLLOWING:

1. \$0.30/1,000 gallons is lowest rate that North East has. However, it does not have any customers nearly so large as Charlestown.

Wilmington has many, and their water rate is as follows:

First 18,600 gal/qtr.	\$0.28.3/1,000 gal.
Second 18,600 gal/qtr.. . . .	\$0.17.5/1,000 gal.
All over 37,200 gal/qtr.. . . .	\$0.14.8/1,000 gal.

2. North East could not commit itself to Charlestown on a regular basis without soon being forced to add to their plant size, tank size, and loop some water mains.

This is why an "off peak" service is so desirable.

3. North East will eventually loop its mains around to the Police Barracks.

River crossing, railroad crossing, and 2200'± of 10" pipe which will be given to North East should yield some credit to Charlestown.

4. Charlestown will try to get help from Arundel.

CONSENT TO ASSIGNMENT

THIS AGREEMENT, made and executed this *20th* day of *November*, 1968, by and between THE PRESIDENT AND COMMISSIONERS OF THE TOWN OF CHARLESTOWN, Party of the First Part, and WELLWOOD YACHT MARINA, INC., Party of the Second Part.

WHEREAS, on the 26th day of February, 1957, and recorded among the Land Records of Cecil County in Liber W. A. S., No. 59, Folio 437, the Parties of the First Part did lease unto A. R. Giordano a certain tract or parcel of land located in the Fifth Election District of Cecil County, Town of Charlestown, Maryland, lying in the bed of Frederick Street easterly of Water Street, said lease having been duly assigned by the said A. R. Giordano to the Party of the Second Part by Assignment dated July 7, 1958, and recorded among the Land Records of said Cecil County in Liber W. A. S., No. 62, Folio 412; and

WHEREAS, under the terms of said Agreement, Lessee is not permitted to assign his interest in said leasehold property without the written consent of the Lessor; and

WHEREAS, the Party of the Second Part is about to make a certain mortgage loan on the said Leased Premises to the Delaware Valley Small Business Investment Company in the full amount of Sixty Thousand (\$60,000.00) Dollars; and

WHEREAS, it is the desire of the Party of the First Part as required by said original Lease Agreement to consent to said mortgage as hereinbefore set out.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH, that in consideration of the sum of ONE DOLLAR (\$1.00) and other valuable considerations, the Party of the First Part does hereby consent to the assignment of said leasehold interest as security for a certain mortgage by the Party of the Second Part to Delaware Valley Small Business Investment Company, in the amount of Sixty Thousand (\$60,000.00) Dollars and dated and duly recorded among the Land Records of Cecil County.

AS WITNESS the hand of RALPH MURPHY,
President of The President and Commissioners of the Town of Charlestown,
duly attested by the secretary thereof, this 20th day of November
1968.

THE PRESIDENT AND COMMISSIONERS OF THE
TOWN OF CHARLESTOWN

By Ralph Murphy
President

Patricia J. Murphy
Secretary

STATE OF MARYLAND,
COUNTY OF CECIL, TO WIT:

I HEREBY CERTIFY that on this 20th day of November
before me, the subscriber, a Notary Public of the State of Maryland, in and for the County of Cecil aforesaid, personally appeared RALPH MURPHY, President of The President and Commissioners of the Town of Charlestown, and did acknowledge the foregoing instrument of writing to be the act and deed of said municipal corporation.

AS WITNESS my hand and Notarial Seal.

Edgar M. Winkler
Notary Public
my Comm. expires 7-1-69

SPECIAL MEETING

March 26, 1969

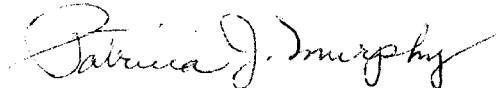
On March 26, 1969 a special meeting was held in the Town Hall and North East Commissioners were invited to attend. The following Charlestown Commissioners were present: Mr. Frank Mulveny and Mr. Richard Kramer. Mr. Dudley Willis from Richardson Assoc. was present at the meeting. The following North East Commissioners were present: Mr. Jack Johnson and Mr. Charles Trauig.

Mr. Willis stated that we are very much interested in purchasing water from the Town of North East. Two years ago when we requested that they sell us water, we had plenty of time. Now we have run out of time and would like to have their cooperation in this matter.

Mr. Johnson stated that they would be willing to sell water to us at 25% of the amount we receive from water users. Attached is a letter which explains all items discussed.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

SPECIAL MEETING

October 22, 1968

A short special meeting was held on October 22, 1968 in the Town Hall. The following Commissioners were present: Frank Mulveny, Walter Patchell and Richard Kramer.

The Commissioners checked to door to be installed at the Post Office, and they are agreeable that it is the right type of door, but would like to have safety glass installed for the bottom pane of glass. Also would like to have a good hydraulic closer and a more secure lock that can only be opened by a Key from both sides.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,

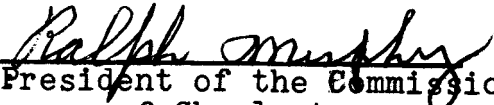


Patricia J. Murphy
Town Clerk

REPORT OF PRESIDENT OF RESOLUTION - OCTOBER 10, 1968

In the minutes of the Town Commissioners of Charlestown dated August 13, 1968 a Resolution was adopted by the Commissioners, and filed with these minutes along with a Certificate of Publication from the Cecil Whig. This Resolution was continuously posted in the Town Hall until September 30, 1968.

Therefore, since there has been no proper petition for a referendum filed as provided by law, this Resolution is effective as of October 10, 1968.


President of the Commissioners
of Charlestown

Resolution #47

RESOLUTION of The Commissioners of Charlestown, adopted pursuant to the authority of Article 11-E of the Constitution of Maryland Article 23A of the Annotated Code of Maryland, to amend Section 40 of the Code of Public Local Laws of Cecil County (1961 Edition), said Code being Article 8 of the Public Local Laws of Maryland, and said Section being part of the Charter of The Commissioners of Charlestown, the purpose of this amendment being to empower the Town to levy ad valorem taxes in excess of the limitation therein prescribed for the purpose of enabling the Town to pay for the cost in installing either a water system or a sewer system, or both, in said Town, such cost to include the payment of all or a part of the debt service on bonds issued by the Town or by any other agency of the State of Maryland for the benefit of the Town.

Section 1. BE IT RESOLVED BY THE COMMISSIONERS OF CHARLESTOWN, that Section 40 of the Code of Public Local Laws of Cecil County (1961 Edition), said Code being Article 8 of the Code of Public Local Laws of Maryland, and said Section being part of the Charter of The Commissioners of Charlestown, be, and the same is hereby, amended to read as follows:

40: ((Maximum Tax Rate)) Tax Rates; Assessments.

The President and Commissioners are hereby authorized, empowered and directed to levy during the month of July and cause to be collected annually, ad valorem taxes ((not more than Thirty-five Cents)) on each \$100 of the assessed valuation of the real and personal property in said Town, based on the State and County assessments for all purposes, and any taxes so levied shall be a lien on any and all property of the person, company or corporation against whom they may be levied, and the taxes for each Year are payable on the 1st of September next succeeding the levy thereof, and shall be in arrears and subject to interest at the rate of Six Per Cent from and after the 1st day of October next succeeding the levy thereof. The rate at which said annual tax

shall be levied to pay the cost of general government of the Town shall not exceed the rate of Thirty-five Cents on each \$100 of said assessed valuation. In addition, the President and Commissioners may annually levy, without limit, an ad valorem tax at such rate as may be necessary to pay the cost of installing a water system or a sewer system, or both, in the Town, such cost to include debt service on any bonds issued by the Town for the purpose, or the annual contribution which the Town may be obligated to make to any other agency financing the installation of said water or sewer systems. The annual tax for the general government of the Town, together with the annual tax to pay the cost of said water or sewer system, or both, shall be treated as a single tax, at the combined rate thereof, for the purposes of the levy, collection and enforcement of the payment thereof.

Section 2. AND BE IT FURTHER RESOLVED that the date of adoption of this Resolution is August 13, 1968, and the amendment of the Charter of The Commissioners of Charlestown, hereby enacted, shall become effective on October 10, 1968, unless a proper petition for a referendum hereon shall be filed as permitted by law, provided a complete and exact copy of this Resolution shall be continuously posted on the Bulletin Board in the Town Office until September 30, 1968, and provided further, that a copy of the title of this Resolution shall be published in The Cecil Whig, a newspaper of general circulation the Town, or in any other newspaper of such general circulation, once in each of the weeks of August 19th and 26th, and September 2nd and 9th, 1968.

Section 3. AND BE IT FURTHER RESOLVED that the President of the Commissioners of Charlestown is hereby specifically enjoined to carry out the provisions of Section 2 hereof and, as evidence of said compliance, said President shall cause to be affixed to the minutes of this meeting an appropriate Certificate of Publication of the newspaper in which the title of this Resolution shall have been published and shall declare the charter amendment hereby enacted to be effective by affixing his signa-

ture hereto in the space provided on said effective date.

Section 4. AND BE IT FURTHER RESOLVED that, as soon as the charter amendment hereby enacted shall become effective either as herein provided or following a referendum thereon, said President shall send separately, by registered mail, to the Secretary of State of Maryland and to the Department of Legislative Reference of Maryland, a clear certified copy of the text of Section 40 of the Code of Public Local Laws of Cecil County (1961 Edition), as revised by the amendment hereby enacted, a certified copy of this Resolution showing the number of Commissioners voting for and against it, and a report on the votes cast for and against the amendment hereby enacted at any referendum thereon and the date of any such referendum.

The foregoing Resolution was introduced at a regular meeting of The Commissioners of Charlestown, held at the Town Hall, on August 13, 1968, pursuant to notice, at which Commissioners Walter Patchell, Ralph Murphy, Walter G. Murphy and Frank Mulvaney were present, and Commissioner Richard Kramer was absent. Said Resolution was unanimously passed on motion of Commissioner Mulvaney, seconded by Commissioner Walter G. Murphy.

ATTEST:

Ralph Murphy
President of the Commissioners
of Charlestown

Patricia J. Murphy

I, PATRICIA J. MURPHY, the duly appointed and incumbent Secretary of The Commissioners of Charlestown, a municipal corporation of the State of Maryland, do hereby certify that the foregoing is a true copy of a Resolution amending the Charter of said municipal corporation, an extract from the minutes of the meeting at which said Resolution was adopted and the report of the President of The Commissioners of Charlestown made on the effective date of said charter amendment.

I do further certify that attached below is a Certificate of Publication of the Notice of adoption of said charter amendment.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of The Commissioners of Charlestown, this 10th day of October, 1968.

Patricia J. Murphy
Secretary

REGULAR MEETING

October 8, 1968

The regular meeting of the Town Commissioners was held on October 8, 1968 in the Town Hall and called to order by President, Ralph Murphy. The Following Commissioners were present: Ralph Murphy, Walter A. Patchell, Frank Mulveny, and Richard Kramer.

Mr. Mulveny request a street light at the corner of Calvert and Conestoga Sts. which will give more light. If the Commissioners will not instruct Conowingo Power Co. to install another light, he would like signs reading "No parking after dark" at the foot of Calvert St. It was suggested that Mr. Mulveny could put up a sign or two himself to see if this will eliminate the rough crowd that are using this area after dark.

TOWN POLICE OFFICER

After reading Mr. Walstrum's letter of application for the Policeman's job in Charlestown, the Commissioners decided to have him attend the next meeting.

FINANCIAL REPORT

The financial report prepared by Mr. Bernard Eiken was reviewed by the Commissioners and it was agreed to pay him his yearly fee for the Audit work.

TOWN STREETS

Mr. Sexton has put in her own lane which is located off the Street right-a-way, but she discovered that the ditching along Frederick Street ends right at her lane and is throwing great smounts of water across it cutting the lane out. The Commissioners decided to look at this problem and try to figure out something that can be done to correct the situation.

A bid was received from United Paving Co. for the complete job on Frederick St. from Bladen to Cecil Sts. After Mr. Willis stated that the sewer lines will probably cut across this Street, a motion was made by Mr. Mulveny and seconded by Mr. Patchell that this work will not be done until after the sewers are installed. Motion passed.

SEWAGE PROJECT


Mr. Willis went over the letter from HUD with the Commissioners and stated that he feels the Commissioners should write a letter to HUD stating that they intent to construct even though only the thickly populated areas will be serviced immediately and other areas of the Town will be serviced as soon as financially possible. He urged the Commissioners to proceed with the sewage project immediately on this basis.

A Resolution which Mr. Buckler prepared to cover the installation of a water system was read. Some changes will be made in this Resolution and it will be voted on at a later date.

The Railroad Co. didnot take up the option on the 75 feet of the property which we wish to purchase for the lagoon. Therefore, the deed should be ready for us on Nov. 1st, and we should be prepared to pay the full amount for the land at that time (\$3,800.00). The Commissioners agreed that this should be taken care of by making full payment.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,


Patricia J. Murphy
Town Clerk

REGULAR MEETING

September 10, 1968

The regular meeting of the Town Commissioners was held on September 10, 1968 in the Town Hall and called to order by President, Ralph Murphy.

The following Commissioners were present: Ralph Murphy, Frank Mulveny, Richard Kramer, and W. G. Murphy.

TOWN POLICE OFFICER

Mr. Adams was present at the meeting to inquire about the Town Police Job. He was told that his name and references would be kept in mind if there was a vacancy in the future. He requested the present salary of the Police Officer, and after been given the figures: He said he was not interested at this salary.

TOWN STREETS

Mr. John Lewis was present at the meeting to request that his street be hard-topped. In the spring the Commissioners obtained a figure to grade and add bank gravel to Frederick St. which was \$1,376.00. They decided not to do the work at the present time because of the excessive cost. The Commissioners will get a price from two or three contractors on the complete job including grading, gravel and fill where necessary and paving of this block.

The State Roads Commission filled in the Catch Basin along the parking lot area on Bladen St. The Town Clerk will call them about this matter.

A pole has been relocated at the corner of Conestoga and Calvert St., and Mr. Mulveny requested that this light be shaded at an angle so it will shine down toward the Dead-End of Conestoga St. The Town Clerk will contact Conowingo Power on this matter.

The Contractor working on Mrs. Sexton's property will need a letter of consent from the Town Commissioners to open a portion of the Street Right-A-Way to Mrs. Sexton property. The Commissioners agreed that this could be given to him.

CHARLESTOWN FIRE CO.

The Fire Co. are requested to survey the land which they wish to purchase from the Town.

TOWN HALL

Mr. Ross Jackson has not given any word to the Town Clerk that he will replace the Post Office Door in the near future. W. G. Murphy said he will have a Carpenter look at it and see if he can do the job.

OLD TOWN PIER

Two letters were received requesting the use of the Old Town Pier for duck blinds. The Commissioners decided to

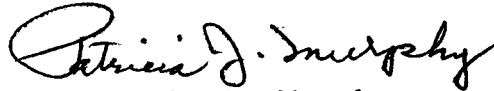
refuse all requests because of the great number of Wild Ducks that have become tame and live in this area. Ralph Murphy will talk with the Game Warden about a reserved area for these ducks, and W. G. Murphy will check on this for the Harbor area of Charlestown.

OLD TOWN RECORDS

Mr. Radoff of the Hall of Records in Annapolis wrote a letter to the Commissioners requesting that they microfilm these records, and return them; or that they restore them and keep them at the Hall of Records. The Town Clerk is to write to Mr. Radoff saying the Commissioners are in agreement with leaving the records at the Hall of Records and the Town would like to have photostats for their files, but if this is not possible they will accept microfilm.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

REGULAR MEETING

August 12, 1968

The regular meeting of the Town Commissioners was held on August 12, 1968 in the Town Hall and called to order by President, Ralph Murphy. The following Commissioners were present: Ralph Murphy, Frank Mulveny, Walter Patchell, and W. G. Murphy. Also present at this meeting were Mr. Warren H. Buckler, Bond Counselor for the Town of Charlestown; Mr. Edward H. Richardson and Mr. Dudley Willis of Richardson Assoc.; and Mr. John B. Wright, Town Attorney.

The Metropolitan Commission of Cecil County was present at this meeting. There was a discussion about what Metropolitan might be able to do to help the Town in bonding and during the time of Construction for Water and Sewage. After going over a great number of figures, Mr. Buckler stated that he believes the Town can receive whatever money they need from Bonds, etc. for the construction of Sewage. Therefore, the Town will stand firm on their first statement made in 1966 that they want no part of the Metropolitan system.

The attached Resolution was moved by Mr. Mulveny to be adopted by the Town Commissioners, and seconded by Mr. Walter G. Murphy. This motion was voted on unanimously. A summary of this Resolution will be published in the Cecil Whig for four weeks. A copy of this Summary is also attached to these minutes.

CHARLESTOWN FIRE COMPANY

The Commissioners have decided to Deed the land where the Fire House is located over to the Fire Co., and have John Wright prepare the deed incorporating a clause whereby the land will revert back to the Town at the time the Fire Co. does not need it for a Fire House.

TOWN STREETS

The Bill for Street work was received from United Paving Co. Mr. Speakman questioned the amount of pipe installed between his house and Godon's. The Town Clerk will write him a note explaining the cost of this pipe, and also thank him for his check of \$100.00.

OTHER BILLS

Mrs. McMullen requested a check in the amount of \$200.00 to finish this season's work in the Cemetery.

Maryland Municipal League dues are due in the amount of \$75.99.

Mr. W. G. Murphy made a motion that all bills be paid, seconded by Mr. Walter Patchell and passed.

CECIL COUNTY CHAPTER OF THE MARYLAND MUNICIPAL LEAGUE

Mr. Walter Patchell and Mr. Frank Mulveny were named Delegates to the meetings of the Chapter.

OLD TOWN MINUTES

Mr. Radoff of the Hall of Records in Annapolis came into the Town Hall recently and asked the Clerk if he could take all the old Town minutes and Microfilm them. The Town Clerk did not feel she could let them out of the Office without being instructed to do so by the Commissioners. Mr. John Wright will talk to Mr. Radoff in the near future about this matter.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

NOTICE IS HEREBY GIVEN, That at a regular meeting of
held August 13, 1968,
The Commissioners of Charlestown, a Resolution to amend the Town
Charter was unanimously adopted. The title of said Resolution,
constituting a fair summary thereof, follows. The full text of
the Resolution may be examined at the Town Hall, by any inter-
ested person, during regular business hours.

RESOLUTION of The Commissioners of Charlestown,
adopted pursuant to the authority of Article 11-E of
the Constitution of Maryland and Article 23A of the
Annotated Code of Maryland, to amend Section 40 of
the Code of Public Local Laws of Cecil County (1961
Edition), said Code being Article 8 of the Public
Local Laws of Maryland, and said Section being part
of the Charter of The Commissioners of Charlestown,
the purpose of this amendment being to empower the
Town to levy ad valorem taxes in excess of the limi-
tation therein prescribed for the purpose of enabling
the Town to pay for the cost of installing either a
water system or a sewer system, or both, in said
Town, such cost to include the payment of all or a
part of the debt service on bonds issued by the
Town or by any other agency of the State of Mary-
land for the benefit of the Town.

The charter amendment is necessary in connection with
financing the proposed water and sewer systems for the Town.
Although it is contemplated that the costs of installation,
operation and debt payment will be paid entirely from the pro-

ceeds of special benefit assessments and consumer service charges, The Commissioners are advised that considerable savings will be possible if bonds to be issued by the Town to finance in part the cost of installing these systems are secured by a pledge of the full faith and credit and unlimited taxing power of the Town, in addition to the pledge of net revenues from such systems. This will not be possible unless this charter amendment becomes effective.

BY ORDER OF THE COMMISSIONERS OF CHARLESTOWN

Patricia J. Murphy, Secretary

NOW, THEREFORE, THIS AGREEMENT WITNESSETH, that in consideration of the sum of ONE DOLLAR (\$1.00) and other valuable considerations, the Party of the First Part does hereby consent to the assignment of said leasehold interest as security for a certain mortgage by the Party of the Second Part to Delaware Valley Small Business Investment Company, in the amount of Sixty Thousand (\$60,000.00) Dollars and dated and duly recorded among the Land Records of Cecil County.

AS WITNESS the hand of RALPH MURPHY,

President of The President and Commissioners of the Town of Charlestown,

duly attested by the secretary thereof, this 20th day of November 1968.

THE PRESIDENT AND COMMISSIONERS OF THE TOWN OF CHARLESTOWN

By Ralph Murphy
President

Patricia J. Murphy
Secretary

STATE OF MARYLAND,
COUNTY OF CECIL, TO WIT:

I HEREBY CERTIFY that on this 20th day of November before me, the subscriber, a Notary Public of the State of Maryland, in and for the County of Cecil aforesaid, personally appeared RALPH MURPHY, President of The President and Commissioners of the Town of Charlestown, and did acknowledge the foregoing instrument of writing to be the act and deed of said municipal corporation.

AS WITNESS my hand and Notarial Seal.

Edgar M. Mullen
Notary Public
my Comm. expires 7-1-69

CONSENT TO ASSIGNMENT

THIS AGREEMENT, made and executed this *20th* day of *November*, 1968, by and between THE PRESIDENT AND COMMISSIONERS OF THE TOWN OF CHARLESTOWN, Party of the First Part, and WELLWOOD YACHT MARINA, INC., Party of the Second Part.

WHEREAS, on the 26th day of February, 1957, and recorded among the Land Records of Cecil County in Liber W. A. S., No. 59, Folio 437, the Parties of the First Part did lease unto A. R. Giordano a certain tract or parcel of land located in the Fifth Election District of Cecil County, Town of Charlestown, Maryland, lying in the bed of Frederick Street easterly of Water Street, said lease having been duly assigned by the said A. R. Giordano to the Party of the Second Part by Assignment dated July 7, 1958, and recorded among the Land Records of said Cecil County in Liber W. A. S., No. 62, Folio 412; and

WHEREAS, under the terms of said Agreement, Lessee is not permitted to assign his interest in said leasehold property without the written consent of the Lessor; and

WHEREAS, the Party of the Second Part is about to make a certain mortgage loan on the said Leased Premises to the Delaware Valley Small Business Investment Company in the full amount of Sixty Thousand (\$60,000.00) Dollars; and

WHEREAS, it is the desire of the Party of the First Part as required by said original Lease Agreement to consent to said mortgage as hereinbefore set out.

SPECIAL MEETING

August 12, 1968

A special meeting of the Town Commissioners was held on August 12, 1968 at the Madison House at 6:00 P.M. Those present were Mr. Ralph Murphy, Mr. Walter Patchell, Mr. Frank Mulveny and Mr. W. G. Murphy. Mr. Dudley Willis and Mr. Edward H. Richardson of Richardson Assoc. and Mr. John B. Wright, Town Attorney were also present.

The purpose of this meeting was to discuss the amount of the Planning Preparation Bill which exceeds the amount allotted from the Federal Government, and the amount of 1% per month which Mr. Richardson stated in a letter dated May 17th must be added on until the Bill is paid.

After going over the Contract signed August 5, 1966 and discussing the Bill item for item, Mr. Richardson agreed to take a note from the Town for the \$27,500 with no interest added on to this amount. At the time the Town receives this money from the Federal Government, it will be immediately paid to Richardson Assoc. The remainder of \$2,851.55 will be paid to Richardson by a check from the Special Account of the Town of Charlestown.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Walter G. Murphy
Treasurer

REGULAR MEETING

July 9, 1968

The regular meeting of the Town Commissioners was held on July 9, 1968 in the Town Hall and called to order by President, Ralph Murphy.

The following Commissioners were present: Frank Mulveny, Ralph Murphy, W. G. Murphy and Richard Kramer.

SEWAGE

The Metropolitan Commission will meet at the Charlestown Town Hall with the Town Commissioners on August 13th. Mr. Warren Buckler and Mr. John Wright, Bond Counselor and Attorney, will also be asked to attend the meeting.

TRAILER CAMP

Mr. Vaughn Oliver was present at the meeting to request putting in a Trailer Camp. In accordance with the Ordinance to prohibit individual trailers, a trailer camp is permitted. Therefore, his permit is approved from the Town, but could later be cancelled by the County if he doesn't comply with their regulations.

LEASED GROUND

Mr. Albert Gillespie of the Charlestown Fire Co. requested again that the Fire Co. be able to purchase the ground where the Fire House is located. The Town Commissioners will look at the size lot needed by the Fire Co. on Tues. evening. The Commissioners discussed the possibility of giving them a deed which states that the property will revert back to the Town at the time that it is no longer needed for a Fire House. The final decision on this will be made at a later date.

POLICE PROTECTION

Mr. William Doss was present at the meeting requesting something be done about the speeders in Town. The situation is so bad at night that the residents can't sleep.

The Commissioners will ask Mr. Culley to work from 10 P.M. to 3 A.M. on Friday and Saturday nights. A couple of the Commissioners will make an appointment with Lt. Andrew of the Md. St. Police and talk with him to see if the State Police can assist with radar.

TOWN STREETS

Mr. Horace Graham requested that the Commissioners put in a pipe at Mildred Gray's driveway because the ice lays so badly in the winter. He also made a complaint about the weeds in Peggy Cronin Alden's lots, and that there is a pole 4 ft. high at the corner of Calvert and Caroline on the north side. The Town Clerk will write to the Conowingo Power Co. about this matter.

The Town Clerk was also instructed to call Mr. Roland Sharretts to see when the State is going to widen Bladen St.

HEALTH DEPARTMENT

A letter was received from the County Health Department stating that Holloway Beach cannot operate because the River in this area is contaminated. The Commissioners want to find out from Mr. Moore of the County Health Dept. who to contact to have the entire shoreline checked from North East to Riverside to find out where the contamination is coming from.

WATER & SEWAGE

The information requested by HUD will be hand carried by Mr. Frank Mulveny before the deadline specified.

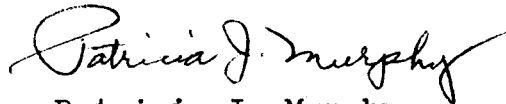
A special meeting will be held as soon as it can be arranged to discuss the Billing from Richardson Assoc. Engineer and lawyer will be requested to attend the meeting.

MARYLAND MUNICIPAL LEAGUE

Mr. Walter G. Murphy gave a brief summary of the sessions held at the Maryland Municipal League Conference. One thing that was brought out at the conference was that all papers should be hand-carried to HUD and given to Mr. Jerome E. Parker because the personnel changes so rapidly, and Mr. Parker can see that the important papers get to the proper Department.

There being no further business coming before the Board, the meeting was adjourned.

Respectfully submitted,



Patricia J. Murphy
Town Clerk

O R D I N A N C E N O. 21

SECTION 1: BE IT ENACTED by the Commissioners of Charlestown by authority of Sections 44 and 45 of Article 8 of the Code of Public Laws of Maryland, entitled "Cecil County" sub-title "Charlestown", that the following provisions are enacted governing the design, construction, alteration, enlargement, equipment, repair, demolition, removal, conversion, use, or maintenance of all buildings and structures; known as the building code; providing for the issuance of permits, collection of fees, making of inspections; providing penalties for the violation thereof, declaring and establishing fire limits; and repealing existing ordinance or parts thereof in conflict with these provisions.

SECTION 2: BE IT ORDAINED by the Commissioners of Charlestown that the printed document, a copy of which is on file in the Town Office, being designated as the "BOCA Basic Building Code, 1965 Edition" and supplements thereto as published by the Building Officials Conference of America, Inc. be and is hereby adopted as the building code of the Town of Charlestown for the control of buildings and structures as therein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said building code are hereby referred to, adopted and made a part hereof, as if fully set out in this ordinance, with the amendment as hereinafter prescribed in this ordinance.

SECTION 3: BE IT ORDAINED that the following numbered paragraphs of said building code are hereby revised as follows:

SECTION 128.0 Board of Appeals

128.21 Membership of Board. The board of appeals shall consist of 3 members appointed by the Town Commissioners, one member to be appointed for four years, one for three years and one for two years; and thereafter each appointee shall serve for four years or until his successor has been appointed.

128.22 Qualifications of Board Members. Each member shall be a registered voter of Charlestown and at least 25 years of age.

128.43 Adjourned meeting. When only two board of appeals members are present, the appellant may request a postponement. Otherwise, two members shall constitute a quorum for the hearing of an appeal.

128.51 The board shall affirm, modify or reverse the decision of the building official by a concurring vote of two members.

128.53 Failure to secure two concurring votes shall be deemed confirmation of the decision of the building official.

SECTION 4: FIRE LIMITS ESTABLISHED. That the Fire Limits in Charlestown as defined and described in said building code are hereby established as follows:

Fire District No. 1: All areas of the Town of Charlestown formerly outside of the areas previously zoned by the Zoning Ordinance on March 24, 1964 as Residential Zone, R-1 (Low Density) and Residential Zone, R-2 (Medium Density).

Fire District No. 2: All areas of the Town of Charlestown previously zoned Residential Zone R-1 (Low Density) and Residential Zone R-2 (Medium Density).

SECTION 5: BE IT ORDAINED that all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 6: BE IT ORDAINED that nothing in this ordinance or in the building code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquitted or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal rights or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 7: BE IT FURTHER ORDAINED that this ordinance shall take effect from the date of its passage.

Approved: November 14, 1967

COMMISSIONERS OF CHARLESTOWN

ATTEST:

By

Ralph H. Murphy, President

Patricia J. Murphy
Town Clerk