

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JUNE 23, 1981

The June 23, 1981, workshop meeting of the Board of Town Commissioners which was rescheduled due to the lack of a quorum was held on June 30, 1981. President Roger A. Herron called the meeting to order. Other Commissioners present were: Grace H. Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was absent because of business.

Avalon Yacht Basin, Inc. - Lease

On a motion by John A. Styer and seconded by Grace H. Smith, the Board of Town Commissioners approved 4 - 0, the lease prepared by Stephen Baker, Attorney, to be presented to Avalon Yacht Basin, Inc., for acceptance.

R. K. Barnes - Lease

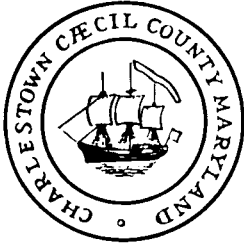
As of June 30, 1981, the R. K. Barnes lease of the N/W Corner of Market & Bladen Streets is void due to non-payment. President Roger A. Herron will contact Mr. & Mrs. Barnes concerning the delinquent payment of their lease.

State Ethics Commission

A letter to the State Ethics Commission requesting an exemption from local government provisions of the Maryland Public Ethics Law has been sent. The exemption requests will be determined shortly and an early reply is expected. The deadline for enactment of local laws has been extended to March 1, 1982.

Budget 1981-82

On a motion by John A. Styer, seconded by Charles S. Wright, the Board of Town Commissioners approved the annual budget for fiscal year 1981-82 as written: 4 - 0.



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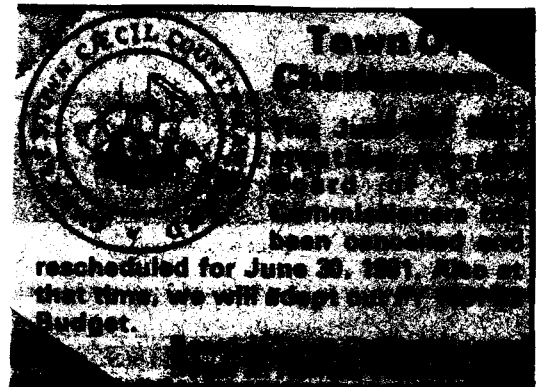
Cecil-Harford Chapter MML Meeting

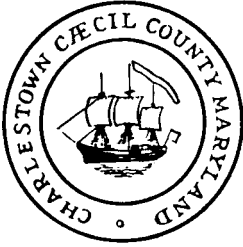
The MML Cecil-Harford Chapter meeting will be held Thursday, July 16, 1981, at the "Granary" Restaurant on the Sassafras River, beginning at 6:30 P.M. The Honorable Senator Roy Dyson will be the guest speaker. Representing the Town of Charlestown will be Roger A. Herron and wife; Charles S. Wright and wife.

Being no further business, the meeting adjourned 9:35 P.M.

Respectfully submitted,

Willard Pinder





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REGULAR MEETING

JUNE 9, 1981

The regular meeting of the Board of Town Commissioners held on June 9, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Frank Lee and Robert Efford, Lee's Charlestown Marina; Walter Baker, Town Attorney.

Frank Lee & Robert Efford - Lee's Charlestown Marina

Frank Lee and Bob Efford, Owner and Manager of Lee's Marina of Charlestown, was present to inquire to the status of their building permit extension requested at the May 12, 1981, meeting, to excavate, remove fill dirt and grade the lot bounded by Frederick, Caroline and Calvert Streets.

A motion to extend Lee's Marina building permit No. 135-80 to July 31, 1981, was made by David A. Jarinko and seconded by John A. Styer. Motion approved 5 - 0.

Md. Environmental Service - Contract

On a motion by John A. Styer and seconded by Grace H. Smith, the Board of Town Commissioners will terminate their contract with Maryland Environmental Service on June 30, 1981. The Town will contract Ken Benner to perform the maintenance services to the Wastewater Treatment Facility. Motion approved 5 - 0.

Accounts Payable

A motion was made by John A. Styer and seconded by Grace H. Smith that all bills be paid. Motion passed 5 - 0.

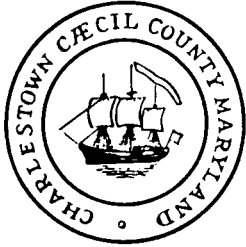
Budget - 1981-82

The proposed budget for the fiscal year 1981-82 was distributed by President Roger A. Herron to the Board members. President Herron asked the Board to review the proposed budget for discussion and approval at the next Town meeting.

Being no further business, the meeting adjourned 10:30 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

MAY 26, 1981

The workshop meeting of the Board of Town Commissioners held on May 26, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Nelson H. McCall, President, Historic District Commission.

Nelson H. McCall - Grave Yard

Nelson H. McCall requested permission to remove and store the remaining 4 grave markers from the Town's abandoned cemetery. Mr. McCall noted the remaining stone markers probably would not last through the year due to vandalism. David A. Jarinko motioned to grant permission to remove and store the remaining grave markers for security. Motion was seconded by Grace H. Smith and approved.

Barnes Property

President Roger A. Herron will contact Mr. & Mrs. Richard Barnes to require the outstanding payment for the leased town property be settled by the next town meeting.

Town House - Lease

Notice of cancellation of the lease on the Town House was received May 15, 1981, by the Board of Town Commissioners from Mr. Hubert Mentz. The lease will expire June 30, 1981.

MML Convention

Proxy vote for the Town of Charlestown was assigned to Grayson Abbott, Circuit Rider Town Administrator, for the 1981 MML Convention.

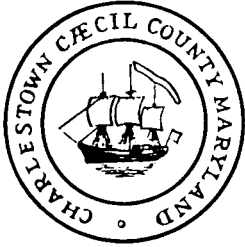
Md. Environmental Service - Contract

The contract for year 1981-82 was received from the Md. Environmental Service. Discussion was postponed until information concerning Charlestown's date of connection into the Regional System is obtained.

Being no further business, the meeting adjourned 10:40 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

MAY 12, 1981

The regular meeting of the Board of Town Commissioners held on May 12, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko and John A. Styer. Commissioners Charles S. Wright and Grace H. Smith were absent due to illness. Also attending: Robert Efford, Manager of Lee's Charlestown Marina; Russ Tatman, Town Engineer, Tatman & Lee Associates; June Norton and Grant H. Gregor, Surveyor, representing Govatos and Paraskewich, Inc.

Robert Efford - Lee's Charlestown Marina

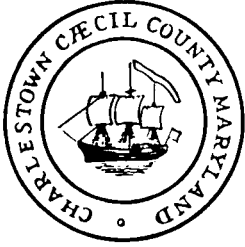
Bob Efford requested a six month extension on their building permit that is due to expire July 1, 1981. The permit was to remove fill dirt from their lot bounded by Frederick, Calvert and Caroline Streets. Bob Efford will send the Town a written request.

Barnes Property - June Norton/Grant Gregor

June Norton and Grant Gregor (Consulting Engineer/Surveyor) were present to discuss plans for the Barnes Store and property. They were advised that the hotel property including most of the barn is zoned commercial and as such the commercial zoning provisions apply. They were also told that the gas pumps and gas tanks were on street property and would have to be removed. With regard to the leased property where the store is located, they were advised that it was the desire of the commissioners present to have the store removed. So long as the store remains, a long term lease of the property was not likely. The commissioners may be receptive to a long term lease if the part of the store on town property is removed. No definite commitments were made at this meeting.

Marie Andree - Sewage User Fee Waiver

A motion was made by David A. Jarinko that tentative approval for the waiver of Mrs. Marie Andree's 2nd quarter user (sewage) fee be granted



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by the Board, provided work is completed by the end of the 2nd quarter or full payment will be due. Motion seconded by John A. Styer and approved.

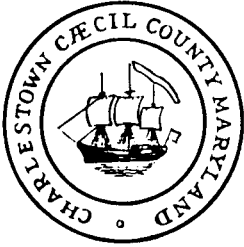
Accounts Payable

A motion was made by David A. Jarinko and seconded by John A. Styer that all bills be paid. Motion passed 3 - 0.

Being no further business, the meeting adjourned 10:45 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

APRIL 28, 1981

The workshop meeting of the Board of Town Commissioners held on April 28, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer, and Charles S. Wright. Commissioner David A. Jarinko was absent. Also attending: Stephen Baker, Attorney, representing W. Baker, Town Attorney and Grayson Abbott, Town Administrator.

Avalon Yacht Basin - Lease

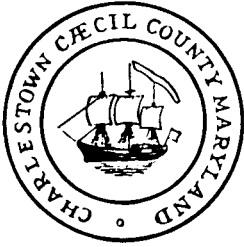
After much discussion, a motion by Commissioner John A. Styer was made to offer a lease to Avalon Yacht Basin describing the said property to the North East River. The lease will be for a term of five (5) years and will include a \$1,200.00 a year fee. The Lessee shall have the right to renew the lease for an additional two terms of five (5) years each, provided the Lessee exercises such right within six (6) months prior to the expiration date. After the first five (5) year renewal, the Lessee will have the right for an additional five (5) year term lease. Motion seconded by Commissioner Grace H. Smith and passed 3 - for; 0 - against; with 1 - abstaining.

Complaint - Peg Cronin Property

A complaint was received by the Town concerning the condition of the property of Peg Cronin, recently damaged by fire, at Caroline and Water Streets. A letter will be sent by the Town Administrator of Charlestown asking Mrs. Cronin to correct the condition. Town Administrator, G. Abbott, will send letters to other owners of deteriorating property.

Sewage - Mrs. E. Risteen

A letter received from Mrs. Elizabeth Risteen concerns a recurring sewage problem of interior back-ups existing since last summer. She has placed the balance due (\$290.40) her sewage user fee account in



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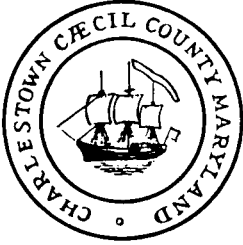
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an escrow account between the Town of Charlestown and Elizabeth Risteen until the condition is corrected. The problem was explained by letter to the Town Engineer, Russ Tatman and the Commission will wait for a response before acting on the matter.

There being no further business, the meeting adjourned 9:45 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

APRIL 14, 1981

The regular meeting of the Board of Town Commissioners held on April 14, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith and John A. Styer. Commissioner David A. Jarinko was absent due to business and Commissioner Charles S. Wright was on vacation. Also attending: Mr. Robert Erdman of Downingtown, Pa.

Robert Erdman

Mr. Robert Erdman advised the Town Board of his interest in purchasing the Richard K. Barnes store, hotel and barn and stated his intentions for the future of this property should he acquire it. He also questioned the availability of the town lease to him that is presently held with Mr. Barnes. The Board doesn't foresee any problem at this time with a one (1) year lease. The Town would be interested in a long term lease if the part of the store on town property was removed. The details would be resolved after the purchase.

Avalon Yacht Basin, Inc.; Lee's Charlestown Marina - Leases

Leases with Avalon Yacht Basin, Inc. and Lee's Charlestown Marina are both open at this time with negotiations still in progress.

Maryland Environmental Service

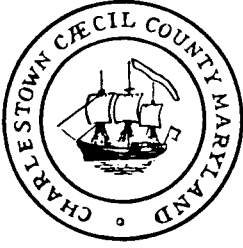
The Maryland Environmental Service budget for 1982 was received and reviewed by the Board of Town Commissioners.

Accounts Payable

John A. Styer made a motion that all bills be paid except Maryland Materials, Inc. Motion seconded by Grace H. Smith and passed 3 - 0.

Interest On Unpaid Taxes

There was discussion on raising the rate of interest on unpaid property.



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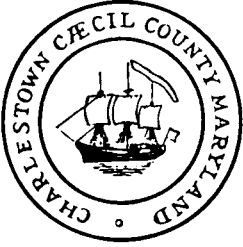
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taxes. No decision was made at this time pending determination of any state or federal limit established by law.

Being no further business, the meeting adjourned 9:45 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

MARCH 24, 1981

The workshop meeting of the Board of Town Commissioners held on March 24, 1981, was called to order by Vice President Charles S. Wright. President Roger A. Herron was out of Town on business. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Also attending: Grayson Abbott, Jr., Town Administrator, Willard Pinder and Stephen Baker, Attorney.

The minutes of the last meeting were approved as written.

Avalon Yacht Basin - Lease

A draft lease for Avalon Yacht Basin, Inc., drawn up on behalf of the Town of Charlestown by Stephen Baker, Attorney, was reviewed with two minor corrections in Section 16, Paragraph 2 (Lessor changed to Lessee). Commissioners David A. Jarinko and John A. Styer will present the lease to Avalon Yacht Basin, Inc., for acceptance and report back to the Board.

Lee's Charlestown Marina - Lease

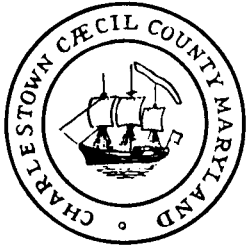
A letter drafted by Stephen Baker, Attorney, on behalf of the Town regarding the rate increases of the leases and the legality of the fee and rental was sent to Bob Eford, General Manager of Lee's Charlestown Marina. No response has been received at this time.

Connection to Regional Sewage System

A decision as to the disposition of the lagoon has to be made shortly. The options open are:

1. Clean, fill with water for recreational use.
2. Clean and partially fill with dirt to leave a water depth of no more than twelve inches for ice skating.
3. Clean and fill with dirt to restore to original condition.

There will be more discussion at the next meeting.



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WORKSHOP MEETING

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Ceta

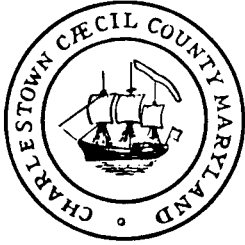
The Ceta IID program sponsored by the County will terminate April 3rd.

Commissioner John A. Styer motioned that Ed Basham be retained by the Town at a salary of \$4.00 per hour plus major medical coverage, for the 2nd quarter, 1981. Motion was seconded by Commissioner Grace H. Smith and approved 4 - 0.

Being no further business, the meeting adjourned at 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

MARCH 10, 1981

The regular meeting of the Board of Town Commissioners held on March 10, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, John A. Styer and Charles S. Wright. Commissioner Grace H. Smith was out of town. Also attending: Joseph Sexton.

John A. Styer motioned the minutes of the last meeting be approved as written. Motion seconded by David A. Jarinko and approved 4 - 0.

Joseph Sexton

Joseph Sexton expressed a desire to purchase a strip of Town owned ground (at lagoon) adjoining his property. He also inquired as to the Town's plans for the lagoon once the hook-up to the North East WWTP is completed. The Board responded to Mr. Sexton that no Town owned ground is to be sold and at the present time, no future plans have been made for the Lagoon land.

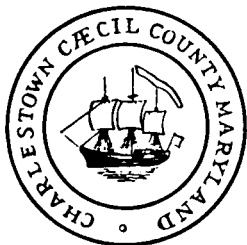
Mr. Sexton advised that he would be starting construction on a residence near the lagoon and requested that a street light be installed in that area.

Eller Property - Rt. #7

An Agreement of Sale with Mrs. Willadean Eller for her property on Rt. #7 to the Town of Charlestown for \$1,000.00 and credit of the Town bills was signed March 9, 1981. The final settlement will be made Monday, April 6, 1981.

Avalon Yacht Basin, Inc. - Lease

A draft lease for Avalon Yacht Basin, Inc., drawn up on behalf of the Town of Charlestown by Stephen Baker, Attorney, was received today for review and consideration.



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Lee's Charlestown Marina - Lease

A letter by Stephen Baker, Attorney, on behalf of the Town, was received and will be reviewed by President Roger A. Herron prior to delivery to Bob Efford, General Manager of Lee's Charlestown Marina. The letter answers the concern of the rate increase of the leases and the legality of the fee and rental. The letter will be sent as drafted.

U. S. Environmental Protection Agency - Connection to North East
WWTP - Steps #2 and #3

The grant not to exceed \$30,900.00 for Step #2 (design) and Step #3 (construction) for connection of the existing sewer system to the North East WWTP under the U. S. Environmental Protection Agency Construction Grants Program has been approved.

Lewis Albright - Dog Catcher

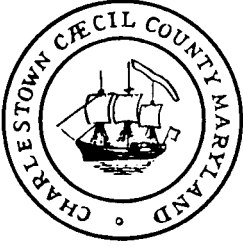
Lewis Albright of Colonial Drive has offered his services as "Dog Catcher" to the Town, however, as the Town would be held liable his offer was declined. Also, due to the cost, the Town finds it impossible to appoint an Agent at this time.

Open Space

The Board of County Commissioners have taken the position of supporting the improvement and development of open space land currently held by the County and/or Municipalities, but does not favor acquisition of any additional land through program open space.

Accounts Payable

A motion by John A. Styer to pay all bills was seconded by David A. Jarinko and passed 4 - 0.



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REGULAR MEETING

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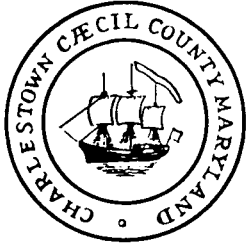
Ceta

The Town has been notified that the County will stop sponsoring the Ceta program as of June 30, 1981. Commissioner Charles S. Wright and Administrator Grayson Abbott will attend a meeting Monday, March 16th at the County Office Building for further details.

Being no further business, the meeting adjourned at 9:50 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

FEBRUARY 24, 1981

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Avalon Yacht Basin - New Lease

Commissioners Styer and Jarinko has previously been tasked to approach Avalon with a proposal to lease to them a strip of the towns property 40 feet wide and running to the North East River adjacent to their marina.

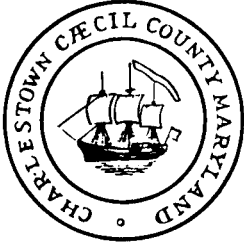
Avalon Yacht Basin has expressed an interest in either leasing a 60 foot wide strip adjacent to their bulkhead and straight out to the water or the entire property at Water Street, previously leased to them.

Because the possibility of a boat launching ramp seems remote at this time, it would not be appropriate to locate playground equipment in this area.

A five (5) year lease with a two (2) - two (2) year automatic renewable clause will be drawn up by Stephen Baker, Attorney, and presented to the Board for approval and will include an \$1,800.00 a year fee (payable in advance) with a possible escalating price of 10%. The lease will include the approximate dimensions to the water and will state that if the town needs the ground for a valid public need, the lease can be cancelled.

Eller Property - Rt. #7

Mrs. Willodean Eller has consented to the sale of her property on Rt. #7 in Charlestown to the Town of Charlestown for \$1,000.00 and the credit of Town bills (\$234.09). Stephen Baker, Attorney, will obtain a deed, title search and a contract of sale for the town.



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Connection to North East WWTP - Step #4

A letter from the United States Environmental Protection Agency stating that they cannot approve a waiver for minority business enterprise participation in the consulting engineering portion of the project was received, but they have approved a 10% minority business enterprise goal.

Connection to North East WWTP - Steps #2 and #3

The application for federal financial assistance - \$40,000.00, (fed. \$30,000.; State \$5,000; and Town \$5,000.) for connection to the Force Main for Step II (design) and Step III (construction) under the U. S. Environmental Protection Agency Construction Grants Program has been approved.

Cable TV

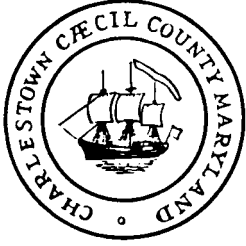
Antenna's have been placed on the water tower in Perryville and progress is proceeding.

Sewage Break

A sewage break in the line between Station #1 and the Lagoon has been repaired. The break was caused by the construction crew working on the Washington Street Force Main connection to the Regional WWTP and the contractors are responsible for the cost of repairs, etc.

Horse Racing Revenue

A motion by Commissioner John A. Styer to match the Horse Racing Revenue to Special Account from the General Account in the amount of \$191.94 was seconded by Commissioner Grace H. Smith and approved
4 - 0.



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MML Convention

The Board will donate a set of mugs from Colonial Charlestown for a door prize at the MML convention to be held June 21st to June 23rd in Ocean City, Maryland. Grayson Abbott will arrange delivery.

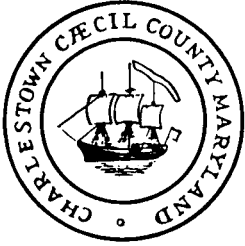
Charlestown Marina

Stephen Baker, Attorney, will respond on behalf of the Town to the letter from Bob Efford, General Manager of Lee's Charlestown Marina, concerning the riparian rights lease with the Town. A draft of the letter will be reviewed by Roger Herron prior to delivery. They are protesting the increase and question the legality of the fee and rental. The fee for the lease at the foot of Frederick Street has been paid under protest because of the rate increase.

Being no further business, Charles S. Wright made a motion the meeting adjourn. Motion seconded by Grace H. Smith. All in favor, oppose none. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry
Town Clerk



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REGULAR MEETING

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John A. Styer made a motion, seconded by Charles S. Wright, that the minutes of the last meeting be approved as written. Motion passed 5 - 0.

Roger Lester - Sewage Waiver

Mr. Lester requested a waiver of the sewage user fee for his property at 525 Bladen Street, for the period of April 1, 1980, to December 31, 1980. The house, previously destroyed by fire, has been in the process of being remodeled the past nine months. David A. Jarinko made a motion the waiver be granted, seconded by John A. Styer and approved 5 - 0.

Circuit Rider Administrator

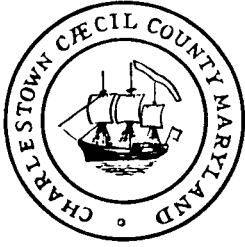
Grayson Abbott, Circuit Rider Administrator for Port Deposit, Rising Sun and Charlestown will begin his duties February 9, 1981. Charles S. Wright made a motion, seconded by Grace H. Smith, that Mr. Abbott's general duties for Charlestown will be administering Zoning (Building Permits), Grants and Recreation. All in favor 5 - oppose 0. Motion passed.

Accounts Payable

A motion by John A. Styer that all bills be paid was seconded by Grace H. Smith and passed 5 - 0.

Board of Appeals

On a motion by Charles S. Wright and seconded by John A. Styer, Wyn Allen was re-appointed to a new three year term on the Board of Appeals. Motion passed 5 - 0. His term will expire January 22, 1984.



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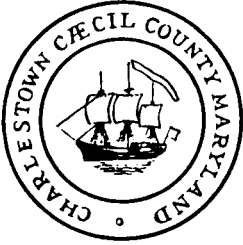
Legal Aid Bureau - Cecil & Harford Counties

A Legal Aid Bureau has been established in Bel Air and is operating in Cecil and Harford Counties. Information received indicates they provide legal aid to low income residents of both counties but senior citizens of Harford County only. Commissioner David A. Jarinko will determine if legal aid is available in Cecil County for senior citizens.

Being no further business, the meeting adjourned at 8:55 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

RESOLUTION
R-81-1

WHEREAS, The State of Rhode Island has organized the re-enactment of the Rochambeau March from Newport, Rhode Island to Yorktown, Virginia, and

WHEREAS, The Rochambeau Committee of Rhode Island has requested assistance and cooperation in the re-enactment of this historical event along the route from Newport to Yorktown, and

WHEREAS, The Head of Elk Rochambeau March Committee has planned and coordinated a parade and mock battle on Wednesday, October 14, 1981, at 3:00 P.M. in Elkton, Maryland.

NOW THEREFORE BE IT RESOLVED, on this 22nd day of September, 1981, that the legislative body of The Town of Charlestown does hereby support this re-enactment and urges all of its residents to support the Committee in this historical event.

Doris M. Berry
Doris M. Berry, Town Clerk

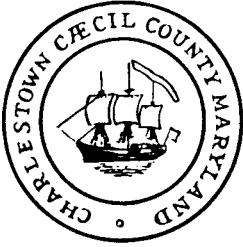
Roger A. Herron
Roger A. Herron, President

David A. Jarinko
David A. Jarinko, Commissioner

Grace H. Smith
Grace H. Smith, Commissioner

John A. Styer
John A. Styer, Commissioner

Charles S. Wright
Charles S. Wright, Commissioner



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WORKSHOP MEETING

JANUARY 27, 1981

The Workshop meeting of the Board of Town Commissioners held on January 27, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and Charles S. Wright. Commissioner John A. Styer was absent due to a business appointment.

Circuit Rider Administrator

Port Deposit Town Administrator, Grayson Abbott was hired January 14, 1981, as the Circuit Rider Administrator by the Heads of the three towns involved Port Deposit, Rising Sun and Charlestown. Mr. Abbott is expected to start his new duties within the next few weeks, as soon as Wilmapco completes the paper work thru the U. S. Office of Personnel Management. Mr. Abbott will be in the Charlestown office on Thursdays and Fridays with the exception of every third week which will be on Friday only.

Lease - R. Swan

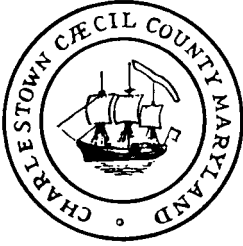
Ren Swan has notified the Town Board that he will not renew his lease on (16 ft.) Water Street at the foot of Caroline Street.

Douglas Hantske - Waterway Improvement, Depart. of Natural Resources

A letter of "Intent" from the Board of Town Commissioners to Douglas Hantske of the Department of Natural Resources stated that at the present time, the Board was unable to pursue the boat ramp project because an adjoining property owner was contesting ownership of the property where the project was to be located, and the cost of legally establishing ownership at this time would be excessive.

Historic District Commission

On a motion by Charles S. Wright and seconded by Grace H. Smith, it was approved 4 - 0 that Elizabeth Henry and Charles Murphy be re-appointed to the standard three year term to the Historic District Commission. A letter presented to the Board by Nelson H. McCall, Chairman of the Historic District Commission confirming the members and their terms of office is attached to these minutes.



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WORKSHOP MEETING

JANUARY 27, 1981

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Town Commissioners - Assignment of Responsibilities, 1981

The following assignment of responsibilities of the Town Commissioners for 1981 are:

Roger A. Herron

President
Budget
Police
Administrative & Finance
Sewage Co-Chairman

John A. Styer

Treasurer
Budget
Sewage Co-Chairman

Grace H. Smith

Budget
Model Ordinances

Fire Company - Boat Slip

David A. Jarinko made a motion that the Town donate a boat slip at the Town Pier to the Fire Company for their newly purchased boat. Motion seconded by Charles S. Wright and approved 4 - 0.

Being no further business, Charles S. Wright made a motion to adjourn the meeting, seconded by Grace H. Smith. All in favor, oppose none. Meeting adjourned at 9:00 P.M.

Charles S. Wright

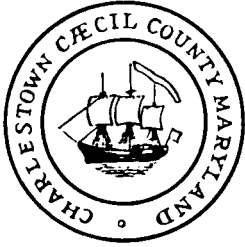
Vice-President
Budget
C.E.T.A.
Buildings & Grounds
Streets & Lighting
Block Grants

David A. Jarinko

Budget
Parks & Recreation
Town Ground Leases

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

JANUARY 13, 1981

The regular meeting of the Board of Town Commissioners held on January 13, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

Election - January 12, 1981

87 ballots were cast in the January 12, 1981, Charlestown Town Election and the results were as follows:

John A. Styer	52
Craig F. Tennant	33
Charles S. Wright	71

A ballot is attached to these minutes.

Doris Berry, Town Clerk, gave the oath of office of Town Commissioner to John A. Styer and Charles S. Wright, re-elected in the Town Election for a 2 year term.

Board Election of Officers - January 13, 1981

The Board of Town Commissioners, by secret ballot, voted for the office of President, Vice-President and Treasurer, all for the term of 1 year. The results were as follows:

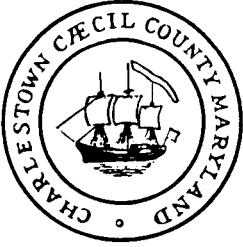
For President	- Roger A. Herron	- unanimous
For Vice-President	- Charles S. Wright	- unanimous
For Treasurer	- John A. Styer	- unanimous

Circuit Rider Administrator

Interviews for the position of a Circuit Rider Administrator are in progress and will continue tomorrow. A decision will be made shortly.

Doug Hanske - Waterway Improvement

There was no progress reported on the boat ramp project at this time.



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REGULAR MEETING

JANUARY 13, 1981

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Water System

After filing a pre-application for a 75% grant from the Farmers Home Administration, we were informed that the grant money was not available for that portion of the cost for commercial water service. Commercial service was defined as a supply line greater than three-quarter inch. With the data furnished by Tatman & Lee Associates, the Farmers Home Administration determined that twenty-nine percent of the cost was for commercial service and therefore not eligible for a grant. This works out to a 53% grant. The 29% commercial use was based on counting boat slips at the marinas rather than counting commercial uses. This matter will be continued until the Circuit Riding Town Administrator is on board to negotiate with Farmers Home Administration and attempt to obtain a larger grant.

Low-Income Energy Assistance Program - 1980

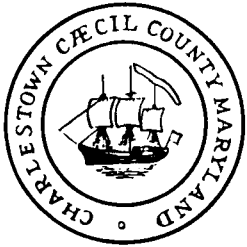
A letter advising residents that they may be eligible for home heating costs was received from the Farmers Home Administration. Eligibility is determined by the amount of family income, and payments will be made in relationship to the burden of energy costs on a household. The Cecil County Department of Social Services can be contacted for this program and further information.

James E. Shepherd Insurance Agency

On January 1, 1981, the James E. Shepherd Insurance Agency merged with Little's Insurance Agency at 710 S. Main Street, North East. Mr. Shepherd will be associated with Little's Insurance Agency.

Sledding - McKown Hill

David A. Jarinko made a motion, seconded by John A. Styer that sledding be allowed on McKown Hill. Voting for the motion was David A. Jarinko and John A. Styer. Voting against was Charles S. Wright, with Roger A. Herron and Grace H. Smith abstaining. (2-for; 1-against; 2-abstaining)



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REGULAR MEETING

JANUARY 13, 1981

- 3 -

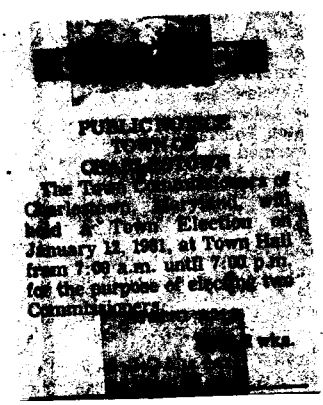
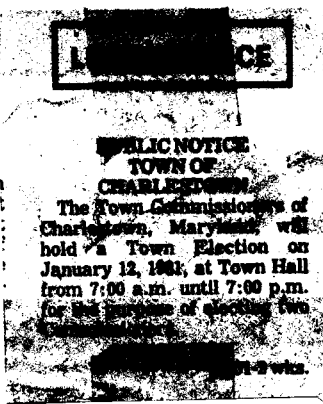
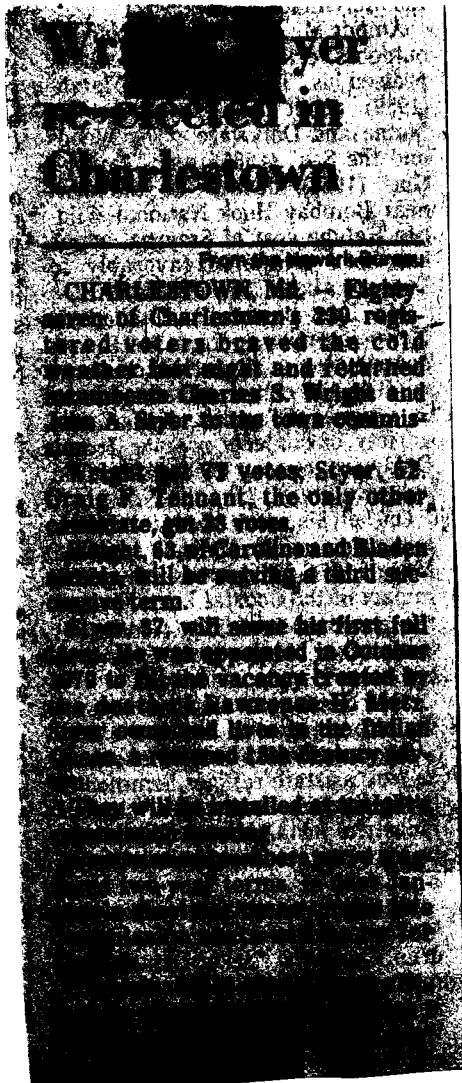
Budget (6 Months)

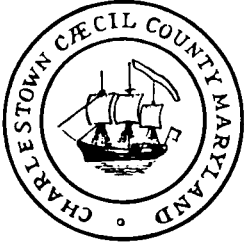
The Board of Town Commissioners reviewed the financial position of the various funds of the Town of Charlestown at the six (6) month period and found it satisfactory.

John A. Styer made a motion, seconded by David A. Jarinko, to adjourn the meeting. All in favor 5 - 0. Meeting adjourned at 9:45 P.M.

Respectfully submitted,

Willard Pinder





Town Commissioners of Charlestown
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REGULAR MEETING

DECEMBER 9, 1980

The regular meeting of the Board of Town Commissioners held on December 9, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David Jarinko, John A. Styer and Charles S. Wright. Commissioner Grace H. Smith was out of Town. Also attending: A. Miller of Penn Communications, Inc.

The minutes of the last meeting were approved as written.

A. Miller - Penn Communications, Inc.

On a motion by John A. Styer, seconded by David A. Jarinko, that Ordinance 80-2 be enacted this 9th day of December, 1980, granting a franchise to Penn Communications, Inc., for the purpose of installing Cable TV to the residents of Charlestown. Motion approved 4 - 0.

Zoning Administrator

The Board of Town Commissioners will explore using the Circuit Rider Administrator as the Zoning Administrator for the Town of Charlestown.

Lease - F. Lee

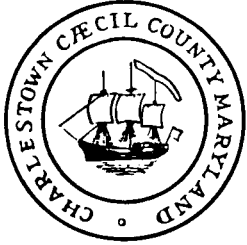
On advice from W. Baker, Town Attorney, the riparian-right lease of Lee's Charlestown Marina will remain the same.

Maryland Environmental Service

In a reply from Walter Baker, Town Attorney, the contract between the Town of Charlestown and Maryland Environmental Service runs through June, 1981, and cannot be terminated before that date.

Circuit Rider Administrator

An "ad" was placed in the Cecil Whig and the MML Bulletin for the hiring of a Circuit Rider Administrator to serve the Towns of Rising Sun, Port Deposit and Charlestown. Interviews will be held in Rising Sun, December 29, 1980.



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REGULAR MEETING

DECEMBER 9, 1980

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Water System

President Roger A. Herron will review the FHA grant application and investigate the possibility of an adjustment of the ratio between commercial users and residential users for a Town Water System.

1981 Federal Funding Guide

President Roger A. Herron will approach Commissioners of Rising Sun and Port Deposit to see if they are interested in a purchase of a 1981 Federal Funding Guide.

Eller Property

John A. Styer on a motion, seconded by David A. Jarinko, gave President Roger A. Herron authorization to negotiate with Mrs. Eller for the purchase of her property on Rt. #7 with a maximum of \$1,000.00 and a credit of Town tax bills. Motion approved 4 - 0.

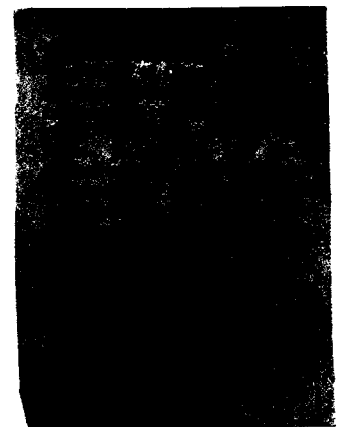
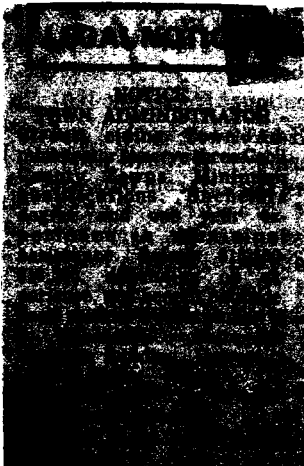
Accounts Payable

John A. Styer made a motion, all bills be paid with United Paving Company; the FHA, and the First National Bank of North East loan payments being held until the end of the month. Motion seconded by David A. Jarinko and approved 4 - 0.

Being no further business, the meeting adjourned at 11:00 P.M.

Respectfully submitted,

Willard Pinder





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WORKSHOP MEETING

NOVEMBER 25, 1980

The workshop meeting of the Board of Town Commissioners held on November 25, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer, and Charles S. Wright. Commissioner David A. Jarinko was out of town on business. Also attending: Walter M. Baker, Town Attorney.

Md. Technical Advisory Service

The Board of Town Commissioners has been advised by the Maryland Technical Advisory Service that there will be a charge for certain services they provide in order to expand their activities. This is not expected to have much effect on Charlestown.

Cable TV

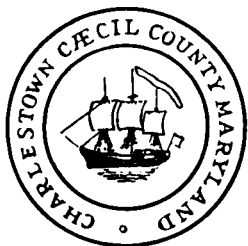
Penn Communications is currently installing wiring for cable TV service in Perryville and would like to continue in Charlestown. The Town would receive 3% of the gross revenue which would be paid to a general town receipts account. A public hearing or a notice would be placed in the Cecil Whig announcing the availability of Cable TV. Walter Baker, Town Attorney, will review other Town ordinances pertaining to Cable TV and respond to the Board.

Leases - F. Lee

There was a lengthy discussion concerning the lease involving the Frederick Street area of Lee's Charlestown Marina and also the legality of their riparian rights lease. Walter Baker, Town Attorney, will study this lease and it will be discussed again at the next Board meeting.

Md. Environmental Service

The Board of Town Commissioners is considering canceling the sewage maintenance contract with Maryland Environmental Service and taking a contract with a private contractor at a lesser cost. Walter Baker, Town Attorney, will review the present contract for possible cancellation before the termination date and report back to the Board.



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WORKSHOP MEETING

NOVEMBER 25, 1980

- 2 -

Circuit Rider - Administrator

Wimapco is advertising for a qualified person to serve as a Circuit Rider-Administrator for the Towns of Charlestown, Port Deposit and Rising Sun. Cost to the Town will be \$701.00 cash prior to the start of the program and \$5,776.00 of in-kind services such as clerical help, office space, telephone, etc. The Administrator would rotate his/her time spent in each Town. Interviews will be granted December 29th in Rising Sun.

Census - 1980

The preliminary population count for Charlestown is 721 and the preliminary housing count is 327. The final counts will be reported at a later date.

Dean Witter Reynolds Acct.

The balance in the Dean Witter Reynolds Account as of November 19, 1980, is \$83,851.65.

Election - 1981

Charles S. Wright made a motion, seconded by John A. Styer that the following names be stricken from the Town's Register of Voters:

MOVED

Brown, Kathleen
Harris, James
Heisler, Harry M., Jr.
Hinchey, Blane
Lewis, Clarence
Lewis, John, Jr.
Mentz, Mary Ellen
Patchell, Carrie
Rowe, George
Rowe, Ruby
Tamargo, Alfred III
Thurn, August C.
Yurcovic, Wayne

DECEASED

Bowden, Joseph
Lynch, Elmer
Murphy, Clara
McMullen, Edgar Sr.

Motion passed 3 - 0.



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WORKSHOP MEETING

NOVEMBER 25, 1980

- 3 -

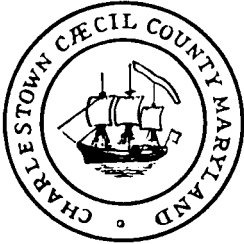
Town Meeting - December 23rd

It was agreed by all Commissioners present to cancel the Board of Town Commissioners meeting December 23rd due to the Christmas holiday.

Being no further business, the meeting adjourned at 11:10 P.M.

Respectfully submitted,

Doris Berry
Town Clerk



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REGULAR MEETING

NOVEMBER 11, 1980

The regular meeting of the Board of Town Commissioners held on November 11, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending were: Cpl. Arnold Haugh, Resident Trooper, and Mr. Hubert Mentz.

Mr. Hubert Mentz - Lease

President Roger A. Herron read a letter to the Board from Mr. & Mrs. Hubert Mentz requesting that the rate increase of their lease on the Town House be spread over a three year period. President Herron explained that needed repairs to the Town House could not be maintained on the \$50.00 per month rent, and it would be unfair to the taxpayers of the Town to use tax revenue for this purpose. President Roger A. Herron and Mr. Hubert Mentz will meet within the next few weeks to see if a compromise can be reached on implementing the rate increase.

Frank Lee - Lease

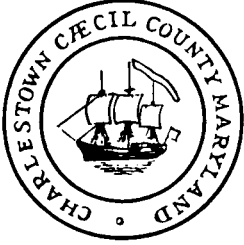
A special meeting for the Board to meet with Frank Lee and Robert Efford of Charlestown Marina has been arranged for Monday, November 17th at 7:30 P.M. to discuss their lease.

Penn Communications - Cable TV

John A. Styer made a motion to offer Penn Communications a franchise if they secure a \$5,000. performance bond to guarantee service to Charlestown residents with a mutual deadline agreement. Motion seconded by Grace H. Smith and passed 5 - 0.

Town Election - Judges

David A. Jarinko made a motion to appoint Elizabeth McMullen, Esther Heisler and Doris Berry as Judges for the Town Election to be held Monday, January 12, 1980. Motion seconded by John A. Styer and passed 5 - 0.



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REGULAR MEETING

NOVEMBER 11, 1980

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Town Water

Based on information submitted to Farmers Home Administration of a total project cost for a Town Water System of \$1,457,500.00 and the 1970 U. S. Census data, the Town of Charlestown is eligible for a grant of \$775,000.00.

Connecting Existing Sewer to N. E. Regional WWTP

The application for connecting the existing sewer to the North East Regional Wastewater Treatment Plant has been sent to the State Clearinghouse for review and a reply should be received by December 1, 1980.

Avalon Yacht Basin

The Board of Town Commissioners appointed David A. Jarinko and John A. Styer to work with Avalon Yacht Basin towards a compromise and solution to the disputed land adjacent to the Avalon Yacht Basin.

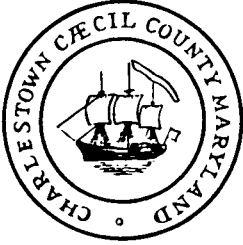
Accounts Payable

David A. Jarinko made a motion all bills be paid except United Paving Company for \$7,359.00 and to subtract \$10.62 from R. K. Barnes bill of \$29.63 as it is unaccountable at the present time. Motion seconded by Grace H. Smith and passed 5 - 0.

Being no further business, the meeting adjourned 11:15 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

OCTOBER 28, 1980

The workshop meeting of the Board of Town Commissioners held on October 28, 1980, was called to order by Vice-President Charles S. Wright in the absence of President Roger A. Herron who was out of town. Other Commissioners present were: David A. Jarinko and John A. Styer. Commissioner Grace H. Smith was absent due to illness. Also attending were: Mr. & Mrs. Hubert Mentz; Mr. Harry Heisler; Mr. Tim Heisler; Mr. Frank Lee and Mr. Robert Efford of Charlestown Marina.

Leases - Rate Increases

The above named people were attending the meeting to question the rate increase of their leases. Commissioner John A. Styer gave a brief explanation of how the rates were arrived upon. Several expressed a desire for a special meeting with the Board. The Board asked that they put their request in writing, for a special meeting to discuss justification of the rate increases. Frank Lee and Robert Efford of Charlestown Marina requested a separate meeting with the Board due to special circumstances of their lease.

Risteen

John A. Styer read a letter he is sending to Mr. & Mrs. Risteen, dated October 30, 1980, concerning a sewage flow problem in their sewage line.

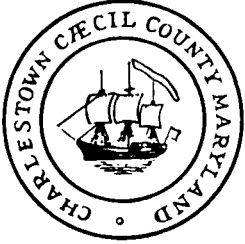
Cable TV

There was some discussion on possible ordinances regarding Cable TV. John A. Styer will review Prince George's and Perryville ordinances and advise the Board at a later meeting.

Being no further business, meeting adjourned 9:20 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

OCTOBER 14, 1980

The regular meeting of the Board of Town Commissioners held on October 14, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Others attending were: Robert Pruitt and Michael Weaver, Auditor's and Russ Tatman of Tatman & Lee Associates, Town Engineer.

The minutes of the last meeting were corrected as follows, the date of the meeting being September 23, 1980.

Russ Tatman, Town Engineer

The application for federal financial assistance for connection to the Force Main is for Step II (design) and Step III (construction) under the U. S. Environmental Protection Agency Construction Grants Program. The proposed funding is for \$40,000.00 (federal \$30,000.; state \$5,000.; and town \$5,000.)

Commissioner Grace H. Smith made a motion to adopt resolution #80-R-3, for the application for federal assistance for Step II and Step III. Motion seconded by Commissioner John A. Styer and passed 5 - 0.

The Contractor is scheduled to start work on the Force Main September 29, 1980, and the Town will receive approximately one week notice before any construction occurs within the Town limits.

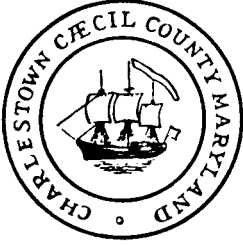
Data for a Town water system has been sent to F.H.A. but not returned as of this date.

M. Weaver, Auditor

The only suggestion by Mr. Weaver on the audit was some form of control be set up for property tax receivable from the County Assessor's Office (records that would show property changes and charges). President Roger A. Herron requested the interest on Dean Witter Reynolds account to be listed separately as "Interest Income" on the Audit.

Boat Ramp

President Roger A. Herron suggested for the present time to abandon the boat ramp project, fence off a section (basketball-tennis court) for playground equipment with a right-a-way from the fence to Avalon



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REGULAR MEETING

OCTOBER 14, 1980

- 2 -

and offer the balance of area for lease for periods of one (1) year, but not to be automatically renewed. Construction could be permitted if approved by the Zoning Commission and then the Board of Town Commissioners with the construction becoming Town property after a designated period of time (quit-claim lease), or prohibit construction altogether. Lease could be terminated with 60 - 90 days notice by either party.

The Board will take under advisement until next meeting.

Frank Lee

Frank Lee applied for a new building permit for the excavating, regrading, etc., on the lot bounded by Frederick, Caroline, Calvert Streets and Cooper Avenue with a \$2,500.00 performance bond in effect.

Public Ethics Law

A model Public Ethics Law is in the process of being developed. No decision will be made until we receive a copy of the model law. Charlestown could possibly apply for exception to the state law requiring a Public Ethics Law.

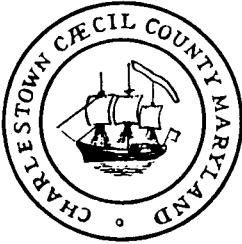
Leased Properties

There was much discussion on the increased lease rates of Town property. The increased rate was not necessarily considered inappropriate but the rate of increase at one time was questioned.

Commissioner David A. Jarinko made a motion to rescind and reconsider the lease increases, with the rates to remain the same as last year for the present. Commissioner John A. Styer seconded the motion, with Roger A. Herron and Charles S. Wright opposing. Since this is a motion to rescind a previous decision a 3/4 majority is required for passage. Motion defeat, 3 for, 2 opposed.

Dean Witter Reynolds Account

The balance in the Dean Witter Reynolds Account is \$70,497.41.



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REGULAR MEETING

OCTOBER 14, 1980

- 3 -

MML Meeting

The Harford-Cecil Chapter of the MML will hold a dinner-meeting October 16th at Colonel's Choice Restaurant, Aberdeen, Md.

Accounts Payable

A motion by John A. Styer to pay all bills and transfer \$7,000.00 from the General Account to Dean Witter Reynolds Account to earn interest, was seconded by Grace H. Smith and passed 5 - 0.

Cecil County Commissioners - Municipalities

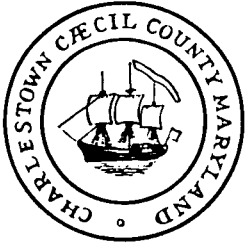
The County Commissioners notified the Municipalities during June, 1980, that they would be passing on a part of the Police Aid grant money received by the County to Municipalities that maintain their own police protection. The first quarter payment will be forwarded within the next few weeks, based on population at \$2.00 per head.

A Tax Differential was not adopted this year because of fund limitations. The proposal considered was to take over direct payment of street lighting. Other comments concerning paying for a municipal service that is not available to county residents including street lighting and garbage collection were reviewed. Areas that would qualify are police protection and streets.

John A. Styer made a motion to adjourn, seconded by David A. Jarinko and passed 5 - 0. Meeting adjourned 11:10 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

SEPTEMBER 23, 1980

The workshop meeting of the Board of Town Commissioners held on September 23, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Frank Lee, representing Lee's Charlestown Marina.

Commissioner John A. Styer made a motion, seconded by Commissioner David A. Jarinko that the minutes of the September 9th meeting be approved as written. Approved 5 - 0.

Frank Lee, Lee's Charlestown Marina - Re: Property bounded by
Caroline, Calvert and Frederick Streets and Cooper Avenue

Mr. Lee re-affirmed his intentions to remove fill from this lot to continue filling at Charlestown Marina. Mr. Lee was advised that a new zoning permit would be required prior to continuing excavation.

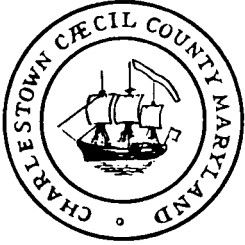
Mr. Lee continued by saying that he would begin by removing top soil for later re-spreading over the area. He intends to grade, replace top soil and seed lot to return it to a presentable condition.

Mr. Lee indicated that the only current need for the property was for the fill and that after he completed the removal of needed fill they would have no further immediate use for the property. When the fill is removed and the property graded and re-seeded, the property would be available to Charlestown as a recreation area. Mr. Lee could not offer any guarantee concerning the length of time the Town could use the property and conceded that they would retain the right to reclaim the property at anytime.

When questioned about the Town purchasing the property, Mr. Lee offered two alternatives:

1. An even trade, this property on Calvert Street for the Town lot located between Lee's Charlestown Marina and land leased to Harry Heisler.
2. Sale of the Town lot adjacent to Lee's Charlestown Marina to Frank Lee in return for an option for Charlestown to buy the property adjacent to Calvert Street.

The Board told Mr. Lee that they would take the options under advisement.



Town Commissioners of Charlestown
 Post Office Box 154
 Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

SEPTEMBER 23, 1980

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Zoning Ordinance

The Zoning Ordinance was signed and a summary will be published in the Cecil Whig, September 24th.

Circuit Rider

Unofficial word was received by Wilmapco that the Circuit Rider Town Administrator position has been approved by the Federal Government. Official notification and funding should be forthcoming soon.

Halloween

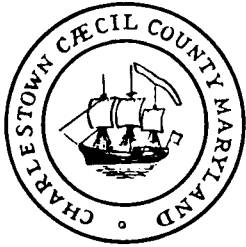
Halloween "Trick or Treat" night will be Friday, October 31, 1980, from 6:30 to 8:30 P.M. Notice to be published in the Cecil Whig the weeks of October 22nd and 29th, 1980.

Leases

On a motion by Commissioner John A. Styer, seconded by Commissioner David A. Jarinko, the Board of Town Commissioners approved a motion to increase the Town's leased property rate to the full assessed value for non-commercial property and the full appraised value for commercial property. Passed 5 - 0.

The following rates will be effective January 1, 1980:

<u>Ident. #</u>	<u>Rate</u>	<u>50%</u>
1.	110.40	
2.	558.90 = 300.00	
3.	807.30	
4.	139.73	
5.		133.26
6.		106.69
7.		43.13
8.		73.75
9.		66.42
10.		36.66
11.		56.50
12.		47.87
13.		61.24
14.	2,456.40 +	



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WORKSHOP MEETING

SEPTEMBER 23, 1980

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Public Ethics Law

Commissioner David A. Jarinko will review the Public Ethics Law proposal for the Board to consider. The State Ethics Commission has set July 1, 1981, as the implementation deadline.

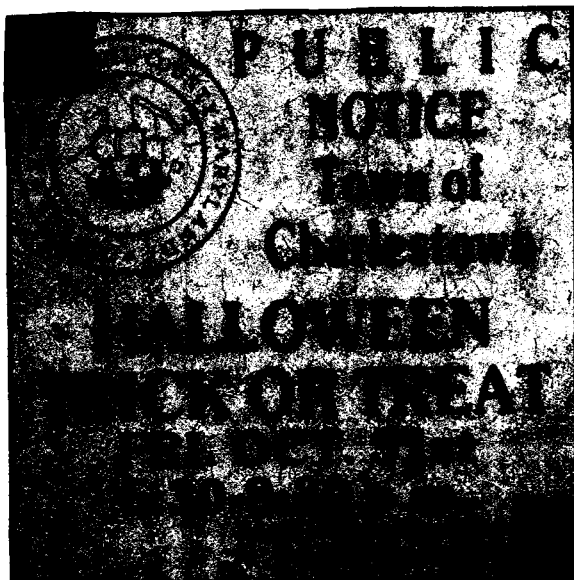
Dean Witter Reynolds Account

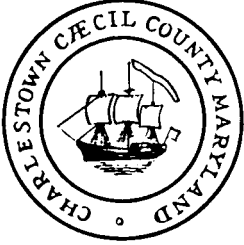
The balance in the Dean Witter Reynolds account as of September 17, 1980, is \$65,630.62.

Being no further business, the meeting adjourned 10:45 P.M.

Respectfully submitted,

Willard Pinder





Town Commissioners of Charlestown
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REGULAR MEETING

SEPTEMBER 9, 1980

The regular meeting of the Board of Town Commissioners held on September 9, 1980 was called to order by Pres. Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was absent due to a business meeting. Also attending: Robert Shockley.

Commissioner John A. Styer made a motion the minutes of the last meeting be approved as written. Motion was seconded by Commissioner Grace H. Smith. Approved 4-0.

Leases

Commissioner John A. Styer will review the leases on Town owned property and update the rates for discussion with the Board. Leases are due January 2, 1981.

Robert Shockley

Mr. Shockley requested the Town to replace railroad ties that were removed by the Town regarding the sand fill at the Foot Bridge and wants Town's assurance that they will not be removed again. Pres. Roger A. Herron will survey the property pertaining to the railroad ties. No decision made at this time.

Open Space Program

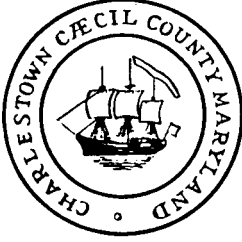
Received letter from Edward Slicer regarding application for Open Space Program, Fiscal Year 1981. Application due by October 15, 1980. No action is anticipated.

Dean Witter Reynolds - Savings Account

Balance of savings account \$59,346.58. Interest this year to date totals \$4,870.70.

Accounts Payable

A Motion was made by Commissioner John A. Styer to pay all bills. Motion seconded by Commissioner Charles S. Wright. Approved 4-0.



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REGULAR MEETING

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SEPTEMBER 9, 1980

Tractor

A motion was made by Commissioner John A. Styer to pay for tractor out of the Savings Interest Account. Motion seconded by Commissioner Charles S. Wright. Total amount for tractor; \$2,000.

Boat Ramp

Commissioner John A. Styer made a motion to have Walter Baker, Town Attorney, pursue determination of legal ownership of property adjacent to Avalon Yacht Basin, provided estimated cost does not exceed \$2,500. Motion seconded by Commissioner Charles S. Wright. Approved 4-0.

Cemetery Fund

Commissioner John A. Styer made a motion to transfer the \$250.00 annual appropriation to the Charlestown Cemetery Fund.

Model Ordinance Meeting

The next meeting to review the Proposed Model Ordinance will be held September 15, 1980, at 7:30 P.M. Town Hall. Meeting regarding streets and sidewalks.

Zoning Ordinance

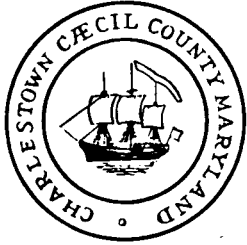
A motion was made by Commissioner John A. Styer that the existing Zoning Ordinance (Ord. No. 11-75) be repealed and that the revised Zoning Ordinance be adopted. Repeal and re-enactment to be effective September 29, 1980. Motion seconded by Charles S. Wright, Commissioner. Approved 4-0. A summary of the changes will be published in the Cecil Whig prior to September 29, 1980 as required by State Law.

A Motion was made by Commissioner John A. Styer to adjourn the meeting. Motion seconded by Commissioner Charles S. Wright. Approved 4-0.

Meeting adjourned 10:00.

Respectfully submitted,

Peggy Clem



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WORKSHOP MEETING

AUGUST 26, 1980

The workshop meeting of the Board of Town Commissioners held on August 26, 1980, was called to order by President, Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

Insurance

On a motion by Commissioner John A. Styer, bodily injury coverage will be increased from \$100,000 to \$1,000,000, and property damage increased from \$50,000 to \$500,000. Motion was seconded by Comm. Charles S. Wright and approved 5 - 0. The additional premium will be \$285.00 and \$45.00 respectfully.

Public Hearing - Boat Ramp (Wetland Permit)

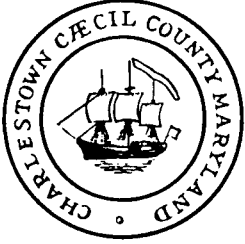
A public hearing held on August 21, 1980, concerning the issuance of a wetland permit for the proposed public boat ramp has been delayed approximately 30 days, due to questioning the ownership of the ground. Mr. Sandusky, Director of Waterway Improvements, Mr. Doug Hanske and Mr. Benjamin Linthicum, Chief of Dredging, suggests that if any dredging is anticipated or required for the boat ramp, that it be tied-in to the application now for a 100% grant.

Wm. Andree - Waiver Sewerage User Fee

Pres. Roger A. Herron inspected the property of Wm. Andree and recommended that no sewage waiver be granted as not showing enough progress as established on building permit. A motion by Comm. John A. Styer reflecting the same and seconded by Comm. David A. Jarinko was approved 5 - 0.

Post Office Lease (Amendment)

A letter from the U.S. Postal Service to amend the Post Office Lease was received. The purpose of the amendment would relieve the Town of certain costs of maintenance and utilities in exchange for a reduction in rent. At the present time, it was elected not to amend the lease, however, Pres. Roger A. Herron will review the rent adjustments.



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WORKSHOP MEETING

AUGUST 26, 1980

- 2 -

Matching Funds

A motion by Comm. Charles S. Wright to match the Horse Racing Revenue received to Special Account from the General Account in the amount of \$275.14 was seconded by Comm. Grace H. Smith and approved 5 - 0.

MML Legislative Action Committee

Wm. Ball, President of the Board of Town Commissioners of North East, is Cecil County's representative on the MML Legislative Action Committee. Pres. Ball requested a priority list of six legislative issues, to be supported as part of this year's legislative program:

- (1) Elimination of Indirect Costs Under the Resident Trooper Program
- (2) Mandatory Tax Differential
- (3) Mandatory Parental Responsibility for Juvenile Crime
- (4) Highway User Revenue
- (5) Amend Triennial Assessment Law and Constant Yield Tax Rate
- (6) Program Open Space

Comm. John A. Styer made a motion, seconded by Comm. Grace H. Smith the following issues be supported. Motion approved 5 - 0.

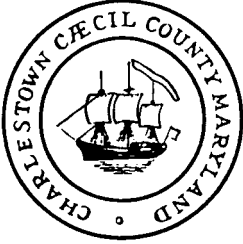
Playground Equipment

Playground and recreational equipment for Charlestown Recreational Park was received from the former NTC Bainbridge through the efforts of Comm. Grace H. Smith.

Meeting adjourned 10:00 P.M.

Respectfully submitted,

Woody Pinder
Town Administrator



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REGULAR MEETING

AUGUST 12, 1980

The regular meeting of the Board of Town Commissioners held on August 12, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and Charles S. Wright. Commissioner John A. Styer was out of town on business. Also attending: Alvin C. Miller of Penn Communications, Inc., and Molly Murray of the News-Journal Company.

Penn Communications, Inc.

Mr. Alvin C. Miller of Penn Communications, Inc., from York, Pa., presented a proposal requesting a franchise to provide cable television service to the Town. The proposal including a model ordinance and liability insurance reflects approximately the same provisions as Madison Cable Vision. No decision can be reached with either company until a previous franchise with Telecable Communications can be resolved. Walter Baker, Town Attorney, will review and advise the Board.

Insurance

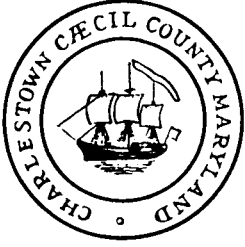
The cost of increasing Bodily Liability from \$100,000. to \$1,000,000.; and Property Damage from \$50,000. to \$500,000. is \$285.00. On the Truck, single limit, \$300,000. to \$500,000. the difference in the cost of the premium is \$45.00. The decision to increase the insurance will be waived until the full Board is present. Policies for Municipalities come under the "Business" policies.

Census

The census of the Town of Charlestown is considered complete, although there appears to be a discrepancy due to an increase in new housing and at the same time a decrease in population. A complete district recount is needed. The Town could complete and document its own census and it would be accepted.

Public Hearing - Water Resources Administration

There will be a public hearing on Thursday, August 21, 1980, at 1:15 P.M. in the Civil Defense Conference Room, Cecil County Courthouse, Elkton, on the application for the water permit concerning the construction



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REGULAR MEETING

AUGUST 12, 1980

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of the public boat ramp. Avalon Yacht Yard is questioning ownership of property, thus delaying the grant a year.

Accounts Payable

A motion by Commissioner Grace H. Smith and seconded by Commissioner David A. Jarinko that all bills be paid. All in favor, oppose none. Motion carried.

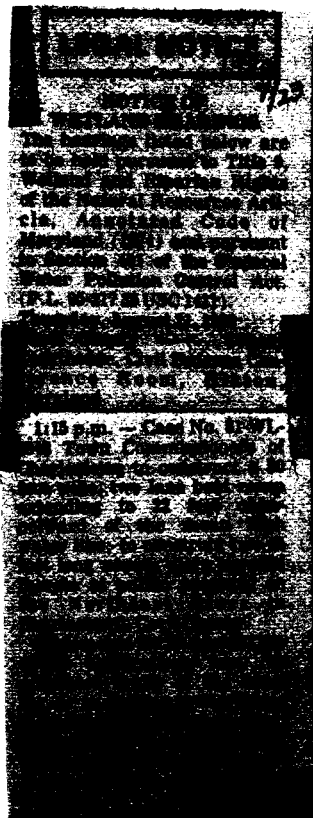
Charlestown Fire Company

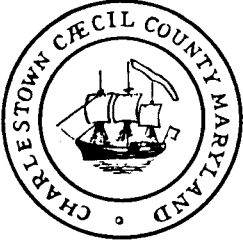
A motion by Commissioner Grace H. Smith to donate \$300.00 to the Charlestown Fire Company's annual tag day, was seconded by Commissioner David A. Jarinko. All in favor, oppose none. Motion carried.

Being no further business, a motion was made by Commissioner Grace H. Smith to adjourn the meeting, seconded by Commissioner David A. Jarinko and carried. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry
Town Clerk





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WORKSHOP MEETING

JULY 22, 1980

The workshop meeting of the Board of Town Commissioners held on July 22, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was away on business.

Sewage Waiver - William Andree

President Roger A. Herron will inspect Mr. Andree's property, Rt. 7, Parcel 243, for progress of repairs before a decision will be made.

Ceta II

On this Ceta II Program, the Unemployment Bureau will interview the applicants for the positions available at Town Hall, priority being (1) Maintenance and (2) Clerk-Typist. The Town is expected to hire the choice of their interview.

Countys' Housing Assistance Plan (HAP)

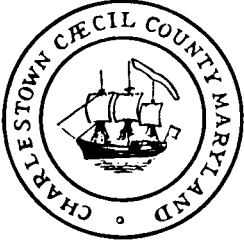
The Board of Town Commissioners has rejected the Countys' Housing Assistance Plan (HAP); that if a housing project benefiting low and moderate income persons were proposed within our Town, it would not be prohibited unless it failed to meet our zoning, sewerage or water or other specific requirements.

Stan Tillinghast - Madison Cable Vision

Commissioners David A. Jarinko and John A. Styer are studying the proposal, rules and will advise the Board at a later date.

Survey Boundary Line - Mark Connors

Upon receipt of Mr. Mark Connor's check, a copy of the survey of the Town's northernmost boundary line will be sent to him.



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WORKSHOP MEETING

JULY 22, 1980

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Maryland Department of Transportation - Hwy. User Revenue

A check from the Md. Dept. of Transportation, Highway User Revenue for the month of May, 1980, in the amount of \$738.18 will be deposited in the Town of Charlestown, Special Account.

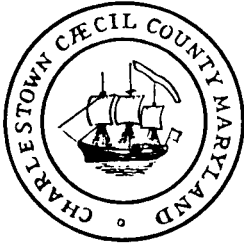
Insurance

An inquiry will be made to Mr. Shepherd, Town Insurance Agent on the cost of increasing Bodily Liability from \$100,000 to \$1,000,000, and our coverage regarding the Town parks. Also, if there is a policy strictly for Municipalities.

Meeting adjourned at 9:30 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
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REGULAR MEETING

JULY 8, 1980

The regular meeting of the Board of Town Commissioners held on July 8, 1980, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Absent was Charles S. Wright, who was on vacation. Also attending: Stan Tillinghast, Madison Cable Vision, Elkton, Maryland; N. William Doss and Janet Collins of the Planning and Zoning Commission.

Stan Tillinghast - Madison Cable Vision

Mr. Tillinghast presented a proposal requesting a franchise to provide cable television service to the residents of Charlestown. The proposal included a model ordinance granting a fifteen year franchise and a breakdown of services to be offered along with a proposed rate schedule. David A. Jarinko made a motion, seconded by John A. Styer to take the proposal and the model ordinance under advisement. Approved 4 - 0. David A. Jarinko and John A. Styer will study the proposal and advise the Board.

Ceta II-D

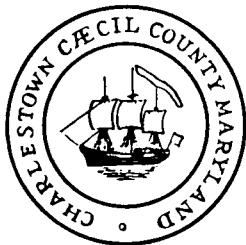
A letter was written to Mrs. Loretta Nickle, Grants Clerk, Cecil County asking for two (2) Ceta II-D employees with priority being (1) Maintenance and (2) Clerk-Typist. A reply is expected shortly.

Michael Mulrine - Census

President Roger A. Herron has requested a meeting with Mr. Michael Mulrine, District Office Manager, Bureau of Census, to review the bureau's records for verification of the number of houses and population of the town.

Lee's Charlestown Marina

A letter and a copy of Ordinance #2-75 was sent June 9, 1980, to Del. Va. Sm. Bus. Inv. C. (Charlestown Marina) requesting the weeds be cut on the lot at Calvert and Caroline Sts. Commissioner Charles S. Wright will use his discretion to correct this problem since the deadline given in the letter has lapsed.



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REGULAR MEETING

JULY 8, 1980

- 2 -

Planning & Zoning Commission - Review

N. William Doss; Janet Collins; Commissioner John A. Styer, Chairman of the Planning & Zoning Commission, reviewed with the Board of Town Commissioners changes and/or additions made in the Zoning Ordinance. A public hearing will be scheduled for July 31st by the Planning & Zoning Commission. Another public hearing by the Board of Town Commissioners will be scheduled for a later date.

Wm. Andree - Waiver of Sewage User Fee

A letter from William Andree requesting a waiver of the sewage user fee on parcel #243, Rt. #7 was received and will be checked for satisfactory progress of repairs to the house. Action delayed until next meeting.

Washington St. Force Main

The Cecil County Commissioners were to open bids for the construction of Washington St. Force Main on July 1, 1980, at 11:00 A.M. and a copy of final construction drawings has been sent to Tatman & Lee Associates, Inc., Town Engineers.

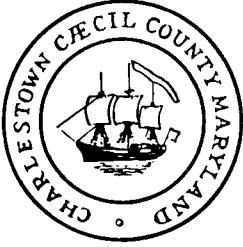
Wetland Permits

A notice from the Department of the Army, informing anyone desiring to do work in the waters of the United States and/or adjacent wetlands may have to obtain permits from the Corps of Engineers before starting that work.

County's Housing Assistance Plan (HAP)

President Roger A. Herron has under discussion, the request of the Department of Housing and Urban Development that the Town of Charlestown indicate its willingness to participate in the County's Housing Assistance Plan (HAP).

The HAP plan is, if a housing project benefiting low and moderate income persons were proposed within our Town, it would not be prohibited unless it failed to meet our zoning, sewerage or water or other specific requirements.



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REGULAR MEETING

JULY 8, 1980

- 3 -

MML DINNER - Rising Sun, Md.

The MML Dinner of the Cecil-Hartford Chapter will be held in Rising Sun, July 17, 1980, at the American Legion Home at 7:00 P.M.

Accounts Payable

Commissioner Grace H. Smith made a motion, seconded by David A. Jarinko, that all bills be paid. All in favor, oppose none (4-0).

A motion by Grace H. Smith to adjourn the meeting was seconded by John A. Styer and approved 4 - 0. Meeting adjourned at 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk

