

Town Commissioners of Charlestown  
Post Office Box 154  
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JUNE 22, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, June 22, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

Town Owned Leased Land

A "Town Resolution" dated January 7, 1975, concerning town owned leased land was discussed by the Commissioners. The proposed revised resolution sponsored by Commissioner David A. Jarinko was also reviewed and discussed. A possible combination of both policies will be reviewed and action taken at a later meeting.

Mrs. Risteen - Sewage

Stephen Baker, Town Attorney, responded to the summons of the Circuit Court to the action of Richard and Elizabeth Risteen.

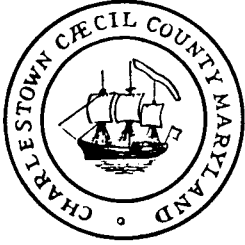
BOCA Ordinance

An Ordinance adopting a Basic Energy Conservation Code for the Town of Charlestown known as BOCA, and recommended by the Building Officers of Cecil County was discussed. It is felt further review is needed before a decision on adopting this ordinance is made. This will be given further consideration at the next Board meeting.

There being no further business, a motion by John A. Styer to adjourn was seconded by Grace H. Smith and passed 5 - 0. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry  
Town Clerk



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Post Office Box 154  
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REGULAR MEETING

JUNE 8, 1982

The regular meeting of the Board of Town Commissioners held on June 8, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer, and Charles S. Wright. Commissioner David A. Jarinko was out of town on business. Also attending: Mr. & Mrs. Richard DiGiovanni.

Mr. & Mrs. DiGiovanni - Sewage Waiver

Richard and Dorothy DiGiovanni appeared to request a sewage user fee waiver for their property at 316 Caroline Street (corner of Caroline and Bladen). Mrs. DiGiovanni explained the property is in a liveable condition, but is unoccupied awaiting sale. President Roger A. Herron reviewed and discussed the Commission's policy for granting sewage user fee waivers with Mr. and Mrs. DiGiovanni.

The request was denied for lack of a motion.

Regional System - Odor

The Town was notified that the County is now chemically treating sewage before it enters the system attempting to alleviate the problem of sewage odors in Charlestown.

Jay Cee's - Sponsored Circus

A motion by Charles S. Wright, seconded by Grace H. Smith, the Town of Charlestown will sponsor 15 tickets for the circus. Motion passed 4 - 0.

Budget - FY 1982-83

On a motion by John A. Styer, seconded by Charles S. Wright, the Board of Town Commissioners approved the budget for fiscal year 1982-83 as presented.

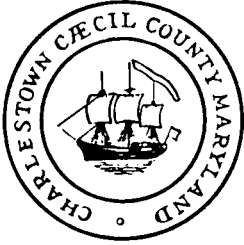
Accounts Payable

A motion by John A. Styer and seconded by Charles S. Wright to pay all bills was approved 4 - 0.

There being no further business, the meeting adjourned 9:20 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

MAY 25, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, May 25, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, and John A. Styer. Commissioner David A. Jarinko was out of town on business and Commissioner Charles S. Wright was on vacation. Others attending: Grayson L. Abbott, Jr., Town Administrator; Stephen Baker, Town Attorney; Rogers Clements, Foodmaster; and Glen Edwards.

R. Clements, Foodmaster & Glen Edwards

Rogers Clements inquired as to the area zoning of the Custom Propeller Shop now owned by Glen Edwards. Mr. Clements operates a lunch truck serving various businesses and is interested in renting the unoccupied section of the Custom Propeller Shop as a base for his operation. A zoning permit is required and if denied, he could apply to the Board of Appeals for a decision.

Policy - Town Owned Land

The policy on Town Owned Land will be discussed further at the next town meeting June 8, 1982, when all Board members will be present.

Regional System - Odor

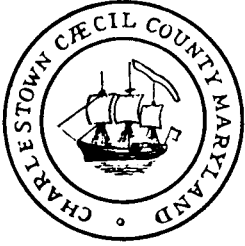
A letter was sent to Barry Belford, Director, Cecil County Public Works, in response to our residents complaints concerning the abnoxious odors being generated from the County's force main in Charlestown. We have requested a written reply as to the solution the County will take to alleviate this problem.

Avalon Yacht Basin - Lease

A letter to Karl Knapp, Avalon Yacht Basin will be sent rejecting Mr. Knapp's counter offer of May 8, 1982, to lease the town property on Water Street.

Circuit Rider Administrator - Contract

Wilmapco will apply for grant funds from the State of Maryland in



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the amount of \$18,431.00 to fund the FY 1983 Circuit Rider Administrator program. The three towns, Charlestown, Port Deposit, and Rising Sun will be responsible for a cash contribution of \$11,200.00. For FY 1983, Charlestown will receive one (1) day a week or one-fifth of Circuit Rider's time and will be responsible for one-fifth of the local matching share or \$2,240.00. Charlestown will also provide \$2,240.00 in-kind service.

A motion by John A. Styer and seconded by Grace H. Smith to accept the Circuit Rider program for FY 1983 was approved 3 - 0.

Elizabeth Risteen - Sewage

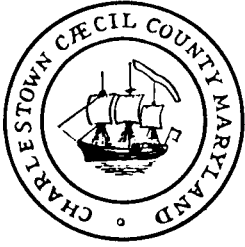
The President and Commissioners of the Town of Charlestown and the Town of Charlestown have received a summons to the Circuit Court for Cecil County to file a "written answer" on or before June 22, 1982, to the action of Richard Risteen and Elizabeth Risteen. This action concerns a back-up of the Risteen's sewage line and damage to their home plus physical injury to Mrs. Risteen. Stephen Baker, Town Attorney, is investigating.

Being no further business, John A. Styer made a motion to adjourn the meeting. The motion was seconded by Grace H. Smith and passed 3 - 0. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk

*Doris Berry, Town Clerk*



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REGULAR MEETING

MAY 11, 1982

The regular meeting of the Board of Town Commissioners held on May 11, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Commissioner Charles S. Wright was on vacation.

Avalon Yacht Basin - Lease

Commissioner John A. Styer motioned to reject Karl Knapp's counter offer of May 8, 1982, to lease the Town property on Water Street. The motion was seconded by David A. Jarinko and passed. 4 - 0.

Resident Trooper Program

After review and discussion concerning the cost of the Resident Trooper Program, a motion was made by Commissioner John A. Styer and seconded by Grace H. Smith to retain the Resident Trooper Program unchanged for FY 82-83. Motion passed 4 - 0.  
The Commission will urge the Resident Trooper to increase his public visibility during peak commuting hours.

Regional System - Odor

Complaints of a strong sewage odor from the County Sewage Disposal System has been reported to the Town Office. The Charlestown Board of Town Commissioners will require the County Commissioners to take corrective action to inhibit the odor from escaping or the Commission will be forced to contact the Maryland Board of Health.

Accounts Payable

A motion was made by John A. Styer to pay all bills. Motion seconded by Grace H. Smith and passed 4 - 0.

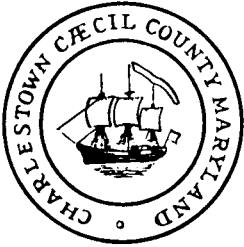
Alger Oil Co. - Burner Contract

Grace H. Smith made a motion to accept the Alger Oil Company Service Maintenance Agreement. John A. Styer seconded the motion. All in favor - 4; oppose - 0.

There being no further business, the meeting adjourned 9:15 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

APRIL 27, 1982

The workshop meeting of the Board of Town Commissioners held on April 27, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, John A. Styer and Charles S. Wright. Commissioner Grace H. Smith was absent due to illness. Also attending: Grayson L. Abbott, Jr., Town Administrator, and Joseph Sexton, Frederick Street.

J. Sexton - Sewage

Joseph Sexton of Frederick Street, requested the Board to consider his proposal to extend the town's sewage main down Frederick Street to abut his property (approximately 375 ft.). President Roger A. Herron advised the Sewage Ordinance limits the town to a 100' extension for each connection with the owner responsible for the expense of the remaining line.

Water System

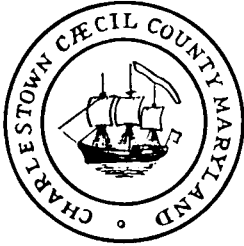
The results of the Town's Questionnaire on a Town Water System were 97 against; 51 for. Based on the reply to the Town of Charlestown's Water System Questionnaire, in which there was a two to one margin against a municipal water system, a motion to drop further consideration of the proposed water system was made by David A. Jarinko and seconded by Charles S. Wright and approved 4 - 0.

Avalon Yacht Basin - Lease

After numerous discussions, considerable time and on specific advice of legal counsel, the Charlestown Board of Commissioners considers its ownership of the spit of land adjacent to the Avalon Yacht Basin to be a non-negotiable matter, and therefore, offered a lease to Avalon Yacht Basin covering the period March 1, 1982, to February 28, 1983.

V. England's Trailer - Cecil St.

The Board will forward a letter to Mr. Harold Gregg requesting he dispose of the trailer on Cecil Street at his earliest convenience.



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WORKSHOP MEETING

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Post Office - Lease

No letter of intent to exercise the second one year renewal option has been received at this date from the U. S. Postal Service for the Post Office located adjacent to the town office.

President Roger A. Herron stated the letter requesting the lease be renewed for year 1981-1982 also addressed the renewal of year 1982-1983.

The Board will contact the Town Attorney, Stephen Baker, to inquire if this action obligates the town to renewal of the lease for year 1982-1983.

Freedom of Information Act

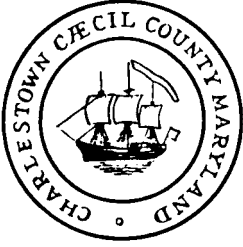
President Roger A. Herron will compose a written procedure concerning information to be given the public under the Freedom of Information Act. The procedure will outline:

- (1) What information may be released.
- (2) How the information is to be released.
- (3) Data to be obtained for whom the information is released.

There being no further business, the meeting adjourned 10:15 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

APRIL 13, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, April 13, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Stephen Baker, Town Attorney; Peter Williams; Rebecca Phillips and Ruth Wright; Howard Hall, Manager of Holloway Beach, and Robert Shockley.

Peter Williams - Leased Grounds

Mr. Williams officially read and requested a letter of protest of leasing town owned ground be entered into the formal public records of the Town of Charlestown, April 13, 1982, (a copy of Mr. Williams' letter is attached to these minutes).

Commissioner David A. Jarinko also read a letter concerning the Wright lease controversy. There was discussion on the correct procedure and/or the legality of the recent leasing of town owned ground by Commissioner Charles S. Wright at the end of Louisa Lane. Commissioner Jarinko read a proposed policy on Town leases to be considered in depth at a later meeting, (a copy of each is attached to these minutes).

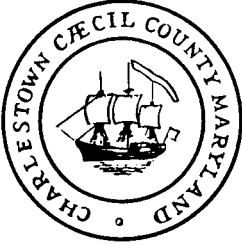
A statement by President Roger A. Herron, "The Charter of the Town of Charlestown permits the Town Commissioners to establish procedures for conducting business. A precedent had been set by formal voting on previous lease changes and new leases, therefore, a formal motion and vote should be required to approve this lease.

David A. Jarinko motioned to grant Commissioner Charles S. Wright's February 23rd lease request. Motion seconded by John A. Styer with Commissioner Charles S. Wright abstaining, 4 in favor, oppose - none.

Avalon Yacht Basin - Lease

After more discussion on the ownership of the spit of land that was created out of dredgings from the Marina basin and placed out in the





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North East River in front of a parcel of land owned by the Town, Attorney Stephen Baker was directed to further investigate the Town's position concerning ownership of the property. If warranted, a special meeting will be called Tuesday, April 20, 1982, in regards to this matter.

Howard Hall, Manager Holloway Beach

Mr. Hall showed the Commissioners a drawing of proposed jetties and bulkheads to preserve and restore the beachfront. A completed drawing of the ramp area to be drawn and presented to the Board for review by Russ Tatman, Town Engineer.

R. Phillips-R. Wright - Resident Trooper Program

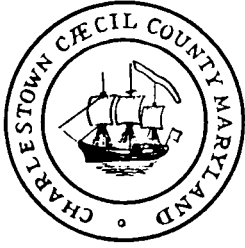
Rebecca Phillips and Ruth Wright while approving the Resident Trooper program, voiced concerns regarding the trooper's hours especially at night, and his visibility to town residents. President Roger A. Herron will review the concerns with the North East Barracks.

Department of Health & Mental Hygiene - Connection to  
North East Regional Wastewater Treatment Plant

The Board of Town Commissioners received notification that the grant for the State's matching funds (\$5,150.00) for the connection of the Charlestown Sewer System to the North East Regional Wastewater Treatment Plant has been approved.

Robert Shockley - Wetland Permit

Mr. Shockley inquiring if a town wetland permit can be extended for him for work at the "foot bridge-path" or if he has to file for a separate permit. President Roger A. Herron will direct Grayson Abbott, Town Administrator, to inquire about the permit for Mr. Shockley from the Department of Natural Resources.



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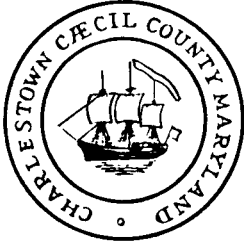
Accounts Payable

John A. Styer made a motion all bills be paid. Motion seconded by Grace H. Smith and passed 5 - 0.

There being no further business, the meeting adjourned at 11:30 P.M.

Respectfully submitted,

Doris Berry  
Town Clerk



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SPECIAL MEETING

MARCH 25, 1982

A special meeting held at the Charlestown Elementary School on March 25, 1982, was opened by Board President Roger A. Herron to discuss with the town residents a municipal water system. President Herron explaining the meeting was an informative session and not a public hearing, introduced other Commissioners of the Charlestown Board. Commissioner Charles S. Wright was absent.

D. Russell Tatman of Tatman & Lee Associates, Inc., Town Engineer, was also introduced and outlined the type of water system the town should have and the results of installing such a system; drinkable water for all residents, increased fire protection, and decreased insurance rates. Sewer rates would probably be increased because of increased water flow.

The system would cost each property owner approximately \$750.00 the first year, depending on a federal grant from Farmers Home Administration for 70% of the project (\$1.5 million) and a 12% bank loan for 40 years for the balance. The \$750.00 would include a \$250.00 hook-up permit; \$130.00 to \$180.00 a year user fee (to be metered), payable quarterly; and the approximate \$350.00 cost of hook-up from road to house.

If the town could not receive at least a 70% grant or would have to buy water from North East, the cost per user would be higher.

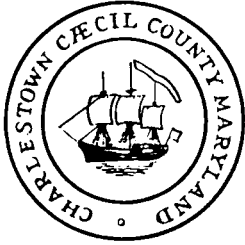
There was much discussion by the residents, some stating they could not afford the cost, others that their wells were adequate and wondered if the town could afford it. Others need water and thought a system should be installed before it gets more expensive.

The Board of Commissioners is sending a questionnaire to each resident with the next sewage bill asking if they are, or are not in favor of a municipal water system. It is being requested that the questionnaire be returned by April 16, 1982, to give the Commissioners an idea what the residents want before making any decisions.

The meeting concluded at 9:30 P.M. with the understanding that if the 70% grant was not awarded, another meeting would be held with the town residents before any decisions are made.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

MARCH 23, 1982

The workshop meeting of the Board of Town Commissioners held on March 23, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Grayson L. Abbott, Jr., Town Administrator; Stephen Baker, Town Attorney; Lt. William LeFevre, Resident Trooper Program and John Pfeiffer, Finance Officer of the Maryland State Police; Mrs. Lorraine Huber and Mr. Karl Knapp of Avalon Yacht Basin; and Dave Gray, SPCA.

Dave Gray, SPCA

Mr. Gray discussed with the Board the service the SPCA extends to Charlestown and other towns of Cecil County. The SPCA abides by the Cecil County Dog Ordinance and also takes into consideration a Town Dog Ordinance, if one exists. They will answer all calls, their office being open 8:00 A.M. to 5:00 P.M. Monday through Friday. The Board will consider updating the Town Ordinance on dogs after reviewing Port Deposit's Ordinance.

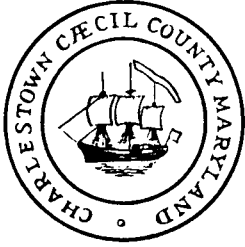
Lt. LeFevre, John Pfeiffer, MSP - Resident Trooper Program

Lt. LeFevre reviewed the Resident Trooper program and its cost for 1982 and the estimated cost for 1983, also including an estimated cost which includes a replacement vehicle. The pending estimated cost raise (without the replacement vehicle) is approximately 13.8%. A letter to the Maryland State Police requesting that the present car (as is) be extended for another year will be sent by President Roger A. Herron.

Water System - North East, Bulk Water Rate

Commissioner Jarinko has contacted Douglas Cain, North East Commissioner on the bulk water rate if water is obtained from North East. At a North East executive board meeting, the rate of \$1.25 per 1,000 gallons from a previous rate of \$1.65 per 1,000 gallons was given based on several contingencies:

- (1) The Town does not use the water for future annexation.
- (2) Rate subject to change based on cost.



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WORKSHOP MEETING

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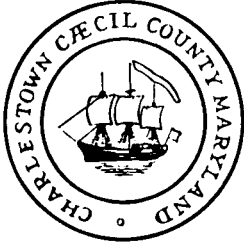
Avalon Yacht Basin - Lease

There was more discussion on the ownship of the spit of land that was created out of dredgings from the marina basin and placed out into the North East River in front of a parcel of land owned by the Town. This now forms an outer protective breakwater for the marina. This situation will be reviewed more thoroughly by the Board and a decision made shortly.

A motion by Charles S. Wright to adjourn the meeting was seconded by John A. Styer and passed 5 - 0. Meeting adjourned 11:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

MARCH 9, 1982

The regular meeting of the Board of Town Commissioners held on March 9, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko and John A. Styer. Commissioners Grace H. Smith and Charles S. Wright were absent due to illness. Also attending: Grayson L. Abbott, Jr., Town Administrator.

Avalon Yacht Basin - Lease

Commissioner David A. Jarinko reported that on February 25, 1982, he delivered to Mr. Bud Knapp, owner of Avalon Yacht Basin, the newly drafted lease for the town property on Water Street. After a brief examination of the lease, Mr. Knapp advised Commissioner Jarinko the lease was unexceptionable and it could not be executed.

Commissioner Jarinko continued by communicating some of the concerns Mr. Knapp had with the newly drafted lease and proposed a possible approach for compromise with Avalon Yacht Basin. The Board of Town Commissioners will consider negotiations concerning Commissioner Jarinko's proposal should Avalon express a desire to do so.

Elizabeth Risteen - Sewage

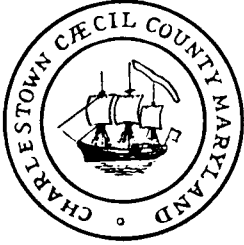
Mrs. Elizabeth Risteen has retained the service of Mr. Douglas Cain, Attorney, to represent her in the sewage connection dispute.

Xerox Copier - Contract

A motion to accept the service contract from the Xerox Corporation was made by John S. Styer, seconded by David A. Jarinko and passed 3 - 0.

MML Convention

A motion to donate three (3) Colonial Charlestown Commemorative Mugs



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to the MML annual convention was made by David A. Jarinko, seconded by John A. Styer and passed 3 - 0.

Charlestown Ambulance Club

On a motion by John A. Styer, seconded by David A. Jarinko and passed 3 - 0, the Town of Charlestown will renew their Ambulance Club membership.

Accounts Payable

A motion by John A. Styer to pay all bills was seconded by David A. Jarinko and passed 3 - 0.

Town Commissioners - Assignment of Responsibilities

The assignments of the Town Commissioners remain the same as last year except CETA has been deleted from the assignment of Charles S. Wright. A complete list of the assignments is attached to these minutes.

Being no further business, the meeting adjourned at 9:55 PM.

Respectfully submitted,

Willard Pinder

TOWN COMMISSIONERS

Assignment of Responsibilities - 1982

Roger A. Herron

President  
Budget  
Police  
Administrative & Finance  
Sewage Co-Chairman

Charles S. Wright

Vice-President  
Budget  
Buildings & Grounds  
Streets & Lighting  
Block Grants

John A. Styer

Treasurer  
Budget  
Sewage Co-Chairman  
Zoning

David A. Jarinko

Budget  
Parks & Recreation  
Town Ground Leases

Grace H. Smith

Budget  
Model Ordinances

Roger A. Herron, President  
Town Commissioners of Charlestown



Appointments to Commissions  
By  
Town Commissioners of Charlestown

Historic District Commission (3 yr.)

Nelson H. McCall	Expires Jan.	1985
Rebecca Phillips	" "	1985
James D. Ward	" "	1985
Elizabeth Henry	" "	1984
Charles D. Murphy	" "	1984
John Gonce, Sr.	" "	1983
Ruth Wright	" "	1983

Planning & Zoning Commission (5 yr.)

L. Charles Biehl	Expires November 13,	1986
Janet Collins	" "	1984
Willard R. Slicer	" "	1983
N. William Doss	" "	1982
John A. Styer		
Alt. Carolyn King		

Board of Appeals (3 yr.)

Robert Phillips	Expires January 22,	1985
Wyn Allen - Chairman	" "	1984
Ross Patchell	" "	1983
Alt. Nancy S. Bowles	" "	1983

Sewage - Inspection

Robert Phillips

Roger A. Herron, President  
Town Commissioners of Charlestown



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The workshop meeting of the Board of Town Commissioners held on February 23, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Ruth P. Wright and Darlene McCall, Colonial Charlestown, Inc.

Resolution - R. Wright & D. McCall

Ruth Wright and Darlene McCall on behalf of Colonial Charlestown, Inc., asked the Town Commissioners to pass a resolution on the re-enactment of Colonial Fair Days and/or Colonial Market Day on June 19, 1982, (rain date-June 20, 1982).

In observance of this event, it is declared that all business activity not previously established and regularly active shall be prohibited from sunrise to sunset on the days of the re-enactment.

A motion by Charles S. Wright to pass the resolution was seconded by Grace H. Smith and passed 5 - 0.

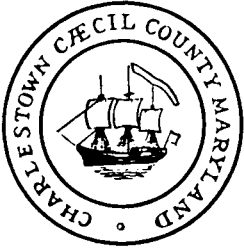
Permission was also granted to use the Fair Ground, area behind Town Hall; and to close Bladen Street from Market Street to Comestoga Street; and to close the end of Black Avenue on June 19, 1982 or June 20, 1982 (rain date).

Avalon Yacht Basin, Inc. - Lease

Three changes made in the Avalon Yacht Basin lease were (1) Add land description from Water Street to mean high water line of the North East River; (2) The right to renew this Lease for two (2) three (3) year terms; and (3) For a rate increase over the prior year by an amount consistent with increases applied to similar leased property in Charlestown. Commissioner Jarinko will take the lease to Mr. Knapp of Avalon Yacht Basin for his review and acceptance.

Mrs. Elizabeth Risteen - Sewage

A motion by Charles S. Wright to offer to correct Mrs. Risteen's sewage problem by installing a new lateral and a connecting pipe to the existing point of hook-up. Motion seconded by John A. Styer and passed 5 - 0.



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FEBRUARY 23, 1982

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Roger Lester - Sewage Waiver

A motion by John A. Styer to grant a sewage user fee waiver for the first quarter, 1982, to Roger Lester for the property on Market Street, recently destroyed by fire was seconded by David A. Jarinko. Motion passed 5 - 0. The user fee of \$33.00 paid at the property settlement will be credited for the second quarter, 1982.

Accounts Payable

A motion by John A. Styer to pay S & W Engineering bill was seconded by David A. Jarinko and passed 5 - 0. A motion by Charles S. Wright to pay Kellis Collins bill was seconded by Grace H. Smith and passed 5 - 0.

Amtrak-Conrail R. R. - Taxes

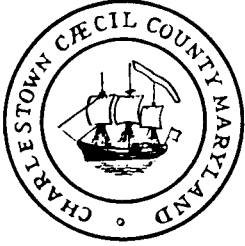
A letter from Raymond Lanman, Ass't. Treasurer of Amtrak stated that the collection of state and local taxes from Amtrak is prohibited. Stephen Baker, Town Attorney, will correspond with Amtrak in this regard.

Charlestown Historic District Commission

A motion by John A. Styer to accept the appointment of Nelson McCall, Rebecca Phillips and James Ward for another three (3) year term on the Charlestown Historic Commission as recommended and approved by that Commission, was seconded by David A. Jarinko. Motion passed 5 - 0.

N. E. Regional System - Sewage Odor

Numerous complaints of a sewage odor coming from the County Regional System have been reported to the Town Office. A letter will be prepared to Barry Belford, County Engineer, inquiring to the cause of the odor by President Roger A. Herron.



Town Commissioners of Charlestown  
Post Office Box 154  
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

FEBRUARY 23, 1982

- 3 -

Town Leases

Ruth P. and Charles S. Wright will lease the town ground formerly leased by E. Craig Jackson.

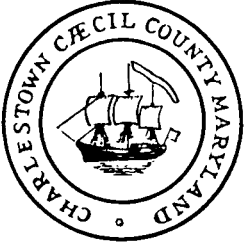
Lt. Governor S. Bogely

President Roger A. Herron will write a letter of thanks to Lt. Gov. S. Bogely for service and the Town's appreciation for his concern and the support he has given the Maryland Municipalities while holding the office of Lt. Governor of Maryland. The letters to be presented to him at the MML - 35th annual convention in Ocean City in June.

There being no further business, the meeting adjourned at 11:15 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown  
Post Office Box 154  
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

FEBRUARY 9, 1982

The regular meeting of the Board of Town Commissioners held on February 9, 1982, was called to order by Vice-President Charles S. Wright in the absence of President Roger A. Herron who was away on a business trip. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Also attending: Mr. A. Miller, President; Mr. F. Harris, Public Relations; Mr. Domrad and Mr. Lightcap, Chief Engineer; all of Penn Communications, Inc.

Cable TV - Penn Communications, Inc.

Mr. Alvin Miller, President of Penn Communications, Inc., gave the Board an update on the plans for Cable TV in Charlestown. Penn Communications' money situation is tight and they are re-routing their installation plan by coming through Mountain Hill Road to the Carpenter Point area and then to Charlestown. Action in this area should start toward spring, weather permitting, and Charlestown should be completed by June.

Amtrak

A copy of the letter from Raymond Lanaman, Assistant Treasurer of Amtrak, stating that collection of state and local taxes from Amtrak has been prohibited and a copy of the supporting legislation has been sent to Stephen Baker, Town Attorney, for his review.

Horse Racing Revenue

A motion by John A. Styer to match the Horse Racing Revenue to Special Account from the General Account in the amount of \$168.14 was seconded by Grace H. Smith and passed 4 - 0.

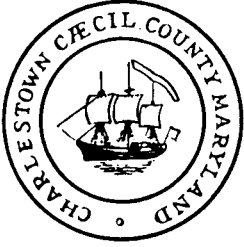
Accounts Payable

John A. Styer made a motion to hold payment of S & W Engineering Co. and Ken Benner bills for review; to defer payment of Kellis Collins; and to pay the remaining bills. Motion seconded by Grace H. Smith and approved 4 - 0.

Being no further business, the meeting adjourned 8:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown  
Post Office Box 154  
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JANUARY 26, 1982

The workshop meeting of the Board of Town Commissioners held on January 26, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Commissioner Charles S. Wright was absent due to illness. Also attending: Stephen Baker, Town Attorney.

Lee's Charlestown Marina - Lease

The new agreement between the Town of Charlestown and Lee's Charlestown Marina will honor the 25 year renewal option as stated in the previous agreement that was requested by Mr. Robert Efford, Manager of Lee's Charlestown Marina.

Rt. 7 Pumping Station - Arell Service Company

After review of the itemized bill for repairs of the Route 7 pumping station, from Arell Service Company, the Board of Town Commissioners approved a motion by Grace H. Smith, seconded by David A. Jarinko to pay the invoice in full. Motion passed 4 - 0.

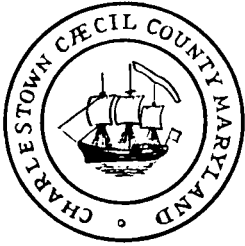
Xerox Copier

A motion to charge 15 cents per copy to any person or organization using the Town Xerox Copier not on official Town Business was made by Grace H. Smith, seconded by John A. Styer and approved 4 - 0.

Being no further business, the meeting adjourned at 9:37 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown  
Post Office Box 154  
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REGULAR MEETING

JANUARY 12, 1982

The regular meeting of the Board of Town Commissioners held on January 12, 1982, was called to order by President Roger A. Herron. Other Commissioners present were David A. Jarinko, Grace H. Smith and John A. Styer. Commissioner Charles S. Wright was absent due to illness. Also attending: Grayson L. Abbott, Jr., Town Administrator; Robert Efford of Lee's Charlestown Marina; Mrs. Elizabeth Risteen; and Russ Tatman of Tatman & Lee Associates, Inc., Town Engineer.

Doris Berry, Town Clerk, gave the oath of Office of Town Commissioner to Roger A. Herron, David A. Jarinko and Grace H. Smith, re-elected in the Town Election for two (2) year terms.

Election - January 11, 1982

35 ballots were cast in the January 11, 1982, Charlestown Town Election and the results were as follows:

Roger A. Herron	32
David A. Jarinko	28
Grace H. Smith	32

A ballot is attached to these minutes.

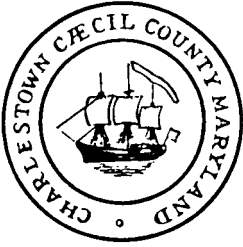
Board Election of Officers - January 12, 1982

The Board of Town Commissioners, by secret ballot, voted for the office of President, Vice-President and Treasurer, all for the term of one (1) year. The results were as follows:

For President	- Roger A. Herron
For Vice-President	- Charles S. Wright
For Treasurer	- John A. Styer

Robert Efford - Lee's Charlestown Marina

Bob Efford requested a few changes be made in Charlestown Marina's lease; that the annual due date be changed from January 1st to February 15th (starting date of their annual revenue). The additional rate for the 45 days will be included in their annual bill for this year.



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REGULAR MEETING

JANUARY 12, 1982

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John A. Styer motioned that the due date of the Charlestown Marina lease be changed from January 1st to February 15th, seconded by David A. Jarinko and passed 4 - 0.

A motion by Grace H. Smith and seconded by David A. Jarinko to dispense with the security deposit clause (section 3) was also passed 4 - 0.

Roger A. Herron, President, will consult with Steve Baker, Town Attorney on the 25 year renewable term clause.

Mrs. Elizabeth Risteen

A lengthy discussion with Mrs. Risteen of a sewage problem at her property resulted with two possible solutions, raise the lateral or pump the wastewater to the high point of the lateral, with the Town willing to allow some compensation. Mrs. Risteen will consult with her lawyer before making a decision.

Pumping Station - Route #7

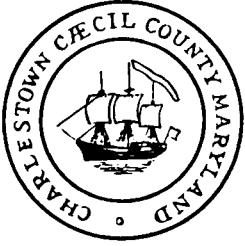
The flooding of the Pumping Station on Route #7, on December 13th, was caused by the failure of the bubbler control system which allowed the wet well to overflow into the pump room. The overflow entered the pump room through an improperly installed ventilation system. Arell Service Company, Inc., of Baldwin, Maryland, had the station back in full automatic operation by December 18th, after being contacted by Kenn Benner.

Water System Proposal

Charlestown has filed a pre-application to Farmers Home Administration for a Water and Wastewater Loan and Grant to obtain a Town water system if sufficient funding is available. A possible alternative source for water might be a line run from the North East plant to Charlestown depending also on funding and the approval and cooperation of the North East Town Officials.

During the discussion about possible options of water from North East, Russ Tatman pointed out that his engineering firm, Tatman & Lee, also represent North East and that a conflict of interest may exist for him if the town becomes involved with North East.





Town Commissioners of Charlestown  
Post Office Box 154  
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REGULAR MEETING

JANUARY 12, 1982

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Accounts Payable

A motion by John A. Styer to pay all bills was seconded by Grace H. Smith and passed 4 - 0.

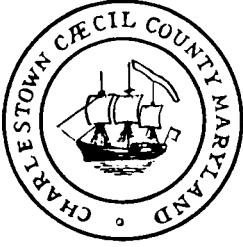
MML Quarterly Dinner Meeting

The quarterly meeting of the Cecil-Harford Chapter of the MML will be held January 21, 1982, at the Swiss Inn in Elkton starting with a cash bar at 6:15 P.M., followed by dinner at 7:00 P.M.

Being no further business, the meeting adjourned at 10:30 P.M.

Respectfully submitted,

*Doris Berry*  
Doris Berry, Town Clerk



Town Commissioners of Charlestown  
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WORKSHOP MEETING

DECEMBER 22, 1981

The Workshop meeting of the Board of Town Commissioners held on December 22, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko and John A. Styer. Commissioners Grace H. Smith and Charles S. Wright were absent due to illness.

Lee's Charlestown Marina

Provisions for an automatic renewal January 1st and a 60 day written notice will be affixed to Lee's Charlestown Marina's lease now under preparation by Town Attorney, Steve Baker.

State Ethics Commission

On December 9, 1981, the Town of Charlestown received notification that the State Ethics Commission had exempted Charlestown from the required enactment of a local ethics law.

Custom Propeller Shop

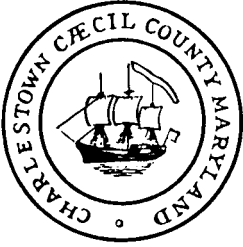
A letter from Gary Pensell representing Mr. J. L. Rhinehart, owner of the Custom Propeller Shop, who is very ill and will be unable to continue to retain part of that building for his own use. Mr. Pensell ask the Commission to clarify the Zoning Variance granted Mr. Rhinehart's property.

The Board bill advise Mr. Pensell that the property may be used according to the rule of the Zoning Ordinance for the Town of Charlestown.

Meeting adjourned 10:30 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

DECEMBER 8, 1981

The regular meeting of the Board of Town Commissioners held on December 8, 1981, was called to order by Charles S. Wright, Vice-President in the absence of Roger A. Herron, President, who was working. Other Commissioners present were: David A. Jarinke and Grace H. Smith. Commissioner John A. Styer was absent due to a business trip. Also attending: Robert Efford, Lee's Charlestown Marina and Larry Moore, Town House.

Robert Efford - Lee's Charlestown Marina

Bob Efford inquired as to the status of their Frederick Street and Riparian-rights leases. Stephen Baker, Town Attorney, will be asked to contact Richard Jackson, Attorney for Lee's Marina to review the leases and make any changes satisfactory to both parties.

Larry Moore - Town House

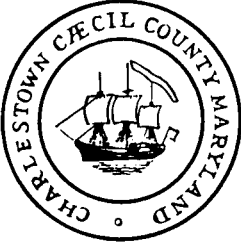
Larry Moore gave a brief status report of the work completed on the Town House stating that part of the roof and some insulation has been completed; 75% of the interior painted and the furnace has been serviced (working 65% of capacity). Work is progressing and his family getting settled since their move November 2nd.

Robert Phillips - Board of Appeals

On a motion by Charles S. Wright and seconded by David A. Jarinke, Robert Phillips has been appointed to a new term on the Board of Appeals. Motion approved 3 - 0. His term will run until January 22, 1985.

Accounts Payable

Grace H. Smith made a motion that all bills be paid. Motion seconded by David A. Jarinke and passed 3 - 0.



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REGULAR MEETING

DECEMBER 8, 1981

- 2 -

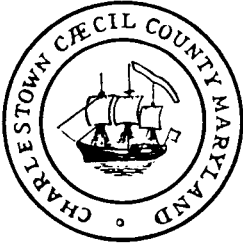
Election 1982 - Town's Register of Voters

Charles S. Wright made a motion to accept the recommendation of the Election Judges to delete the list of names, attached to these minutes, from the Town's Register of Voters. Motion seconded by Grace H. Smith and passed 3 - 0.

Being no further business, the meeting adjourned at 8:45 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

NOVEMBER 10, 1981

The regular meeting of the Board of Town Commissioners held on November 10, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer, and Charles S. Wright. Commissioner David A. Jariako was absent due to a business appointment.

Election

The Town election, for the purpose of electing three (3) Commissioners, will be held January 11, 1982, from 7:00 a.m. to 7:00 p.m. at the Town Hall. Notice of the election will be published in the Cecil Whig the weeks of December 29, 1981, and January 5, 1982.

Notice that the last day to file as a Candidate for the office of Town Commissioner is December 11, 1981, until 5:00 p.m.; and, that the last day to register to vote in the Town Election of January 11, 1982, will be December 11, 1981, until 5:00 p.m., will be published in the Cecil Whig the weeks of December 1, 1981, and December 8, 1981.

L. Charles Biehl - Planning & Zoning Commission

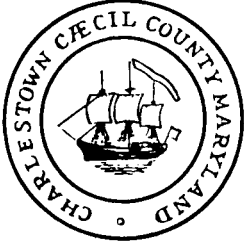
On a motion by John A. Styer, and seconded by Grace H. Smith, L. Charles Biehl has been appointed to a new term on the Planning & Zoning Committee. His term will run to November 13, 1986. Motion approved 4 - 0.

Accounts Payable

John A. Styer made a motion that all bills be paid. Motion seconded by Charles S. Wright and passed 4 - 0.

Joseph Van Dyke

Joseph Van Dyke in a letter of October 28, 1981, requested permission to use the well water located on Town property on Rt. #7. The water was tested by the Environmental Health Services-Cecil County Board of Health and found it to be contaminated. They recommended the well be abandoned and sealed. Mr. Van Dyke will be notified by letter that the well will be sealed.



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REGULAR MEETING

NOVEMBER 10, 1981

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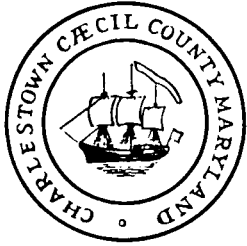
Xerox 550 Copier

After some discussion, John A. Styer made a motion the Town purchase a Xerox 550 copier. Motion seconded by Grace H. Smith and approved 4 - 0. John A. Styer will get in touch with the Xerox Company for the purchase of the copier.

Charles S. Wright motioned the meeting adjourn, seconded by John A. Styer and approved 4 - 0. Meeting adjourned at 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown  
Post Office Box 154  
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WORKSHOP MEETING

OCTOBER 27, 1981

The workshop meeting of the Board of Town Commissioners held on October 27, 1981, was called to order by Roger A. Herron, President. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Grayson L. Abbott, Jr., Town Administrator; Robert Efford, Lee's Charlestown Marina and Rosalyn Bott.

Rosalyn Bott

Within the next 10 days or so, the position of Postmaster for the Town of Charlestown will open and Rosalyn Bott requested a letter of recommendation from the Board on her behalf for the position. A letter from the Board or individual letters will be written when the position opens.

Robert Efford-Lee's Charlestown Marina

Bob Efford requested the building permit for their lot bounded by Frederick, Calvert and Caroline Streets be withdrawn and the performance bond released as of November 1st.

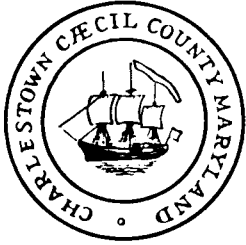
Bob Efford also inquired as to any changes in the riparian-rights lease of Lee's Charlestown Marina. Walter Baker, Town Attorney, had indicated several weeks ago that he and the attorney for Lee's Marina were in agreement that the riparian right lease would remain unchanged. President Herron will request Walter Baker to respond to Mr. Efford or his attorney.

In regard to their lease with the Town involving the Frederick Street area, the rate will increase 11% as of January 1, 1982.

MML Dinner - October 15, 1981

Letters of regret for the invitation to attend the October 15, 1981, dinner meeting of the Cecil-Harford Chapter of the Maryland Municipal League was received from Lt. Governor Samuel Bogley and Congressman Roy Dyson.

A letter of thanks and appreciation for the hospitality extended to Jon C. Burrell, Executive Director, of the Maryland Municipal League was also received.



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WORKSHOP MEETING

OCTOBER 27, 1981

- 2 -

Holloway Beach

In response to our letter of October 1, 1981, a letter was received from J. L. Hearn (at the request of Thomas C. Andrews), Water Resources Administration, concerning the fill material in tidal wetlands at the public boat ramp, Chesapeake Road and the North East River. They have taken enforcement action on this violation and will keep the Town informed of their efforts to resolve the matter.

Maryland Technical Advisory Service

John S. Toll, President of the University of Maryland, advised that the name of the Maryland Technical Advisory Service was changed to the Institute of Governmental Service effective October 1, 1981.

Housing Rehabilitation Project

In a letter received from David Mahaney, Housing Rehab Assistance, eligible applicants were listed for grants on Cecil, Caroline and Calvert Streets.

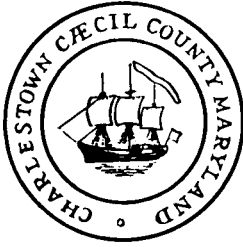
Grayson L. Abbott, Jr., Town Administrator, will request expanding the target area as necessary to obtain additional applicants to use all of the money allocated to Charlestown.

Being no further business, David A. Jarinko made a motion the meeting adjourn. Motion seconded by John A. Styer and passed 5 - 0. Meeting adjourned 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk





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REGULAR MEETING

OCTOBER 13, 1981

The regular meeting of the Board of Town Commissioners held on October 13, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Russ Tatman, Tatman & Lee Associates, Inc., and Larry Moore.

Larry Moore

A motion to sign an agreement prepared by the Town Attorney, Stephen Baker, between the Town of Charlestown and Mr. Larry Moore was made by Commissioner John A. Styer and seconded by Commissioner Grace H. Smith. The motion was approved 5 - 0.

The agreement will begin November 1, 1981, for a term of four (4) years and will adhere to the provisions outlined in the minutes of September 8, 1981, with an addendum attached releasing Mr. Moore of liability for the Boat House and the Town Wharf located on the property.

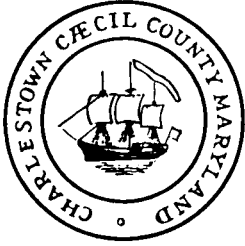
Accounts Payable

A motion by Commissioner John A. Styer and seconded by Commissioner David A. Jarinko to pay all bills was approved 5 - 0.

Being no further business, Commissioner John A. Styer made a motion to adjourn the meeting. Motion seconded by Commissioner David A. Jarinko and approved 5 - 0. Meeting adjourned 9:55 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

NOVEMBER 24, 1981

The workshop meeting of the Board of Town Commissioners held on November 24, 1981, was called to order by President Roger A. Herren. Other Commissioners present were: Grace H. Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was absent due to business obligations.

Barnes Property

Charles S. Wright made a motion to investigate the possibility of the Town acquiring the Barnes property consisting of the Hotel and the Meadow through Project Open Space to be used as a Community Center and Recreational Area. Motion seconded by Grace H. Smith and approved 4 - 0.

Cemetery

Charles S. Wright made a motion to transfer the \$250.00 annual appropriation to the Charlestown Cemetery Fund as budgeted. Motion seconded by John A. Styer and passed 4 - 0.

J. D. Handy - Sewage User Fee Waiver

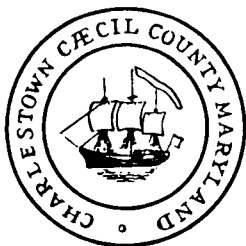
A request was received from Jessy D. Handy for waiver of his sewage user fee for two (2) billing quarters on his property at Water and Caroline Streets.

John A. Styer made a motion that a waiver for the sewage user fee charge be granted for the 4th quarter, 1981; and that another written request be required for any additional sewage user fee waivers. Motion seconded by Grace H. Smith and approved 4 - 0.

Being no further business, the meeting adjourned 9:20 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

SEPTEMBER 22, 1981

The workshop meeting of the Board of Town Commissioners held on September 22, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Mr. Al Miller, Penn Communications; Larry Moore; and Stephen Baker, Att'y.

Larry Moore - Town House

Larry Moore was present to receive a preliminary contract from the Town Attorney, Stephen Baker. Mr. Moore's representative will contact Stephen Baker to review and discuss liability provisions and completion dates of the repair work to be done at the Town House.

Dog Ordinance

To remind residents that the Town will enforce the ordinance for the control of dogs, a copy of the ordinance will be enclosed with the sewage bills.

Circuit Rider Administrator

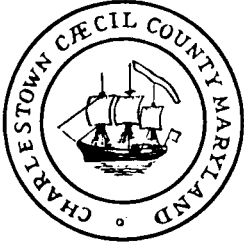
On a motion by John A. Styer, seconded by David A. Jarinko, and passed 5 - 0, the Town of Charlestown will continue with the Circuit Rider Administrator program up to a maximum of \$1,500.00 which will continue the program until June 30, 1982.

Al Miller - Penn Communications

Al Miller of Penn Communications told the Town Board that the TV Cable would be installed in Charlestown within 90 days or less, weather permitting.

Rochambeau March

The State of Rhode Island has organized the re-enactment of the Rochambeau March from Newport, Rhode Island to Yorktown, Va., and an invitation has been extended to the Board of Commissioners to attend the ceremonies at the Town Hall in Elkton on October 14th and 15th, 1981. On a motion by



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WORKSHOP MEETING

SEPTEMBER 22, 1981

- 2 -

Charles S. Wright, a Resolution to endorse the Rochambeau March, was seconded by Grace H. Smith and passed 5 - 0. A copy of the resolution is attached to these minutes.

Proposed Sewer Use Ordinance

On a motion by John A. Styer and seconded by David A. Jarinko, the following changes will be incorporated into the proposed Sewage Use Ordinance for the Town of Charlestown:

Pg. 8 Article IV - Section 1 to read: No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer unless such discharge is approved by the Town for purposes of disposal of polluted surface drainage.

Pg. 8 Article IV - Section 3C and  
Pg. 10 Article IV - Section 4H to read: having PH lower than 6.0.  
or greater than 9.5.

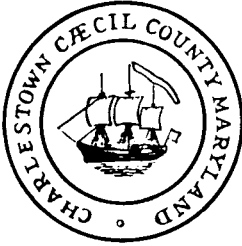
Pg. 13 Article VI - Section 3 to read: A period be placed after the phrase "established by the company" and the remaining section be deleted.

In addition to the above, the Board will ask Mr. Walter Baker, the Town Attorney, to incorporate a provision for Out-of-Town service at a rate of 1 1/2 times In-Town rate.

There being no further business, the meeting adjourned at 10:35 p.m.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

SEPTEMBER 8, 1981

The regular meeting of the Board of Town Commissioners held on September 8, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Larry Moore; and James Gatto, Department of Economic and Community Development.

Larry Moore

Larry Moore, a Cost Estimator for the State and County Rehab Housing Program, presented a detailed list of the approximate cost of repairs needed at the Town House. The plan being that Mr. Moore would occupy the house and repair the house on a part time job basis in exchange for rent. Mr. Moore agreed to obtain a performance bond and will supply a tentative time schedule of the work to be done. Charles S. Wright made a motion to give Stephen Baker, Attorney, authorization to proceed with preparing a contract with Mr. Moore. The contract to be ready for acceptance no later than October 15, 1981. Motion seconded by Grace H. Smith and passed 5 - 0.

James Gatto - Depart. of Economic & Community Development

James Gatto, Development Officer, of the Department of Economic and Community Development, discussed and reviewed with the Board of Town Commissioners the various aspects of obtaining grants and/or low interest loans for installing a town water system. Grayson L. Abbott, Jr., Town Administrator, will contact Mr. Gatto to discuss any help he can give us with the water system.

Accounts Payable

A motion to pay all bills by John A. Styer was seconded by Grace H. Smith and passed 5 - 0.

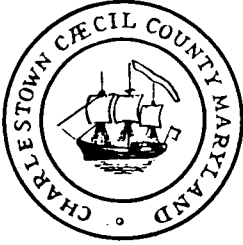
Charlestown Fire Company

A motion by Grace H. Smith to donate \$300.00 to the Charlestown Fire Company's annual fund raising campaign, was seconded by John A. Styer and passed 5 - 0.

There being no further business, John A. Styer made a motion the meeting adjourn. Motion seconded by David A. Jarinko and passed 5 - 0. Meeting adjourned 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown  
Post Office Box 154  
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

AUGUST 11, 1981

The regular meeting of the Board of Town Commissioners held on August 11, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was absent due to visiting business associates. Also attending: Russ Tatman of Tatman & Lee Associates, Inc., and Larry Moore.

R. Tatman

Russ Tatman will submit a request to the Environmental Protection Agency (EPA) for reimbursement of \$4,300. (grant) to cover the engineering costs incurred to date concerning Connection to North East Regional Sewage Treatment Plant.

The Sewer Use Ordinance has been submitted to the Maryland Technical Advisory Service and will also be submitted to the State Department of Health for approval before the Public Hearing. This Sewer Use Ordinance will replace the existing ordinance upon acceptance.

Russ Tatman also discussed and reviewed the drawing of the lagoon area showing a proposed ball field to be established upon connection to the regional sewage treatment plant. A couple of changes to be made before final approval is made.

L. Moore

Larry Moore, a Cost Estimator for the State and County Rehab Housing Programs inquired of the Town Board would be receptive to a plan for the Town House, whereas he would repair the house on a part time job basis and also occupy the house in exchange for rent. Mr. Moore will present a more precise schedule of job repair priorities and monies involved within two or three weeks.

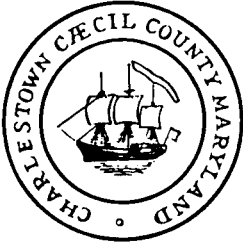
Accounts Payable

John A. Styer made a motion to pay and transfer all funds necessary and to pay the bills. Motion seconded by Grace H. Smith and passed 4 - 0.

There being no further business, John A. Styer made a motion the meeting adjourn. Motion seconded by Grace H. Smith and passed 4 - 0.  
Meeting adjourned 9:45 P.M.

Respectfully submitted,

Doris M. Berry, Town Clerk



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Phone 301-287-6173

WORKSHOP MEETING

AUGUST 25, 1981

The workshop meeting of the Board of Town Commissioners held on August 25, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, and Charles S. Wright. Commissioner John A. Styer was away on vacation. Also attending: Stephen Baker, Attorney and Robert Efford of Lee's Charlestown Marina.

Robert Efford - Lee's Charlestown Marina

Bob Efford, Manager of Lee's Charlestown Marina, requested a 30 day extension on their permit #135-80 to remove top soil from their lot on Calvert, Frederick and Caroline Streets to September 30, 1981. David A. Jarinko made a motion to grant permission for extension of permit, seconded by Grace H. Smith and passed 4 - 0.

Sewage Use Ordinance

The Sewage Use Ordinance will be reviewed and discuss in more detail at the next Board meeting.

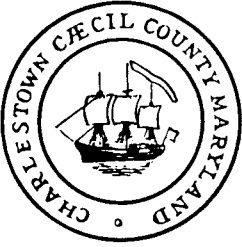
Matching Funds - Horse Racing Revenue

A motion by Charles S. Wright to match the Horse Racing Revenue to Special Account from the General Account in the amount of \$270.86 was seconded by Grace H. Smith and passed 4 - 0.

There being no further business, the meeting adjourned at 9:05 P.M.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

JULY 28, 1981

The workshop meeting of the Board of Town Commissioners held on July 28, 1981, was called to order by President Roger A. Harron. Other Commissioners present were: David A. Jarinko and John A. Styer. Commissioners Grace H. Smith and Charles S. Wright were absent. Also attending: Frank Lee and Robert Efford of Lee's Charlestown Marina.

F. Lee & R. Efford - Lee's Charlestown Marina

Frank Lee and Bob Efford of Lee's Charlestown Marina requested a 30 day extension on their permit #135-80 to remove top soil from their lot on Calvert, Frederick and Caroline Streets to August 31, 1981. John A. Styer made a motion the request be granted, seconded by David A. Jarinko and passed 3 - 0.

Preapplication FmHA Water & Waste Loan & Grant

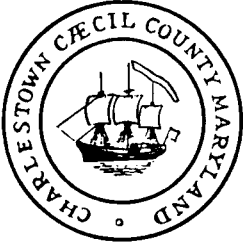
After a review of the preapplication to Farmers Home Administration for the Water and Waste Loan and Grant, David A. Jarinko made a motion the Town proceed with the preapplication. Motion seconded by John A. Styer and passed 3 - 0.

There being no further business, the meeting adjourned at 9:00 P.M.

Respectfully submitted,

Willard Pinder





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REGULAR MEETING

JULY 14, 1981

The regular meeting of the Board of Town Commissioners held on July 14, 1981, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

J. Russell vs. Commissioners of Charlestown

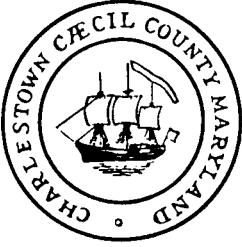
A letter was received from Walter Baker, Town Attorney, regarding the case of Joseph Russell vs. Commissioners of Charlestown and First State Enterprises. Mr. Russell is now deceased and his heirs should either proceed with the case or have it dismissed. At the present time, Mr. Donaldson Cole, former Attorney for the late Mr. Russell has notified the District Court not to serve any summons on the Town of Charlestown.

Refugee Detention Center - Bainbridge

There was much discussion on the consideration being given to establish a relocation center for Cuban refugees at the former Bainbridge Naval Training Center, from the temporary center at Fort Chaffee, Arkansas. The proposal being that the Bainbridge Naval Training Center become a permanent processing center on the east coast for all refugees and that the center be self-contained. Other sites are also being considered and a decision will be made soon.

Hazardous Waste Disposal Sites

There are 2 or 3 sites in Cecil County being considered as a hazardous waste treatment, storage and disposal facility. One south of Rt. #7, an area between North East and Elkton and on Rt. #40 between North East and Elkton. There have been several petitions circulating throughout the county against a hazardous waste disposal site in Cecil County and on a motion by John A. Styer and seconded by Grace H. Smith, a "proclamation" from the Board of Town Commissioners will be sent to Governor Harry Hughes and the State of Maryland, Hazardous Waste Facilities Siting Board. Motion passed 5 - 0.



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REGULAR MEETING

JULY 14, 1981

- 2 -

Accounts Payable

John A. Styer made a motion that all bills be paid. Motion seconded by Grace H. Smith and passed 5 - 0. \$6,000.00 from the Special checking account to be deposited in the Dean Witter Reynolds Account (Special) to earn interest.

There being no further business, John A. Styer made a motion the meeting adjourn. Motion seconded by David A. Jarinko and passed 5 - 0. Meeting adjourned 9:30 P.M.

Respectfully submitted

Doris M. Berry, Town Clerk

7 213  
April 13, 1982

TO: Mr. Roger Herron  
President, Board of Town Commissioners  
Town of Charlestown  
Charlestown, MD 21914

FROM: Mr. Peter M. Williams  
Past Member and President  
Board of Town Commissioners  
Charlestown, MD 21914

SUBJECT: Protest of leasing town owned property, (end of Louisa Lane)  
to Town Commissioner Charles Wright

Dear Mr. Herron:

It is requested this letter of protest be entered into the formal (minutes) public records of the Town of Charlestown. Also, I am forwarding a copy of same to be read into the public records of Colonial Charlestown, Inc.

The formal policy of the Town Board during my last five years in office was as follows:

Upon termination of existing leases of town owned ground, held by private individual citizens, (death, failure to pay and valid public need) said town ground was not to be leased again, but would remain free and clear "to establish and maintain public parks, gardens, playgrounds and other recreational facilities and programs to promote the health, welfare and enjoyment of the inhabitants of the town". The quoted portion is directly from the Town Charter Article V, Sec 501, Par b, sub-par #40. Other guidelines for the legal and moral wisdom of this policy are also quoted in the Town Charter as follows: Article V Section 501 Para a, Article V, Section 501 Para B, sub par 10 and 43, Article XII Section 1201, and Article XIII Section 1301.

I now deeply regret that as President, I failed to have the aforementioned policy, "etched in stone," via a formal town ordinance. Commissioner Wright, Herron and myself served on the board which believed in and administered this policy.

Commissioner Wright's request to lease the town owned ground sixteen days after Mr. C. Jackson's (former lease holder) demise is improper and illegal. In that the general public had no knowledge of said former lease. Whereas Mr. Wright had full knowledge of same in his present capacity as Town Commissioner. Furthermore, at the town meeting on February 23, 1982, Commissioner Wright at a formal town meeting requested to lease the subject ground. No formal motion was made, nor vote taken to approve or disapprove the request. On February 24, 1982, Commissioner Wright paid the rental fee and was given a lease on town owned ground!

This illegal act is in direct violation of the oath of office taken by each and every Town Commissioner as stated on page 31, Article XIII Section 1301, Oath of Office.

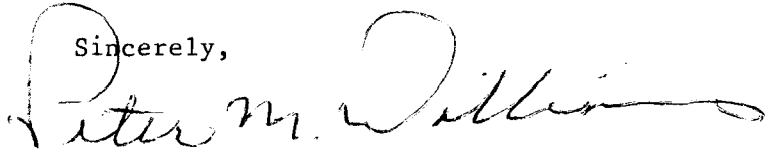
A leader must set the example and not obtain personal gain by their position or office. If in fact the town board, contrary to "policy", wanted to lease town owned ground, a public notice in the county paper would have been the proper "due notice" to which all of the town's citizens were entitled. In any event, certainly not in the "vest pocket" manner in which the peoples property was so easily disposed of.

All town owned property is a precious heritage granted to us by our forefathers. Can we as citizens, public officials and others do less than to leave a legacy of free and unincumbered land, rivers and streams? I think not. To do so would be paramount to sacrilege.

My sincere thanks to Commissioner Dave Jarinko for his research efforts and personal cooperation.

In closing I urge you once again, do not sell, lease or further encumber town owned land, now or forever.

Sincerely,



Peter M. Williams  
Lot 60, 555 Baltimore Street  
Charlestown, MD 21914

WRIGHT LEASE CONTROVERSY

1. A number of individuals have complained that Charles Wright and the Charlestown Board of Commissioners acted improperly and contrary to "policy on water-front property", in granting Charles' recent lease request.
2. As I am the Commissioner with the assignment on leases, Roger Herron asked me to look into this matter.
3. I attempted to locate the "policy on water-front leases" by searching the town files, ordinances, resolutions, comprehensive plan and charter. No "policy on water-front leases" was found to exist in spite of contentions by some to the contrary. I suspect that at some time in the past an attempt was made to establish a policy on water-front leases but was never formally carried through, therefore, no policy currently exists.
4. Charles' lease request shortly after Mr. Jackson's death may appear to some to be in poor taste, but it is neither improper, illegal or contrary to policy.
5. Charles requested to lease the terminated Jackson lease at the February 23, 1982, Board meeting; all Commissioners were present and none voiced any objection to Charles' lease request.
6. On February 24, 1982, Charles presented the Town Clerk with a check for the rental amount of the lease, thus completing the lease agreement.
7. The granting of a lease constitutes a legal act by the Board and as such should require a motion and vote, especially where a Commissioner is involved.
8. Concerning Charles' February 23, 1982, lease request, no motion or vote took place. This constitutes an error in judgement by all Board members as to the following of proper procedures to prevent the appearance of impropriety. There was no intent by the Board to circumvent procedure, we all just made a mistake. Had a motion and vote taken place in accordance with proper procedure, it would have been approved as there were no objections to the lease request.
9. I suggest the Board correct its error in procedure on the Wright lease matter by a motion and vote by the full Board concerning this lease request.
10. Concerning a "Policy on Water-front Leases", I believe it would be desirable for this Board to formally establish such a policy for future reference.

Respectfully submitted,

David A. Jarinko, Commissioner

POLICY ON TOWN OWNED LAND

It is the policy of the Charlestown Board of Commissioners that All town owned land shall not be sold or ownership re-linquished by any method.

1. Commercial town owned Water Front land currently (April, 1982) leased or under negotiation to the three marinas shall remain in that use at an equitable rate to the town. That rate shall be reviewed yearly by the Board of Commissioners.

2. Non-Commercial town owned Water Front land:

(a) Unleased town owned water front land shall remain unleased and be maintained by the town for the benefit and enjoyment of its residents.

(b) Leased town owned water front land shall at the termination of the existing lease agreements remain thereafter unleased and be maintained by the town for the benefit and enjoyment of its residents.

3. All other town owned land shall be used or not used in a manner determined by the Board of Commissioners to be in the best interests of the Town of Charlestown.

This statement of policy is respectfully submitted to the Charlestown Board of Commissioners for its consideration.

April 1, 1982

David A. Jarinko  
Commissioner