

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

MEETING - JULY 7, 1983

A meeting to discuss a lease between Frank Lee and the Town of Charlestown was held July 7, 1983. Commissioners attending were: David A. Jarinko, Edgar A. McMullen and Charles S. Wright. Also present: Frank Lee, Eugene Herman, Att'y. and Walter Baker, Town Att'y.

Lease

The pending lease and changes desired by both Frank Lee and the Town of Charlestown were discussed and will be finalized by both attorney's for approval at the town meeting on July 26, 1983. The lease will be between J. P. Lee, Inc. and the Town of Charlestown for 25 years, with 5 - 5 year renewals with no termination for a public need. There will be an insurance requirement, public liability insurance of \$1,000,000. and \$250,000. property damage. On buildings, allow Lee full authority to renovate or demolish. Commissioners will retain full control over the actual land parcel and any alterations or changes to it must be secured in writing.

The fee will be \$1,200. (1983-first year); \$1,800. (1984); \$2,500. (1985); \$5,000. (1986); \$7,500. (1987); after which the base cost will be \$7,500. plus Consumer Price Index for each subsequent year.

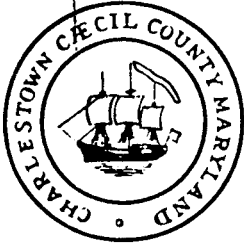
At the termination of the lease, all fixed structures on or abutting (Bldgs., piers, etc.) the Town owned parcel shall at that time become the wholly owned property of Charlestown.

No Charlestown resident shall be denied slippage or service at the prevailing rate except for specific violation of rules of conduct or non-payment of bills.

Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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SPECIAL MEETING

JANUARY 31, 1983

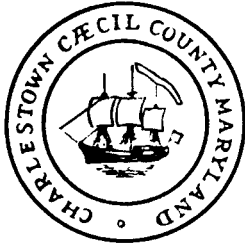
A special meeting was called by President Roger A. Herron to discuss the recently received grant from HUD for a municipal water system.

The HUD grant of \$315,000 coupled with a grant from EPA of \$866,900 totaling approximately \$1,170,000 will reconstruct the town debt for a municipal water system to \$330,000.

After discussing the possibilities the new grant offers the town, Commissioner David A. Jarinko motioned to hold a public meeting at the Charlestown Elementary School on February 24, 1983, at 7:30 P.M., to explain, review, and outline a town water system including the new projected user rate, the decrease in the first year cost, and then obtain the opinion of the town residents. Motion was seconded by Grace H. Smith and approved.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
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PUBLIC MEETING

FEBRUARY 24, 1983

A public meeting held at the Charlestown Elementary School on February 24, 1983, was opened by Board President Roger A. Herron to further discuss and review a possible municipal water system that was rejected last March. President Herron introduced the Town Commissioners; Grayson L. Abbott, Jr., Town Administrator; Russ Tatman of Tatman & Lee Associates, Inc., Town Engineer and Jim Gatto of the Department of Economic and Community Development for the State of Maryland. Commissioner Charles S. Wright was absent due to his vacation.

Grayson L. Abbott, Jr., Town Administrator, gave the total cost of \$1,515,000. for the municipal water system with the breakdown of Construction for \$1,270,000.; Administration for \$22,000.; Engineering \$100,000.; and \$123,000. for interest charged during construction.

A \$315,000. grant has been awarded by HUD (U.S. Development of Housing & Urban Development). The FmHA (Farmers Home Administration) is considering an \$870,000. grant application and the balance \$330,000. would be financed through a FmHA low interest (11%) 40 year loan.

Russ Tatman, Town Engineer, gave the estimated cost per household as \$185.00 per year with no hook-up fee. Savings would be in the form of reduced insurance rates because of better fire protection and there would be no expense in maintaining wells (electricity, pumps, etc.) so that the real cost would be about \$90.00 to \$100.00 per year.

The methods of billing are being considered and will be on a questionnaire to be mailed to property owners within two (2) weeks. They are:

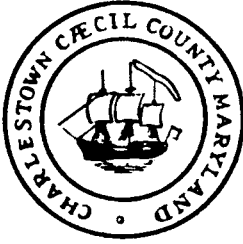
1. Metered with all wells capped.
2. Metered with a surcharge of \$100.00 per year for use of wells.
3. A flat rate of \$185.00 per year for 3 years. Wells allowed three years, then metered and wells capped.

The discussion and questions among the residents were the high cost, while some residents were willing to pay an additional surcharge for the privilege of keeping their wells. Others stated they needed the water and thought the system should be installed. There were a few who opposed the water system.

The meeting concluded at 9:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

FEBRUARY 22, 1983

- 2 -

Horse Racing Revenue - Matching Funds

A motion by Grace H. Smith and seconded by Edgar A. McMullen for matching funds (Horse Racing Revenue - July-Dec. '82) to the Special Account from the General Account in the amount of \$132.37 was passed 3 - 0.

MML-Harford, Cecil Chapter - Legislative Dinner

A motion to contribute \$20.00 towards the cost of a legislative dinner for the Senators and Delegates in Annapolis on February 28, 1983, was made by Grace H. Smith. The motion was seconded by Edgar A. McMullen and passed 3 - 0.

Constant Yield Tax Rate

A motion by Grace H. Smith to maintain the Charlestown property tax rate of \$0.85 per \$100.00 assessed value was seconded by Edgar A. McMullen and passed 3 - 0. A public hearing will be held shortly since this rate exceeds the Constant Yield Tax Rate.

Alger Oil Company Bill

Grace H. Smith made a motion to pay the Alger Oil Company bill due to a discount available if paid within 10 days. Motion seconded by Edgar A. McMullen and passed 3 - 0.

Letter - Elizabeth McMullen

On recommendation and motion by Grace H. Smith, a letter of appreciation will be sent to Mrs. Elizabeth McMullen for having the roadway in front of the Church plowed during the recent snowstorm. Motion passed. All in favor.

Meeting adjourned 11:00 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

FEBRUARY 22, 1983

The regular meeting of the Board of Town Commissioners held on February 22, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Commissioner David A. Jarinko was away on business. Others attending were: Grayson L. Abbott, Jr., Town Administrator; D. Russell Tatman of Tatman & Lee Associates, Inc., Town Engineer; Jim Gatto, Office of Department of Economic & Community Development; Mr. John Graham; Mrs. Ardie Smith, Sr.; Mrs. Mary Stroupe and Mr. Joseph Jacobi and Ms. Anne Jacobi.

Mr. Graham, Mrs. Stroupe, Mrs. Smith

Mr. Graham, Mrs. Stroupe and Mrs. Smith were present concerning the drainage pipe that has been closed at Calvert and Market Streets causing water to back up in their yards. Mrs. Smith said she would be willing to split the cost for a new pipe. President Herron directed Town Administrator Grayson Abbott to meet with the parties involved and try to effect a settlement.

Mr. Joseph Jacobi, Ms. Anne Jacobi

Mr. Jacobi and Ms. Jacobi submitted a proposal for development of the Barnes property to the Board for their review and comments. There is a possibility of the town negotiating a long term lease if store is removed and a short term lease if store remains; also an exchange of town property for the "meadow". The proposal will also be submitted to the Historic District Commission for their review and report.

Connection of Charlestown to Cecil County's WWTP

The base bid provides the minimum work needed for the town to connect to the County's Plant. Alternative #1 - provides three inches of topsoil throughout the entire site.

On the recommendation of Russ Tatman, Town Engineer, Charles S. Wright made a motion to accept the low bidder on Base and Alternative #1, subject to the approval of the Department of Health and Mental Hygiene. Motion seconded by Edgar A. McMullen and passed 4 - 0.

REGULAR MEETING

MAY 10, 1983

The regular meeting of the Board of Town Commissioners was held on May 10, 1983, with all Commissioners present. Also present were Nelson McCall, Janet Spangler and Cpl. Stephen Landbeck.

Public Hearing - Constant Yield Tax Rate

President Roger Herron asked the guests present if there were any comments or questions concerning the constant yield tax rate. No comments or questions were offered.

The regular meeting was called to order at 7:45 PM by President Roger Herron.

Barnes Store - Janet Spangler

Mrs. Spangler and Nelson McCall, Historic District President reviewed plans for the Barnes Store with the Town Commissioners. After review and discussion Mrs. Spangler requested the Board to consider the following questions;

- 1) Would the Town Commissioners have to approve restoration on the leased property?
- 2) Would she be able to continue with the Barnes lease?
- 3) Would the Board consider letting the building (store) stand as is?
- 4) Would she be able to acquire a commercial lease from the town?

Commissioner David Jarinko suggested that the Board form a study committee to review Mrs. Spangler's proposal. President Roger Herron asked Mrs. Spangler to submit her proposal in writing to the Board for their review and study. President Roger Herron and Commissioner Jarinko will study Mrs. Spangler's written proposal and report back to the Board of Town Commissioners.

Frank Lee - Lease negotiation (Old Thorn lease)

Mr. Lee advised that he is still awaiting a lease proposal from the Town as the interim lease offered by Town attorney Walter Baker was not acceptable. President Roger Herron advised that Walter Baker was still awaiting a reply to the interim lease offer, and suggested that if the terms of that lease were not acceptable to Mr. Lee, he should have his attorney reply with a counter offer. Mr. Lee stated that he had heard that the property was up for bids and that he was going to send a letter to the Commissioners requesting a lease on all property coming due. President Roger Herron advised that the town was not formally advertising for bids and had not accepted any. President Roger Herron asked Mr. Lee to submit to the Town's attorney his best offer of terms and conditions for a long term lease. Mr. Lee stated that he would have it to Walter Baker tomorrow.

Resident Trooper Program

On May 9, 1983 President Roger Herron had asked the County Commissioners to share the cost of the new car the Town must buy for the Resident Trooper, but didn't feel the idea was very well received. President Roger Herron asked if Cpl. Landbeck was aware of any patrol car the County would not be using this coming year. Cpl. Landbeck stated the County would be continuing with the entire program leaving no cars available.

Resident Trooper Program - continued

The Board will review the proposed 1984 Budget and decide at that time whether the Town of Charlestown will continue with the Resident Trooper Program.

I/I Study

Commissioner Edgar McMullen recommended the Board wait until the next rain to check the infiltration at manholes at Conestoga and Black Avenue

Accounts Payable

Commissioner Edgar McMullen motioned to pay the bills, seconded by Commissioner Grace Smith and approved 5-0.

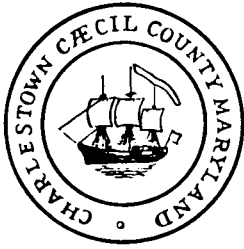
HUD - Revised Eligibility Income Limits.

The Town of Charlestown received the correct Eligibility Income Limits for recipients of the Community Block Grant.

Meeting adjourned 11:15 PM.

Respectfully submitted,

Willard Pinder



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WORKSHOP MEETING

JUNE 28, 1983

The Workshop Meeting of the Board of Town Commissioners held on June 28, 1983, was called to order by David A. Jarinko, Vice-President. President Roger A. Herron was out of town on business. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith, and Charles S. Wright. Also attending: Frank Lee and Hershel Armour.

Commissioner David A. Jarinko stated for the minutes that on June 16, 1983, the Board of Town Commissioners awarded Mark A. Hudson and Scot B. Plank Certification of Commendation for their brave and courageous actions that directly prevented a major fire disaster at the Charlestown Marina.

Charlestown Marina Fireworks Display

Commissioner Charles S. Wright motioned to permit the Charlestown Marina to hold a fireworks display on Labor Day at the A dock, pending their acquiring all necessary permits and the Charlestown Fire Company approval. Motioned seconded by David A. Jarinko. Motion passed 4 - 0.

Frank Lee - Lease

Frank Lee, owner of Thorn's Marina, and the Board of Town Commissioners reviewed their disputable terms in the lease under negotiation between the Town and Mr. Frank Lee. After review, both parties felt they had reached an agreement in the basic terms of the lease and would contact their attorney for a meeting to work out the details.

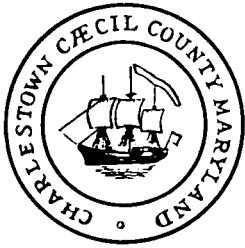
Hershel Armour - Parking Sign

Mr. Armour asked if the Board would place a "No Parking" sign at the corner of Water and Caroline Streets by the Handy property. Commissioner Charles S. Wright stated he had noticed that guests of the Handy's had been parking at the corner making it very difficult to pass safely, but recommended that a letter be sent to the Handy's requesting their co-operation to correct the problem.

Meeting adjourned 9:35 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

JUNE 14, 1983

The regular meeting of the Board of Town Commissioners held on June 14, 1983, was called to order by President Roger A. Herron. Other Commissioners present were David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Others attending were: Grayson L. Abbott, Town Administrator; and Russ Tatman, Town Engineer; and Edgar A. McMullen, Jr.

Municipal Water System

After much discussion on the proposed town's municipal water system in regards to the total cost that included the grants and loan, it was decided to relinquish the HUD grant.

A new application for design and construction of demonstration wells will be submitted to HUD.

A motion by David A. Jarinko to:

- (1) Notify HUD, Charlestown is unable to use the grant that was approved.
- (2) Ask FHA to table our application pending exploration for iron-free water.
- (3) Apply for a grant from HUD to drill demo's for iron-free water.

Motion seconded by Grace H. Smith and approved 5 - 0.

A Public Hearing will be held in two weeks as required for application for the HUD grant.

Sewer Ordinance

Charlestown's hook-up to the Cecil County Regional Wastewater Treatment Plant is complete.

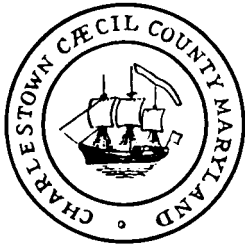
Grace H. Smith made a motion to adopt a Sewer User Regulation as presented by Russ Tatman, Town Engineer, and as required by the Sewer Ordinance. Motion seconded by Edgar A. McMullen and passed 5 - 0.

Budget Amendment - FY 1983-84

Charles S. Wright motioned to amend the FY 1983-84 Budget to reflect the sewer use figures in the above Sewer User Regulation. Motion seconded by David A. Jarinko and passed 5 - 0. The new rates will be \$158.00 per year, per unit or \$39.50 a quarter, in-town residents. Out of town cost will be \$236.00 per year, per unit or \$59.00 per quarter.

I/I Study

A motion by Edgar A. McMullen to proceed with corrective repairs resulting from the I/I Study, not to exceed the quoted cost in Russ Tatman's letter (Tri-State), was seconded by Grace H. Smith and passed 5 - 0.



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WORKSHOP MEETING

MAY 24, 1983

The workshop meeting of the Board of Town Commissioners held on May 24, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Cpl. Steven Landbeck, M.S.P.; Resident Trooper Co-ordinator; Walter Baker, Town Attorney; Russ Tatman, Town Engineer; and Carty Dennison.

Carty Dennison - Open Space Fund

Carty Dennison, member of the Cecil County Board for Open Space, stated that in reviewing the Charlestown application for Open Space Funds, for a parking lot at the Boat Launching Ramp Site, his Board was concerned about the parking lot flooding and whether 6" of crusher run covered by 2" blacktop would be sufficient surface for a parking lot facility.

President Roger A. Herron explained the Board had considered the problems and feel the design would serve very well as a parking facility.

Mr. Dennison said he would present the application to his Board and recommend passage.

Elizabeth Risteen - Sewage

Walter Baker, the Town Attorney, and the Board of Town Commissioners reviewed Mrs. Risteen's hook-up into the town's sanitation-sewage system.

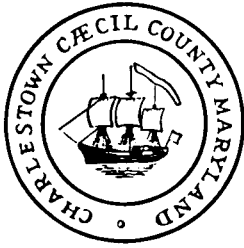
Mr. Baker recommended the town offer to connect Mrs. Risteen back into the system and waive prior sewage user fee's if Mrs. Risteen would drop the suit against the town. The Board agreed and instructed Mr. Baker to contact Mrs. Risteen's Attorney with the offer.

Frank Lee - Lease

On a recommendation by David A. Jarinko, Commissioner, Town Attorney, Walter Baker is to prepare a 25 year net lease to be presented to Gene Herman, Mr. Lee's Counsel with terms of year 1 - \$1,200.; year 2 - \$1,800.; year 3 - \$2,500.; year 4 - \$5,000.; year 5 - \$7,500.; and all sequential years rate being calculated at the base of \$7,500. plus an increase of Consumer Price Index accumulative. Also, a clause for the approval of any alteration and restoration to the existing property by the Board of Town Commissioners and a clause that upon termination of the lease, all improvements on Town Leased property revert back to the Town.

Budget - Resident Trooper Program

Commissioner David A. Jarinko stated he was very unenthusiastic about the way the Resident Trooper Program has been run and would need to be assured that the trooper



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WORKSHOP MEETING

MAY 24, 1983

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- would, (1) Work mainly night shift
(2) Shift begin at approximately 8:00 P.M.
(3) Be highly visible
(4) Make more personal contact with residents
(5) Through the months May to Sept., work week-end shift,

for him to support the Resident Trooper Program in FY 1983-84.

County Co-ordinator Cpl. Steven Landbeck said the request for the Resident Trooper to be more visible and to make personal contact could definitely be done, but the scheduling of night and weekend shifts could not be accomplished as it is in direct conflict with the Maryland State Police stress management program that requires all troopers be on a 28 day cycle.

A motion to require that all five (5) points discussed be a condition for the continuance of the Resident Trooper Program for FY 1983-84 was made by Commissioner Jarinko. Motion died from lack of a second.

Commissioner Charles S. Wright motioned to discontinue the Resident Trooper Program for the Town of Charlestown. Motion seconded by David A. Jarinko. Motion passed as follows:

C. Wright - for	R. Herron - against
D. Jarinko - for	E. McMullen - abstained
G. Smith - -for	

Connection to North East Regional Sewage System

Town Engineer, Russ Tatman, reported construction is ready to begin Tuesday, May 24, 1983, but one pump at the lagoon is not operating and the contractor needs both pumps operating to make the connection.

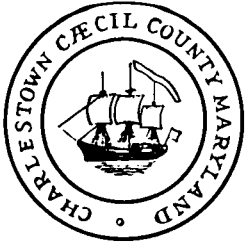
President Roger A. Herron directed Russ Tatman to co-ordinate with the Town Waste-Water Technician, Ken Benner to make the repair necessary to get the pumping station ready for construction.

Insurance

President Roger A. Herron instructed Grayson Abbott, Town Administrator, to insure the town owned property at Thorn's Marina against Property and General Liability until a lease is negotiated and signed releasing the town of legal liability.

R/S Fund

Commissioner Charles S. Wright motioned to delete the Revenue Sharing Fund as of June 30, 1983, and all remaining monies be transferred to the General Account. Motion seconded by Grace H. Smith and approved 5 - 0.



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WORKSHOP MEETING

MAY 24, 1983

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Street Lights

A motion to increase the budget amount for street lighting by \$3,500.00 for additional street lights and increase "lums" was made by Charles S. Wright, seconded by Grace H. Smith and passed 5 - 0.

Road Improvement Fund

A motion to raise the Road Improvement Fund to \$14,000.00 for needed road repair was made by Commissioner Charles S. Wright. Motion seconded by David A. Jarinko and passed 5 - 0.

Proposed Budget - FY 1983-84

Commissioner Charles S. Wright motioned to approve the proposed budget for FY 1983-84 as ammended. Motion was seconded by Grace H. Smith and passed 5 - 0.

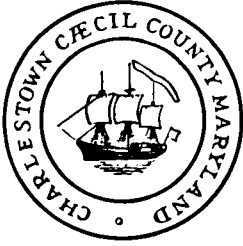
MML Convention

A motion to authorize Town Administrator, Grayson Abbott, Jr., to represent the Town of Charlestown at the 1983 MML Convention was made by Grace H. Smith and seconded by Edgar A. McMullen. Motion approved 5 - 0.

Meeting adjourned at 12:15 A.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

MAY 10, 1983

- 2 -

Roger Herron advised that the town was not formally advertising for bids and had not accepted any. President Roger Herron asked Mr. Lee to submit to the Town's Attorney his best offer of terms and conditions for a long term lease. Mr. Lee stated that he would have it to Walter Baker tomorrow.

Resident Trooper Program

On May 9, 1983, President Roger Herron had asked the County Commissioners to share the cost of the new car the town must buy for the Resident Trooper, but didn't feel the idea was very well received. President Roger Herron asked if Cpl. Landbeck was aware of any patrol car the County would not be using this coming year. Cpl. Landbeck stated the County would be continuing with the entire program leaving no cars available. The Board will review the proposed 1984 Budget and decide at that time whether the Town of Charlestown will continue with the Resident Trooper Program.

I/I Study

Commissioner Edgar McMullen recommended the Board wait until the next rain to check the infiltration at manholes at Conestoga and Black Ave.

Accounts Payable

Commissioner Edgar McMullen motioned to pay the bills, seconded by Commissioner Grace Smith and approved 5 - 0.

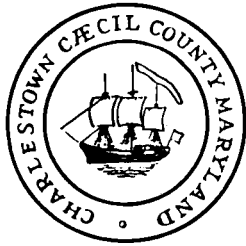
HUD - Revised Eligibility Income Limits

The Town of Charlestown received the correct Eligibility Income Limits for recipients of the Community Block Grant.

Meeting adjourned 11:15 P.M.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

MAY 10, 1983

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Public Hearing - Constant Yield Tax Rate

President Roger Herron asked the guests present if there was any comments or questions concerning the Constant Yield Tax Rate. No comments or questions were flooded.

The Regular Meeting was called to order at 7:55 P.M. by Present Roger A. Herron.

Barnes Store - Janet Spangler

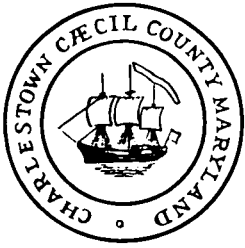
Mrs. Spangler and Nelson McCall, Historic District President, reviewed plans for the Barnes Store with the Town Commissioners. After review and discussion Mrs. Spangler requested the Board to consider the following questions:

- 1) Would the Town Commissioners have to approve restoration on the leased property?
- 2) Would she be able to continue with the Barnes lease?
- 3) Would the Board consider letting the building (store) stand as is?
- 4) Would she be able to acquire a commercial lease from the town?

Commissioner David Jarinko suggested that the Board form a study committee to review Mrs. Spangler's proposal. President Roger Herron asked Mrs. Spangler to submit her proposal in writing to the Board for their review and study. President Roger Herron and Commissioner Jarinko will study Mrs. Spangler's written proposal and report back to the Board of Town Commissioners.

Frank Lee - Lease Negotiation (Old Thorn Lease)

Mr. Lee advised that he is still awaiting a lease proposal from the Town as the interim lease offered by Town Attorney, Walter Baker was not acceptable. President Roger Herron advised that Walter Baker was still awaiting a reply to the interim lease offer, and suggested that if the terms of that lease were not acceptable to Mr. Lee, he should have his attorney reply with a counter offer. Mr. Lee stated that he had heard that the property was up for bids and that he was going to send a letter to the Commissioners requesting a lease on all property coming due. President



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WORKSHOP MEETING

APRIL 26, 1983

The workshop meeting of the Board of Town Commissioners held on April 26, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith, and Charles S. Wright. Also attending: Stephen Baker, Town Attorney; and Grayson L. Abbott, Jr., Town Administrator.

Circuit Rider Administrator

Charlestown, Rising Sun and Cecilton will not form a consortium due to the possible problem that could occur in constructing a new administrating body. Wilmapco will continue to administer the Circuit Rider Administrator program for Charlestown, Rising Sun and Cecilton.

Commissioner Charles S. Wright motioned to appropriate \$1,229.00 from the General Account for the Circuit Rider Administrator program for FY 1984. Motion seconded by Grace H. Smith and passed 5 - 0.

Hollingsworth Property

Town Attorney Stephen Baker summarized the complication concerning transfer of the Hollingsworth property to the Town of Charlestown.

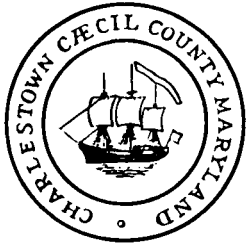
Mr. Baker explained that the Wilmington Trust still has the equitable title to the property in Charlestown and once a distribution is made it will be owned equally by both Mrs. Hollingsworth and her son.

Water System

Town Administrator Grayson Abbott received new figures from Farmer's Home Administration concerning the Municipal Water System for the Town of Charlestown.

Original	\$870,000	Grant
	330,000	Loan
Figures received by	\$ 300,000	Grant
G. Abbott	1,199,400	Loan

Commissioner David A. Jarinko motioned to reaffirm the motion made at the April 12, 1983, Regular Meeting of the Board of Town Commissioners approving construction of a Town Water System with the grants and loan as presented at the public meeting, February 24, 1983. Motion was seconded by Grace H. Smith and approved 5 - 0.



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WORKSHOP MEETING

APRIL 26, 1983

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Accounts Payable

A motion to pay The First National Bank of North East (1st quarter of 1983), the balance owed on Loan #16372 was made by Edgar A. McMullen and seconded by David A. Jarinko and approved 5 - 0.

Resolution - Cemetery, Perpetual Care

President Roger A. Herron read Resolution #83-1, which establishes a Board of Trustees for the Charlestown Cemetery, consisting of three (3) Trustees to be appointed by the Board of Town Commissioners for three (3) year terms.

The Board of Trustees shall be responsible for:

- (1) Investment of all funds as provided by the Estates and Trusts Annotated Code of Maryland.
- (2) Contract for care, maintenance and beautification of the Town Cemetery.
- (3) Provide Rules and Regulations for the operation of the cemetery.
- (4) Adopt Rules and Regulations necessary for the conduct of it's officers and keeping with the provisions of the Resolution.

Commissioner Charles S. Wright motioned to adopt Resolution #83-1 as read by President Roger A. Herron. Motion was seconded by Edgar A. McMullen and approved 5 - 0. Resolution #83-1 is attached to these minutes.

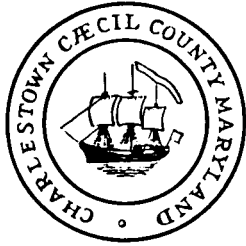
Colonial Charlestown

On a motion by Edgar A. McMullen, seconded by Grace H. Smith, and approved 5 - 0, Commissioner David A. Jarinko will attend the Maryland Historic Restoration meeting representing the Town of Charlestown in Annapolis, Maryland.

Being no further business, meeting adjourned 10:05 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

APRIL 12, 1983

The regular meeting of the Board of Town Commissioners held on April 12, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, and Charles S. Wright. Commissioner Grace H. Smith was out of town and Commissioner Edgar A. McMullen was ill.

Doris Berry, Town Clerk, swore in Commissioner Charles S. Wright before President Roger A. Herron.

Municipal Water System

Results from the Municipal Water System Advisory Questionnaire were as follows:

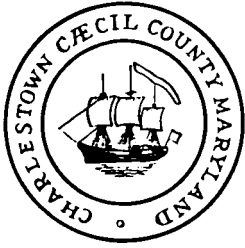
110 Votes Yes
73 Votes No
100 No Response

41 Votes for Option #1 - Flat rate charge, wells allowed to continue.
56 Votes for Option #2 - Metered rate, wells allowed with surcharge.
13 Votes for Option #3 - Flat rate charge, wells permitted for 5 years, then converted to metered rate with all wells capped.

Based upon a significant affirmative response on the Municipal Water System Questionnaire, I, Charles S. Wright, move the Board of Town Commissioners authorize construction of a Municipal Water System, contingent on securing the grant and loan (HUD Block Grant and Farmers Home Administration Grant and Loan) presented at the public water meeting February 24, 1983. Motion was seconded by David A. Jarinko. Approved 3 - 0.

Circuit Rider

David A. Jarinko motioned to authorize President Roger A. Herron to negotiate with Cecilton and Rising Sun for the purpose of providing for a Circuit Rider Administration Program for FY 1984. Motion seconded by Charles S. Wright and passed 3 - 0.



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Post Office Box 154
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REGULAR MEETING

APRIL 12, 1983

- 2 -

Constant Yield Tax

Commissioner David A. Jarinko motioned to hold a public hearing on Tuesday, May 10, 1983, at 7:30 P.M. for the purpose of soliciting comments concerning the Town of Charlestown maintaining a \$0.85 per 100 tax rate. The hearing will be advertised April 27, 1983, in the county paper, "The Cecil Whig". Motion was seconded by Charles S. Wright and approved 3 - 0.

Colonial Charlestown

A letter received from Colonial Charlestown President Nelson H. McCall asked the Board of Town Commissioners to purchase two signs marking the Historic District.

A motion by Charles S. Wright to purchase the signs as requested was seconded by David A. Jarinko and passed 3 - 0.

A motion to appropriate \$100.00 to create a Historical Picture Record of the Town of Charlestown was made by David A. Jarinko and seconded by Charles S. Wright. Motion passed 3 - 0.

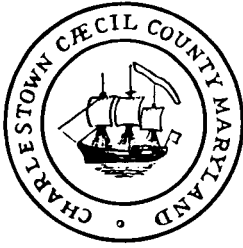
Accounts Payable

Motion to pay the Accounts Payable was made by David A. Jarinko, seconded by Charles S. Wright and approved 3 - 0.

No further business, meeting adjourned 9:30 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
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WORKSHOP MEETING

MARCH 22, 1983

The workshop meeting of the Board of Town Commissioners held on March 22, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright is on vacation. Others attending: Stephen Baker, Town Attorney; Grayson L. Abbott, Jr., Town Administrator; Cpl. Arnold Haugh, Resident Trooper; Joseph Sexton; Dennis Gilbert and Mr. & Mrs. Jessy Handy.

J. Sexton & D. Gilbert

Mr. Sexton and Mr. Gilbert registered a complaint about the motorcycles, mini bikes and dirt bikes trespassing on private property, the noise the bikes create and the drivers rudeness when questioned about trespassing. After discussion it was decided to post a notice of regulations stating that action will be taken by the Resident State Trooper when any violation of such regulations occur.

Mr. & Mrs. Jessy Handy

Mr. & Mrs. Handy requested their zoning permit be approved for erection of a fence on their property at Water and Caroline Streets that would include a small portion of the town street. Mr. Handy agreed to sign an agreement stating he would move the fence at anytime at the request of the Town Commissioners. A motion by Edgar A. McMullen that the permit be approved as stated was seconded by David A. Jarinko and approved 4 - 0.

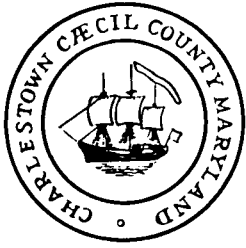
F. Lee - Lease

The Town will maintain fire insurance and liability insurance on the town leased section of Lee's (formerly Thorn's Marina), while the interim lease between Lee's Marina and the Town of Charlestown is incomplete.

Avalon Yacht Basin - Street Lease

Mr. Karl Knapp of Avalon Yacht Yard has an application for a zoning permit on file with the Town of Charlestown for a security gate across Water Street (20' from the intersection - at the Yacht Basin). David A. Jarinko proposed a motion for an addendum, that the street security area be incorporated into the existing lease. Motion seconded by Edgar A. McMullen and passed 4 - 0.





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WORKSHOP MEETING

MARCH 22, 1983

- 2 -

Post Office Lease

A motion by David A. Jarinko authorizing President Roger A. Herron to sign and forward to the U. S. Postal Service a new lease agreement (rent - \$270.00 per month), was seconded by Grace H. Smith and passed 4 - 0.

Circuit Rider Administrator

President Roger A. Herron will meet with the Mayors of Rising Sun and Cecilton regarding the Circuit Rider Program. There is the possibility that Rising Sun will request the Administrator 2 days, Cecilton 2 days and Charlestown 1 day a week.

Charlestown Cemetery

Resolution #83-1 regarding the Charlestown Cemetery will be discussed in more detail at the next meeting allowing time for Elizabeth McMullen's review.

WILMAPCO - G. Abbott-Voucher

Wilmapco disallowed a voucher submitted by Grayson L. Abbott, Circuit Rider Administrator, for part of his expenditures while preparing a grant application for the town's municipal water system. David A. Jarinko motioned that Grayson Abbott be reimbursed for that voucher of \$68.23. Edgar A. McMullen seconded the motion. Motion was passed 3 - 0.

Water System Questionnaire

David A. Jarinko motioned that any water questionnaire not submitted back to the town by the appropriate deadline shall be counted as an affirmative vote. Motion seconded by Edgar A. McMullen and passed 3 - 0.

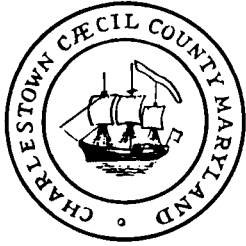
Accounts Payable

Edgar A. McMullen motioned to pay the sewage loan payments (due dates-last of month). Motion seconded by David A. Jarinko and passed 3 - 0.

After some discussion on needed road repair, the meeting adjourned at 10:30P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

REGULAR MEETING

MARCH 8, 1983

The regular meeting of the Board of Town Commissioners held on March 8, 1983, was called to order by President Roger A. Herron at 6:30 P.M. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, and Grace H. Smith. Also attending were: Grayson L. Abbott, Jr., Town Administrator; Russ Tatman of Tatman & Lee Associates, Inc., Town Engineer; Frank Lee, and Howard Hall. Commissioner Charles S. Wright is on vacation.

Municipal Water System

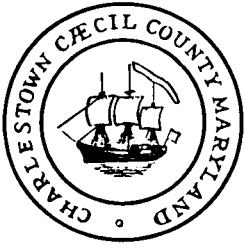
The Board discussed the possible municipal water system including the FmHA grant, median income of local residents and the questionnaire that will be mailed to residents shortly. Roger A. Herron and Grayson L. Abbott will confer with FmHA concerning the questionnaire. David A. Jarinko made a motion to include stamped self-addressed envelopes for return of the questionnaire. Motion seconded by Grace H. Smith and passed 4 - 0.

Frank Lee

Frank Lee, current owner of Thorn's Boat Yard, discussed with the Board the town lease formerly held by Thorn's. Commissioner Jarinko will contact Walter Baker, Town Attorney, to suggest an interim arrangement be developed for Mr. Lee to operate the town's interests in Thorn's Boat Yard for 1983. A notice to accept "bids" for the lease may be placed by June or July. If an agreement cannot be reached by September, it is possible the interim arrangement could be extended another year. Mr. Lee requested notification of any town property whenever it is available for lease.

Barnes Property - Historic District Commission

Mr. Joseph Jacobi submitted a proposal for development of the Barnes property to the Board of Town Commissioners and the Historic District Commission, February 22, 1983. The Board of Town Commissioners concurred with the report received from the Historic District Commission. A complete reply to Mr. Jacobi's proposal will be forwarded to Mr. Jacobi shortly.



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REGULAR MEETING

MARCH 8, 1983

- 2 -

Now + and Hi Fi Accounts

Edgar A. McMullen made a motion to transfer our savings from the Dean Witter Reynolds Account to a Hi Fi Account with The First National Bank of North East. Regular deposits to be made to the Hi Fi Account, maintaining our existing checking accounts, with transfers into regular accounts as required. David A. Jarinko seconded the motion. Motion passed 4 - 0.

Howard Hall - Storm Drainage

Howard Hall requested permission to open and continue the drainage ditch at the end of Conestoga Street to the river. Permission was granted.

MML Convention 1983 - Door Prizes

Grace H. Smith made a motion to contribute three (3) Colonial Charlestown Tee Shirts for door prizes at the MML Convention in June at Ocean City, Maryland. Edgar A. McMullen seconded the motion. Motion passed 4 - 0.

Accounts Payable

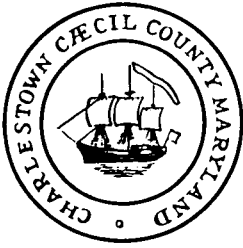
A motion by Edgar A. McMullen to pay all bills was seconded by Grace H. Smith and passed 4 - 0.

Penn Communications - CATV Franchise

A letter was received from Penn Communications requesting written permission to transfer their franchise in Charlestown to Del Mar Cable-vision Associates, L.P. Since the requirements have not been complied with, they have forfeited the franchise agreement. David A. Jarinko will reply to Penn Communications.

Bill #321 - Municipalities - Elimination of Double Taxation
for Governmental Services

A copy of legislation Bill #321 - Municipalities, Elimination of Double Taxation for Governmental Services was received from Ethel Murray, Delegate, stating it was under review of the Ways and Means Committee.



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REGULAR MEETING

MARCH 8, 1983

- 3 -

The bill where a County and Municipality provide the same service; the municipal taxpayer is doubly taxed while only receiving one benefit.

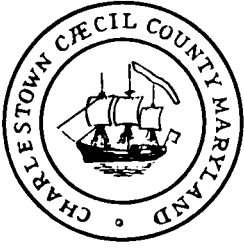
Avalon Yacht Yard - Lease Request

David A. Jarinko on a request of Mr. Karl Knapp, Avalon Yacht Yard, will look into the possibility of a lease for a portion of Water Street which extends inside his property.

There being no further business, the meeting adjourned 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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PUBLIC MEETING

FEBRUARY 24, 1983

A public meeting held at the Charlestown Elementary School on February 24, 1983, was opened by Board President Roger A. Herron to further discuss and review a possible municipal water system that was rejected last March. President Herron introduced the Town Commissioners; Grayson L. Abbott, Jr., Town Administrator; Russ Tatman of Tatman & Lee Associates, Inc., Town Engineer and Jim Gatto of the Department of Economic and Community Development for the State of Maryland. Commissioner Charles S. Wright was absent due to his vacation.

Grayson L. Abbott, Jr., Town Administrator, gave the total cost of \$1,515,000. for the municipal water system with the breakdown of Construction for \$1,270,000.; Administration for \$22,000.; Engineering \$100,000.; and \$123,000. for interest charged during construction.

A \$315,000. grant has been awarded by HUD (U.S. Development of Housing & Urban Development). The FmHA (Farmers Home Administration) is considering an \$870,000. grant application and the balance \$330,000. would be financed through a FmHA low interest (11%) 40 year loan.

Russ Tatman, Town Engineer, gave the estimated cost per household as \$185.00 per year with no hook-up fee. Savings would be in the form of reduced insurance rates because of better fire protection and there would be no expense in maintaining wells (electricity, pumps, etc.) so that the real cost would be about \$90.00 to \$100.00 per year.

The methods of billing are being considered and will be on a questionnaire to be mailed to property owners within two (2) weeks. They are:

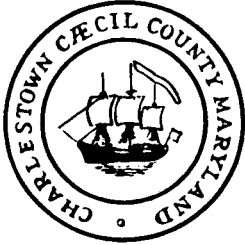
1. Metered with all wells capped.
2. Metered with a surcharge of \$100.00 per year for use of wells.
3. A flat rate of \$185.00 per year for 3 years. Wells allowed three years, then metered and wells capped.

The discussion and questions among the residents were the high cost, while some residents were willing to pay an additional surcharge for the privilege of keeping their wells. Others stated they needed the water and thought the system should be installed. There were a few who opposed the water system.

The meeting concluded at 9:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

FEBRUARY 22, 1983

The regular meeting of the Board of Town Commissioners held on February 22, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Commissioner David A. Jarinko was away on business. Others attending were: Grayson L. Abbott, Jr., Town Administrator; D. Russell Tatman of Tatman & Lee Associates, Inc., Town Engineer; Jim Gatto, Office of Department of Economic & Community Development; Mr. John Graham; Mrs. Ardie Smith, Sr.; Mrs. Mary Stroupe and Mr. Joseph Jacobi and Ms. Anne Jacobi.

Mr. Graham, Mrs. Stroupe, Mrs. Smith

Mr. Graham, Mrs. Stroupe and Mrs. Smith were present concerning the drainage pipe that has been closed at Calvert and Market Streets causing water to back up in their yards. Mrs. Smith said she would be willing to split the cost for a new pipe. President Herron directed Town Administrator Grayson Abbott to meet with the parties involved and try to effect a settlement.

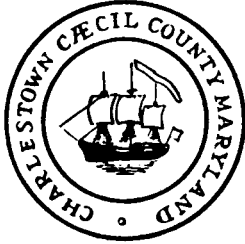
Mr. Joseph Jacobi, Ms. Anne Jacobi

Mr. Jacobi and Ms. Jacobi submitted a proposal for development of the Barnes property to the Board for their review and comments. There is a possibility of the town negotiating a long term lease if store is removed and a short term lease if store remains; also an exchange of town property for the "meadow". The proposal will also be submitted to the Historic District Commission for their review and report.

Connection of Charlestown to Cecil County's WWTP

The base bid provides the minimum work needed for the town to connect to the County's Plant. Alternative #1 - provides three inches of topsoil throughout the entire site.

On the recommendation of Russ Tatman, Town Engineer, Charles S. Wright made a motion to accept the low bidder on Base and Alternative #1, subject to the approval of the Department of Health and Mental Hygiene. Motion seconded by Edgar A. McMullen and passed 4 - 0.



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REGULAR MEETING

FEBRUARY 22, 1983

- 2 -

Horse Racing Revenue - Matching Funds

A motion by Grace H. Smith and seconded by Edgar A. McMullen for matching funds (Horse Racing Revenue - July-Dec. '82) to the Special Account from the General Account in the amount of \$132.37 was passed 3 - 0.

MML-Harford, Cecil Chapter - Legislative Dinner

A motion to contribute \$20.00 towards the cost of a legislative dinner for the Senators and Delegates in Annapolis on February 28, 1983, was made by Grace H. Smith. The motion was seconded by Edgar A. McMullen and passed 3 - 0.

Constant Yield Tax Rate

A motion by Grace H. Smith to maintain the Charlestown property tax rate of \$0.85 per \$100.00 assessed value was seconded by Edgar A. McMullen and passed 3 - 0. A public hearing will be held shortly since this rate exceeds the Constant Yield Tax Rate.

Alger Oil Company Bill

Grace H. Smith made a motion to pay the Alger Oil Company bill due to a discount available if paid within 10 days. Motion seconded by Edgar A. McMullen and passed 3 - 0.

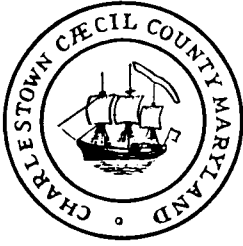
Letter - Elizabeth McMullen

On recommendation and motion by Grace H. Smith, a letter of appreciation will be sent to Mrs. Elizabeth McMullen for having the roadway in front of the Church plowed during the recent snowstorm. Motion passed. All in favor.

Meeting adjourned 11:00 P.M.

Respectfully submitted,

Willard Pinder
Willard Pinder



Town Commissioners of Charlestown
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SPECIAL MEETING

FEBRUARY 10, 1983

A special meeting was called by President Roger A. Herron on Thursday, February 10, 1983, to further discuss and review the proposed municipal water system and to prepare a presentation for February 24th at Charlestown Elementary School. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright is on vacation. Others present were: Grayson L. Abbott, Jr., Town Administrator; and D. Russell Tatman of Tatman & Lee Associates, Inc., Town Engineer.

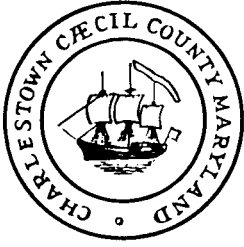
At a public meeting to be held at the Charlestown Elementary School February 24, 1983, at 7:30 P.M., the proposed town water system will be explained and reviewed. The following suggestions for projected user rates will be presented to town residents for their opinions and comments:

1. Metered with all wells capped.
2. Metered, with wells not capped, plus \$100.00 surcharge per year as long as wells are open.
3. A flat rate (\$185.00 per year) no restrictions for three (3) years; then metered with wells capped.

The meeting adjourned at 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

FEBRUARY 8, 1983

The regular meeting of the Board of Town Commissioners held on Tuesday February 8, 1983, was called to order by President Roger A. Herron. The Commissioners present were: David A. Jarinko, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright is on vacation. Others attending were: Stephen Baker, Town Att'y.; Russ Tatman of Tatman & Lee Associates, Inc., Town Engineer; Philip Price and Frank Lee.

Connection North East Regional Sewage System

President Roger A. Herron opened and read the Contractor's bids for the Town of Charlestown Connection to County Interceptor under contract 532-77-8. A review of the bids received is attached. Russ Tatman will review the support documentation and report back with his recommendations.

Phil Price

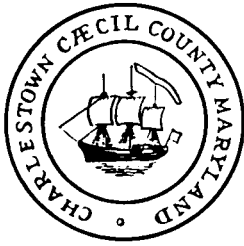
Mr. Philip Price, owner of Charlestown Marina, requested the Board of Town Commissioners to consider a proposal from Charlestown Marina to lease or buy the Town owned property located adjacent to the marina. Mr. Price briefly outlined his plans utilizing the area. President Roger A. Herron instructed Mr. Price the Board would need a written proposal and a projected usage plan for the property before consideration could be given. President Herron also advised Mr. Price that the town has applied for a grant to construct a boat launching ramp near the property being discussed; and if that grant is approved this lot would be required for a parking area. Improvements to the lot would be similiar to those proposed by Mr. Price.

I/I Study

Russ Tatman, Town Engineer, reported the I/I study is complete. Mr. Tatman will review the finding and suggest remedies to correct the infiltration problem at the next meeting.

Thorn Yacht Yard - Frank Lee

Frank Lee, new Owner of Thorn's Yacht Yard, was present to request consideration in leasing the Town owned property on Water Street, currently leased by



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REGULAR MEETING

FEBRUARY 8, 1983

- 2 -

C. W. Thorn Yacht Yard. President Roger A. Herron stated the Board of Town Commissioners would negotiate a lease. Mr. Lee will present the Commissioners with a draft work lease before any further contact.

Lt. LeFevre & Cpl. Landbeck

Lt. LeFevre and Cpl. Landbeck from the Maryland State Police outlined the year 1984 estimate cost analysis for the Town of Charlestown Resident Trooper program. An overall increase of 25.1% of which, 18.7% is Operating and 81.2% is Capital Expenditures. The Board of Town Commissioners discussed with Lt. LeFevre and Cpl. Landbeck possible alternatives if the town cannot afford the program as it now exists.

Post Office Lease

The Town received the proposed lease agreement from the U. S. Postal Service. After discussion, the Board of Town Commissioners instructed Town Attorney, Steve Baker to draft a similiar lease with the following revision:

- (1) 4 one year renewal terms
- (2) No 30 day cancellation clause
- (3) Recording Fee is the responsibility of the Recording Party
- (4) No sublease clause

Accounts Payable

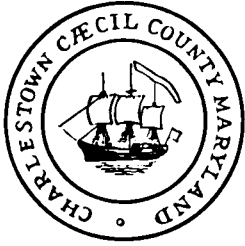
A motion by Edgar A. McMullen, seconded by Grace H. Smith, to pay all bills. Motion approved 4 - 0.

Planning & Zoning Commission

A motion by Edgar A. McMullen to appoint Caroline King to fill an unexpired term ending November 13, 1985, was seconded by Grace H. Smith and approved 4 - 0.

Board of Appeals

A motion to appoint Nancy Bowles, Alternate and J. Ross Patchell to the Board of Appeals was made by David A. Jarinko and seconded Grace H. Smith. Motion approved 4 - 0.



Town Commissioners of Charlestown
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REGULAR MEETING

FEBRUARY 8, 1983

- 3 -

Historic District Commission

A motion to reappoint John Gonce, Sr. and Ruth P. Wright to the Historic District Commission was made by Grace H. Smith, seconded by Edgar A. McMullen and approved 4 - 0.

Cran Henry - Lease

Cran Henry will retain the lease ground on Water Street with the understanding the town is seeking Open Space Funds for a Public Boat Ramp for that property. Mr. Henry agreed to relinquish the property if funds become available and the Board decides to construct the ramp.

Louisa Lane Potholes

Numerous complaints about potholes throughout Louisa Lane Extension has been received at the Town Hall. Commissioner David A. Jarinko stated he had inspected and found the road in very poor condition and recommended some action be taken. President Roger A. Herron will contact a contractor for advice on what action should be taken.

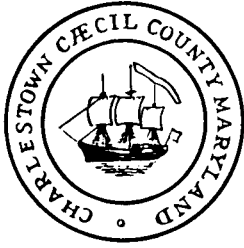
Negotiations - Water Street Property

As proposed by President Roger A. Herron, Commissioner Edgar A. McMullen motioned that all negotiations for future disposition of the town owned property on Water Street, currently leased to C. W. Thorn Yacht Yard, be referred to the Town Attorney. The Attorney is directed to negotiate for the Town's interest and report to the Town Commissioners for instruction and approval as necessary to effect an equitable arrangement. Motion was seconded by David A. Jarinko. Approved 4 - 0.

Meeting adjourned 12:05 A.M.

Respectfully submitted,

Willard Pinder



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Post Office Box 154
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SPECIAL MEETING

JANUARY 31, 1983

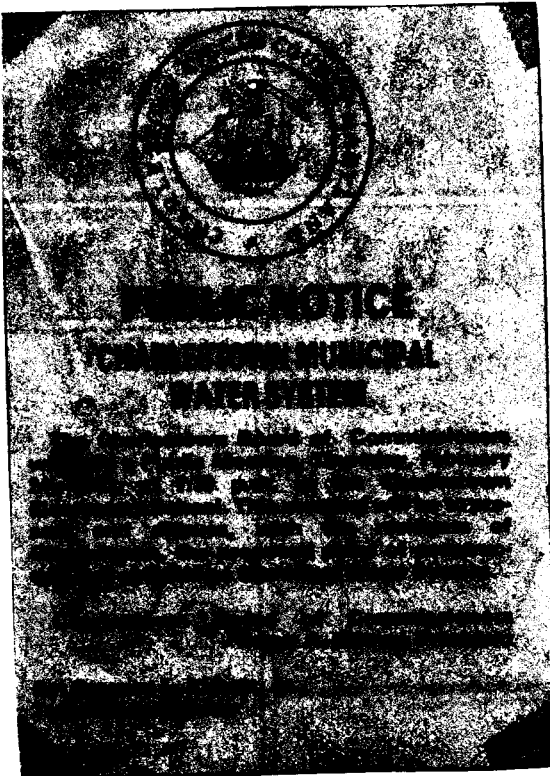
A special meeting was called by President Roger A. Herron to discuss the recently received grant from HUD for a municipal water system.

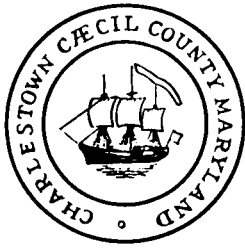
The HUD grant of \$315,000 coupled with a grant from EPA of \$866,900 totaling approximately \$1,170,000 will reconstruct the town debt for a municipal water system to \$330,000.

After discussing the possibilities the new grant offers the town, Commissioner David A. Jarinko motioned to hold a public meeting at the Charlestown Elementary School on February 24, 1983, at 7:30 P.M., to explain, review, and outline a town water system including the new projected user rate, the decrease in the first year cost, and then obtain the opinion of the town residents. Motion was seconded by Grace H. Smith and approved.

Respectfully submitted,

Willard Pinder



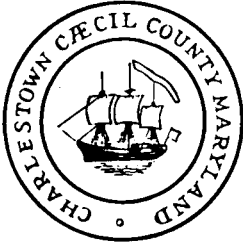


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WORKSHOP MEETING

JANUARY 25, 1983

MEETING CANCELLED DUE TO LACK OF A QUORUM.



Town Commissioners of Charlestown
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REGULAR MEETING

JANUARY 11, 1983

The regular meeting of the Board of Town Commissioners held on Tuesday, January 11, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Commissioner Charles S. Wright is away on vacation. Others attending were: Senator Bill Amoss; Mrs. Mary Stroupe; Mr. Max Klessing, Dennise Tray of "The Record"; Cpl. Stephen Landbeck, M.S.P., Resident Trooper Program; and Commissioner-Elect Edgar A. McMullen.

Election - January 10, 1983

115 ballots were cast in the January 10, 1983, Charlestown Town Election and the results were as follows:

Russell U. Farrell	20
Carolyn King	44
Edgar A. McMullen	101
Charles S. Wright	58

A ballot is attached to these minutes. Doris Berry, Town Clerk, administered the oath of Office of Town Commissioner to Edgar A. McMullen for a two (2) year term before the President and other Commissioners present. Commissioner Charles S. Wright will be installed in office when he returns from vacation.

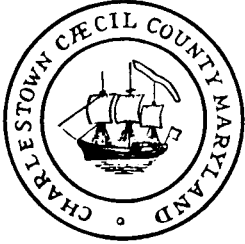
Board Election of Officers - January 11, 1983

The Board of Town Commissioners, by secret ballot, voted for the office of President, Vice-President and Treasurer all for the term of one (1) year. The results were as follows:

For President	- Roger A. Herron	- unanimous
For Vice-President	- David A. Jarinko	- unanimous
For Treasurer	- Edgar A. McMullen	- unanimous

Senator Bill Amoss

Senator Amoss was present to acquaint himself with the Commissioners and any problems or thoughts they would have toward any future legislation. President Herron requested Senator Amoss to see if any grants are available that our local Fire Department could use for building, etc. There was also a brief discussion and review of "Open Space Funds" for Parks and Recreation.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

JANUARY 11, 1983

- 2 -

Cpl. Stephen Landbeck, M.S.P. - Resident Trooper Program

Cpl. Landbeck inquired of any current problems the Town might have. The cost of the Resident Trooper program for Charlestown was discussed. Lt. LeFevre will be asked to attend the next town meeting for a more detailed report of what the program will cost next year.

M. Stroupe, M. Klessing

Mrs. Mary Stroupe and Mr. Max Klessing voiced a complaint on a ditch that has been closed at Market and Calvert Streets causing water to back up in their yards. President Herron and Vice-President David A. Jarinko will meet on Sunday with Mrs. Stroupe and Mr. Klessing to look into the problem and see what can be done.

Assignment of Responsibilities - 1983

President Roger A. Herron assigned the following responsibilities to the Town Commissioners for 1983.

Roger A. Herron

President
Budget
Police
Administrative & Finance
Sewage Co-Chairman

David A. Jarinko

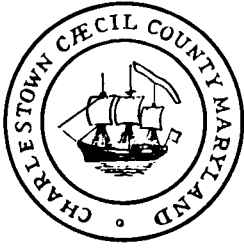
Vice-President
Budget
Parks & Recreation
Town Ground Leases
Harbor

Edgar A. McMullen

Treasurer
Budget
Sewage Co-Chairman
Zoning

Grace H. Smith

Budget
Model Ordinances



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JANUARY 11, 1983

- 3 -

Charles S. Wright

Budget
Buildings & Grounds
Streets & Lighting
Block Grants

During the absence of Commissioner Charles S. Wright, Vice-President Jarinko will assume the responsibilities of the Buildings & Grounds; Streets and Lights.

Dean Witter Reynolds Account - Authorized Signatures

A motion by Grace H. Smith to change the authorized signatures on the Dean Witter Reynolds account to President Roger A. Herron and Treasurer Edgar A. McMullen was seconded by David A. Jarinko. Motion passed 4 - 0.

Accounts Payable

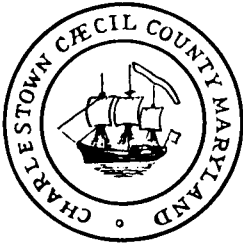
David A. Jarinko made a motion, seconded by Grace H. Smith to pay all bills. Motion passed 4 - 0.

Funds

A motion by Edgar A. McMullen to make a temporary transfer of \$1,500.00 from the General Account to the North East Extension Account for operating funds was seconded by Grace H. Smith and approved 4 - 0.

Planning & Zoning Committee

Edgar A. McMullen motioned that N. William Doss be reappointed to the Planning & Zoning Committee for a term of five (5) years, his term to expire November 13, 1987. Motion seconded by David A. Jarinko and passed 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

JANUARY 11, 1983

- 4 -

MML - Dinner

There will be a dinner meeting of the MML, Cecil-Harford Chapter, hosted by Perryville, Maryland, at the Island Inn in Perryville on Thursday, January 20, 1983, beginning at 6:30 P.M.

Children's Show - Elkton

Tickets for a Children's Show solicited from the Elkton Jaycee Women were considered inappropriate and returned due to lack of a motion to purchase.

Savings Account

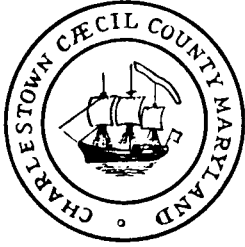
Under consideration at the present time is the transfer of funds from the Dean Witter Reynolds account to the NOW+ and/or Money Market accounts. No decision was made at this time.

Due to the lateness, the proposed ordinance on Town Owned Waterfront Land was carried over to the January 25, 1983, meeting.

Meeting adjourned at 11:00 P.M.

Respectfully Submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

DECEMBER 14, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, December 14, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending were: John Gonce, Jr., and Edgar A. McMullen.

John Gonce, Jr. - Fire Company

Mr. Gonce asked the Board to consider searching for available funding to construct a new fire house facility.

Charles S. Wright motioned to have the Town Administrator, Grayson L. Abbott, Jr., investigate the possibility of funding for a new Fire Company facility. Motion was seconded by David A. Jarinko and passed 5 - 0.

Reserve Funds Investment

Commissioner John A. Styer will study investment programs for the Town's reserve funds and make a recommendation for the Board's review.

Barnes Property

A letter dated November 29, 1982, was received from R. C. Burkheimer & Associates requesting the town position concerning the Barnes leased property.

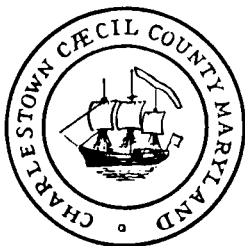
President Roger A. Herron will reply to Mr. Burkheimer by letter stating the Town Commissioners would be interested in discussing the options and negotiating an agreement to benefit both parties.

Accounts Payable

A motion to pay all bills was made by John A. Styer and seconded by David A. Jarinko. Motion passed 5 - 0.

Xerox Copies

The Board of Town Commissioners agreed that all Xerox Copies of documents, except those with standard prices be set at 75¢ per copy.



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REGULAR MEETING

DECEMBER 14, 1982

- 2 -

Jay Cee's Show

On a motion by Charles S. Wright and seconded by John A. Styer, the Town of Charlestown will donate fifteen (15) tickets to the Jay Cee's - "Merry Christmas Cinderella" show.

Lease Execution

David A. Jarinko motioned to give President Roger A. Herron authority to execute the lease between Thorn's Boat Yard and the Town of Charlestown after his approval and payment. Motion was seconded by John A. Styer and passed 5 - 0.

Ordinance

The Board of Town Commissioners discussed the possibility of introducing a ordinance for Town Owned Waterfront Land. The subject was postponed due to the late hour.

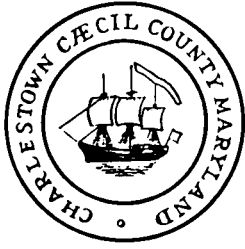
Election 1983 - Town's Register of Voters

Charles S. Wright made a motion to accept the recommendation of the Election Judges to delete the list of names, attached to these minutes, from the Town's Register of Voters. Motion was seconded by David A. Jarinko and approved 5 - 0.

No further business, meeting adjourned 10:45 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
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WORKSHOP MEETING

NOVEMBER 23, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, November 23, 1982, was called to order by Vice-President Charles S. Wright. President Roger A. Herron was absent due to illness. Other Commissioners present were: Grace H. Smith; John A. Styer; and David A. Jarinko. Also attending: Grayson L. Abbott, Jr., Town Administrator; and Cpl. Steven Landbeck, M.S.P., Resident Trooper Program Co-ordinator.

Cpl. Steven Landbeck, M.S.P.-Resident Trooper Program

Cpl. Steven Landbeck advised he had no specific problems to discuss, and asked if the Board had anything they wanted to bring to his attention. He mentioned he thought Halloween went well, except for the basketball court incident.

Seneca Point Treatment Plant

The sewer user rate for the new Seneca Point Wastewater Treatment Plant which was adopted by the Board of County Commissioners and went into effect August 1, 1982, will be the rate schedule affecting Charlestown when it connects to the Seneca Point Plant.

Charlestown will have a metered flow from its pumping station to our force main and will be based on a cost of \$1.49 per 1,000 gallons.

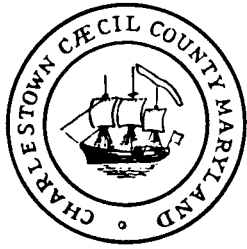
Robert Shockley - Footpath

The Department of Natural Resources was notified that Mr. Robert Shockley will begin work on the Wetlands project (Wetlands License #76-WL-0305) on Friday, December 3, 1982.

Mr. Shockley will be advised that a zoning permit is required before relocating his fence and that the Town Commissioners will inspect and approve or disapprove the newly constructed pathway. Also, Mr. Shockley to execute an agreement to maintain the pathway to the specifications of the Town Commissioners for a period of two (2) years beginning with and following the approval date of the pathway by the Town Commissioners.

Election 1983 - Judges

Grace H. Smith motioned to re-appoint the same judges for the Town Election, January 10, 1983. Motion seconded by David A. Jarinko and passed 4 - 0. The Judges are Elizabeth McMullen, Esther Heisler and Doris Berry.



Town Commissioners of Charlestown
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WORKSHOP MEETING

NOVEMBER 23, 1982

- 2 -

Investment Pools & N O W Accounts

The Maryland Local Government Investment Pool was established by legislation enacted in 1981 which authorize's the State Treasurer to establish an Investment Pool for local governments, the local funds placed in custody of the state for investment purposes.

The N O W Accounts available to municipalities will allow local and state governments to earn interest on their checking account balances.

Commissioner John A. Styer and Grayson L. Abbott, Jr., Town Administrator will look into the accounts and also "Treasury Bills" and advise at a later meeting.

Grayson Abbott will also obtain copies of Waterfront and Condominium Ordinances from Oxford and Queen Anne's County.

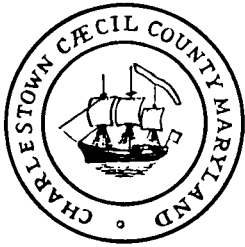
Accounts Payable

A motion by David A. Jarinko and seconded by John A. Styer to approve bills to Middletown Well Drilling Company for well at the Town House; and J. Kenneth Benner for Sewer Services for October, 1982, was approved 4 - 0.

There being no further business, the meeting adjourned at 8:30 P.M.

Respectfully submitted,

Doris Berry
Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

NOVEMBER 9, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, November 9, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith; John A. Styer; and Charles S. Wright. Commissioner David A. Jarinko was absent. Others attending were: Michael Varady; Violet Thomas; Philip Price, Charlestown Marina.

Michael Varady

Mr. Varady stated to the Board that he was not representing the Charlestown Fire Company at this meeting, nor was he representing the Fire Company at the Special Meeting held on November 3, 1982. Mr. Varady asked permission to put leaves in the back area of the lagoon. Permission was granted.

Violet Thomas - Drainage Ditch

Mrs. Thomas was present as a follow-up of a complaint filed by Mrs. Houck of Chesapeake Road and herself (September 28, 1982) concerning the ditch where water cannot pass. Mrs. Thomas showed pictures of the situation that had been taken earlier in the spring. President Roger A. Herron will look into the situation and advise as soon as possible.

Accounts Payable

John A. Styer made a motion to pay all bills. Motion seconded by Grace H. Smith and approved 4 - 0.

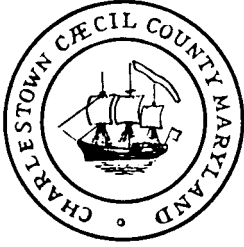
Floodplain Ordinance

After a review of the Floodplain Ordinance and discussion on additions, John A. Styer motioned to adopt the ordinance with changes, seconded by Grace H. Smith and approved 4 - 0. Floodplain Ordinance #82-3 passed 9th of November, 1982.

There being no further business, the meeting adjourned 9:00 P.M.

Respectfully submitted,

Doris Berry
Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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SPECIAL MEETING

NOVEMBER 4, 1982

A Special Meeting called by Commission President Roger A. Herron, at 7:15 P.M., to consider a lease proposed for the prospective buyers of Lee's Charlestown Marina. All Commissioners present.

After review of lease package negotiated by Roger A. Herron and David A. Jarinko with Mr. Phil Price and some discussion, a motion was made by Charles S. Wright and seconded by John A. Styer to approve the lease as negotiated and authorize Commission President Roger A. Herron to execute the lease by affixing his signature after the following requirements have been met:

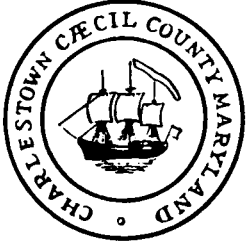
NOTE: I made the above motion with reluctance, but since this Board of Commissioners had just entered into a similar lease with Avalon Marina, I felt that it was best for the Town of Charlestown and the present Commissioners to negotiate the lease with Price as the above motion accepted. [C.S.W.]

1. Settlement for the sale of Lee's Charlestown Marina is completed and Mr. Philip Price as agent for North East Partnership is the owner of the Marina.
2. Mr. Price obtains a release of claim from Frank Lee as prepared by our attorney Steve Baker.
3. Mr. Price, as authorized agent for North East Partnership, signs two copies of the lease and presents both copies to Commission President Roger A. Herron for his signature.

Motion - 4 for; 1 against [David A. Jarinko]

Respectfully submitted,

Roger A. Herron



Town Commissioners of Charlestown
Post Office Box 154
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SPECIAL MEETING

NOVEMBER 1, 1982

A Special Meeting of the Board of Town Commissioners was called by President Roger A. Herron on Monday, November 1, 1982. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

Lee's Charlestown Marina

The current proposed 25 year Charlestown Marina lease with the Town of Charlestown has never been properly executed, but is a 1 year contract based on the fee accepted by the town.

Our attorney, Walter Baker, recommends at this time, that the Town Commissioners draw up a new lease agreement with terms more favorable to the town. It was also suggested that the Board might want to contact the prospective buyers of Charlestown Marina for possible future negotiation.

A motion by John A. Styer for Commissioner David A. Jarinko to execute contact with the prospective new owners of the Charlestown Marina was seconded by Grace H. Smith and passed 5 - 0.

Town House - Well

Middletown Well Drilling Company, Shore Well Drillers, Inc., and DiFilippo Well Drilling gave estimates for a well at the Town House. After some discussion on costs and service, David A. Jarinko made a motion to secure the services of Middletown Well Drilling Company for a well at the Town House. Motion seconded by Grace H. Smith and passed 5 - 0.

Basketball Court - Reward

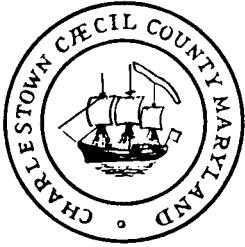
On Saturday, October 30, 1982, a person or persons maliciously destroyed the basketball goal post on the basketball court at Black Avenue and Bladen Street.

A motion by Grace H. Smith to reward \$250.00 for information leading to the arrest and conviction of such person or persons was seconded by David A. Jarinko and passed 5 - 0.

Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
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WORKSHOP MEETING

OCTOBER 26, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, October 26, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Grayson L. Abbott, Jr., Town Administrator; Steve Baker, Town Attorney; Russ Tatman, Tatman & Lee Associates; and Larry Moore, Town House.

Town House - Progress Report

Larry Moore, who is repairing and remodeling the Town House on Water Street, in lieu of rent under contract to the town, reported work is slightly behind schedule due to problems with plumbing repairs. Mr. Moore estimated work in place at \$8,400.00 and approximates completion in early spring.

Mr. Moore also called to the attention of the Board that [1] the floor system in the pantry needs to be completely replaced, [2] he feels insulation is needed in the basement floor system under first floor. President Roger A. Herron requested Mr. Moore submit an estimate for the pantry floor repairs, but stated that the Commission would need to discuss insulating the basement.

Hud Block Grant

John A. Styer motioned to hold a public hearing at 7:30 P.M. on Wednesday, November 3, 1982, in the Charlestown Town Hall to discuss the opportunities and constraints of the Small Cities Program as it relates to the Town of Charlestown.

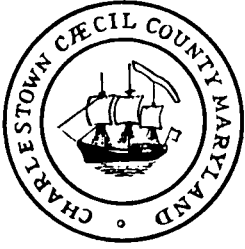
The Town proposes to submit an application to the Block Grant Small Cities Program requesting Funds between \$200,000. and \$500,000. The public hearing is a prerequisite to submitting an application.

Motion seconded by Grace H. Smith and approved 5 - 0.

Resolution #82-4

On a motion by John A. Styer and seconded by Charles S. Wright, Resolution #82-4 was passed with a vote of 5 - 0.

This resolution was also a pre-requisite to submitting the application for Hud Block Grant Funds. A copy of Resolution #82-4 is attached to these minutes.



Town Commissioners of Charlestown
Post Office Box 154
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WORKSHOP MEETING

OCTOBER 26, 1982

- 2 -

Sewer Use Ordinance #82-2

On a motion by John A. Styer, seconded by David A. Jarinko, the Sewer Use Ordinance was adopted as submitted to the Maryland State Department of Health. The Ordinance will take effect upon Connection to the Northeast Regional Sewage Facility. Motion passed 5 - 0.

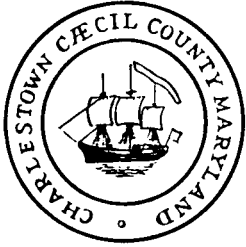
I/I Study

Russ Tatman, the Town Engineer, reported he has begun the I/I Study. Yesterday, during the rain on October 25, 1982, his people walked the system looking at all manways for leakage, and has reviewed the as-built drawings. Within the next few weeks, he hopes to be able to take the dry and wet weather flow reads.

Minority Business Enterprise

On a motion by David A. Jarinko, seconded by John A. Styer, the Town of Charlestown, in accordance with the Environmental Protection Agency's regional policy for use of minority and women's consultants and construction contractors, adopts the following positive steps as its minority business enterprise and women's business enterprise program policy for all projects that receive EPA funding for the construction of wastewater facilities or adjuncts thereto:

1. Including qualified small, minority, and women's businesses on solicitation lists.
2. Assuring that small, minority, and women's businesses are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into small tasks or quantities to permit maximum participation of small, minority, and women's businesses.
4. Establishing delivery schedules, where the requirements of the work permit, which will encourage participation by small, minority, and women's businesses.
5. Using the services and assistance of the Small Business Administration and the Office of Minority Business Enterprise of the U. S. Department of Commerce.
6. Requiring each party to a subagreement to take the affirmative steps in 1 through 5 above.



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WORKSHOP MEETING

OCTOBER 26, 1982

- 3 -

Motion passed 5 - 0.

FmHA

A motion by Grace H. Smith authorizing President Roger A. Herron to represent the Board of Town Commission to make application for FmHA Funds, was seconded by John A. Styer and approved 5 - 0.

Hud Block Grant

A motion by Grace H. Smith authorizing President Roger A. Herron to represent the Board of Town Commission to make application for Hud Community Development Block Grant, was seconded by John A. Styer and approved 5 - 0.

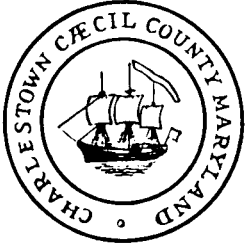
Risteen - Law Suit

Town Attorney, Steve Baker requested the Town Commissioners to answer the interrogatories filed by Richard and Elizabeth Risteen and return to him as quickly as possible.

There being no further business, the meeting adjourned 11:00.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
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REGULAR MEETING

OCTOBER 12, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, October 12, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: Grace H. Smith, John A. Styer and Charles S. Wright. Commissioner David A. Jarinko was out of town on business.

C. Wright - Lease

Charles Wright will retain the leased property of Water Street until the expiration date in January 1983.

Halloween

On a motion by John A. Styer, seconded by Grace H. Smith, the Town of Charlestown will hold Halloween "Trick or Treat" night, Saturday, October 30th between the hours of 6:00 PM to 8:00 PM. Motion approved 4-0. Notice to this effect will be published in the Cecil Whig.

Avalon Yacht Basin - Fence

The Town of Charlestown denied Avalon Yacht Basin permission to fence from their property at the corner of Water Street and Louisa Lane across Water Street to the property now leased from the town on Water St.

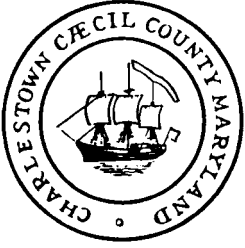
It was the town's intention with their agreement with Avalon Yacht Basin to permit only the leased property to be fenced which is not reflected in Avalon's application for a building permit.

Accounts Payable

John A. Styer's motion to pay all bills was seconded by Grace H. Smith and approved 4-0.

There being no further business, John A. Styer made a motion to adjourn the meeting. Motion seconded by Grace H. Smith and passed 4-0. Meeting adjourned at 9:00 PM.

Respectfully submitted,
Willard Pinder



Town Commissioners of Charlestown
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WORKSHOP MEETING

SEPTEMBER 28, 1982

The workshop meeting of the Board of Town Commissioners held on September 28, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and John A. Styer. Commissioner Charles S. Wright was on vacation. Also attending: Stephen Baker, Town Attorney; Mrs. Violet Thomas and her mother Mrs. Anna Houck; Cpl. Steven Landbeck, Co-ordinator MSP, Resident Trooper Program; and Grayson L. Abbott, Jr., Town Administrator.

V. Thomas & A. Houck - Ditch at Holloway Beach

Mrs. V. Thomas and Mrs. A. Houck were present to request the town open the ditch that lay between Mrs. A. Houck's property and Holloway Beach, where water cannot pass and stands stagnant.

The Board of Town Commissioners advised Mrs. Thomas they could not take direct action to open the ditch as her problem is a civil matter, but would contact the Soil Conservation Administration and Mr. Hall, owner of Holloway Beach, to help with a possible solution, but in an unofficial capacity.

Avalon Yacht Basin Lease

On a motion by Dave Jarinko, seconded by John Styer, the Board of Town Commissioners voted to grant Avalon Yacht Basin; (1) an easement for repair and maintenance; (2) a Right of First Refusal to purchase; (3) permission to construct a security fence in accordance with current zoning requirements; in return for and contingent upon presentation of a properly executed (1) Indenture agreement, (2) Lease agreement, (3) 1st payment of lease.

Vote: 4-0 in favor.

Sewage

Letters were received September 24, 1982, approving the proposed Sewage Use Ordinance, and the plan of operation for connection of Charlestown Sewage System to the North East Wastewater Treatment Facility.

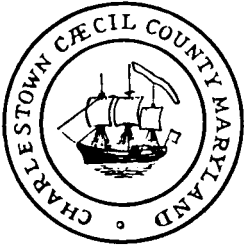
Town Services for Grass Cutting

On a motion by John A. Styer, seconded by Grace Smith, when action is required under Charlestown Ordinance No. 2-75, the town will charge \$35.00 per hour, including time and material, for grass cutting and yard clean-up with a minimum of \$70.00. Motion passed 4-0.

There being no further business, the meeting adjourned 10:10 PM.

Respectfully submitted

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

SEPTEMBER 7, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, September 7, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, John A. Styer and Charles S. Wright. Commissioner Grace H. Smith was absent.

Avalon Yacht Basin - Lease

Through the respective Attorneys for Avalon Yacht Basin and the Town of Charlestown, Mr. Karl Knapp requested that an access right-of way of town property for maintenance and repair of Avalon Yacht Basin at the end of his five (5) year lease be added to the Lease Agreement.

This request was considered unacceptable to the Board. A specific application for access to town property after the lease termination should be filed with the Board of Commissioners for consideration.

Mr. Knapp also requested, for the Lease Agreement, that Avalon be given the first chance to purchase the Town owned lot, should it be offered for sale. While this request will not be part of the Lease Agreement, the Board is agreeable to preparing a separate document granting Avalon the Right of First Refusal on the purchase of the town owned lot for a period of five (5) years after the termination of the current proposed lease period, should the property be offered for sale.

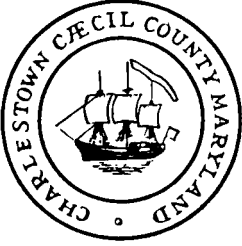
Mr. Knapp's request to purchase the leased property was not finally considered.

Resolution #82-3

A motion by John A. Styer to adopt Resolution #82-3 "Town Owned Leased Property - Rate Computations" was seconded by Charles S. Wright and passed 4 - 0.

I/I Study - R. Tatman

A motion by David A. Jarinko to accept a proposal by Tatman & Lee Associates to perform an engineering study concerning the removal of extraneous flows in the Charlestown Sewer System was seconded by John A. Styer and passed 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301 - 287 - 6173

REGULAR MEETING

SEPTEMBER 7, 1982

Accounts Payable

A motion by John A. Styer and seconded by Charles S. Wright to pay all bills was passed 4 - 0.

Town House - L. Moore

Larry Moore will attend the Workshop Meeting, October 26th to give a progress report on the Town House.

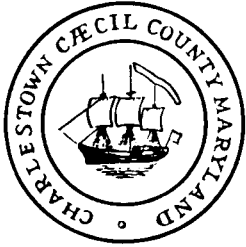
Mrs. Risteen - Law Suit

Charles S. Wright will confer with Walter Baker, Attorney, concerning representation in court on the Risteen case and notify the Board.

Being no further business, the meeting adjourned at 9:00 P.M.

Respectfully submitted

Doris Berry
Town Clerk



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WORKSHOP MEETING

AUGUST 24, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, August 24, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright.

Sewage I/I - R. Tatman

Town Engineer, R. Tatman, submitted a proposal (dated August 19, 1982) to provide an I/I study. Total cost of the proposed study was \$4,300. Mr. Tatman's plan outlines three phases:

- (1) A walk through examination during dry weather and then again after or during a rain.
- (2) Developing sewage flow data (wet weather)
- (3) A comprehensive plan for correcting the I/I problem.

President Roger A. Herron will review the flow data to determine the amount of infiltration per year and its cost in comparison with the cost of the I/I study.

Mr. R. Tatman will also be requested to modify his proposal to include measurement during phase I and delete phases II & III.

John Simperts - Boat House

The Town Commission will contact Mr. John Simperts in regards to the removal of his boat house on the town property located at Calvert and Conestoga Streets.

Ms. Risteen - Sewage

Judge Mackie ruled to hear the case on the merits.

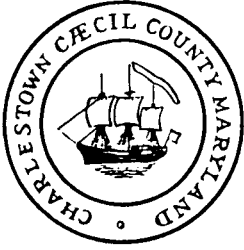
Charlestown Fire Company

A motion to donate \$300.00 to the Charlestown Fire Company was made by John A. Styer and seconded by Grace H. Smith. Motion passed 5 - 0.

Being no further business, meeting adjourned 9:10 PM.

Respectfully submitted,

Willard Pinder



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REGULAR MEETING

AUGUST 10, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, August 10, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Grayson L. Abbott, Jr., Town Administrator.

R. Shockley - Wetlands, Foot Path

The Department of Natural Resources has approved the Wetlands Permit requested by Robert Shockley to move the pathway outside his proposed new fence line. Russ Tatman, Town Engineer, will prepare a specification for construction of the path before final approval by the Board.

Penn Communications - Cable TV

Mr. A. Miller, President of Penn Communications, notified Grayson L. Abbott, Jr., Town Administrator, that it would be at least one (1) year before the cable could be installed in Charlestown due to the economy.

Historic District Commission - Linda S. Slicer

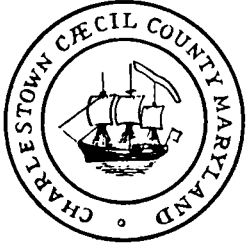
John A. Styer made a motion that Linda S. Slicer be approved to fill the unexpired term of J. Darr Ward on the Historic District Commission. Her appointment will expire January, 1985. Motion seconded by David A. Jarinko and passed 5 - 0.

Horse Racing Revenue

A motion by Charles S. Wright to match the Horse Racing Revenue to Special Account from the General Account in the amount of \$278.68 was seconded by Grace H. Smith and passed 5 - 0.

Accounts Payable

John A. Styer made a motion to pay all bills, deleting the IBM typewriter service contract. Motion seconded by Grace H. Smith and passed 5 - 0.



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REGULAR MEETING

AUGUST 10, 1982

- 2 -

Water Resources - Grant

Charlestown could receive a grant from the Department of Natural Resources for construction of a public boat ramp at the site of the Lift Station, Market and Water Streets. There may be Open Space Funds available for purchasing land for parking which would be necessary if a grant for the boat ramp would be approved and boat ramp constructed. Grayson L. Abbott, Jr., Town Administrator, will file an application and also inquire of any land available for sale in that area, that could be used as a parking area.

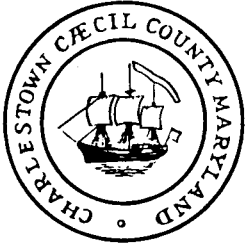
Town Owned Leased Land - Rate Computations

A policy on rate computations on Town Owned Land, to determine a base value of a property when acquired or a lease terminates will be written up by Commissioner David A. Jarinko. Rate changes will be computed and adjusted using the Consumer Price Index yearly.

Meeting adjourned 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

JULY 27, 1982

The workshop meeting of the Board of Town Commissioners held on Tuesday, July 27, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith and Charles S. Wright. Commissioner John A. Styer was absent. Also attending: Grayson L. Abbott, Jr., Town Administrator; Stephen Baker, Town Attorney; and Cpl. Steven Landbeck, Resident Trooper Co-ordinator.

Avalon Yacht Basin - New Lease Agreement

A new five year lease agreement was proposed by Mr. Knapp and his Attorney between Avalon Yacht Basin and the Town of Charlestown. The guaranteed 5 year non-cancellable lease would delete Section 3, termination for a municipal public use; and the boundary lines of the complete leased property would be included. Stephen Baker, Town Attorney, will complete the lease.

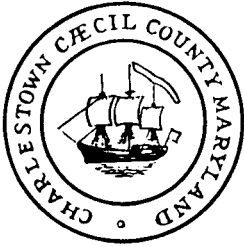
A motion by David A. Jarinko to execute Mr. Knapp's 5 year non-cancellable lease was seconded by Grace H. Smith and passed 4 - 0. Commissioner David A. Jarinko has been authorized by the Board to remove the fence and no-trespassing signs posted at Avalon Yacht Basin as a showing of "good faith" in negotiating the new five year lease.

Cpl. Steven Landbeck - Resident Trooper Co-ordinator

Cpl. Steven Landbeck informed the Board that A. Haugh's police car (#59) will be repainted at no cost to the town. He also inquired as to any problems with the troopers covering the town during Cpl. Haugh's vacation.

Resolution on Town Owned Land

After discussion on Town Owned Land, Charles Wright made a motion that Resolution #82-2 supersede the Resolution dated January 7, 1975. Motion seconded by David A. Jarinko and passed 4 - 0. A copy of the resolution is attached to these minutes.



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WORKSHOP MEETING

JULY 27, 1982

- 2 -

Marshall Patchell - Parking Area

Marshall Patchell has created a parking area on the road right-of-way on Bayview Avenue, adjacent his property. He will be advised that in the future, any project of this nature must be brought before the Board of Commissioners for permission before construction can be started.

Robert Shockley - Wetland, Path

Mr. Shockley has requested to relocate his fence to his actual property boundary and move the pathway, a prescriptive easement, outside his proposed new fence line. R. Tatman, Town Engineer, will examine the proposed new location of the path and prepare a specification for its construction, subject to prior approval by the State as it pertains to a wetland area.

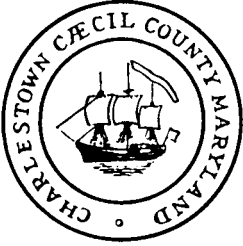
Alan McCann - Ogle Street

David A. Jarinko made a motion that Alan McCann's bill for work completed on Ogle Street be paid. Motion seconded by Grace H. Smith and passed 4 - 0.

Charles S. Wright made a motion, the meeting adjourn seconded by Grace H. Smith and passed 4 - 0. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

JULY 13, 1982

The regular meeting of the Board of Town Commissioners held on Tuesday, July 13, 1982, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Grace H. Smith, John A. Styer and Charles S. Wright. Also attending: Cpl. Steven Landbeck of the Maryland State Police and Cpl. Arnold A. Haugh, Charlestown's Resident Trooper.

Cpl. Landbeck - Co-ordinator

Cpl. Steven Landbeck announced he will be assuming the responsibility for the Cecil County Resident Trooper Program Co-ordinator. Cpl. Landbeck explained briefly the frame work under which the Resident Trooper Program will be administered for both the Town of Charlestown and Cecil County; including Trooper scheduling, County Resident Trooper visibility in the Town of Charlestown, and Trooper coverage during extended absences of the Town's Resident Trooper.

BOCA Ordinance #82-1

A motion by Charles S. Wright to adopt the Basic Energy Conservation Code as Ordinance #82-1, to serve as the Town of Charlestown's Energy Conservation Code was seconded by Grace H. Smith and approved 5 - 0. The Basic Energy Conservation Code, Ordinance #82-1 will become effective August 2, 1982.

Avalon Yacht Basin

After open discussion it was agreed by the Board of Town Commissioners to post the Town of Charlestown's lot adjacent to Avalon Yacht Basin on Thursday, July 15, 1982, parallel to Water Street, for reason of the lack of lease arrangements by the owners of Avalon Yacht Basin and their consistent unsanctioned use of the lot without any compensation to the Town.

Accounts Payable

A motion was made by John A. Styer and seconded by David A. Jarinko to pay all bills. Motion approved 5 - 0.

Meeting adjourned 9:30 P.M.

Respectfully Submitted,

Willard Pinder