

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JANUARY 10, 1984

The regular meeting of the Board of Town Commissioners held on Tuesday, January 10, 1984, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Peter A. Dacey, Town Administrator.

Doris Berry, Town Clerk, administered the oath of office of Town Commissioner to David A. Jarinko and Grace H. Smith, both re-elected for a two (2) year term, before the President and other Commissioners. Newly elected, Russell U. Farrell, Jr., will be installed in office when he returns from a business trip.

Election - January 9, 1984

187 ballots were cast in the January 9, 1984, Charlestown Town Election and the results were as follows:

Russell U. Farrell, Jr.	- -	162
David A. Jarinko	- - - - -	152
Phillip Price	- - - - -	39
Grace H. Smith	- - - - -	167

A ballot is attached to these minutes.

Board Election of Officers - January 10, 1984

The Board of Town Commissioners, by secret ballot, voted for the office of President, Vice-President, and Treasurer, all for the term of one (1) year. The results were as follows:

For President	- David A. Jarinko
For Vice-President	- Grace H. Smith
For Treasurer	- Edgar A. McMullen

Town Leases

Town Leases were discuss and Roger A. Herron will review, for the Board, a few of the lease descriptions for accuracy.

Appointments to Commissions
By
Town Commissioners of Charlestown

Historic District Commission (3 yr.)

Elizabeth Henry	Expires Jan. 1987
Charles D. Murphy	" " 1987
Thomas Hartenstine	" " 1986
Ruth Wright	" " 1986
Nelson H. McCall	" " 1985
Rebecca Phillips	" " 1985
Linda S. Slicer	" " 1985

Planning & Zoning Commission (5 yr.)

Willard R. Slicer	Expires Nov. 13, 1988
N. William Doss	" " 1987
L. Charles Biehl	" " 1986
Carolyn King	" " 1985
Janet Collins	" " 1984
Edgar A. McMullen, Liaison	

Board of Appeals (3 yr.)

Peter Williams	Expires Jan. 22, 1987
J. Ross Patchell	" " 1986
Robert Phillips	" " 1985
Alt. Nancy S. Bowles	" " 1986

Sewage - Inspection

Robert Phillips

David A. Jarinko, President
Town Commissioners of Charlestown

TOWN COMMISSIONERS

Assignment of Responsibilities - 1984

David A. Jarinko

President
Budget
Police
Administrative & Finance
Harbor

Grace H. Smith

Vice-President
Budget
Parks & Recreation
Model Ordinances
Tax Relief-Elderly

Edgar A. McMullen

Treasurer
Budget
Sewage Co-Chairman
Zoning

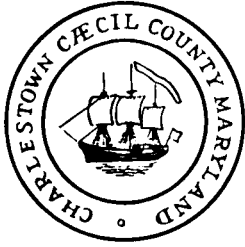
Russell U. Farrell, Jr.

Budget
Sewage Co-Chairman
Town Ground Leases

Charles S. Wright

Budget
Buildings & Grounds
Streets & Lights
Block Grants

David A. Jarinko, President
Town Commissioners of Charlestown



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

JANUARY 24, 1984

The workshop meeting of the Board of Town Commissioners held on January 24, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Jr., Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Hershel Armour, Chief, Charlestown Fire Company; and James Penhollow.

Town Clerk, Doris Berry swore-in newly elected Russell Farrell into the office of Commissioner of the Town of Charlestown.

Volunteer Length of Service Award Program
James Penhollow, Hershel Armour

James Penhollow, Chairman of the Volunteer Length of Service Award Program, (VLOSAP) Committee, explained the purpose of the VLOSAP is to provide an incentive for individuals to join the Volunteer Fire Services in the County and to remain active.

The program will provide for active working members of 25 years and who are 60 years of age, a benefit of \$100.00 per month.

Mr. Penhollow ask the Board to endorse this program by contacting our State Legislative Representative and soliciting their help in passage of the bill. President David A. Jarinko advised Mr. Penhollow the Board would review the literature and reschedule the topic for discussion at the Board's next meeting.

Lease Reimbursement

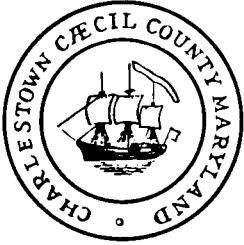
On a motion by Charles S. Wright, seconded by Edgar A. McMullen, the Board of Town Commissioners approved the reimbursement of the unused portion of Mr. Cran Henry's lease payment. Motion passed 5 - 0.

Sewage User Fee Waiver

Mrs. Mulveny requested the Board waiver the sewage user fee for the two (2) rental units in her home. President David A. Jarinko asked Commissioners Russell U. Farrell and Edgar A. McMullen to review the sewage ordinance before any decision be made.

Pride of Baltimore

President David A. Jarinko reported the Pride of Baltimore is now part of the 350th Festival Flotilla and he had made a new presentation for the 350th



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JANUARY 24, 1984

- 2 -

Festival Flotilla Committee for their consideration.

Zoning Appeals Board Appointment

Commissioner Charles S. Wright motioned to appoint Peter Williams to the Zoning Appeals Board replacing Mr. Winthrop Allen, whose term expires January, 1984. Motion seconded by Grace H. Smith and approved 5 - 0.

Charlestown Manor Development

Mr. Mark Connors ask the Board of Town Commissioners to consider a planned development approval for connection into the Town's sewage system. Commissioner Charles S. Wright motioned not to consider Mr. Connors proposal for the connection of the planned development into the town's sewage system. The motion was seconded by Edgar A. McMullen and approved 5 - 0.

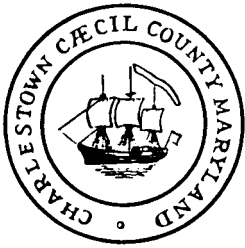
Ass't. Zoning Administrator

Commissioner Wright motioned to appoint Charles Biehl of Charlestown as Assistant Zoning Administrator. Mr. Biehl's duties will be to review and approve Building Permits as the Board deems necessary.

Being no further business, meeting adjourned 9:58 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

FEBRUARY 14, 1984

The regular meeting of the Board of Town Commissioners held on February 14, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Jr., Edgar A. McMullen, and Charles S. Wright. Commissioner Grace H. Smith was absent due to illness. Others attending: Mrs. Hadden and Mrs. Jones, S.P.C.A.; Theresa Bearden, Executive Director, and Jenielle McIntire, Cecil County Arts Council; Stephen Baker, Town Attorney, and Peter Dacey, Town Administrator.

S.P.C.A. - Mrs. Hadden and Mrs. Jones

Mrs. Hadden and Mrs. Jones met with the Board of Commissioners to explain some of their rulings on dog control. An animal must be on a leash or confined on property. S.P.C.A. Agents cannot go on private property to pick up a dog or try to coax the dog off of its property in order to pick it up. A dog running loose on a public street or ground will be picked up; or if someone else's dog is loose on your property, you can confine the dog until the S.P.C.A. Agents arrive to pick it up. S.P.C.A. will do a follow-up upon request.

Cecil County Arts Council - Theresa Bearden

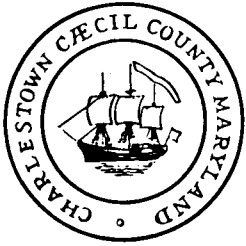
Mrs. Theresa Bearden, Executive Director; and Jenielle McIntire explained and discuss the primary purpose of the Arts Council. With the financial help of the State organization, membership fees, and fund raising activities, they are able to encourage and promote the arts in Cecil County and allocate grants to elementary and secondary schools for performance of dance and theatre, have workshops in drawing, photography, etc. Mrs. Bearden stated the Arts Council would appreciate a contribution of \$100.00 toward their budget of 1985 from the Town of Charlestown, based on the town population.

Boat Ramp and Public Walkway

Contract documents for construction of the Boat Ramp and Public Walkway on Water Street are available and sealed bids will be opened at 7:30 P.M., March 13, 1984, at the Charlestown Town Hall.

Charlestown Fire Company - Ambulance Club

Charles S. Wright made a motion that the Town Hall be enrolled in the Charlestown Fire Company - Ambulance Club, the dues being \$10.00. Russell



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

FEBRUARY 14, 1984

- 2 -

U. Farrell, Jr., seconded the motion. Motion passed 4 - 0.

Accounts Payable

Edgar A. McMullen made a motion, seconded by Russell U. Farrell, Jr. all bills be paid. Motion passed 4 - 0.

Charlestown Historic District Commission

A motion by Charles S. Wright to accept the appointment of Elizabeth Henry and Charles Murphy for another three (3) year term on the Charlestown Historic Commission; and the appointment of Thomas Hartenstine to serve the unexpired term of John Gonce, Sr., who resigned, as recommended and approved by that commission was seconded by Russell U. Farrell, Jr. Motion was passed 4 - 0.

Cecil County Firemen's Assoc. - VLOSAP

Charles S. Wright made a motion that a letter be sent to the State Senators and Delegates in support of Cecil County Firemen's Association, Volunteer Length of Service Award Program (VLOSAP). This program is intended to provide an incentive for individuals to join and remain as active working members for at least 25 years and after age of 60 receive \$100.00 per month. Motion seconded by Russell U. Farrell, Jr. and passed 4 - 0.

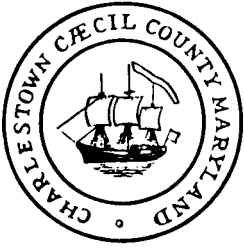
Cecil County Commissioners-Municipal Tax Differential Committee

David A. Jarinko, President, will attend a meeting March 1, 1984, at 7:00 P.M. on behalf of the Town of Charlestown with the Municipal Tax Differential Committee, Cecil County Commissioners.

Charlestown Marina - Lease

Russell U. Farrell, Jr. made a motion ratifying and confirming actions of the President, on the terms and conditions of Section 14 terminating the lease with North East Partnership. Motion seconded by Edgar A. McMullen and passed 4 - 0.

Discussion that North East Partnership contact the Town of Charlestown on a possible new lease on a year to year basis or vacate the leased area. A motion by Charles S. Wright that Stephen Baker, Town Attorney, draft next follow-up letter to vacate the leased parcels immediately if North East Partnership has not contacted Town Commissioners by the next meeting.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

FEBRUARY 14, 1984

- 3 -

Vandalism

David A. Jarinko, President, will confer with the Maryland State Police on the vandalism the Town has been experiencing lately. Street signs have been damaged or taken, paper boxes demolished, etc.

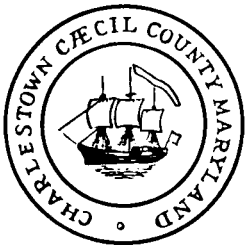
J. Spangler Property

Peter Dacey, Town Administrator, will contact the Board of Assessments concerning 3 lots (#68, #80, and #94) located at the rear of the Spangler property, Conestoga Street which has never been assessed or taxes paid.

There being no further business, the meeting adjourned 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

FEBRUARY 28, 1984

The workshop meeting of the Board of Town Commissioners held on February 28, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Jr., Edgar A. McMullen, Grace H. Smith, and Charles S. Wright. Also attending: Cpl. Steven Landbeck, M.S.P. Resident Trooper Program.

Cpl. Steven Landbeck, M.S.P.

Cpl. Steven Landbeck, County Co-ordinator for Cecil County's Resident Trooper Program, discussed various programs available through the State Police to inform the Charlestown residents on procedure to prevent, report, and spot crime in Charlestown.

Cpl. Landbeck suggested the Commissioners organize a community meeting where the programs for crime prevention could be presented to the residents of Charlestown.

The Board of Town Commissioners felt a Citizen Group meeting would be very beneficial to the Charlestown residents and would be in touch with Cpl. Landbeck when a meeting was arranged.

Cpl. Landbeck also ask the Board to consider the State Police setting up a fingerprinting stand at the Colonial Fair. The fingerprint would be for identification and would be retained by the person being fingerprinted. President David A. Jarinko stated, he believed the exhibit would be a good attraction and very beneficial and he would get back with Cpl. Landbeck concerning the date of the fair.

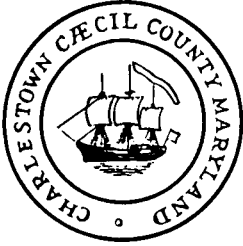
Charlestown Marina Default

The Board of Town Commissioners received a letter from Douglas Cain, Attorney for Pepco, Inc., T/A Charlestown Marina, concerning

- (1) The defaulted and terminated lease between his client, Charlestown Marina, and the Town of Charlestown.
- (2) Violations of Ordinance #2-75, "Good Housekeeping Ordinance".

President David A. Jarinko responded by letter dated February 28, 1984, to Mr. Cain stating :

- (1) Commissioner Russell Farrell will negotiate for an agreement to replace the defaulted and terminated lease.
- (2) Written request for compliance with Ordinance #2-75 by May 13, 1984, was sent to the Wellwood Club.
- (3) Commissioner Charles S. Wright has contracted for the clean up of the property referred to as "Uncle Harry's", with Frank Lee and will be completed by spring.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

FEBRUARY 28, 1984

- 2 -

Commissioner Charles S. Wright motioned to approve President David A. Jarinko's letters as drafted to Mrs. Celia Metz and Pepco, Inc., Attorney Douglas Cain as written. Motion seconded by Commissioner Russell Farrell and approved 5 - 0.

Charlestown Tax Credit

Commissioner Grace H. Smith will prepare a letter to be sent announcing a tax credit for qualifying Charlestown residents. The letter will address guidelines for qualifications, the deadline for applications, and the amount of credit to be applied against town's property tax.

Ms. Risteen

Connection of Ms. Risteen's sewage line will be as soon as the ground has thawed.

Manor Development

Mr. Mark Connor ask the Board of Commissioners to respond to the conditions the Board would favor for development in or around Charlestown. President David A. Jarinko wrote to Mr. Connor, February 23, 1984, stating the Board would favor development that consisted of single family dwelling on $\frac{1}{2}$ acre or larger lots.

Fire Pension

Letters of appreciation for supporting the bill for The Volunteer Fire Fighters pension was received from Senator Walter Baker and Delegate Ethel Murray.

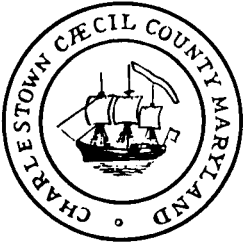
North East Extension

Commissioner Edgar A. McMullen motioned to authorize Roger A. Herron to sign the application for reimbursement from the Department of Health and Mental Hygiene. Motion was seconded by Charles S. Wright and approved 5 - 0.

Being no further business, the meeting adjourned 9:35 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

JANUARY 10, 1984

- 2 -

MML - Legislative Dinner/Meeting

The Maryland Municipal League Legislative Dinner/Meeting will be held at the Dockside Restaurant, Annapolis, January 19, 1984, at 6:00 P.M.

I/I Study

A Inflow/Infiltration study is being considered due to an extremely heavy flow in our sewage system. Russ Tatman, Town Engineer, will submit a letter regarding the details and cost of such a study.

Town Assignments

David A. Jarinko, newly elected President of the Board of Town Commissioners, assigned Town responsibilities to the Commissioners. A list of the assigned responsibilities are attached to these minutes.

Charlestown Fire Company

Charles S. Wright made a motion that \$300.00, as budgeted, be given to the Charlestown Fire Company's Tag Day. Motion seconded by Grace H. Smith and passed 4 - 0.

Verna Mulveny - Sewage User Fee Waiver

A letter was received from Mrs. Verna Mulveny requesting a sewer user fee waiver for two (2) of her apartments which are vacant and which will be incorporated into her apartment. The request will be taken under advisement for the next meeting.

Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by Grace H. Smith and passed 4 - 0.

Being no further business, the meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk

OFFICIAL BALLOT

TOWN ELECTION

Commissioners of Charlestown

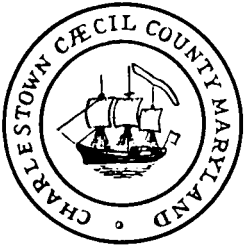
MONDAY, JANUARY 9, 1984

For The Election of Three Commissioners

VOTE FOR THREE

RUSSELL U. FARRELL, JR.	162
DAVID A. JARINKO	152
PHILIP PRICE	39
GRACE H. SMITH	167

Designate Candidates of your choice by "X" or "✓"



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

MARCH 13, 1984

The regular meeting of the Board of Town Commissioners held on March 13, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Jr., Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Terry Lee, representing J. P. Lee, Inc.; and Edward P. Howell, representing Edward P. Howell Contractors.

Boat Ramp & Public Walkway Bids

President David A. Jarinko read the Bids as follows:

Edward P. Howell Contractors	\$44,490.00
J P. Lee, Inc.	34,835.00

President Jarinko expressed the Board's appreciation to the Contractors submitting bids and explained the proposal's would be reviewed by the Town Engineer, Tatman & Lee Associates, Inc., and they would be contacted with the results.

Manor Development - Mark Connors

Mr. Mark Connors discussed his plans for developing approximately 90 - 100 x 100 lots in Charlestown Manor.

Mr. Connors asked the Board of Town Commissioners to consider a request for permission to connect into the town's sewage system.

President David A. Jarinko asked Mr. Connors why the Town of Charlestown and not the County. Mr. Connors stated for pure economic reasons.

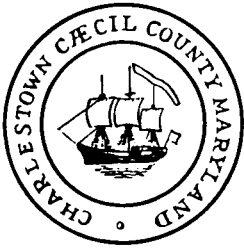
President Jarinko explained the Town's Sewage Ordinance requires Out of Town Residents to pay 1½ times the Hook-Up and User Fees.

Mr. Connors stated he was not aware of a Town Hook-up charge, but ask the Town Commission to consider his request and the details could be worked out later.

President David A. Jarinko stated the Board would review and discuss his proposal at their next meeting.

Property Tax Credit

The Board reviewed and discussed Commissioner Grace H. Smith's proposed notice to town residents of a Homeowner's Tax Credit for the tax year 1984-1985.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

MARCH 13, 1984

- 2 -

Charlestown Marina - Lease Default

Commissioner Russell U. Farrell met with Charlestown Marina Attorney, Douglas Cain, to negotiate a new lease with the Town of Charlestown. Commissioner Farrell reported Mr. Cain was asking for a lease of five (5) years with identical terms as the defaulted lease.

MML Convention

A motion to donate four (4) Colonial Charlestown Tankards for a MML Convention door prize was made by Commissioner Grace H. Smith and seconded by Edgar A. McMullen. Approved 5 - 0.

Horse Racing Revenue

Commissioner Charles S. Wright motioned to appropriate \$156.93 from the General Fund to the Special Fund for the Horse Racing Revenue Matching Fund. Motion seconded by Edgar A. McMullen and approved 5 - 0.

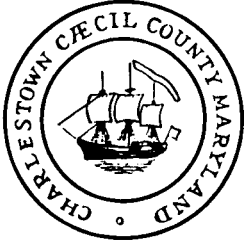
Accounts Payable

A motion by Edgar A. McMullen to pay bills except the State of Maryland Loan payment was seconded by Russell U. Farrell and approved 5 - 0.

No further business, meeting adjourned 10:02 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

MARCH 27, 1984

The workshop meeting of the Board of Town Commissioners held on March 27, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Jr., Edgar A. McMullen, and Charles S. Wright. Commissioner Grace H. Smith was absent due to illness. Also attending: Stephen Baker, Town Attorney.

Charlestown Marina - Lease

Commissioner Russell U. Farrell met with Charlestown Marina's Attorney Douglas Cain to negotiate a lease for the town property on Frederick Street. Commissioner Russell U. Farrell reported Mr. Cain was asking for a continuation of the defaulted lease for the remaining 3½ years. A motion by Russell U. Farrell, for the Town Attorney Stephen Baker to proceed with legal eviction of Charlestown Marina if the following conditions are not agreed to by Charlestown Marina by Saturday, March 31, 1984:

- [1] Term of 1 year
- [2] Rent of \$2,500.00
- [3] Host "Pride of Baltimore" and "350th Flotilla"
- [4] Reimbursement Clause - reimburse town residents for cost of retaining slip usage if evicted for unjust reason at Charlestown Marina.

Motion seconded by Charles S. Wright and approved 4 - 0.

Boat Ramp & Public Walkway

President David A. Jarinko reviewed the Boat Ramp and Public Walkway project with the Board of Town Commissioners. It was agreed the project must be trimmed to the grant amount of \$25,000.00. President David A. Jarinko will contact Engineer, Russell Tatman to attend the next meeting to discuss possible amendments to the project.

Arts Council - Contribution

A motion to donate \$100. to the Arts Council by Charles S. Wright was seconded by Russell U. Farrel and approved 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

WORKSHOP MEETING

MARCH 27, 1984

- 2 -

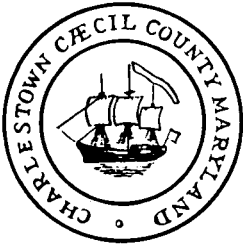
Police Protection

Resident David A. Jarinko ask Cecil County Sheriff Jack DeWitt to attend the next meeting to discuss the possibility of retaining the services of off-duty deputy's for part-time police patrols for the Town of Charlestown.

No further business, meeting adjourned 9:45 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

APRIL 10, 1984

The regular meeting of the Board of Town Commissioners was called to order by President David A. Jarinko at 8:05 P.M. following the Public Hearing. Other Commissioners present were Russell U. Farrell and Edgar A. McMullen. Commissioners Grace H. Smith and Charles S. Wright were absent due to illness. Also present, Peter A. Dacey, Town Administrator.

Police Protection

A discussion was held on the need of having a part-time uniform sheriff's deputy available for duty in town. Edgar A. McMullen made a motion to authorize David A. Jarinko to initiate a part-time deputy program for the balance of the fiscal year. Motion seconded by Russell U. Farrell and passed 3 - 0.

Charlestown Marina Lease

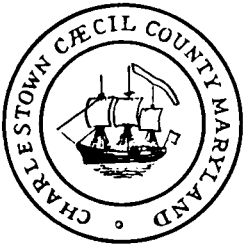
Charlestown Marina through their attorney, Douglas Cain, agreed to the terms of an interim lease until January. A motion to authorize David A. Jarinko to sign the Charlestown Marina lease was made by Edgar A. McMullen and seconded by Russell U. Farrell. Motion passed 3 - 0.

Accounts Payable

Edgar A. McMullen motion to pay all bills, seconded by Russell U. Farrell and passed 3 - 0.

Mark Connor - Manor Development

D. Russell Tatman of Tatman & Lee Associates, Inc. has been ask to do engineering work for Mark Connor at Charlestown Manor. Since the Broad sees no problem with "conflict of interest", Russell U. Farrell made a motion to authorize D. Russell Tatman to do engineering work for Mark Connor. However, the Broad has requested 100 x 100 minimum lots, single family dwellings. Motion seconded by Edgar A. McMullen and passed 3 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

APRIL 10, 1984

- 2 -

Mrs. Mulveny - Sewage Waiver

Mrs. Mulveny ask that no further action be taken on the sewage waiver she requested until further notice.

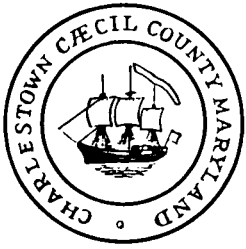
Nature Conservancy - Mini Bikes

Mr. Raymond Motter of Colonial Drive advised the Nature Conservancy of gangs of mini-bikes, etc. riding the beach areas in Charlestown and the possibility of destroying one of Maryland's rare plants (a species of marigold). Since the Town does cooperate with the Nature Conservancy program, steps will be taken to curtail the bike riders in these areas.

Business meeting adjourned 9:30 P.M.

Respectfully submitted

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

MAY 8, 1984

The regular meeting of the Board of Town Commissioners held on May 8, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright was absent due to illness. Also attending Peter A. Dacey, Town Administrator.

Boat Ramp & Public Walkway

Notification authorizing the Town to proceed with the revised Boat Ramp and Public Walkway plans was received from Mr. Doug Hantske, Department of Natural Resources, Tide Water Administration. Mr. Hantske also stated the town could negotiate a price with the low bidder or rebid the project.

Risteen Sewage Connection

On a motion by Russell Farrell, seconded by Grace Smith, Crouse Brothers Construction's bid of \$2,100. to install Mrs. Risteen's sewage system connection was approved 4 - 0.

Roeberg - Spring Inn

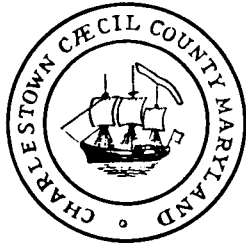
President David A. Jarinko upon researching the encroachment on Town property by the Spring Inn, discovered he also may have an encroachment on a common line, and as such by his attorney's advice, of a conflict of interest will refrain from participating in any decision in the case.

Charlestown Elementary School

A letter was received asking the Board for a recommendation letter to retain the current principal at the Charlestown Elementary School. A motion by Russell Farrell and Seconded by Edgar McMullen, the Board of Town Commissioners will not interfere in the Cecil County School Board Election of School Principals. Motion approved 4 - 0.

750 Sharp Copier

On a motion by Grace Smith, the Board of Town Commissioners approved President David A. Jarinko to purchase a Sharp 750 Copier for the town office. Motion seconded by Edgar McMullen and passed 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

MAY 8, 1984

- 2 -

Tatman & Lee Associates, Inc. - Retainer

Commissioner Russell Farrell motioned to retain the Engineering firm of Tatman & Lee Associates, Inc., as the Town Engineers for a fee of \$1.00. Motion seconded by Edgar McMullen and passed 4 - 0.

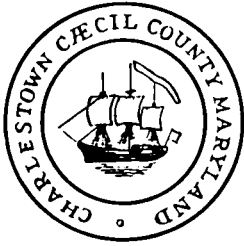
Accounts Payable

A motion to approve the Accounts Payable was made by Edgar McMullen and seconded by Russell Farrell. Motion approved 4 - 0.

No further business, meeting adjourned 9:35 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

APRIL 24, 1984

The workshop meeting of the Board of Town Commissioners held on April 24, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright was absent due to illness. Also attending: John Ellis and David Roeberg.

Risteen - Sewage Lateral

President David A. Jarinko opened and read Crouse Brother's bid to connect the Risteen residence into the town's sanitation-sewage system of \$2,110.00. President David A. Jarinko stated he would solicit two additional bids before awarding the contract.

Infiltration/Inflow - Sewage

President Jarinko read Tri-State Grouting's proposal for manhole inspections and pipe flow isolation to determine location of infiltration and inflow problems for all line south of Bladen (including outfall to the pumping station) for \$1,320.00 and all lines north of Bladen for \$1,980.00. A motion to approve Tri-State Grouting's bid was made by Commissioner Russell U. Farrell, seconded by Grace H. Smith and passed 4 - 0.

John Ellis, David Roeberg - Property

Mr. Roeberg stated he had received a letter from the Building Inspector of Cecil County stating the property was not in a living condition, and a letter from Zoning Administrator, Peter Dacey, that the property was on a non-conforming lot, was damaged in excess of 50% of replacement cost and would need to be razed.

Mr. Roeberg said he felt the Zoning Administration decision was wrong, the property is not damaged 50% of replacement cost.

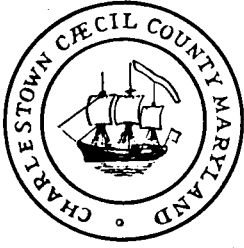
President Jarinko advised Mr. Roeberg, the Board of Town Commissioners do not have any control over zoning matters and he would need to request a hearing from the Board of Zoning Appeals.

Mr. Roeberg: Does the Town have an interest in keeping the property vacant?
Would the Town purchase the property?

President Jarinko: No, we do not have an interest and no, we would not purchase the property.

Mr. Roeberg: May we discuss with the Zoning Appeals Board what their decision might be, and may I get in touch with them?

President Jarinko: I don't believe the individual member would discuss it.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

APRIL 24, 1984

- 2 -

Mr. Roeberg: Does the Town have something against us?

President Jarinko:: Speaking as a citizen of Charlestown and not as a Board member, it's public knowledge there is a drug trafficking problem at that property.

Mr. Roeberg: Mr. Ellis was not here at that time.

President Jarinko: Because he was in jail on drug related charges.

Mr. Roeberg: Is there a realtor with knowledge of the value of property in Charlestown?

President Jarinko: Almost any major realtor in Cecil County could give you an appraisal.

Mr. Roeberg: I've got a lot of money in this property and have to get something out of it. Thank you for the Board's time.

Tax Credit

Commissioner Grace H. Smith motioned to establish a tax credit for a legal program for the tax year 1984-85. Motion was seconded by Russell U. Farrell and approved 4 - 0.

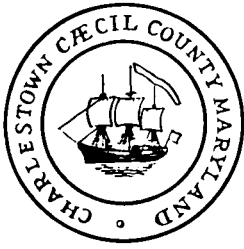
James Martin - Sewage Connection

Russell U. Farrell motioned to approve Commissioner Edgar A. McMullen to contact the Town Engineer, Russell Tatman, to inspect Mr. Martin's plans to connect into the Town's Sanitation-Sewage system. Motion seconded by Grace H. Smith and approved 4 - 0.

No further business, meeting adjourned 9:35 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

MAY 22, 1984

The workshop meeting of the Board of Town Commissioners held on May 22, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell and Edgar A. McMullen. Commissioners Grace H. Smith and Charles S. Wright were absent due to illness.

Alger Oil Service Agreement

Commissioner Russell U. Farrell motioned to renew the Service Maintenance Agreement with the Alger Oil Company. Motion seconded by Edgar A. McMullen and passed 3 - 0.

Risteen Sewage Connection

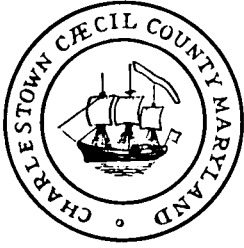
President David A. Jarinko met with Mrs. Risteen to inform her that her connection to the Town Sewage System would be taking place in the near future by Crouse Brothers Construction Company. Mrs. Risteen stated she would need time to consider it. The Commissioners agreed to proceed with the construction up to Mrs. Risteen's property and make available the connection money as stated in Crouse Brothers proposal or after receipt of written permission connect her to the new line.

I/I Study

A motion to pay Tri-State Grouting a progress bill of \$1,980.00 for work completed for the manhole inspection and pipe flow isolation to determine location of infiltration was made by Edgar A. McMullen and seconded by Russell U. Farrell and passed 3 - 0. The outstanding balance will be paid after completion of the work.

Town Pick-Up of Large Trash Items

A Town policy will be drafted to state what type items will be for the pick-up service, when pick-up service will be available and who will not be eligible for pick-up service.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

MAY 22, 1984

- 2 -

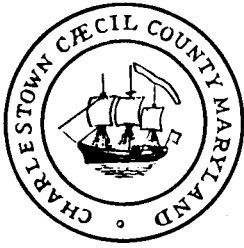
Sharp 755 Copier

A motion to pay Hilyard's, Inc., \$1,400.00 for the Sharp 755 Copier was made by Commissioner Edgar A. McMullen and seconded by Russell U. Farrell. Motion approved 3 - 0.

No further business, meeting adjourned 10:25 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

JUNE 12, 1984

The regular meeting of the Board of Town Commissioners held on June 12, 1984, was called to order by President David A. Jarinko. Other Commissioners present were: Russell U. Farrell, Edgar A. McMullen and Grace H. Smith. Commissioner Charles S. Wright was absent due to illness. Also attending: Russ Tatman of Tatman & Lee Associates; Francis Graham; and Pauline and Vernon Bryant.

Commissioner Wright - Resignation

Commissioner Charles S. Wright's letter dated June 12, 1984:

"It has become apparent to me that I must follow my doctors' orders to reduce stress, if I am to regain my health"

Thus, I feel I must tender my resignation as Commissioner as of 12 June, 1984."

Reluctantly,
Charles S. Wright

A copy of this letter is attached to these minutes.

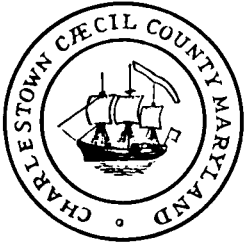
Commissioner Grace H. Smith motion to accept Commissioner Charles S. Wright's resignation as Commissioner of the Town of Charlestown with the appreciation of the Board of Town Commissioners for many years of dedicated service to the town. Motion seconded by Russell U. Farrell and passed 4 - 0.

Francis Graham

Mr. Graham ask the Board if there was plans for the resurfacing and widening of Market Street.
President David A. Jarinko explained that currently the Board has no plans for any major repairs for Market Street in this or next years budget.

Pauline & Vernon Bryant

Mr. Bryant made an formal complaint concerning the out-of-towners



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

JUNE 12, 1984

- 2 -

blocking the streets and creating a public nuisance by the Town's public beaches.

President David A. Jarinko stated he will contract the Sheriff's Department to emphasize the enforcement of the towns parking laws and discuss a possible solution to more control of the public beaches.

Russ Tatman - Town Engineer

President David A. Jarinko asked Mr. Tatman to attend the Commissioners meeting to work out some problems that have arisen in the past couple of months.

Mr. Tatman felt the major problems have been communication problems.

Mr. Tatman stated he has been dealing with different Commissioners getting different instruction.

Mr. Tatman assured the Board his firm is very interested in retaining Charlestown as their client and would continue to work to give this town cost effective engineering services.

Town Water

The Board requested Mr. Tatman to supply the Town with a ball park number concerning the O & M cost of a water system.

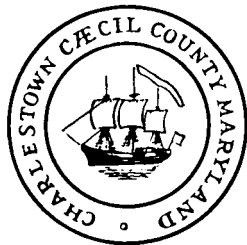
I/I Study

Russ Tatman will review and study the proposal of Tri-State Grouting for the repair of the inflow and infiltration problem in the sanitation sewage system in 2 stages, (1) a quick review of the proposal and a report estimating the cost of further study work; (2) a detailed review of the project.

Dredging

President David A. Jarinko informed the Board and Mr. Tatman the town has received a grant of \$75,000. for the dredging of a pier and ramp at the new boat ramp site.

President Jarinko requested Mr. Tatman, the Town Engineer, to propose plans for the dredging within the \$75,000.00 grant, if possible, and report back to the Board.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

JUNE 12, 1984

- 3 -

Mark Connors - Manor Development

Mr. Tatman stated the town will be receiving a proposal letter from Mr. Connors concerning the hook-up fees and sewage user fees of his planned sub-division.

Town Budget

After review and discussion, Commissioner Edgar A. McMullen motioned to approve the FY 1984-85 Budget as presented. Motion was seconded by Commissioner Russell U. Farrell and passed 4 - 0.

MML Convention Proxy

In the absent of a Charlestown representative at the 1984 MML Convention, Commissioner Edgar A. McMullen motioned to approve President David A. Jarinko to sign a vote proxy to James Crouse, Mayor of Elkton.

Curfew Ordinance #24

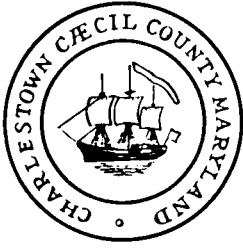
President David A. Jarinko will contact Sheriff J. DeWitt to discuss the enforcement of Ordinance #24 Curfew.

Tax Differential

A letter received June 5, 1984, from the Cecil County Commissioners office informed the town, funding in the FY 1985 County Budget includes tax differential to Charlestown in the amount of \$2,425.00. Payment will be issued June 30, 1985.

Stormwater Management Ordinance

President David A. Jarinko introduced and discussed the Stormwater Management Ordinance.
The Board of Town Commissioners will further review and study the Ordinance before enactment.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JUNE 12, 1984

- 4 -

Workmens Compenation Policy

A motion by Commissioner Grace H. Smith, seconded by Commissioner Russell U. Farrell to switch the Workmens Compensation carrier to the State Accident Fund was approved 4 - 0.

Accounts Payable

A motion to pay all Accounts Payables except Tri-State Grouting was made by Edgar A. McMullen, seconded by Russell U. Farrell and approved 4 - 0.

No further business, meeting adjourned 10:35 P.M.

Respectfully submitted,

Willard Pinder

CHARLES S. WRIGHT
CAROLINE AND BLADEN STS.
CHARLESTOWN, MD. 21814

12 June, 1984

To the Commissioners of Charlestown, Maryland

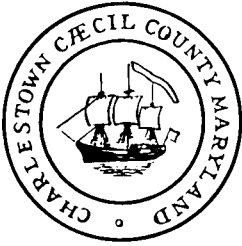
Dear Madam and Sirs:

It has become apparent to me that I must follow my doctors' orders to reduce stress, if I am to regain my health.

Thus, I feel I must tender my resignation as Commissioner, as of 12 June, 1984.

Reluctantly,

Charles S. Wright
Charles S. Wright



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

JUNE 26, 1984

The workshop meeting of the Board of Town Commissioners held on June 26, 1984, was called to order by Vice-President Grace H. Smith in the absence of President David A. Jarinko, who was out of town on business. Other Commissioners present were: Edgar A. McMullen and Russell U. Farrell. Also attending: Nelson H. McCall.

Nelson "Heis" McCall - Survey of Town Boundary

A section of parcel #61 (F. Lee property - Canvasback Lane) is under consideration for purchase and development by Eugene Koch. The town owns ground adjoining this lot, which extends to Carpenter Point Road; and, since there has been no survey of this area since 1837, Mr. McCall suggested that Mr. Koch and the Town of Charlestown share the cost of a survey of the common line. A suggestion to obtain the services of Pelsa Company of Maryland, Elkton, Maryland, for the survey was offered.

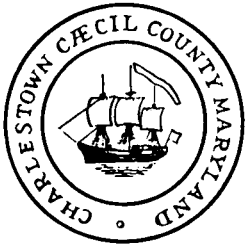
Sheriff Deputy Program

Edgar A. McMullen made a motion to authorize the continuance of the Sheriff Deputy Program for the next three (3) months [July, August and September). Motion was seconded by Russell U. Farrell and passed unanimously.

There being no further business, Russell U. Farrell motioned to adjourn, seconded by Edgar A. McMullen and passed 3 - 0. Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

OCTOBER 25, 1983

The workshop meeting of the Board of Town Commissioners held on October 25, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith, and Charles S. Wright. Commissioner David A. Jarinko was out of town for a business meeting. Also attending: Stephen Baker, Town Attorney; Vincent LaMonica; Hershel Armour and Michael Miklas.

Resolution #83-R2

A motion by Charles S. Wright to adopt Resolution #83-R2 changing Section 1201 of the Town Charter was seconded by Edgar A. McMullen and passed 4 - 0. The change will become effective December 14, 1983, and a copy is attached to these minutes. Stephen Baker, Town Attorney will prepare a summary to be published in the Cecil Whig.

MML - "Maryland Municipalities"

Charles S. Wright made a motion to respond to Maryland Municipal League for 3 pages (\$100.00 per pg.) of the proposed paperback book "Maryland Municipalities". The pages purchased will be on the Town of Charlestown and may also include pictures. Motion seconded by Edgar A. McMullen and passed 4 - 0.

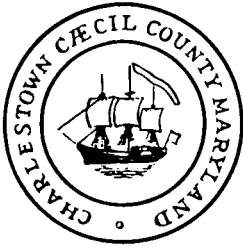
Grace Smith motioned that the suggested price for the proposed paperbacks be sold at \$5.00 each and that the Town of Charlestown obtain 20 copies when available. Motion seconded by Edgar A. McMullen and passed 4 - 0.

Election - January 9, 1984

The Town Election for three (3) Commissioners will be held on January 4, 1984, from 7:00 A.M. until 7:00 P.M. at Town Hall. The last day to register as a Candidate for Commissioner is December 9, 1983. The last day to register to vote in the January 9, 1984, election will be December 9, 1983. Notice of the election will be published on November 23rd and November 30th in the Cecil Whig.

V. LaMonica

Mr. LaMonica asked if the Town Ordinance ruled that a trailer on a permanent base could be placed in back of Rt. #7 but within the town limits.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

OCTOBER 25, 1983

- 2 -

Mr. LaMonica was advised the zoning ordinance does not permit trailers.

Charlestown Park - Pavilion

Charles S. Wright made a motion we apply for a Program Open Space grant for a pavilion, etc. Motion seconded by Grace H. Smith and passed 4 - 0.

H. Armour - Charlestown Fire Company

Hershel Armour, Chief of Charlestown Fire Company asked for assistance from the town regarding the Fire Company driveway which is in desperate need of repair. The Board agreed to repair the driveway and funds will be from the Special Account.

M. Miklas

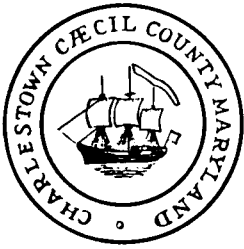
Michael Miklas appeared before the Board on behalf of his son, Phillip Miklas regarding the fence his son erected on town property before a zoning permit was presented for approval. Mr. Miklas asked the Board to reconsider their decision on removal of the fence saying Phillip Miklas would sign an agreement with the Town agreeing to remove the fence at the town's request for any valid reason.

President Roger A. Herron advised Michael Miklas his son could send a written request for re-consideration at the next town meeting.

Meeting adjourned 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



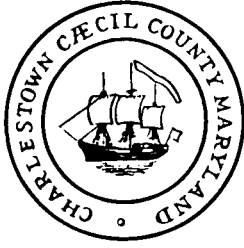
Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

DECEMBER 27, 1983

The Workshop Meeting of the Board of Town Commissioners scheduled for December 27, 1983, was cancelled due to the Christmas Holiday.

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

DECEMBER 13, 1983

The regular meeting of the Board of Town Commissioners held on December 13, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen and Charles S. Wright. Commissioner Grace H. Smith was absent due to illness. Others attending were: Peter A. Dacey, Town Administrator; Stephen Baker, Town Attorney; Mrs. Janet Spangler; Mr. Larry Moore; and Hershel Armour, Chief of Charlestown Fire Company.

Mrs. Janet Spangler - Lease

Mrs. Spangler's lease to be effective the first of the year for a one (1) year period at this time, was discussed and the rate was set at \$135.00 per year.

A motion by David A. Jarinko to authorize President Herron to execute the lease was seconded by Edgar A. McMullen and approved 4 - 0. Mrs. Spangler expressed concerns about a discrepancy in the lease description of the property and President Roger A. Herron will go over the description with Mrs. Spangler before executing the lease.

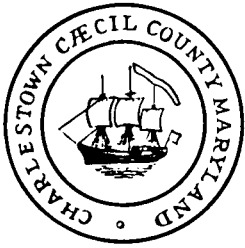
Larry Moore - Progress Report, Town House

Larry Moore discussed with the Commissioners a progress report on the Town House. There are still a few minor changes to be completed by January. Mr. Moore did state that the oil burner was in bad condition and needed repair or replacement. Alger Oil, Crouse Brothers, and Benjamin & Wherrey will be asked to submit proposed bids for replacement of the oil burner.

Mr. Moore also extended an invitation to the Commissioners to visit the Town House to see the progress and changes made sometime in January, the exact date to be set later.

Hershel Armour - Chief, Charlestown Fire Co.

Hershel Armour on behalf of the Charlestown Fire Company thanked the Commissioners for the new driveway in front of the Fire House. He also stated that regarding the previous Municipal Water System Questionnaire that the Fire Company was 100% for a water system for fire protection but felt that the individual members could not afford the cost, so "No" was checked on the questionnaire.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

DECEMBER 13, 1983

- 2 -

Chief Armour requested that if a water system was realized, they would like to voice their opinion as to the placement of the fire hydrants.

Dog Control

Mrs. Haddon, new director of the S.P.C.A. and Mrs. Jones, President, will meet with the Board of Town Commissioners at the town meeting on January 24, 1984, to meet the new commissioners and discuss dog control.

Accounts Payable

Edgar A. McMullen made a motion the bills be paid, seconded by Charles S. Wright and passed 4 - 0.

Election Candidates

The Board of Town Commissioners reviewed all candidates statements of qualifications for office of Town Commissioner. On a motion by David A. Jarinko, seconded by Edgar A. McMullen, the President is charged with ascertaining the eligibility of candidates for Town Commissioner and to refer his findings to the Board of Supervisors of Elections and those found to be ineligible stricken from the ballot.

Voter Registration - Names Stricken

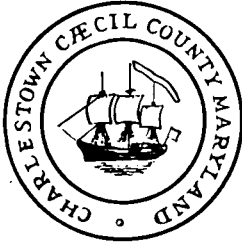
On a motion by Charles S. Wright and seconded by Edgar A. McMullen, the following additional names were stricken from the Voter Registration book.

James Ross Patchell, Jr.
Marshall L. Patchell
Richard H. Patchell
Richard N. Risteen

There being no further business, the meeting adjourned 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

NOVEMBER 22, 1983

The workshop meeting of the Board of Town Commissioners held on Tuesday, November 22, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Mrs. Janet Spangler and Michael Miklas.

Mrs. Janet Spangler - Lease

The Board discussed with Mrs. Spangler preparation of her lease which will be secured the first of the year. A lease agreement will be drawn and presented to Mrs. Spangler at the next town meeting, December 13th for review.

Michael Miklas

Mr. Michael Miklas asked the Commissioners on behalf of his son, Phillip Miklas, to reconsider removal of his fence on Baltimore Street and suggested a lease agreement for the fenced-in portion of Town property. Edgar A. McMullen motioned to uphold the order to remove the fence, seconded by David A. Jarinko and passed, 4 in favor; 1 opposed.

Zoning Enforcement

Zoning permits will be handled strictly by the Zoning Administrator and the Zoning/Planning Board in accordance with the Charlestown Zoning Ordinance.

President Roger A. Herron will direct Peter Dacey, the Zoning Administrator, to vigorously pursue the enforcement of the Zoning Ordinance.

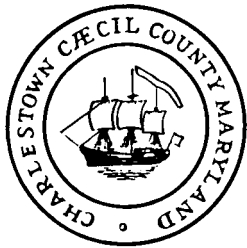
Liability Insurance - MML, Nov. '83

Liability insurance was discussed and the article in the Maryland Municipal League publication on Municipal Liability reviewed.

There being no further business, the meeting adjourned 10:00 P.M.

Respectfully Submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

OCTOBER 11, 1983

The regular meeting of the Board of Town Commissioners held on October 11, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith, and Charles S. Wright. Commissioner Jarinko was out of town on business. Others attending: Phillip Miklas; and Roger Lester.

P. Miklas - Fence

Mr. Phillip Miklas was notified he was in violation of the Zoning Ordinance. Mr. Miklas constructed a boundary fence without first obtaining a building permit. He also erected to the front portion on Town property. President Roger A. Herron instructed Mr. Miklas to remove the fence and conform to the Zoning Ordinance.

R. Lester

Mr. Roger Lester asked the Board of Town Commissioners to assist him in correcting a boundary problem on Market Street. President Roger A. Herron advised Mr. Lester the Board was aware of the boundary line problem along Market Street but felt it is a civil matter and needs to be worked out thru the property owners involved.

Authorization to pay Discounted Bills

The Board of Town Commissioners authorized Edgar A. McMullen to pay discounted bills before approval at the regular town meeting.

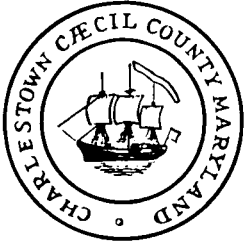
Accounts Payable

Commissioner Edgar A. McMullen motioned to pay all bills. Motion seconded by Grace H. Smith and passed 4 - 0.

Being no further business, meeting adjourned 9:25 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

SEPTEMBER 27, 1983

The workshop meeting of the Board of Town Commissioners held on September 27, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, and Edgar A. McMullen. Commissioner Grace H. Smith was absent due to illness and Commissioner Charles S. Wright was on vacation. Also attending: Stephen Baker, Town Attorney; Janet Spangler and her son, John Spangler.

J. Spangler - Charlestown Paca House, Inc.

Mrs. Spangler was asked to resubmit a zoning permit in accordance with submitted drawings. There was much discussion on their basic goals, the lease and the present "clientel". Also, if requested, Peter Dacey, Town Administrator, will inquire as to any available grant that would benefit them with the renovations.

R/S Deposit

A motion by Edgar A. McMullen to transfer funds (Revenue Sharing - direct deposit \$1,141.00) from the General Account to the Special Account; and to direct the First National Bank of North East to divert subsequent funds to the Special Account was seconded by David A. Jarinko and passed 3 - 0.

Sewage Loan #16435

Edgar A. McMullen made a motion to approve for payment \$498.69 Interest and \$500.00 Principal on Loan #16435 to First National Bank of North East. Motion seconded by David A. Jarinko and passed 3 - 0.

Subdivision Ordinance

A review of Rising Sun's Sub-division Ordinance will be made at a later meeting.

Meeting adjourned 10:15 P.M.

Respectfully submitted-

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

SEPTEMBER 13, 1983

The regular meeting of the Board of Town Commissioners held on September 13, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, and Grace H. Smith. Commissioner Charles S. Wright was away on vacation. Also attending were: Michael Weaver and Bob Pruitt, Town Auditor's; Frank Lee; Jerry Smith; and Peter Dacey, Town Administrator.

J. Smith - Zoning/Bldg. Permit Violation

Mr. Smith failing to apply for a zoning/building permit before demolishing his front porch, now is considered a non-comforming structure.

Mr. Smith may apply to the Board of Appeals for a variance. A Zoning/Building permit must also be obtained and approved for a patio constructed at the rear of the house.

David A. Jarinko - Zoning/Building Permit Violation

David A. Jarinko informed the Board that the old cars on his property will be removed by the end of this week.

M. Weaver & R. Pruitt - Town Auditor's

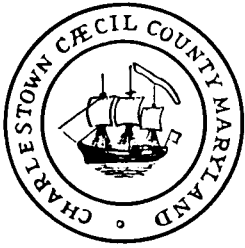
The Town Audit was reviewed with the Board of Town Commissioners and found to be satisfactory. A suggestion was made that the Town insurance policy be reviewed semi-annually for any changes necessary.

HUD Grant

Charlestown did not receive the HUD Grant for Water Exploration and Demonstration Wells. Before terminating all procedures on water, Grace H. Smith motioned that a letter and questionnaire be mailed with the sewage bills explaining the status of the water system and asking residents for their appraisal. Motion seconded by Edgar A. McMullen and passed 4 - 0.

Frank Lee - Lease

David A. Jarinko motioned the Board of Town Commissioners to authorize President Roger A. Herron to execute the lease between J. P. Lee, Inc. and the Town of Charlestown upon concurrence of Town's Attorney concerning two deletions requested by Mr. Frank Lee. Motion seconded by Edgar A. McMullen and passed 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

SEPTEMBER 13, 1983

- 2 -

Charter Amendment

Based on the advice of counsel, Walter Baker town attorney, David A. Jarinko motioned to amend the Town's Charter, Section 1201 to read: Section 1201 - Acquisition, Possession and Disposal - The Town may acquire or dispose of personal, or mixed property within the corporate limits of the Town for any public purpose by purchase, gift, bequest, devise, lease, condemnation, or otherwise. All municipal property, funds, and franchises of every kind belonging to or in the possession of the Town (by whatever prior name known) at the time this Charter becomes effective are vested in the Town, subject to the terms and conditions thereof. Motion seconded by Edgar A. McMullen and passed 4 - 0.

Boat Ramp & Parking Area

Tatman & Lee Associates are revising the plans for the boat ramp and parking area. A public hearing will be held September 22, 1983, at the County Court House in Elkton at 1:15 P.M.

Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by Grace H. Smith and approved 4 - 0.

Program Open Space - Waterfront

The waterfront application will be presented for approval at the next town meeting.

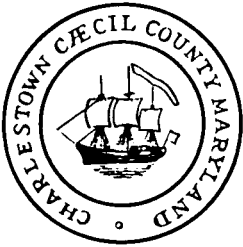
Maps, Charts & Documents

David A. Jarinko will review and obtain extra copies of town maps and other documents to be kept in reserve for the future.

Meeting adjourned 10:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

AUGUST 23, 1983

The workshop meeting of the Board of Town Commissioners held on August 23, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Also attending: Stephen Baker, Town Attorney; Mr. Vincent LaMonica; Robert Beckett, Maryland Environmental Trust.

V. LaMonica - J. Simpers Property

Mr. Vincent LaMonica, on behalf of Rev. Simpers, requested the Board of Town Commissioners to consider erecting a privacy fence between their property line and proposed public beach.

Elizabeth Risteen - Law Suit

Mrs. Risteen's Attorney, Douglas Cain filed his response to Mr. Baker, the Town's Attorney, interrogatories early last week. Attorney Stephen Baker reported he had filed an exception citing Mr. Cain's response as incomplete and inadequate.

Lagoon - Change Order

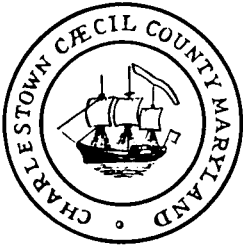
A motion to withhold approval on the Change Order needed for extra fill in the Lagoon until cause is determined was made by Edgar A. McMullen. Motion seconded by Charles S. Wright and passed 5 - 0.

Zoning

President Roger A. Herron will prepare a form letter to be used during zoning problems and to advise residents of zoning requirements and violations.

Accounts Payable

Commissioner Charles S. Wright motioned to pay the Conowingo Power Co. street light bill of \$555.04 and the Bituminous Construction bill for \$165.41. Motion seconded by Edgar A. McMullen and approved 5 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

AUGUST 23, 1983

- 2 -

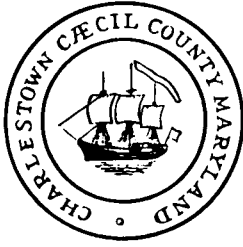
Md. Environmental Trust - R. Beckett

Mr. Robert Beckett from the Maryland Environmental Trust discussed his organization's objective to preserve Open Space in Maryland. The Board and Mr. Beckett explored the possibility of some town owned property being protected as public accessible open space by the Maryland Environmental Trust.

There being no further business, the meeting adjourned at 11:45 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

AUGUST 9, 1983

The regular meeting of the Board of Town Commissioners held on Tuesday, August 9, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen and Charles S. Wright. Commissioners absent were: David A. Jarinko who was out of town on business; and Grace H. Smith who was ill. Also attending: Peter A. Dacey, Town Administrator.

Boat Launching Ramp

Commissioner Charles S. Wright motioned to submit Mr. Ed Kuiper's of Tatman & Lee Engineering, preliminary drawing of the Town's Public Boat Launching Ramp to the Corps of Engineers for approval. Motion seconded by Edgar A. McMullen and approved 3 - 0.

Zoning Permit

In an attempt to lessen the amount of zoning violations, Circuit Rider Administrator, Peter A. Dacey will prepare a form letter welcoming new residents to the Town of Charlestown and inform them the Town has a zoning code in effect.

Leave Policy

At the recommendation of President Roger A. Herron, Commissioner Edgar A. McMullen motioned to increase the Town Clerk's annual leave to 20 days per year, with the option to carry over 10 days. Motion seconded by Charles S. Wright and approved 3 - 0.

Matching Funds

On a motion by Charles S. Wright and seconded by Edgar A. McMullen, matching funds (horse racing revenue) from General Account to the Special Account will be made for \$270.25. Motion approved 3 - 0.

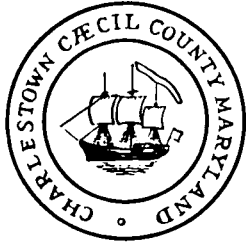
Accounts Payable

A motion by Edgar A. McMullen and seconded by Charles S. Wright to pay all bills was passed 3 - 0.

Being no further business, meeting adjourned 9:50 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

WORKSHOP MEETING

JULY 26, 1983

The workshop meeting of the Board of Town Commissioners held on July 26, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: David A. Jarinko, Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Others attending: John Graham and Vincent LaMonica.

John Graham - Zoning/Bldg. Permit

Mr. Graham questioned the denial of his building permit by Peter Dacey, Town Administrator. His sketch was evidently incorrectly drawn. President Roger A. Herron will inspect the site and advise.

Vincent LaMonica - Properties

Mr. LaMonica manages the rental of Rev. John Simpers property in Charlestown and he will also contact Rev. Simpers concerning removal of his boat house. Mr. LaMonica also discussed the property line of Mrs. Scott Freeman on Rt. #7; and of the possible selling of building lots at Frederick and Ogle Streets, owned by his Mother.

520 Water Street

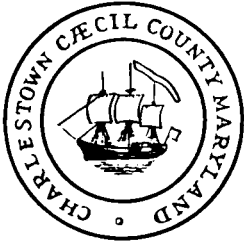
Charles S. Wright asked permission to burn the building on 520 Water Street. Permission was granted. Letter to be sent to Hershel Armour, Fire Chief.

Frank Lee - Lease

After review, the lease between Frank Lee and the Town of Charlestown will be sent back to Walter Baker, Town Attorney for a few minor changes.

Maryland Environmental Trust

The Maryland Environmental Trust is similar to the Maryland Historic Trust, it protects Waterfront and scenic property. Representatives of this group will attend the town meeting of August 23, 1983, with more information and its objectives.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

WORKSHOP MEETING

JULY 26, 1983

- 2 -

Boat Ramp

Plans for the boat ramp were reviewed and a section of the access road which is 12 ft. will be changed to 15 ft. There will be a further review on the dredging.

Jessy Handy - Sewer User Fee

Mr. Handy objected to the sewage user fee bill he received for the apartment adjoining his house which he claims does not exist any longer. President Roger A. Herron will inspect the house and advise.

Voter Registration

New Voter Registration will be reviewed by the Board of Town Commissioners at each meeting.

Planning & Zoning Commission

A Planning and Zoning Commission meeting with the new Town Administrator, Peter Dacey, and Commissioners will be held August 12th at 5:00 P.M.

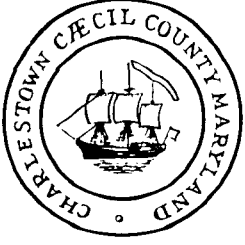
Xerox Machine

President Roger A. Herron will look into the warranty of the machine.

Being no further business, the meeting adjourned 11:15 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

JANUARY 10, 1984

- 2 -

MML - Legislative Dinner/Meeting

The Maryland Municipal League Legislative Dinner/Meeting will be held at the Dockside Restaurant, Annapolis, January 19, 1984, at 6:00 P.M.

I/I Study

A Inflow/Infiltration study is being considered due to an extremely heavy flow in our sewage system. Russ Tatman, Town Engineer, will submit a letter regarding the details and cost of such a study.

Town Assignments

David A. Jarinko, newly elected President of the Board of Town Commissioners, assigned Town responsibilities to the Commissioners. A list of the assigned responsibilities are attached to these minutes.

Charlestown Fire Company

Charles S. Wright made a motion that \$300.00, as budgeted, be given to the Charlestown Fire Company's Tag Day. Motion seconded by Grace H. Smith and passed 4 - 0.

Verna Mulveny - Sewage User Fee Waiver

A letter was received from Mrs. Verna Mulveny requesting a sewer user fee waiver for two (2) of her apartments which are vacant and which will be incorporated into her apartment. The request will be taken under advisement for the next meeting.

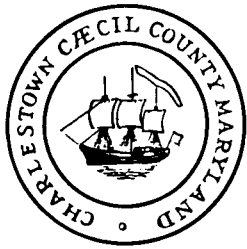
Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by Grace H. Smith and passed 4 - 0.

Being no further business, the meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JULY 12, 1983

The regular meeting of the Board of Town Commissioners held on July 12, 1983, was called to order by President Roger A. Herron. Other Commissioners present were: Edgar A. McMullen, Grace H. Smith and Charles S. Wright. Commissioners David A. Jarinko was away on business. Also attending: Peter Dacey, Town Administrator.

Telephone Box - Cecil & Baltimore Sts.

A telephone box ("serving area interface") will be placed on a pole at the intersection of Cecil & Baltimore Streets in order to upgrade telephone service in the area south of Baltimore Street. The SAI and balcony will be higher than 10 feet above center line grade of the streets and brown in color as agreed upon by Mr. Nelson McCall. Charles S. Wright made a motion to approve the SAI (telephone Box), seconded by Grace H. Smith and passed 4 - 0.

Accounts Payable

A motion to pay all bills was made by Edgar A. McMullen and seconded by Grace H. Smith and approved 4 - 0.

Lagoon

The Contractor has found sludge to be 2 to 3 feet thick throughout the Lagoon area which is causing problems when attempting to place fill material on the sludge. The change order proposed to the original contract would also require an increase in the grant amount to cover a "liner", design concept and time extension. A reply from the Board of Health and Metal Hygiene is expected shortly.

Demo Wells

An application was filed on July 1, 1983, with HUD for Water Exploration and Demonstration Wells in an effort to locate "iron-free" wells in the area of the Charlestown Elementary School which would make a Municipal Water System more feasible.

Being no further business, Charles S. Wright made a motion to adjourn the meeting. Motion seconded by Edgar A. McMullen and approved 4 - 0. Meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk