

~~William C. Bink~~
Town Administrator

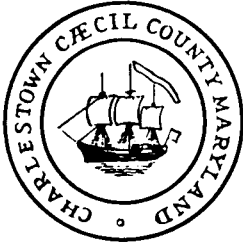
Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

DECEMBER 23, 1986

The December 23, 1986, meeting of the Board of Town
Commissioners was cancelled due to the Christmas Holidays.



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Post Office Box 154
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WORKSHOP MEETING

DECEMBER 9, 1986

The workshop meeting of the Board of Town Commissioners held on December 9, 1986, was called to order at 7:30 P.M. by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell and Edgar A. McMullen. Also attending: William C. Ball, Town Administrator; Larry Moore; Greg Newswanger, Pat's Marina; and George Buchanan, Delmar Cablevision.

Larry Moore - Town House

Larry Moore notified the Town Board his family would be moving around January 17, 1987. Mr. Moore has a built-in dish washer, stove, refrigerator, plus screens and 2 antenna's he can sell or leave in the house for compensation. Commissioner Russell U. Farrell will meet with Larry Moore on Sunday to determine this. The Town House should be available for rent February 1, 1987.

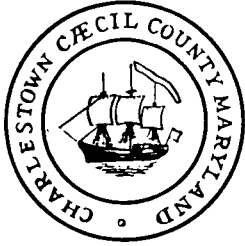
Delmar Cablevision

Delmar Cablevision has withdrawn its verbal request for a CATV franchise, however, they ask permission to use the Town's right-of-ways to erect and pass a trunk line through Charlestown in order to provide service outside Charlestown limits. No decision was made at this time. It will be considered again at the January 13, 1987, Commissioners meeting after Joseph Mahoney, Town Attorney, has reviewed the right-of-way permit and former franchise agreement.

Pat's Marina

A letter from the Charlestown Historic District Commission has unanimously recommended that the section of floating piers, built by Pat's Marina and encroaching on the riparian rights of the town owned waterfront property be removed.

A letter from the Planning & Zoning Commission recommended that the slips encroaching on the riparian area be permitted to remain with the condition that a lease agreement be made with the town for a percentage of the yearly slip fee as assessed by the Marina. It was also recommended that the town owned property on Water Street not be leased. After discussion, a motion by Russell U. Farrell to vote only on one (1) option was seconded by Rosalyn R. Bott.



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WORKSHOP MEETING

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Options were:

1. Remove Floating Slips/No lease on Town owned property-Water St.
 2. Floating Piers/Lease
 3. Town owned Land/Lease
 4. Permit Floating Area/Lease on Town owned property-Water St.
- Russell U. Farrell made a motion, the vote being for #2 Floating Pier area (slips) only with a ten (10) year lease at a 10% maximum figure, was seconded by Edgar A. McMullen and passed 4 - 0.

Frank Lee

The lease for Frank Lee is incomplete, details are still pending.

Phil Price - Charlestown Marina Lease

Phil Price, Charlestown Marina, requested that his current seven (7) year lease be extended to a fifteen (15) year lease at the current year rate, (March 1, 1986 - February 28, 1993 - \$15,000.00). An addendum to his lease with the last eight (8) years being 10% of the appraised value of the rental units will be offered.

Accounts Payable

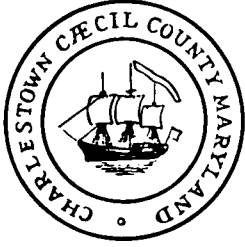
A motion by Edgar A. McMullen to pay all bills was seconded by Rosalyn R. Bott.

Voters Registration List

Names submitted by the Election Judges to be withdrawn from the Voters Registration List due to change of address or death were approved. List is attached to these minutes.

Trailer Park

It was brought to the Board's attention that the Camper-Trailer Park, Holloway Beach area, is expanding without the issuance of proper zoning permits. Mr. William C. Ball, Town Administrator, will contact Howard Hall of the Trailer Park concerning the expansion.



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WORKSHOP MEETING

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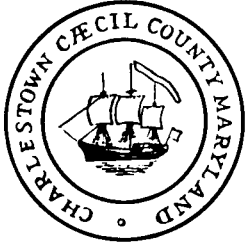
Workshop Meeting - December 12, 1986

On a motion by Russell U. Farrell and seconded by Edgar A. McMullen, the regularly scheduled meeting December 23, 1986, of the Board of Town Commissioners is cancelled because of the Christmas Holidays.

Being no further business, the meeting adjourned 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

NOVEMBER 25, 1986

The workshop meeting of the Board of Town Commissioners held on November 25, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott and Edgar A. McMullen. Commissioner Russell U. Farrell was unable to attend. Also attending: Representatives of Madison Cable TV and Delmar Cable TV.

President David A. Jarinko reflected on the death of Commissioner William S. Lewis on November 13, 1986.

Avalon Yacht Basin - Addendum to Grant of Easement

President David A. Jarinko reviewed the Addendum to the Grant of Easement for Avalon Yacht Basin dated October 4, 1982. A motion by Rosalyn R. Bott and seconded by Edgar A. McMullen to approve the Addendum was approved 3 - 0.

Cable TV

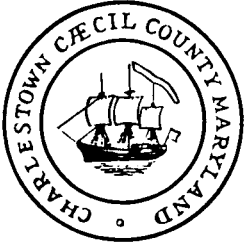
Town Commissioners reviewed, compared and ask questions of the Representatives of Madison and Delmar Cable TV Companies concerning their systems (number of channels, costs, etc.). The Commissioners then voted unanimously for Madison Cable TV. However, Delmar not being the successful bidder, also requested a franchise. Commissioners will consider their request and act on it at the next meeting.

Insurance Liability

On a motion by Edgar A. McMullen and seconded by Rosalyn R. Bott, it was approved 3 - 0 to reduce the town Liability insurance from \$1,000,000. to \$500,000.

Lee's Marina - Lease

The lease of Frank Lee is still being prepared by Joseph Mahoney, Town Attorney, and should be ready next week for final approval.



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Town House - Rental

Westmoreland Realty will handle the rental of the Town House for a fee of one (1) month's rent. Rental to be \$625.00 per month for at least one (1) year.

Cemetery - Lots & Dues

The price of the Charlestown Cemetery lots were raised from \$300.00 to \$500.00 per two grave lot. Dues were also raised from \$7.00 to \$14.00 per year.

Planning & Zoning Board

Edgar A. McMullen made a motion that L. Charles Biehl be re-appointed for a five (5) year term on the Planning & Zoning Board. Motion seconded by Rosalyn R. Bott and passed 3 - 0.

Snow Removal

A reminder concerning snow removal from the sidewalks will be mailed December 31, 1986, with the sewage bills.

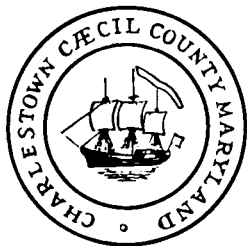
Pat's Marina

There was some discussion on the 15-18 foot encroachment area by Pat's Marina. This will be carried over to the next town meeting.

Being no further business, meeting adjourned 9:40 P.M.

Respectfully Submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

OCTOBER 28, 1986

The workshop meeting of the Board of Town Commissioners held on October 28, 1986, was called to order at 7:30 P.M. by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell and Edgar A. McMullen. Commissioner William S. Lewis was absent due to illness. Also attending: William C. Ball, Town Administrator and Frank Lee.

Accounts Payable

Approval was given for payment of \$356.31 to Tatman & Lee Associates, Inc. for construction review on the Wharf extension. A motion by Edgar A. McMullen to pay Conowingo Power Company electric bill before due date was seconded by Russell U. Farrell and approved 4 - 0.

Frank Lee - Lease

Joseph J. Mahoney, Town Attorney, is completing the work on Frank Lee's lease.

Election - Judge

A motion by Edgar A. McMullen to approve Rebecca Phillips as an Election Judge for the town election January 12, 1987, was seconded by Russell U. Farrell and approved 4 - 0.

Avalon Yacht Basin - Grant of Easement

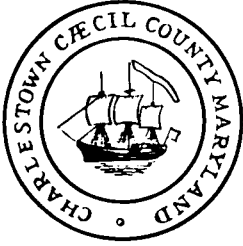
Avalon Yacht Basin requested a change in the Grant of Easement dated October 4, 1982, (20' wide) allowing access to piers, maintenance and customer parking. Joseph J. Mahoney, Town Attorney, will make the change and bill Avalon Yacht Basin.

Footbridge - Bids

Opening of bids for the Footbridge (Bladen Street) replacement will be carried over to the November 11 Commissioners meeting to accept more bids.

Furnace - Town Hall

A motion by Rosalyn R. Bott, seconded by Russell U. Farrell and approved



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4 - 0 to replace the furnace in Town Hall. An estimate to be received from Alger Oil Company.

MML - Liability Insurance

Commissioner Edgar A. McMullen motioned William C. Ball, Town Administrator inquire Maryland Municipal League as to Step 2, Liability Insurance cost, etc. Motion seconded by Rosalyn R. Bott and passed 4 - 0.

Ball Field

An estimate for 2 sections of bleachers was received from William Algard for \$2,995.00 which is cost over-run. Commissioner Bott will confer with Carty Dennison, Program Open Space-Parks & Recreation on this issue.

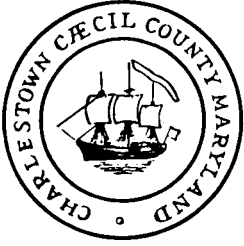
Cemetery

Commissioner McMullen requested Cemetery lot dues be increased \$3.00 per year beginning May 1, 1987. Increased cost of grave sites will be on the agenda for the next Commissioners meeting. Ground at the former lagoon site will be tested as a possible location for a new cemetery.

There being no further business, the meeting adjourned at 8:45 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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REGULAR MEETING

OCTOBER 14, 1986

The regular meeting of the Board of Town Commissioners held on October 14, 1986, was called to order at 7:30 P.M. by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell and Edgar A. McMullen. Commissioner William S. Lewis was absent due to illness. Also attending: Frank Lee, Alice Miller, and John Shores, Frank Vicente, George Buchan of Tele-Media Corporation.

Sattelite Ordinance

President David A. Jarinko read the Sattelite Ordinance and asked for comments and complaints. Mrs. Alice Miller stated she was against the sattelite ordinance. Mrs. Miller requested to hear why the Board felt Charlestown needed the ordinance and who drafted it.

President David A. Jarinko explained the Board believed a sattelite ordinance is needed in Charlestown because of the growing use of sattelite dishes and to protect neighboring properties of sattelite dish owners from unfair and unsightly construction locations.

President David A. Jarinko and the Planning & Zoning Commission reviewed sample Sattelite Ordinances from other towns in Cecil County and submitted their recommendations to the Board of Town Commissioners. After reviewing and discussing the proposed ordinance, the Board made alteration. Mr. Frank Lee asked if anyone had requested a Sattelite Ordinance. President David A. Jarinko replied "No".

On a motion by Russell U. Farrell, seconded by Edgar A. McMullen, the Sattelite Ordinance was approved 4 - 0.

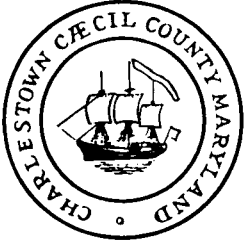
Tele-Media Corporation - Cable Television

Frank R. Wicente, George Buchan and John Shores representing "Tele-Media Corporation" to request the Board to consider granting their company a Cable TV franchise in Charlestown. Mr. Vicente reviewed the rates and primary channels; a copy of which is attached to these minutes.

Mr. Vicente also stated Cable TV would be available within 18 months after granting of franchise

Frank Lee - Proposal

Mr. Frank Lee presented a proposal to remodel his marina in Charlestown for their review. President David A. Jarinko stated he saw no problems with the proposed construction.



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OCTOBER 14, 1986

Election Judges

Commissioner Russell U. Farrell motioned to appoint Doris Berry and Diane Maichle as Election Judges for the 1987 Town Election. Motion seconded by Edgar A. McMullen and approved 4 - 0.

Accounts Payable

Commissioner Edgar A. McMullen motioned to pay the accounts payables excluding Tatman & Lee Associates bill for Construction review-additional services for Wharf Extension. Motion was seconded by Commissioner Russell U. Farrell and passed 4 - 0.

Juvenile Commission - Service Hours

Commissioner Rosalyn R. Bott will supervise John Justisen during his working the Community Service Hours.

Avalon Yacht Basin

Commissioner Rosalyn R. Bott reported Mr. Karl Knapp, owner of Avalon Yacht Basin, requested a letter from the Town Board clarifying his use of the 25' easement adjacent to his marina. President David A. Jarinko will write Mr. Knapp a letter.

No further business, meeting adjourned 9:46 P.M.

Respectfully submitted,

Willard Pinder

CV 9/17-2

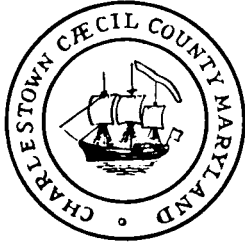
LEGAL NOTICE

PUBLIC NOTICE TOWN OF CHARLESTOWN

The Board of Town Commissioners of Charlestown will hold a public hearing on Tuesday, October 14, 1986 at 7:30 p.m. in the Town Hall, 241 Market Street, Charlestown, MD., to consider an ordinance to amend the Charlestown Zoning Ordinance. Said ordinance will deal with regulations concerning Satellite Dish Antennas. The public is invited to attend.

By,
David A. Jarniko
President
Board of
Commissioners
of Charlestown

CV 9/17-2



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WORKSHOP MEETING

SEPTEMBER 23, 1986

The Workshop Meeting of the Board of Town Commissioners held on September 23, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn Bott, Russell U. Farrell and Edgar A. McMullen. Commissioner William S. Lewis was absent due to illness.

Critical Bay Area - Public Hearing

No comments were received by the Board of Town Commissioners or the Town Office, also no Charlestown Residents were present. Michael Pugh and Susan McPheeters representing the County Planning and Zoning, reviewed and discussed the proposed Critical Bay Area for Charlestown with the Board of Town Commissioners. Mr. Pugh also advised the Town it could file for an exclusion, and that the County would prepare the exclusion application, but it was his recommendation the Town continue to follow the proposed plan. Comments and recommendations concerning the Critical Bay Area will be held open for two (2) weeks.

Sidewalk - Bids

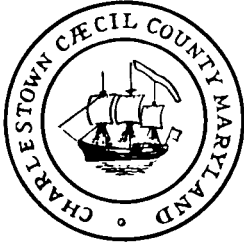
The following bids were received and opened -

Jacobi Construction	\$5,420.
McGuirk Construction	4,959.
Donald Truslow	5,000.
William C. Algard	3,195.

Commissioner Edgar A. McMullen motioned to accept Mr. Algard's bid after reviewing the specifications. Motion seconded by Rosalyn R. Bott and passed 4 - 0.

Sewage User Ordinance

On a motion by Commissioner Edgar A. McMullen, seconded by Russell U. Farrell, the Board of Town Commissioners approved the following Sewage User Ordinance Amendment. A copy of the Ordinance Amendment is attached to these minutes.



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Town Wharf

President David A. Jarinko and Town Administrator, Peter A. Dacey have applied for a grant of \$25,000.00 to finish the Wharf reconstruction.

Frank Lee - Lease

Commissioner Edgar A. McMullen asked that the record show that he is not in favor of the preliminary lease drawn between the Board of Town Commissioners and Frank Lee.

Halloween Night

Halloween night to be held the same night as North East.

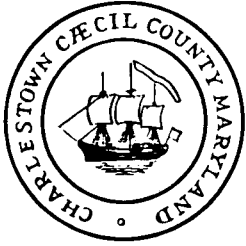
Accounts Payable

Commissioner Edgar A. McMullen motioned to pay the Sewage loan payment. Motion seconded by Rosalyn R. Bott and passed 4 - 0.

No further business, meeting adjourned 9:58 P.M.

Respectfully submitted

Willard Pinder



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REGULAR MEETING

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Historic District Commission

Members of the Historic District Commission asked the Board of Town Commissioners permission, if The National Society of Descendants of Lords of the Maryland Manor, Inc., selects the Charlestown area, to place a marker at the Stone Wharf site marking New Connaught or Susquehanna Manor and commemorating George Talbot. The marker, an inscribed granite stone will give details about the Manor and Manor Lord.

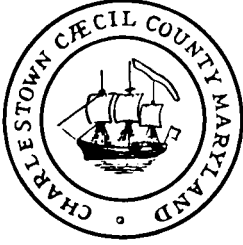
Edgar A. McMullen motioned that the Historic District Commission have permission to install marker, if the Charlestown area is chosen. Motion seconded by Russell U. Farrell and passed 4 - 0.

Chesapeake Bay Critical Area

A Public Hearing at the Town Hall for public inspection of maps to be submitted as part of the Town's Critical Area Protection Program (which is now under State Law) will be held September 23, 1986, at 7:30 P.M. The map shows the State and County boundary lines with the 1000 foot set-back from the high tide line, Tidal Wetlands, Ponds, Agricultural and Forested areas.

Frank Lee - Lease

Commissioner Russell U. Farrell will meet with Frank Lee before Monday, September 15, 1986, to discuss a workable lease. On Monday, September 15, 1986, at 7:00 P.M. the Board of Town Commissioners will meet to vote on the lease.



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REGULAR MEETING

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Sidewalk - Cecil St. (Baltimore-Tasker Lane)

The Board of Town Commissioners are now accepting bids for the construction of a sidewalk on Cecil Street between Baltimore Street and Tasker Lane. Bids to be opened September 23rd at 7:30 P.M. at the Town Hall.

Town House - Lease

Commissioner Russell U. Farrell will contact a Realtor to write-up and handle a Town House lease. Larry Moore will be given the right of first refusal.

Circuit Rider Administrator

An advertisement has been placed in area newspapers for a Circuit Rider Administrator for the Towns of Rising Sun (2 days) and Charlestown (1 day) per week.

Election Judges

Appointment of three (3) Election Judges for the Town Election in January, 1987, will be made at the next Town meeting, September 23, 1986. Suggested were Diane Maichle, JoAnn Speck and Doris Berry.

Accounts Payable

A motion by Edgar A. McMullen to pay all current bills was seconded by Russell U. Farrell and passed 4 - 0.

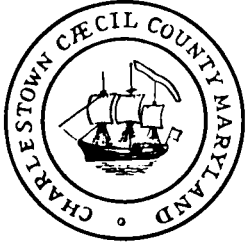
Satellite Ordinance

A Public Hearing will be held Tuesday, October 14, 1986, at 7:30 P.M. to consider an Ordinance to amend the Charlestown Zoning Ordinance. Said Ordinance will deal with regulations concerning Satellite Dish Antennas.

Being no further business, the meeting adjourned 9:15 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

AUGUST 26, 1986

The Workshop Meeting of the Board of Town Commissioners held on August 26, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn Bott, Edgar A. McMullen, Russell U. Farrell and William S. Lewis. Others attending were: Frank Lee, Terry Lee, Gregg Newswanger, Sparky Keys, Cindy Reynolds, John McMullen, Mr. & Mrs. Brinkman and Randy Fardelman.

G & S Clean-Up

President David A. Jarinko told the Board he talked to Joe Mahoney about the G & S clean-up. Mr. Mahoney told Mr. Jarinko that he had talked to Bruce Schneider from G & S and he told him that he would take care of the problem. So far there has been no progress.

Charlestown Wharf Project

President David A. Jarinko informed the Board that he had called Johnston's Construction and they stated they will bring the contracts to the Town Hall this week and pick up the Notice to Proceed. They are scheduled to start construction within the next two weeks.

Satellite Ordinance

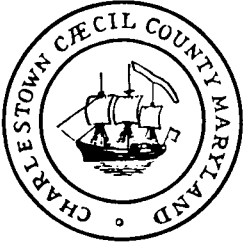
President David A. Jarinko stated he attended the Planning & Zoning meeting on August 6, 1986. The Planning & Zoning Board reviewed and discussed the Satellite Ordinance. John McMullen stated the Planning & Zoning should be sending the Board of Town Commissioners a letter this week. President David A. Jarinko stated if the Board did not hear anything by the next meeting, the Board will proceed with the Ordinance.

Townhouse Lease

Larry Moore will be given First Option to rent the Townhouse at an appraised value.

Circuit Rider

President David A. Jarinko told the Board of Town Commissioners he met with Fred Arrands from the State to discuss the Circuit Rider



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WORKSHOP MEETING

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Program. Rising Sun is interested in a Circuit Rider for two days and Charlestown for one day. Their intentions are to start taking applications to fill the vacancy.

School Safety

Commissioner Edgar A. McMullen stated that he and Rosalyn Bott attended the meeting held at Charlestown Elementary School on August 21, 1986. There is a recommendation for two crossings and a sidewalk. The State Highway Department is considering funding the project and there will be another meeting on September 17, 1986, at 3:00 P.M. with Senator Amoss.

Frank Lee - Lease

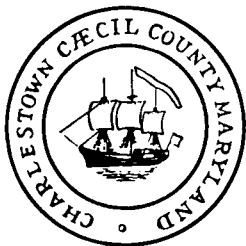
Mr. Frank Lee asked the Board of Town Commissioners why they have made inquiries into whether his Marina was for sale and why they are reconsidering his Lease Agreement.

President David A. Jarinko stated he had been told the Marina was for sale and he had made an inquiry at Westmoreland Realty and spoke with Mr. Sparky Keys and Mr. Keys stated that he and Cindy Reynolds were working on the sale. Mr. Lee asked Mr. Keys and Ms. Reynolds to attend tonight's meeting to tell the Board of Town Commissioners the exact status of the Marina with Westmoreland Realty. Mr. Keys said he had not told Mr. Jarinko the Marina was going to be for sale but if the Marina was going to be for sale, he and Ms. Reynolds would work on it together.

Ms. Reynolds stated there is only a verbal listing and nothing is in writing with Mr. Lee. Mr. Lee stated he had never lied to the Board and the Marina was not for sale. He stated the only people I would sell the Marina to would be my Son or Gregg Newswanger.

President Jarinko stated he had prepared a statement which he proceeded to read. (The statement is attached to these minutes).

After reading his statement, President Jarinko stated that Commissioner Edgar A. McMullen had a statement to make. Commissioner Edgar A. McMullen stated he had thought a lot about the lease and he didn't feel he was equipped to enter into a lease without Professional advice. He also stated that he wouldn't have agreed to lease that property to anyone else for \$7,500.00 a year and he doesn't think it is fair to the Town.



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WORKSHOP MEETING

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Commissioner Russell U. Farrell told the Board they could not enter into any agreement without his approval because of an earlier motion that all negotiations would go through him. He stated that the earlier Town Meeting which was held on July 29, 1986, was illegal because he was out of town on business. Mr. Lee stated no more negotiations, I left here the other night with an agreement - now the Courts will have to decide.

The Board asked Mr. Lee to put the lease on hold for up to one (1) year until Commissioner Farrell can work on a lease that is fair to him and the Town.

Mr. Lee agreed.

There being no further business, the meeting adjourned 9:45 P.M.

Respectfully submitted

JoAnn Speck, Ass't. Town Clerk

LEE'S MARINA LEASE

(A PERSPECTIVE)

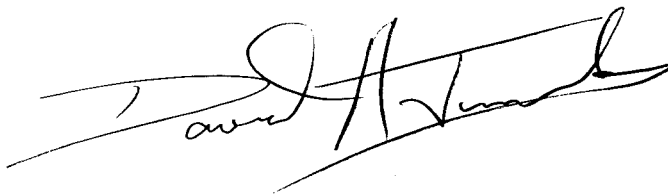
Mr. Lee, has on a number of occasions this summer made emotional presentations to the Commissioners concerning his need for a long term lease in a corporate name at a predetermined fixed rate for the duration of that lease. In these presentations he gave every indication that he and his son intended to be here for a long haul and that they needed the security of a long term lease in order to make the financial commitments needed to up-grade the marina. In his presentations he used phrases like, " My word is my bond," " If I say it I will do it," " You can rely on my commitments".

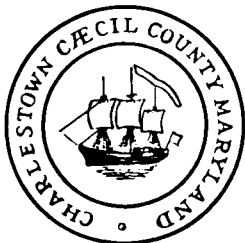
The Charlestown Commissioners wanted to believe in him and did by working up a tentative agreement for 45 years in a corporate name at a fixed 3.75% rate of return to the taxpayers. A very, very generous agreement indeed.

The Commissioners were willing to be generous because they believed in him and believed he intended to remain at the marina, and be an asset to the Town.

It has now come to my attention that he has been working up a sales package concerning his interests at the marina with the Westmoreland Agency with the intention of putting these assets on the market. Had the Commissioners ever suspected that he might be considering selling these assets and the Town's Lease in such a short period of time, I believe they would not have been so generous on the tentative lease. Therefore, I strongly recommend that the Commissioners withdrawl from any further consideration of the tentative lease and turn this matter back to Commissioner Farrell with the instructions that he work-up a commercially appropriate lease that is fair to both the lessor and the lessee utilizing the expertise of the Town's Attorney, commercial realtor's and even the courts if necessary.

Commissioner McMullen, I believe you also have some thought on this matter.





Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

AUGUST 12, 1986

The regular meeting of the Board of Town Commissioners of Charlestown held on August 12, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, William S. Lewis, and Edgar A. McMullen. Russell U. Farrell was out of town on a business trip. Others attending were: Peter Dacey, Town Administrator, Peter Di'Adamo, Tatman and Lee Associate's, and Danny Neel.

Danny Neel

Mr. Neel complained the bill submitted to him for the repair of the Town Hall basement door was very high for the work that was done. (the door was damaged when Mr. Neel's son locked the furnace repairman in the basement). President David A. Jarinko stated Mr. Neel needed to contact Juvenile Services with his complaint as the Town Board has no power to change the Court's decision in anyway.

Stone Wharf - Bid Awarding

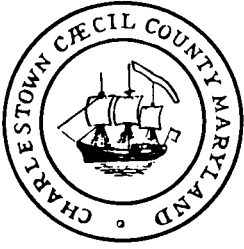
The Board of Town Commissioners, Peter Di'Adamo, from Tatman and Lee Engineers, and Mr. Eastburn, from Johnston Construction, reviewed the work to be done under the Stone Wharf contract. Commissioner Edgar A. McMullen motioned to award the Stone Wharf project to the Alternate Bid of Johnston Construction. Motion was seconded by Rosalyn R. Bott. Motion was approved 4-0.

Satellite Ordinance

Final alterations were completed on the Town of Charlestown's Satellite Ordinance. President David A. Jarinko will discuss and review the ordinance with the Planning and Zoning Board before a vote will be taken by the Board of Town Commissioners.

MML - Action Agent

Commissioner Russell U. Farrell will continue to be the Town of Charlestown's MML Action Agent.



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

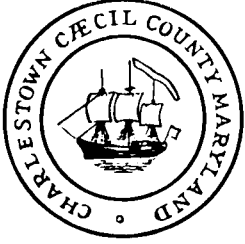
AUGUST 12, 1986

- 2 -

Accounts Payable

Commissioner Edgar A. McMullen motioned to pay the Account Payables as presented. The motion was seconded by Rosalyn R. Bott. Motion was approved 4-0.

There being no further business the meeting adjourned at 9:30 P.M.



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

REGULAR MEETING

JULY 8, 1986

The regular meeting of the Board of Town Commissioners of Charlestown held on July 8, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell and Edgar A. Mc Mullen. Commissioner William S. Lewis was absent due to illness. Others attending were: Pete Dacey Town Administrator, Cathy Edwards, Helen McMullen, Roger Lester, Mary Denver, and Theresa Class.

Cathy Edwards, Helen McMullen- Sidewalk

Cathy Edwards and Helen McMullen reviewed with the Board of Town Commissioners the proposed sidewalk from Chesapeake Road to Baltimore Street. They offered a list of residents who are interested in the project. President David A. Jarinko informed Mrs. Edwards and Mrs. McMullen that deed references will have to be reviewed and survey's made before any actual work can be started.

Mary Denver, Theresa Class - Boat Ramp

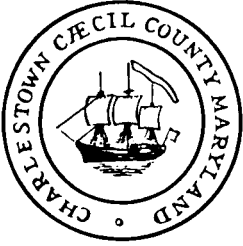
Mary Denver inquired about conditions of the boat ramp at Market and Water Streets. The noise, odors of gasoline, etc, when boats are launched late at night and/or returning early A.M. are very disturbing. A sign will be posted notifying use of pier prohibited from sunset to sunrise.

Zoning Board of Appeals - Alternate

On a motion by Edgar A. McMullen and seconded by Russell U. Farrell, Willard Slicer was appointed alternate on the Zoning Board of Appeals Motion approved 4-0.

Satellite Ordinance

Commissioners will review copies of the Satellite Ordinances from Rising Sun and Elkton for discussion and decisions of and ordinance for Charlestown at the next town meeting.



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

JULY 8, 1986

Office Trainee - Jo-Ann Speck

Jo-Ann Speck will start work in Town Hall on a permanent part-time basis July 9, 1986. Hours will be flexible.

Insurance - Police Officers

Town police insurance expires on the 19th and is unavailable. There is a possibility, if approved by the Cecil County Commissioners, that the county police insurance would cover the officers while working in Charlestown which would be regarded as working overtime and the pay scale for Charlestown would be considered the same.

Accounts Payable

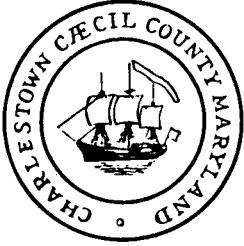
Edgar A. McMullen made a motion all bills be paid as presented. Motion seconded by Russell U. Farrell and passed 4-0.

Town Administrator - Peter Dacey

Peter Dacey, Town Administrator, will continue working in Charlestown and Rising Sun under Wilmapco until October 1, 1986. His work day in Charlestown will be changed from Friday to Thursday. Pete reviewed with the Commissioners the Stone Wharf project and the requests submitted by the town to the Cecil County Parks and Recreation Board to obtain recreational area.

MML - Cecil Harford Chapter

The quarterly Cecil Harford Chapter of the MML will be hosted by the Town Commissioners of Perryville July 24, 1986, at the Bayou Resturant in Havre de Grace. Cash bar at 6:00 P.M. followed by a buffet style dinner at 6:45 P.M.



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301 - 287 - 6173

SPECIAL MEETING

SEPTEMBER 15, 1986

A Special Meeting of the Board of Town Commissioners on September 15, 1986, was convened to arrive at an agreement with a lease for Frank Lee. Commissioners present were: President David A. Jarinko, Rosalyn R. Bott, Edgar A. McMullen and Russell U. Farrell. Commissioner William S. Lewis was absent due to illness. Also attending: Frank Lee.

After calling the meeting to order at 7:00 P.M., President David A. Jarinko turned the meeting over to Commissioner Russell U. Farrell who is in charge of Leases.

A tentative agreement was reached between Russell U. Farrell and Frank Lee -

First five (5) years to be \$7,500.00 per year.

Reappraised at the end of 5th year for a 10 year term at 3.75% appraised value.

The second ten year term at 4% of reappraised value.

The third ten year term at 5% of reappraised value.

The fourth ten year term at 6% of reappraised value which will be the base rate.

It has been recommended that at the beginning of the last ten (10) year term, a strong maintenance clause be included.

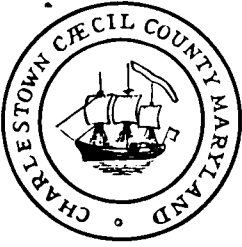
Commissioner Edgar A. McMullen voiced his objection to the rate of 3.75% for the first fifteen (15) years.

After the lease has been reviewed for legality with Joseph J. Mahoney, Town Attorney; Russell U. Farrell and Frank Lee, it will be brought to a final vote of approval by the Town Commissioners.

Meeting adjourned at 8:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301 - 287 - 6173

SPECIAL MEETING

JULY 29, 1986

A Special Meeting of the Board of Town Commissioners was called to order at 7:00 P.M. on July 29, 1986, by President David A. Jarinko for consideration of a new lease at the Marina property with Frank Lee. Other Commissioners present were: Rosalyn R. Bott, William S. Lewis and Edgar A. McMullen. Commissioner Russell U. Farrell was out of town on business. Also attending: Joseph J. Mahoney, Town Attorney and Frank Lee.

Frank Lee - Lease

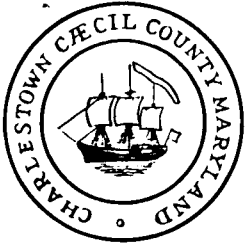
After a long period of intense discussion and some disagreement, a compromise 45 year lease was arrived at consisting of an initial five [5] year term followed by four [4], ten [10] year terms. In the first five [5] year term the rent shall be fixed at \$7500 in each year of that term as an economic inducement to rebuild and upgrade the property by the Leasee. The remaining forty [40] years are divided into four [4], ten [10] year terms with the leased property, (less buildings and improvements), to be appraised for market value in the year prior to the start of each ten [10] year term. The yearly rental fee during this forty [40] year period shall remain fixed at and limited to 3.75% of the appraised land value that is applicable in any given year during this period.

The legal language and specific details are to be worked out by the attorneys with a draft copy to be presented to the Commissioners at the August 28, 1986, meeting and a formal vote of acceptance is anticipated at the September 9, 1986, Commissioners meeting.

Meeting adjourned 8:30 P.M.

Respectfully submitted

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

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SPECIAL MEETING

JULY 29, 1986

- 2 -

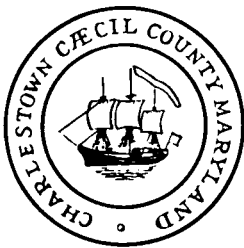
(Explanation of the Yearly Rent Factor):

All parties agreed that the current leased land value, (minus any structures), is approximately \$200,000. With the yearly rent starting at \$7500, this rent to appraised land value ratio yields a rental Factor of 3.75% of the appraised land value.

Example:

\$7500 divided by \$200,000. = 3.75% (yearly rent factor)

This 3.75% yearly rent factor was then applied to each of the four [4] ten [10] year terms which are to be appraised for market value prior to start of each term.



Town Commissioners of Charlestown
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REGULAR MEETING

APRIL 8, 1986

The regular meeting of the Board of Town Commissioners held on April 8, 1986, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn Bott, Russell U. Farrell, William S. Lewis, and Edgar A. McMullen. Also attending: L. Charles Biehl of the Planning & Zoning Commission; and Mr. & Mrs. Charles Brinkman.

Pavilion Bids

President David A. Jarinko opened and read the following bids:

Rodney Collins - Rainbow Construction -----	6,500.
McGuirk Construction -----	6,400.
Lee Deversified Investments & Services -----	6,900.
Bill Algard -----	4,926.

The Board will review the Bids before awarding.

G & S Contracting, Inc.

Bruce Schneider, President of G & S Contracting, Inc. was present to discuss his company building requirement and future grant requests.

Mr. & Mrs. Brinkman

Commissioner Rosalyn Bott motioned for the Board of Commissioners to hire Mr. Brinkman to review the town needs and recommend a computer system to meet those needs.

Teen Meeting

Commissioner William S. Lewis reported that the Teen Group had ask for a telephone be installed next to the Post Office bench. The Board declined the per Group request.

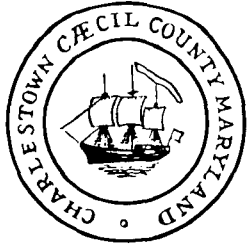
Accounts Payables

A motion by Edgar A. McMullen to pay the Accounts Payable as presented was seconded by William S. Lewis and approved 5 - 0.

Being no further business, the meeting adjourned 9:35 P.M.

Respectfully Submitted,

Willard Pinder



Town Commissioners of Charlestown
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REGULAR MEETING

JANUARY 13, 1987

The regular meeting of the Board of Town Commissioners held on January 13, 1987, was called to order by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell, and Edgar A. McMullen. Also attending: Robert Fisher, Town Administrator; and Greg Newswanger, Pat's Marina.

Doris Berry, Town Clerk, administered the Oath of Office of Town Commissioner to Don E. Stanley for a two (2) year term and Edgar A. McMullen, re-elected for a two (2) year term.

Election - 1987

106 votes were cast on January 12, 1987, Town Election with 4 ballots voided due to incorrect markings.

The results were as follows:

Edgar A. McMullen-----86
Alice E. Miller-----25
Don E. Stanley-----57
Eli M. Strimel-----31

A ballot is attached to these minutes.

Election of Town Officers

The Board of Town Commissioners, by secret ballot, voted for President, Vice-President and Treasurer.

The results were:

President-----David A. Jarinko
Vice-President-----Russell U. Farrell
Treasurer-----Edgar A. McMullen

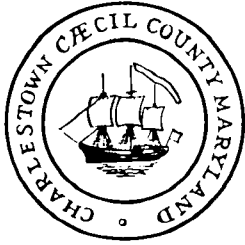
Commissioner Assignments

David A. Jarinko

President
Budget
Model Ordinances
Police
Administrative & Finance
Local Commission - Chesapeake
Bay Critical Area

Russell U. Farrell

Vice-President
Budget
Model Ordinances
Sewage, Co-Chairman
Zoning
Town Property (Leases)



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

JANUARY 13, 1987

- 2 -

Edgar A. McMullen

Treasurer
Budget
Model Ordinances
Sewage, Co-Chairman
Cemetery

Rosalyn R. Bott

Budget
Model Ordinances
Streets & Lights
Building Maintenance

Don E. Stanley

Budget
Model Ordinances
Parks & Recreation

On a motion by Russell U. Farrell all assignments were approved.
Motion seconded by Rosalyn R. Bott, 5 - 0.

Greg Newswanger-Pat's Marina - Encroachment Area

The Board discussed with Greg Newswanger the encroached docks of Pat's Marina at the end of Caroline Street. The Town proposed a 10 year lease on a graduated scale with a 10% ceiling.

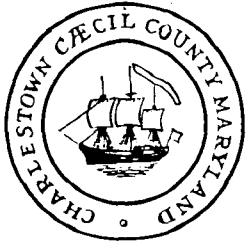
Pat's Marina proposal was a 10 year lease with a fixed rate of 5% for riparian rights of the encroached area. Commissioner Russell U. Farrell will meet with Greg Newswanger for further discussion for a lease starting April 1, 1987.

Historic District Commission

A letter from President Nelson H. McCall, Historic District Commission stating the Commission recommends the reappointment of Elizabeth Henry and Charles Murphy to the Historic District Commission for a three (3) year term was passed 5 - 0 on a motion by Russell U. Farrell and seconded by Don E. Stanley.

Account Payable

A motion by Edgar A. McMullen to pay all bills with the exception of Alger Oil Company and M & S Electric Company until their work is completed, was seconded by Russell U. Farrell. Motion passed 5 - 0.



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

REGULAR MEETING

JANUARY 13, 1987

- 3 -

Town House - Larry Moore

Larry Moore informed Russell U. Farrell, his family would be moved from the Town House by January 25, 1987.

Frank Lee - Lease

Joseph Mahoney, Town Attorney, will notify Frank Lee that eviction action will be in effect if his lease is not signed by February 15, 1987.

Russell Sholl - Chesapeake Rd.

Joseph Mahoney, Town Attorney, will notify Russell Sholl of condemnation notice at 380 Chesapeake Road.

Madison Cable TV

Madison Cable TV has applied for pole permits to Conowingo Power Company.

Water-Ditches - Holloway Beach area

All Commissioners will check out a water problem in the Holloway Beach area, the water running across Cecil Street and through the back yards of the properties facing Chesapeake Road.

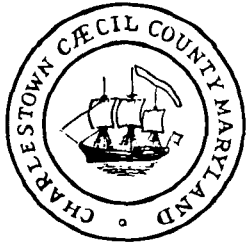
MML-Cecil, Harford Chapter - Legislative/Dinner Meeting

The annual legislative dinner/meeting in Annapolis of the Cecil-Harford Chapter, MML will be January 22, 1987, at Griffin's at 6:00 P.M.

There being no further business, meeting was adjourned at 9:30 P.M.

Respectfully Submitted,

Doris Berry, Town Clerk



~~XXXXXXXXXXXX~~

~~XXXXXXXXXXXX~~

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JANUARY 27, 1987

The workshop meeting of the Board of Town Commissioners held on January 27, 1987, was called to order at 7:30 P.M. by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Commissioner Russell U. Farrell was absent due to a business trip. Also attending: Mr. Richard Hall and Mr. Charles Dennison.

R. Hall - Louisa Lane

The Board of Town Commissioners requested, by letter, Mr. Richard Hall to attend the Commissioners meeting to discuss the Central Atlantic gravel trucks delivering fill to his property, damaging Louisa Lane's road surface.

Mr. Hall stated he was filling in top of road behind his house, because the pond was creating a hazard to his family.

Mr. Hall had spoken with Mr. Bates of Central Atlantic, before coming to tonight's meeting and Mr. Bates agreed to maintain the road surface.

Commissioner Rosalyn R. Bott and President David A. Jarinko will work out a maintenance schedule with Mr. Hall and Central Atlantic.

Program Open Space - Carty Dennison

Mr. Dennison reviewed the town's Open Space projects that have been completed and discussed future projects to be submitted.

Parking Permits - Chesapeake Rd.

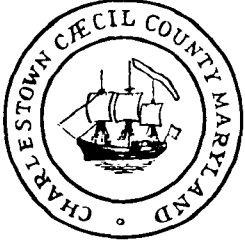
After discussion, the Board of Town Commissioners agreed to assign parking permits to residents of Chesapeake Road.

To receive a parking permit, applicant's must prove residence on Chesapeake Road and have a valid car registration.

Hamilton House - E. Cook

A number of complaints have been received at the Town Hall concerning the deteriorating condition of the Hamilton House.

The Board will request Mr. Eugene Cook to attend the next meeting to discuss his plans for the dwelling.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Peter A. Bary~~
~~XXXXXXXXXXXX~~
~~XXXXXXXXXXXX~~

WORKSHOP MEETING

JANUARY 27, 1987

- 2 -

Resident Snow Removal

Letters will be sent requesting resident's to clean walkways in front of their homes, and inform them of the Town Snow Removal Ordinance.

Cemetery Lots

A rate of 15% will be charged for all cemetery lots bought back by the Town of Charlestown.

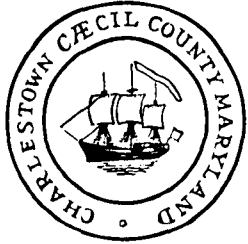
Accounts Payable

Commissioner Don E. Stanley motioned to approve payment of Greg Newswanger town streets snow removal bills. Motion seconded by Edgar A. McMullen and passed 4 - 0.

No further business, meeting adjourned 9:45 P.M.

Respectfully submitted,

Willard Pinder



William C. Ball
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

FEBRUARY 10, 1987

The regular meeting of the Board of Town Commissioners held on February 10, 1987 was called to order by President David A. Jarinko. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell, Edgar A. McMullen, and Don E. Stanley. Also attending: Nelson H. McCall, Rebecca Phillips, Eugene Cook, and Robert Fisher, Town Administrator.

Hamilton House - Eugene Cook

The Board of Town Commissioners and Mr. Eugene Cook discussed plans to stop the deterioration and to secure the property from kids and vandals.

Mr. Cook stated he would place plywood on the roof and all wall openings within the next 60 days.

Greg Newswanger - Lease - Pat's Marina

Mr. Newswanger and the Board of Town Commissioners reviewed his proposed lease. Mr. Newswanger will sign the lease within the next 10 days.

Town House - Maintenance

Commissioner Rosalyn R. Bott will have the Town Maintenance man repair and paint the first and second floors on the Town House. On a motion by Commissioner Rosalyn R. Bott and seconded by Edgar A. McMullen it was passed.

Mr. Algard will be contracted to repair the Town House fireplace, kitchen floor and the pump room. Motion approved 5-0.

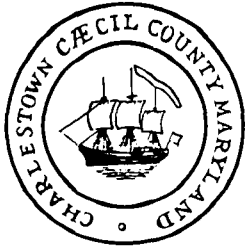
Madison Cable TV

President David A. Jarinko reported Madison Cablevision has made no apparent progress to connect Charlestown residents. President David A. Jarinko will ask a Madison Cablevision representative to attend the next monthly meeting to review their progress.

Accounts Payable

A motion to pay the Accounts Payable with the exception of Alger Oil Co. and M & S Electric was made by Commissioner Russell U. Farrell, seconded by Rosalyn R. Bott. Approved 5-0.

There being no further business, meeting was adjourned at 10:15 P.M.



Town Commissioners of Charlestown
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~~William C. Bink~~
Town Administrator

WORKSHOP MEETING

FEBRUARY 24, 1987

The workshop meeting of the Board of Town Commissioners held on February 24, 1987, was called to order at 7:30 P.M. by Vice-President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, and Don E. Stanley. President David A. Jarinko was out of town on business.

Parks and Recreation

Don E. Stanley discussed and reviewed with the Town Board the estimates he has received from different contractors on the playground equipment for the Athletic complex. Don E. Stanley stated that he and Robert A. Fisher are planning to meet with William Greer, from Open Space on Thursday, February 26, 1987.

Post Office - Lease

Russell U. Farrell discussed with the Town Board the Post Office lease and told them he is still negotiating at this time.

Spanglers - Lease

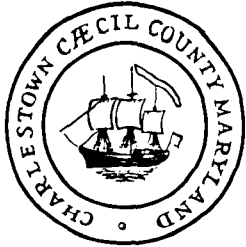
Edgar A. McMullen made a suggestion to the Town Board that we send out a second notice to Mr. & Mrs. Spangler reminding them that they have not paid their lease.

Louisa Lane - Kathleen Hall

Rosalyn R. Bott informed the Town Board that Kathleen Hall called Mr. Fisher to complain about the decision the Town Board made concerning the heavy trucks that are causing damage to Louisa Lane. The Board of Town Commissioners agreed to stand by their decision regarding the heavy trucks on Louisa Lane.

Sidewalks - Snow removal

Edgar A. McMullen made a suggestion to the Town Board that they should consider paying someone to shovel the snow from the sidewalks that are located in front of Town owned property.



~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

MARCH 10, 1987

The regular meeting of the Board of Town Commissioners held on March 10, 1987, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Russell U. Farrell, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator.

Madison Cable TV

A representative of Madison Cable TV reported that the application to obtain utility pole usage is still in progress.

Heavy Truck Ordinance

President David A. Jarinko will talk to Joseph J. Mahoney, Town Attorney, concerning a heavy truck ordinance.

Sholl Property

There has been no progress with the Sholl property.

Town House - Electric Work

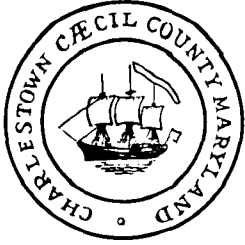
Commissioner Edgar A. McMullen has contacted M & S Electric Company concerning the electric work needed at the Town House.

Charlestown Paca House - Spangler Lease

A letter will be sent requesting payment of the Charlestown Paca House lease or possible court action.

Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by Rosalyn R. Bott and passed 5 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

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XXXXXXXXXX
William C. Bott
XXXXXXXXXX

REGULAR MEETING

MARCH 10, 1987

- 2 -

Maryland Municipal League - Convention, June, 1987

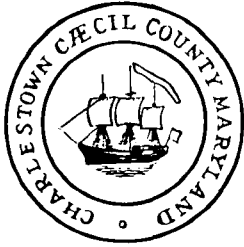
A motion by Commissioner Rosalyn R. Bott to send two (2) Colonial Charlestown Tankards as door prizes at the Maryland Municipal League Convention in Ocean City, June 15, 1987, was seconded by Don E. Stanley. Motion approved 5 - 0.

Pat's Marina

A letter requesting that the lower end of Caroline Street be cleared of equipment, etc., will be sent to Greg Newswanger, Pat's Marina.

Respectfully Submitted,

Willard Pinder



~~XXXXXXXXXXXX~~
~~Town Administrator~~
~~XXXXXXXXXXXX~~

Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

WORKSHOP MEETING

MARCH 24, 1987

The workshop meeting of the Board of Town Commissioners held on March 24, 1987, was called to order at 7:30 P.M. by Commission Treasurer Edgar A. McMullen. President David A. Jarinko and Vice-President Russell U. Farrell were both out of town on business. Other Commissioners present were: Rosalyn R. Bott and Don E. Stanley. Also attending: Joseph Sexton, Steven Burchett and Billy Underwood.

Town Wharf Site - Marker

The National Society of Descendants of Lords of the Maryland Manor, Inc., will place a market May 23, 1987, at 11:00 A.M. at the Stone Wharf site marking New Connaught or Susquehanna Manor commemorating George Talbot. The marker, an inscribed granite stone, will give details about the Manor and Manor Lord.

Joseph Sexton & (also S. Burchett & B. Underwood) - "Cycles"

Mr. Sexton filed a complaint about cycles being ridden at the lagoon site, the noise and the fact they come through his yard at times. Steven Burchett and Billy Underwood also joined in the discussion at this time, asking where they could ride. They were advised that if they rode on private property, they would need permission from the property owner.

Post Office - Lease

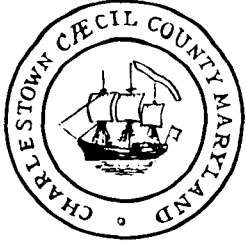
After some discussion, it was decided to continue with the current re-negotiable Post Office lease as it stands.

Building Permits

A suggestion that the Building Permits be reviewed and updated will be continued until the next meeting.

Parks & Recreation

Don E. Stanley briefly reviewed the Charlestown Park Complex. More details to be continued at the next meeting.



~~XXXXXXXXXXXX~~
~~Peter A. Carey~~

~~XXXXXXXXXXXX~~

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

MARCH 24, 1987

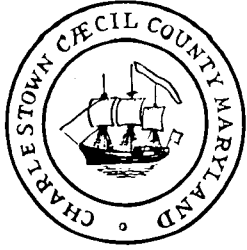
Quitclaim - Terry Lee

A motion by Rosalyn R. Bott to approve the Quitclaim deed for Terry Lee's property at Riverview and Frederick Streets was seconded by Don E. Stanley and passed 3 - 0.

Being no further business, meeting adjourned 8:45 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

APRIL 14, 1987

The regular meeting of the Board of Town Commissioners held on April 14, 1987, was called to order by Vice President Russell U. Farrell. President David A. Jarinko and Commissioner Don E. Stanley were absent due to work schedules. Other Commissioners present were Rosalyn R. Bott and Edgar A. McMullen. Also attending: Ken Heath, Madison Cable TV.

Madison Cable TV

Ken Heath, Madison Cable TV, reported there was a pole application problem and the holdup was with C&P Telephone Company. There is no set date for installation at the present time.

Sholl Property

David Crockett of Chesapeake Rd. is trying to purchase the Russell Sholl property. The Board is, however, proceeding with condemnation of this property.

Sewage User Fee - Waivers

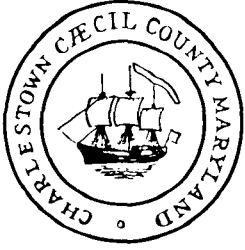
Letters of request for sewage user fee waivers were received from Mary Marshall, 212 Market St., and Mr. and Mrs. Alvin Russell, property owners of 624 Bladen St. After review and discussion, it was agreed that no sewage waivers would be granted at anytime.

Boat Slip Rentals

The Board will inspect the condition of the boat rental slips before deciding about rentals this year.

Accts. Payable

A motion by Edgar A. McMullen and seconded by Rosalyn R. Bott to pay all bills. Motion was passed 3 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

APRIL 14, 1987

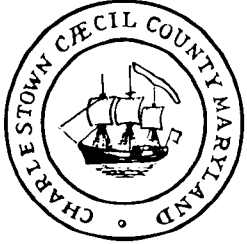
Parks & Recreation

The Town's Open Space application was approved by the Board of Parks and Recreation. The application will be presented April 21, 1987 at the Planning and Zoning Board meeting for their approval.

Being no further business, meeting adjourned 10:27 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

~~XXXXXXXXXXXX~~
~~Town Administrator~~

WORKSHOP MEETING

APRIL 30, 1987

- 2 -

After some inconclusive discussion on the subject, Commissioner Bott suggested that action be delayed on this matter as it appears that Mr. Lee is in the process of selling off his interests at the Marina. The majority opinion agreed with this suggestion and no action or decision was taken concerning the barge and boats at this time.

Boat Slips - [Town House]

The rental for the boat slips at the Town House pier will be \$80.00 this season, payable by May 30, 1987. There will be "No Subletting".

Stone Wharf - Final Phase

A motion by Rosalyn R. Bott that Tatman & Lee Associates, Inc., be the Town Engineer for the final phase of the Stone Wharf was seconded by Don E. Stanley. Motion approved 4 - 0.

Sewage Waiver

A second request for a Sewage User Fee waiver was received from M. Jayne Wright of Brown, Brown, Brown, & Waldon, Attorneys, on behalf of Mrs. Mary Stroupe Marshall, who had filed an earlier request.

On a motion by Done E. Stanley and seconded by Edgar A. McMullen, the request was rejected. Motion passed 4 - 0 [under Section 9 of sewage ordinance].

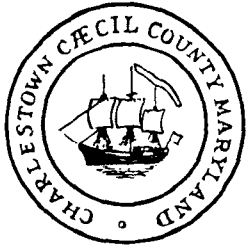
Sholl Property

Robert Fisher, Town Administrator, will write Russell Sholl a registered letter concerning condemnation of his property at 380 Chesapeake Road with a 15 day limit before legal action is taken.

Being no further business, the meeting adjourned 9:00 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



Charlestown
Planning and Zoning Commission
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

May 7, 1987

Town Commissioners of Charlestown
PO Box 154
Charlestown, MD 21914

RE: Recommendation for addition to Article 14 of the Zoning Ordinance.

An accessory structure is one which is detached from the principal structure by a minimum of three (3) feet and includes, without limitation, garages, carports, storage sheds, gazebos, kennels, and greenhouses. For the purpose of this ordinance accessory structures also include attached patios and decks not exceeding six (6) inches in height above the ground at its highest point. Fences, such as those used between adjacent properties, shall be dealt with separately and on a per case basis.

RE: Addition to Footnote, Page 22, Table of Lot, Yard, Lot Coverage and Height Requirements.

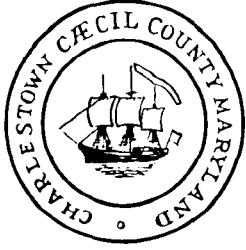
At the bottom of the chart, under *** Minimum Yard Requirements for accessory structures - addition to read "Attached structures shall be considered part of the structure."

Sincerely yours,

A handwritten signature in cursive script, appearing to read "L. Charles Biehl".

L. CHARLES BIEHL, Chairman
Charlestown Planning & Zoning Commission

cc: Robert Fisher
Peter Williams



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

May 6, 1987

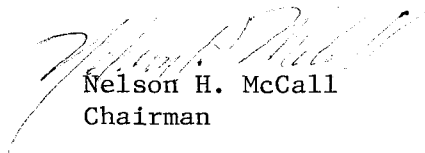
Town Commission of Charlestown
P. O. Box 154
Charlestown, Maryland 21914

Commissioners,

In reference to your letter dated May 4, 1987, to Mr. & Mrs. Eugene Cook concerning the deterioration of the Hamilton House, the Charlestown Historic District Commission would like to bring to your attention that the property is a National Historic Register listed property within the Historic District of Charlestown.

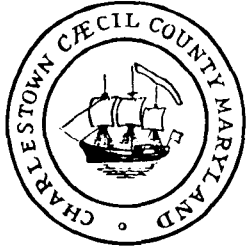
In accordance with the Charlestown Zoning Ordinance as cited in Article 7, Section D, a Certificate of Appropriateness would have to be issued by the Historic District Commission before this structure could be demolished.

We, the Historic District Commission, strongly suggest that Mr. & Mrs. Cook be required to stabilize this structure utilizing the authority of Charlestown Zoning Ordinance Article 7, Section H, 'demolition by neglect'.


Nelson H. McCall
Chairman

Rebecca Phillips
Charles Murphy
Elizabeth Henry
Linda Slicer
Thomas Hartenstine

NHMcC/dbm



~~XXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

APRIL 28, 1987

The Workshop meeting of the Board of Town Commissioners held on April 28, 1987, was called to order by President David A. Jarinko at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Commissioner Russell U. Farrell was out of the country on business. Also attending: Harry Bailey.

Harry Bailey - Ball Field

Mr. Bailey was inquiring as to the use of the ball field and asking permission for a group or team to play ball there possibly one night a week with a few practice sessions. The Commissioners gave permission but did specify that no alcoholic beverages would be allowed.

Heavy Truck Ordinance

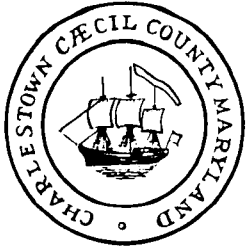
An ordinance dealing with a weight limit of trucks on town streets will be considered at a later date.

Constant Yield Tax

Maryland's Constant Yield Tax Legislation requires that in order for Charlestown to maintain it's \$0.85 per hundred dollars of assessed valuation tax rate, a public hearing must be held. A hearing will be scheduled in June.

F. Lee's Deteriorated Construction Barge

Commissioner Jarinko expressed concern about Mr. Lee's badly deteriorated construction barge now tied up in the Town's riparian waters at the foot of Louisa Lane. The main concern, other than it being an eyesore, is that it may be abandoned after sinking and result in a difficult and expensive removal task for the Town. Commissioner Bott reported that Mr. Knapp, owner of Avalon Marina, also had complained to her about the barge and several boats at this location.



XXXXXXXXXX
William L. Hall
Town Administrator

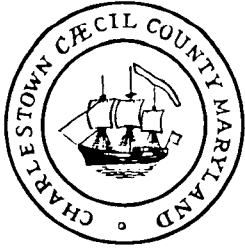
Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

MAY 12, 1987

The Regular Meeting of the Board of Town Commissioners scheduled for May 12, 1987, at 7:30 P.M. was cancelled due to the lack of a quorum.

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING

MAY 26, 1987

The Workshop Meeting of the Board of Town Commissioners held on May 26, 1987, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. David A. Jarinko submitted his resignation as Commissioner and Commission President May 13, 1987.

Louisa Lane

The Board of Town Commissioners will contract a Land Surveyor to set markers for Calvert & Water Streets to determine the correct boundaries of Louisa Lane.

Constant Yield Tax

A motion by Commissioner Don E. Stanley for the Town of Charlestown to maintain the town's current tax rate at \$0.85 per hundred dollars of assessed value was seconded by Commissioner Rosalyn R. Bott and approved 4 - 0.

Police Schedule

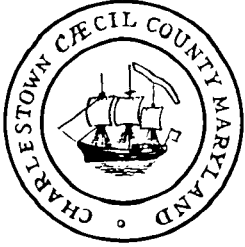
President Russell U. Farrell will contact Sgt. Guy Wassmer at the Cecil County Sheriff Department, to attend the Commissioners meeting of June 9, 1987 to discuss ticketing and patrolman's duties.

Alger Oil Company

Commissioner Don E. Stanley motioned to continue the Furnace Maintenance Contract with Alger Oil Company for the Town Hall and Town House and to have installed a new fuel tank at the Town House. Motion seconded by Edgar A. McMullen and approved 4 - 0.

Black Avenue

A petition from the residents of Black Avenue was received requesting the traffic on Black Avenue be redirected from North to South, to South to North. Commissioner Rosalyn R. Bott motioned to redirect traffic as requested, permitting parking on the left side only. Motion was seconded by Don E. Stanley and approved 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

MAY 26, 1987

- 2 -

Vice-President

Commissioner Rosalyn R. Bott was elected to replace Commissioner Russell U. Farrell as Vice-President of the Town of Charlestown Commissioners 4 - 0.

Commission Vacancy

L. Charles Biehl was elected by secret ballot to fill the Commissioner vacancy.

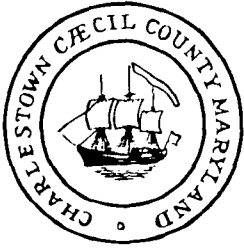
Article 14 - Zoning Ordinance

The recommendation by the Charlestown Planning & Zoning Commission to amend Article 14 of the Zoning Ordinance will be reviewed by each Commissioner before discussion.

There being no further business, the meeting adjourned 10:35 P.M.

Respectfully submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

JUNE 9, 1987

The regular meeting of the Board of Town Commissioners held on June 9, 1987, was called to order by President Russell U. Farrell at 7:30 P.M. Other Commissioners present were Rosalyn R. Bott and Edgar A. McMullen. Commissioner Don E. Stanley was absent because of his work schedule. Also attending: Robert Fisher, Town Administrator; Joseph J. Mahoney, Town Attorney; Sgt. Guy Wassmer, Cecil County Sheriff's Department; Frank Lee, Lee's Marina; Greg Newswanger, Pat's Marina; Kay Muller-Thym, Mr. & Mrs. Thomas Hash, Mr. & Mrs. R. Paul Lewis, Sally Evans, Richard Gestewitz, Mrs. Joseph Bowden, Kathy Knetgne, Valerie Hahn, Robert Shockley, Mr. & Mrs. Robert Coltz, Mr. & Mrs. Frank Shriver, and Nelson Howard McCall, Charlestown Board of Appeals.

L. Charles Biehl - Oath of Office

Doris Berry, Town Clerk, administered the Oath of Office of Town Commissioner to L. Charles Biehl. Mr. Biehl was appointed by the Town Board to fill the unexpired term of Commissioner David A. Jarinko who resigned. Mr. Biehl's term will expire January, 1988.

Sgt. Wassmer - Cecil County Deputy

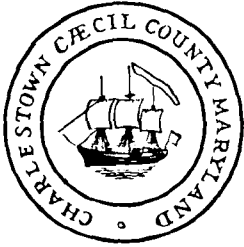
The police work schedule for Charlestown was discussed, including "No Parking" signs and issuance of tickets for illegal parking on town streets, etc. Sgt. Wassmer agreed to advise the town whenever a deputy would not be available for duty.

Cather Heights - Beach Area

Cather Heights beach area residents filed complaints with the Board on the beach area noise, campers with no sanitary facilities available, streets and driveways blocked with cars, etc. It was approved for "No Parking" signs to be erected on Baltimore Street, the Beach Area to close at sun-down and no alcohol beverages allowed at anytime.

Mr. & Mrs. Frank Shriver - Denver Property

The Town's position on the 17 foot parcel of land formerly leased by Mr. & Mrs. Denver is to remove that portion of the so-called barn currently on town property. Frank Lee was asked to submit a bid for tearing down this structure. It is agreed, the cost of demolition is to be shared proportionally between the town and either Mr. & Mrs. Shriver or Mr. Denver. The Town will accept no liability for damages to the remaining structure, yard, trees, etc.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

JUNE 9, 1987

- 2 -

Survey - Louisa Lane, Calvert & Water Streets

A survey by McCrone, Inc. of Louisa Lane, Calvert & Water Streets with placement of 2 markers was approved 4 - 0 for \$650.00.

Frank Lee - Property Line

In reply to letter received by Frank Lee concerning his equipment parked on town property and replacing 2 fixed piers with 2 floating piers. By changing layout of the new piers to allow 60 new slips. A survey will be made to determine the property line.

A suggestion by Frank Lee that part of his lease (Caroline St. and Boat Launching Area) be turned over to Greg Newswanger on the same bases as it stands now but with a starting base of \$400.00 No decision was reached at this time.

Accounts Payable

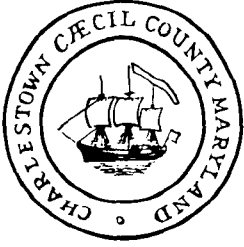
A motion by Edgar A. McMullen and seconded by Rosalyn R. Bott to pay all bills was passed 4 - 0.

R. Lubking - Calvert Street

Nelson Howard McCall, member of the Board of Appeals discussed with Joseph J. Mahoney, Town Attorney, the building permit of Mr. & Mrs. Robert Lubking concerning building a deck at the rear of the house. Mr. Mahoney will contact Bill Ball, former Town Administrator who had approved the permit for more details.

Planning & Zoning Commission

Commissioner Edgar A. McMullen made a motion that the recommendation from the Planning and Zoning Commission for addition to Article 14 of the Zoning Ordinance and an addition to Footnote, Page 22, Table of Lot Coverage and Height Requirements be approved. Motion was seconded by Rosalyn R. Bott and approved 4 - 0. A copy of this recommendation is attached to these minutes.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JUNE 9, 1987

- 3 -

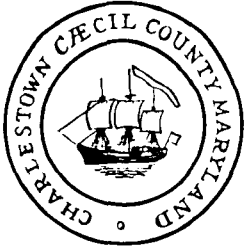
Russell Sholl Property - Chesapeake Rd.

Joseph J. Mahoney, Town Attorney, will look into matter of condemnation and advise the next step.

Being no further business, the meeting adjourned 11:30 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Town Clerk~~
~~Town Administrator~~

WORKSHOP MEETING

JUNE 23, 1987

The workshop meeting of the Board of Town Commissioners held on June 23, 1987, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and L. Charles Biehl. Commissioner Don E. Stanley was absent due to his work schedule. Also attending: David A. Jarinko.

President Russell U. Farrell presented Past President David A. Jarinko with a Certificate of Appreciation for his services as a Town Commissioner and as President of the Board of Commissioners for the Town of Charlestown from April 29, 1980 until May 13, 1987.

Parks & Recreation

Commissioner Edgar A. McMullen ask the Board of Town Commissioners to consider the amount of playground equipment proposed for the park area behind Town Hall. He is concerned with the area being too small for the number of equipment pieces planned.

Steven Vandervort

Steven Vandervort asked the Town Hall to maintain town property beside his property on Water Street. Commissioner Rosalyn R. Bott will maintain the property in the same manner as all other town property.

Building Permit Update

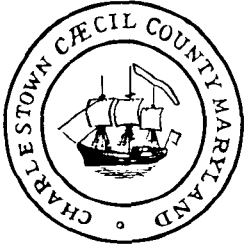
The inspection of sewage hook-ups will be handled by the County. The current building permit will remain as is, but the Board of Commissioners will solicit a recommendation for a short form building permit application to be used in less complicated projects.

Circuit Rider Administrator

An agreement has been signed for the Circuit Rider Administrator to administer the town for two (2) days per week.

Budget 1987-1988

A motion by Rosalyn R. Bott to approve the 1987-88 budget was seconded by Edgar A. McMullen and approved 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

WORKSHOP MEETING

JUNE 23, 1987

Zoning Board

Commissioner L. Charles Biehl will amend the proposed recommendation from the Zoning Board. A copy of the recommendations is attached to these minutes.

Accounts Payable

A motion by Commissioner Edgar A. McMullen to pay Conowingo Power Company electric bills and the First National Bank of North East, sewage loan bills because of the due dates was seconded by Commissioner L. Charles Biehl and approved 4 - 0.

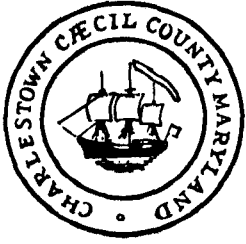
Frank Lee-Greg Newswanger - Lease

Frank Lee's suggestion that part of his lease (Caroline St. and Boat Launching Area) be turned over to Greg Newswanger on the same basis as it stands now but with a starting base of \$400.00 was not accepted by the Town.

Being no further business, the meeting adjourned 11:30 P.M.

Respectfully submitted,

Willard Pinder



Charlestown
Planning and Zoning Commission
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

June 12, 1987

Town Commissioners of Charlestown
PO Box 154
Charlestown, MD 21914

RE: Recommendation for Change to Zoning Ordinance

It is recommended the following changes be made to the Table of Lot, Yard, Lot Coverage and Height Requirements, Page 22:

Residential (R-3)

Minimum Lot Area from 6500 square feet to 12000 square feet.

" " Per family from 1600 square feet to 6500 square feet.

" " Width from 50 feet to 80 feet.

Minimum Yard Requirements - Front (set back) - no change.

Rear - no change.

Maximum Lot Coverage - no change.

Maximum Height - 3 stories or 45 feet, delete

"except institutions may be 6 stories
or 75 feet."

Nancy A. Bowles

JOHN C. MC MULLEN, Interim Chairman
Charlestown Planning & Zoning Commission

cc: Robert Fisher
John McMullen
File

new construction & sub-division

*94-2 into Act 17 Sect 1
Sub Section C*