

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

REGULAR MEETING

JULY 14, 1987

The regular meeting of the Board of Town Commissioners held on July 14, 1987, was called to order by President Russell A. Farrell at 7:30 P.M. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; Robert Calvert; Mr. and Mrs. Robert Lubking; and Kathy Knetge.

Robert Calvert - Resolution #87-1

Robert Calvert representing the Board of Trustees of St. John's Methodist Church discussed with the Town Board the responsibilities of the care of Parsonage and Church grounds. Resolution #87-1 was approved on a motion by Commissioner Edgar A. McMullen that the Town Commissioners give the Board of Trustees of St. John's Methodist Church the responsibility of the normal care and maintenance of said Church grounds as they deem appropriate which is set forth in motion approved by the Board of Trustees July 14, 1987, regarding use of Parsonage and Church grounds. Motion seconded by Commissioner L. Charles Biehl and approved 5 - 0.

Parks & Recreation

Playground equipment plans were discussed and reviewed. More bids, costs and State Planning approval is needed before final decision will be made.

Building Permit Update

The building permit update will be available for the next town meeting showing the long and short forms with details, definitions, restrictions, etc.

Kathy Knetge

Kathy Knetge filed a complaint about Mr. & Mrs. Edward Barr placing a load of stones to use as driveway, placing and using playground equipment, trailer, etc., on town property when other residents use only their own property.



XXXXXXXXXX
William J. Ball
Town Administrator
XXXXXXXXXX

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-5173

REGULAR MEETING

JULY 14, 1987

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Robert Fisher, Town Administrator, will survey area and notify Mr. & Mrs. Barr to remove equipment if necessary.

Hamilton House

Mr. & Mrs. Cook, owners of the Hamilton House, have neglected to stabilize the Hamilton House, and refuse to do so because the house is for sale. Joseph J. Mahoney, Town Attorney, will be asked to follow the same procedure regarding the Hamilton House property as the Sholl property.

Wilmer Woodhull - Planning & Zoning Commission

On a motion by Commissioner Edgar A. McMullen and seconded by Commissioner L. Charles Biehl, Wilmer Woodhull was approved 5 - 0 to serve on the Planning & Zoning Board. His term will expire July 13, 1992. L. Charles Biehl serves as Town Liaison.

Stone Wharf - Bids, Final Phase

Bid Opening for the final phase of the Stone Wharf will be July 21, 1987, at the Town Hall at 7:30 P.M.

Circuit Rider Administrator

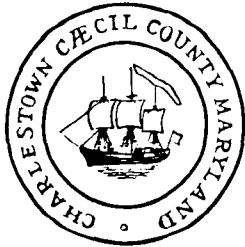
Robert Fisher, Circuit Rider Administrator, will serve the Town of Charlestown two (2) full days (Tuesday & Thursdays) per week starting July 21.

Accounts Payable

Commissioner Edgar A. McMullen made a motion all bills be paid, seconded by Don E. Stanley and approve 5 - 0.

MML - Cecil-Harford Chapter

The MML Dinner/Meeting of the Cecil-Harford Chapter will be held Thursday, July 23rd at the Holiday Inn (Chesapeake House) Rt. #22, hosted by the Town of Aberdeen at 6:30 P.M. cocktails, 7:00 P.M. dinner.



~~William C. Berk~~
~~Town Administrator~~

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REGULAR MEETING

JULY 14, 1987

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Equipment Storage Shed

There will be more discussion at the next meeting on a location to place a storage equipment shed.

North East - Triathlon

On approval of the Town Commissioners eight (8) Colonial Tankards will be donated for prizes to the North East Triathlon to be held on August 22, 1987, in North East under the direction of the Cecil County Arts Council.

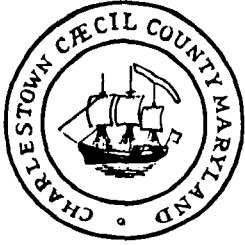
Sgt. Wassmer - Cecil County Sheriff's Department

Sgt. Guy Wassmer of the Cecil County Sheriff's Department will be asked to attend the next town meeting for review and discussion of the Cecil County Deputies patrol work.

There being no further business, the meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry
Town Clerk



Town Commissioners of Charlestown
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WORKSHOP MEETING

JULY 28, 1987

The workshop meeting of the Board of Town Commissioners held on July 28, 1987, was called to order by President Russell U. Farrell. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Kay Muller-Thym, Mr. & Mrs. Robert Lubking, and Sgt. Guy Wassmer, Cecil County Sheriff's Office.

Kay Muller-Thym - Parking, Fines

Kay Muller-Thym requested permission to put a chain across their lane posts on town property to keep automobiles, etc. from blocking entrance to their driveway at the foot of Baltimore Street. A request was given also for William Hoffmeyer by Kay Muller-Thym. The Board advised a permit is required and the chain must be installed on their property line and not on Town property. Sgt. Wassmer informed the Board of Town Commissioners that to increase fines from \$10.00 to \$25.00 for illegal parking, etc. would need approval from the County Commissioners.

Sgt. Guy Wassmer - Cecil County Sheriff's Department

Sgt. Wassmer, Cecil County Sheriff's Department reviewed and discussed with the Commissioners the town problems. It was suggested that the Town have their own ticket books and will investigate a ticket system.

Vernon A. Bryant

The Town is proceeding with the court procedure for Vernon A. Bryant.

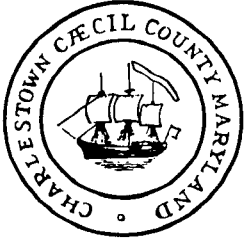
Tide Water Dredging

Tide Water Dredging on a motion by L. Charles Biehl will fix present pilings and install 5 new pilings for \$1,200.00. Motion seconded by Don E. Stanley and passed 5 - 0.

There being no further business, the meeting adjourned at 9:25 P.M.

Respectfully submitted,

Willard Pinder



Charlestown
Planning and Zoning Commission
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

August 7, 1987

Town Commissioners of Charlestown
PO Box 154
Charlestown, MD 21914

RE: Zoning Ordinance, Chapter 14, Pages 42 and 43.

It is recommended the definition of "Structure" to read -
Structure - As used herein shall include, without limitation,
buildings, stadiums, reviewing stands, platforms, stagings,
observation towers, radio and TV towers, water tanks and
towers, trestles, piers, paving, bulkheads, wharves, sheds,
coal bins, shelters, fences, land formations, decks and
swimming pools.

RE: Progress of changes of lot requirements.

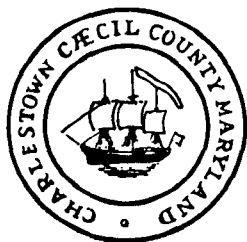
The Zoning Commission raised the question of the progress of our
recommended changes to the lot requirements and requested we be
informed of the status of the above recommendations.

Sincerely yours,

A handwritten signature in cursive script that reads "Nancy S. Bowles".

NANCY S. BOWLES, Secretary
Charlestown Planning and Zoning Commission

cc: Robert Fisher
John McMullen
File



Charlestown
Planning and Zoning Commission
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

May 7, 1987

Town Commissioners of Charlestown
PO Box 154
Charlestown, MD 21914

RE: Recommendation for addition to Article 14 of the Zoning Ordinance.

An accessory structure is one which is detached from the principal structure by a minimum of three (3) feet and includes, without limitation, garages, carports, storage sheds, gazebos, kennels, and greenhouses. For the purpose of this ordinance accessory structures also include attached patios and decks not exceeding six (6) inches in height above the ground at its highest point. Fences, such as those used between adjacent properties, shall be dealt with separately and on a per case basis.

RE: Addition to Footnote, Page 22, Table of Lot, Yard, Lot Coverage and Height Requirements.

At the bottom of the chart, under *** Minimum Yard Requirements for accessory structures - addition to read "Attached structures shall be considered part of the structure."

Sincerely yours,

L. CHARLES BIEHL, Chairman
Charlestown Planning & Zoning Commission

cc: Robert Fisher
Peter Williams



Charlestown
Planning and Zoning Commission
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

June 12, 1987

Town Commissioners of Charlestown
PO Box 154
Charlestown, MD 21914

RE: Recommendation for Change to Zoning Ordinance

It is recommended the following changes be made to the Table of Lot, Yard, Lot Coverage and Height Requirements, Page 22:

Residential (R-3)

Minimum Lot Area from 6500 square feet to 12000 square feet.

" " Per family from 1600 square feet to 6500 square feet.

" " Width from 50 feet to 80 feet.

Minimum Yard Requirements - Front (set back) - no change.

Rear - no change.

Maximum Lot Coverage - no change.

Maximum Height - 3 stories or 45 feet, delete

"except institutions may be 6 stories or 75 feet."

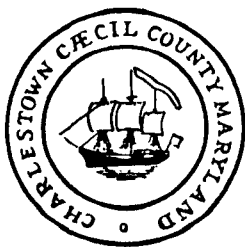
new construction & job-division

*94-2 into Act 14 Sect 1
Sub Section C*

Nancy S. Bowles

JOHN C. MC MULLEN, Interim Chairman
Charlestown Planning & Zoning Commission

cc: Robert Fisher
John McMullen
File



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Planning and Zoning Commission
Post Office Box 154
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August 7, 1987

Town Commissioners of Charlestown
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RE: Zoning Ordinance, Chapter 14, Pages 42 and 43.

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buildings, stadiums, reviewing stands, platforms, stagings,
observation towers, radio and TV towers, water tanks and
towers, trestles, piers, paving, bulkheads, wharves, sheds,
coal bins, shelters, fences, land formations, decks and
swimming pools.

RE: Progress of changes of lot requirements.

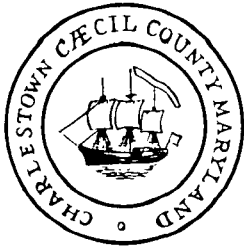
The Zoning Commission raised the question of the progress of our
recommended changes to the lot requirements and requested we be
informed of the status of the above recommendations.

Sincerely yours,

A handwritten signature in cursive script that reads "Nancy S. Bowles".

NANCY S. BOWLES, Secretary
Charlestown Planning and Zoning Commission

cc: Robert Fisher
John McMullen
File



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

AUGUST 11, 1987

The regular meeting of the Board of Town Commissioners held on August 11, 1987, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, and Edgar A. McMullen. Commissioner Don E. Stanley was working. Also attending: Robert Fisher, Town Administrator; Michael Varady, Charlestown Fire Company; Nelson "Heis" McCall, Charles Murphy and Thomas Hartenstine, Charlestown Historic District Commission; and Mr. & Mrs. Robert Lubking.

Public Hearing

A Public Hearing to obtain public comment on a proposed application to improve streets of a Community Development Block Grant from Maryland Department of Housing & Community Development was held at 7:30 P.M. As there was no public attendance, the regular business meeting continued.

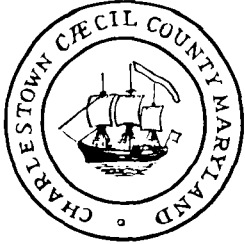
Business Meeting

Charlestown Fire Company - M. Varady

Michael Varady, Lt. of the Charlestown Fire Company registered a complaint on behalf of the Charlestown Fire Company against Phillip Price, owner of Charlestown Marina blocking the fire lane on Frederick Street with dumpsters. Members of the Fire Company have spoken with Mr. Price regarding this blockage and when they do, it is removed only to be blocked again in a day or two. Mr. Price advised the dumpsters are placed there (end of Frederick St. - at the boat lift) temporarily for dumpsters to be emptied with no chance of boats or autos being accidentally hit. President Farrell will contact Mr. Price.

Tyrrell Property - Cecil Street

The Tyrrell property (land only and in flood zone) on Cecil Street between the Colonial Charlestown Tory House and Town property is up for sale. A realtor appraisal of \$10,900.00 is acceptable to Mrs. Tyrrell and the Town Board will apply to purchase the said lot through Program Open Space.



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REGULAR MEETING

AUGUST 11, 1987

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Accounts Payable

On a motion by L. Charles Biehl and seconded by Edgar A. McMullen and approved 4 - 0; all bills are to be paid.

Town Property - Nelson H. McCall

A committee will be appointed to list all town owned property as to location, etc. Heis McCall will be asked to act as Chairman, assisted by Edgar A. McMullen.

Planning & Zoning Commission - Zoning Ordinance

The Town Board reviewed and discussed the following recommended changes to the Zoning Ordinance:

- (1) Addition to footnote - Article 14
- (2) Change to Table of Lot, Yard, Lot Coverage & Height Requirement, Pg. 22
- (3) Definition of "Structure" - Chap. 14, 42 & 43

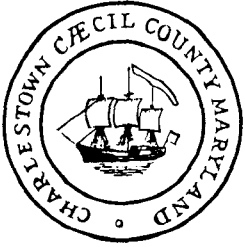
A copy of all recommended changes are attached to these minutes.

L. Charles Biehl made a motion to advertise intent of changes to Zoning Ordinance and schedule a Public Hearing. Motion seconded by Edgar A. McMullen and passed 4 - 0.

Being no further business, meeting adjourned 11:15 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

XXXXXXXXXXXXXXXXXXXX
Stacy A. Abbott, Jr.

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WORKSHOP MEETING

AUGUST 25, 1987

The Workshop Meeting of the Board of Town Commissioners held on August 25, 1987, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Frank Lee, and Mr. & Mrs. Robert Lubking.

Frank Lee

Mr. Frank Lee asked the Board to prepare a letter terminating their agreement permitting Mr. Lee to store equipment at the foot of Louisa Lane. President Farrell stated the Board will have a letter prepared but no agreement could be found or could any Board member remember entering into any such agreement.

Mr. Lee also requested the Board of Town Commissioners to make arrangements to move the equipment stored at his marina.

Parks & Recreation - Fair Green Park

State Planning has approved the Fair Green Park proposal and forwarded it to the Board of Public Works for approval.

Building Permits

Commissioner L. C. Biehl reviewed and discussed the changes made to the Major and Minor Construction Building Permits.

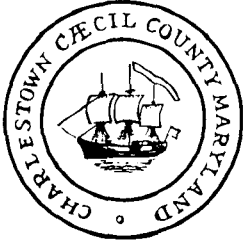
A motion to accept the Major Construction and Minor Construction Building Permits as written was made by L. Charles Biehl and seconded by Don E. Stanley. Motion approved 5 - 0.

Town Garbage Pick-up

The Town will solicit bids for Town Resident garbage pick-up.

Accounts Payable

A motion to pay the Accounts Payable was made by Edgar A. McMullen and seconded by Don E. Stanley. Motion approved 5 - 0.



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~~Gregory L. Abbott, Jr.~~
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WORKSHOP MEETING

AUGUST 25, 1987

- 2 -

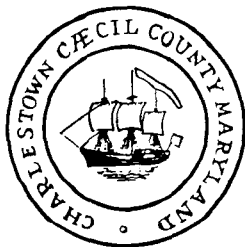
Copies

Copies will cost twenty-five cents (\$0.25) per copy regardless of the quantity.

No further business, the meeting adjourned 9:35 P.M.

Respectfully Submitted,

Willard Pinder



Charlestown Cecil County Maryland
Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

XXXXXXXXXXXXXXXXXXXX
Town Administrator

REGULAR MEETING

SEPTEMBER 8, 1987

The regular meeting of the Board of Town Commissioners Commissioners held on September 8, 1987, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; and Mr. & Mrs. Robert Lubking.

Debris Removal - Stone Wharf

The Maryland Department of Natural Resources, Waterway Improvement Division has approved our request for funds (\$8,000.) for removal of deteriorated pilings at the end of the stone wharf.

North East High School Band

A motion by L. Charles Biehl to support the North East High School Band "Boosters" with \$40.00 toward their expenses of competing in the 1988 competition of bands was seconded by Rosalyn R. Bott. Motion approved 5 - 0.

Governor Wm. D. Schaefer

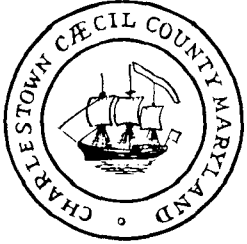
Maryland Governor Schaefer has requested a Directory of Elected Maryland Officials be assembled, including individual black and white photographs of each member of every Town/City, Council/Commission. L. Charles Biehl will take the pictures of each Commissioner.

Accounts Payable

Edgar A. McMullen motioned all bills be paid, seconded by L. Charles Biehl and passed 5 - 0.

Zoning and Subdivision -- Ordinances #87-1 - #87-2

The Commissioner discussed and reviewed changes and additions to the Zoning and Subdivision Ordinances. L. Charles Biehl made a motion that the minimum lot size for the R-3 Zone



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~~XXXXXXXXXXXXXXXXXXXX~~
Town Administrator

REGULAR MEETING

SEPTEMBER 8, 1987

- 2 -

be 12,000. sq. ft. Motion seconded by Don E. Stanley and approved 4 - 1. L. Charles Biehl made that the other amendments be approved. Rosalyn R. Bott seconded the motion. Motion approved 5 - 0. Copies are attached. A Public Hearing is scheduled for October 13, 1987.

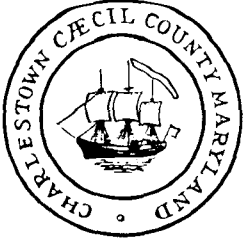
Information/Bldg. Permits - Sewage Statements

An information reminder on Zoning/Building Permits will be included with the mailing of the 3rd quarter sewage user fee bills.

Being no further business, the meeting adjourned at 9:30 P.M.

Respectfully submitted

Doris Berry, Town Clerk



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Post Office Box 154
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Phone 301 - 287 - 6173

XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
Town Administrator

WORKSHOP MEETING

SEPTEMBER 22, 1987

The workshop meeting of the Board of Town Commissioners held on September 22, 1987, was called to order by President Russell U. Farrell at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Commissioner L. Charles Biehl was absent. Also attending: Mr. & Mrs. Robert Lubking.

Parks & Recreation

Commissioner Don E. Stanley reported the Fair Green Park received final approval from the State Board of Public Works.

Program Open Space

Mr. Carty Dennison of the Cecil County Open Space Board asked the Board of Town Commissioners to write a letter explaining the intention for the land located behind the 107 House or the Tyrrell property if approved for land acquisition.

Critical Bay Area - Meeting

A meeting will be held to discuss the proposed plan of the Critical Bay Area on October 7th at 7:00 P.M. at the North East Methodist Church, North East.

Building Permits

After review and discussion of the Charlestown Major Construction and Minor Construction permits, Commissioner Rosalyn R. Bott motioned to amend the permit to exclude, "Replacement of roof, window, etc." [attached copy]. Motion seconded by Don E. Stanley and passed 4 - 0.

Town Parking & Storage Building

A motion by Commissioner Don E. Stanley to allocate \$6,000.00 to Commissioner Rosalyn R. Bott for the erection of a municipal Parking & Storage building at the old Lagoon site [right side of Frederick St.] for Town vehicles and equipment was seconded by Commissioner Edgar A. McMullen and approved 4 - 0.

No further business, meeting adjourned 9:35 P.M.

Respectfully Submitted,

Willard Pinder

MAJOR CONSTRUCTION
APPLICATION FOR ZONING/BUILDING PERMIT
CHARLESTOWN, MD
\$25.00

THIS APPLICATION IS FOR A PERMIT FOR CONSTRUCTION, WITHOUT LIMITATION,
OF THE FOLLOWING:

HOUSES
GARAGES
BUILDINGS
ROOM ADDITIONS
INGROUND SWIMMING POOLS
ROOFING OF: DECKS/PATIOS/PORCHES

FAILURE TO OBTAIN AN APPROVED PERMIT BEFORE STARTING CONSTRUCTION IS
A VIOLATION OF ARTICLE 10 - SECTION 4 - OF THE ZONING ORDINANCE. THIS
IS A MISDEMEANOR AND IS PUNISHABLE BY A FINE OF NOT MORE THAN \$100.00
OR IMPRISONMENT FOR NOT MORE THAN 30 DAYS, EACH DAY THE VIOLATION
CONTINUES.

IF THE BUILDING SITE IS IN THE HISTORIC DISTRICT, A CERTIFICATE OF
APPROPRIATENESS MAY BE REQUIRED BY THE HISTORIC DIATRICT COMMISSION.
ALL MAJOR CONSTRUCTION IS ALSO SUBJECT TO COUNTY APPROVAL & PERMIT.

MINOR CONSTRUCTION
APPLICATION FOR ZONING/BUILDING PERMIT
CHARLESTOWN, MD
\$5.00

THIS APPLICATION IS FOR A PERMIT FOR CONSTRUCTION, WITHOUT LIMITATION,
OF THE FOLLOWING:

DECKS/PATIOS/PORCHES
STORAGE SHEDS
FENCES
MAJOR LANDSCAPING
ABOVE GROUND SWIMMING POOLS
RELOCATION AND/OR ADDITION OF SIDING, WINDOWS, OR DOORS (AS APPLICABLE)

FAILURE TO OBTAIN AN APPROVED PERMIT BEFORE STARTING CONSTRUCTION IS
A VIOLATION OF ARTICLE 10 - SECTION 4 - OF THE ZONING ORDINANCE. THIS
IS A MISDEMEANOR AND IS PUNISHABLE BY A FINE OF NOT MORE THAN \$100.00
OR IMPRISONMENT FOR NOT MORE THAN 30 DAYS, EACH DAY THE VIOLATION
CONTINUES.

IF THE BUILDING SITE IS IN THE HISTORIC DISTRICT, A CERTIFICATE OF
APPROPRIATENESS MAY BE REQUIRED BY THE HISTORIC DISTRICT COMMISSION.

TO: Town Commissioners, Charlestown, Maryland

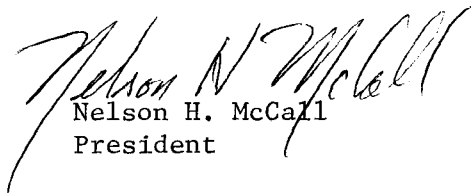
FROM: Colonial Charlestown, Inc.

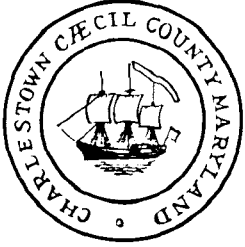
RE: Colonial Wharf Site

Colonial Charlestown, Inc., at their monthly meeting held September 7, 1987, voted unanimously to commend the Town Commissioners of Charlestown on the excellent renovation carried out on the Charlestown Colonial Wharf Site.

Your dedication to projects such as this makes Charlestown the very special place it is.

Sincerely,


Nelson H. McCall
President



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

XXXXXXXXXXXXXXXXXXXX
Gaston E. Abbott, Jr.
XXXXXXXXXXXXXXXXXXXX
Town Administrator
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REGULAR MEETING

OCTOBER 13, 1987

The regular meeting of the Board of Town Commissioners held on October 13, 1987, was called to order by President Russell U. Farrell at 7:30 P.M. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Mrs. Ella Patchell, Mr. & Mrs. Robert Lubking, Mr. & Mrs. Charles Racine, Mr. Edwin Fockler, Mr. & Mrs. Frank Shriver, John McMullen, Chairman of Planning & Zoning Commission, and Ronald Daniels, Chief of Charlestown Fire Company.

Bid Opening - Basketball Court

No bids were received on the paving of the small basketball court at Bladen and Black Avenue. Frank Lee will be contacted to see if he would be interested in the job.

Public Hearing - Ordinance #87-1 and #87-2

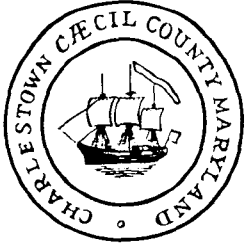
There was a review on the changes in the zoning ordinance and in the subdivision ordinance covered by ordinances #87-1 and #87-2. A motion by L. Charles Biehl to approve the change on Ordinance #87-1 was seconded by Don E. Stanley and approved 5 - 0. On a motion by L. Charles Biehl and approved by Rosalyn R. Bott, Ordinance #87-2 was approved 5 - 0.

Charles Racine - Charlestown Chesapeake Bay Area (Trees)

Charles Racine complained to the Board that he was harassed for cutting trees on property (which he does not own but claims to have control of) by Robert Fisher, Town Administrator. Mr. Racine was told that it is now a State law to maintain the forest cover that existed by December 31, 1985. District Forester must approve of plans for cutting and replanting trees. Mr. Racine said he would comply and replace trees cut down.

Ronald Daniels - Charlestown Fire Company

Ronald Daniels, Chief of Charlestown Fire Company discussed with the Town Commissioners the future development of properties asking if a Fire Department member could be a consultant with the Planning & Zoning Commission especially with plans showing culdesac's as the maneuvering of fire equipment is difficult in such areas. A possible addition to the subdivision ordinance would be for a consultation with the Fire Company before approval is given.



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XXXXXXXXXXXXXXXXXXXX
Graysun L. Abbott, Jr.
XXXXXXXXXXXXXXXXXXXX
Town Administrator

REGULAR MEETING

OCTOBER 13, 1987

- 2 -

Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by L. Charles Biehl and approved 5 - 0.

Mr. & Mrs. Frank Shriver

Mr. & Mrs. Frank Shriver consulted with the Board about the town owned property leased to the Denver's and asked if such a lease to them would be possible knowing that the area was to be added to the town park under trust of the Maryland Environmental Trust at the expiration of Denver's lease. A decision not to lease is under a town resolution #82-2. Property lines, fences, etc. were also discussed.

Parks & Recreation

Notice of approval for purchase of the Tyrrell property was received. The Bainbridge Job Corps will investigate the property for erecting equipment (Fair Green).

Madison Cable TV

Work on the TV Cable lines is progressing and is expected to be completed the end of October.

Chesapeake Critical Bay [Charlestown] Area

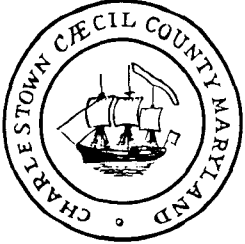
A meeting of the Chesapeake Bay Charlestown Area will be held November 4, 1987, at Charlestown Town Hall at 7:30 P.M.

Town Garage Area

Town Commissioners will meet Wednesday, October 14th at 5:30 P.M. to designate a site for storage of Town equipment on Frederick Street.

Duck Blinds

Charlestown Park has been recommended by the Maryland Department of Natural Resources, Forest, Park and Wildlife Service as having potential for



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Gregory J. Abbott, Jrx~~
~~Town Administrator~~

REGULAR MEETING

OCTOBER 13, 1987

- 3 -

establishing blind stakes where hunters could moor their boats and hunt waterfowl offshore from public property; providing rules and regulations and administer the use of blind stakes.

The decision of the Board was no desire for moorings, etc. off of Charlestown.

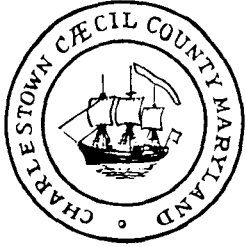
MML Dinner/Meeting - October 22, 1987

The MML Dinner/Meeting will be hosted by the Town of Bel Air on October 22, 1987, at The Red Fox, 29 S. Main Street, Bel Air, starting at 6:30 P.M.

Being no further business, the meeting adjourned at 9:45 P.M.

Respectfully submitted,

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~
Town Administrator

WORKSHOP MEETING

OCTOBER 27, 1987

The Workshop Meeting of the Board of Town Commissioners held on October 27, 1987, was called to order at 7:30 P.M. by Vice-President Rosalyn R. Bott in the absence of President Russell U. Farrell who was out of town on a business trip. Other Commissioners present were: L. Charles Biehl and Edgar A. McMullen. Commissioner Don E. Stanley was on vacation.

Bids - Garage

Bids were received for the removal of the garage located on Town property (next to F. Shriver property)

Frank Lee	\$1,000.
Michael McGuirk	1,700.
Alan McCann	2,500.

Charlestown Chesapeake Bay Critical Area Program

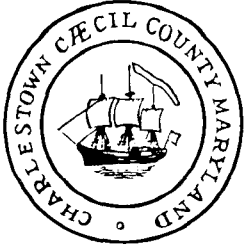
A Public Hearing will be held Wednesday, November 4, 1987, to discuss and review the effects of the Critical Bay plans in Charlestown.

Helen Ward Property

A property line problem of Mrs. Helen Ward, 323 Cecil Street, Parcel #89, was brought to the Town Board's attention by Mrs. Ward. After discussion and review, the following motion was made: "A motion by Commissioner L. Charles Biehl to sell Mrs. Helen Ward adjacent town property to Parcel #89, 323 Cecil Street. Mrs. Ward's home was incorrectly built on the town's property at Parcel #89. Motion seconded by Edgar A. McMullen and approved 3 - 0".

Fire Company - Annual Fund Drive

Commissioner Edgar A. McMullen motioned that the 1987-88 Charlestown Budget be amended to increase the Town's donation to the Charlestown Fire Company from \$500.00 to \$750.00. Motion was seconded by L. Charles Biehl and approved 3 - 0.



Town Commissioners of Charlestown
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Phone 301-287-6173

XXXXXXXXXXXXXXXXXXXX
Gragson L. Abbott, Jr.
XXXXXXXXXXXXXXXXXXXX
Town Administrator
XXXXXXXXXXXXXXXXXXXX

WORKSHOP MEETING

OCTOBER 27, 1987

- 2 -

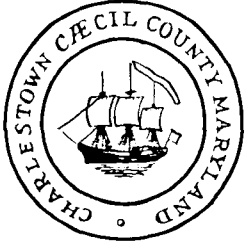
Planning & Zoning Commission

A motion by Commissioner L. Charles Biehl to reappoint Nancy S. Bowles for another term on the Planning and Zoning Commission was seconded by Edgar A. McMullen and passed 3 - 0. Her term will expire November 13, 1992,

No further business, meeting adjourned 8:30 P.M.

Respectfully Submitted,

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

XXXXXXXXXXXXXXXXXXXX
Rayson E. Abbott, Jr.
Town Administrator

SPECIAL MEETING

NOVEMBER 3, 1987

A Special Meeting was requested by President Russell U. Farrell on November 3, 1987, due to a property line problem brought to our attention by Mrs. Helen Ward, Parcel #89, 323 Cecil Street. President Russell U. Farrell called the meeting to order at 7:30 P.M. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator.

Commissioner Don E. Stanley motioned to rescind a motion of October 27, 1987, seconded by Rosalyn R. Bott and approved 5 - 0. (Rescinded motion follows):

"A motion by Commissioner L. Charles Biehl to sell Mrs. Helen Ward adjacent town property to Parcel #89, 323 Cecil Street. Mrs. Ward's home was incorrectly built on the town's property at Parcel #89. Motion was seconded by Edgar A. McMullen and approved 3 - 0".

Commissioner Rosalyn R. Bott made a motion to make Helen Ward's Parcel #89, 118.8 feet deep and 50 feet wide to encompass her home, defining her lot #89 where it was suppose to be February 1, 1956, under the following conditions:

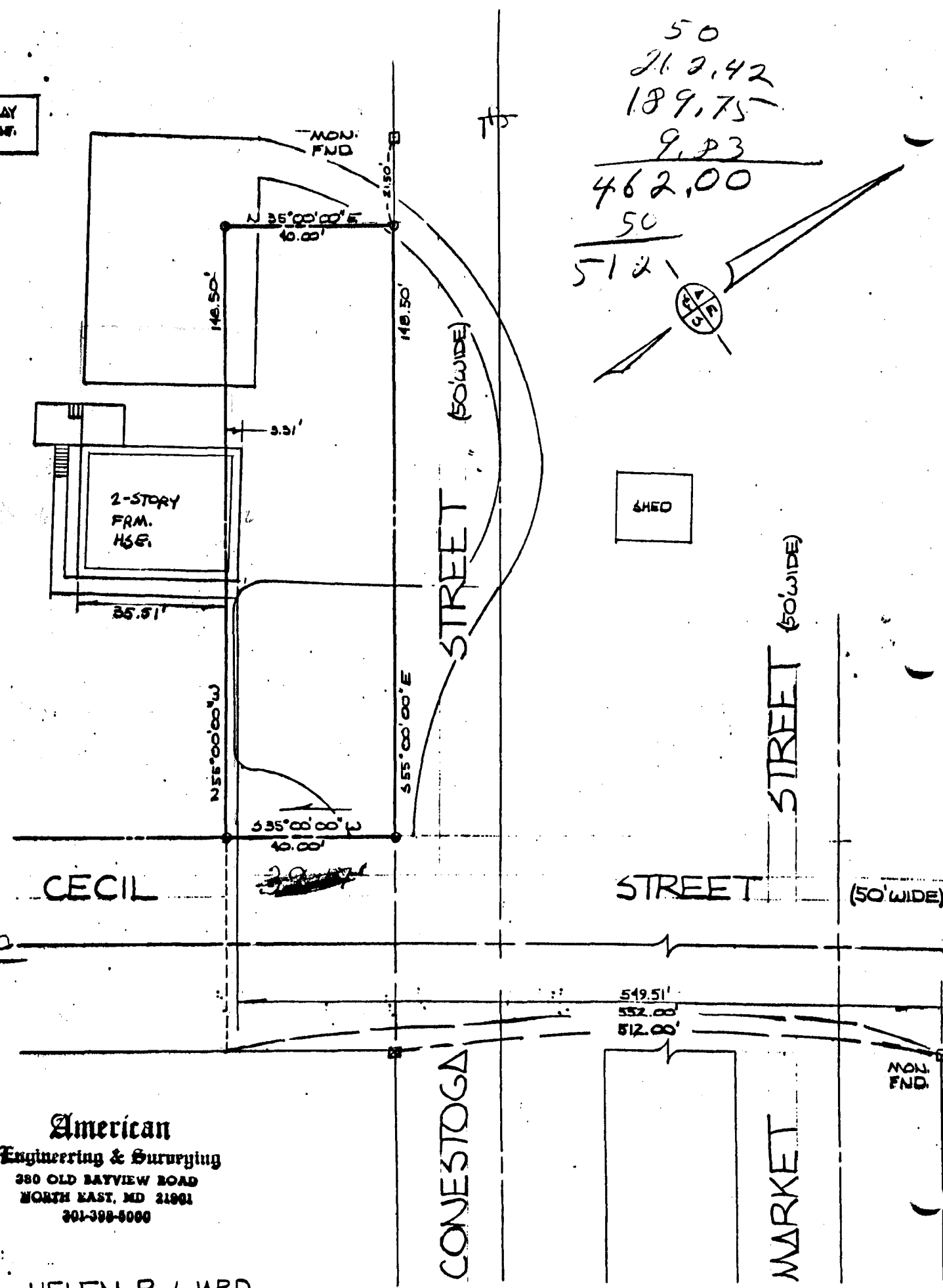
1. Parking Lots, Driveways and Well located on revised Town Property will not be able to be improved or expanded on.
2. At change of Property Owner, the continuance of encumbers shall not be permitted.
3. In event of "Well" or "Spring" failure, new well will be placed on Ward Property entirely.
4. The Town reserves the right to claim exclusive use of Town Property in the event the need should arise.
5. All expenses of this property transfer will be bore by Mrs. Helen Ward.

Meeting adjourned 9:15 P.M.

Respectfully Submitted

Doris Berry
Town Clerk

PLAY
HSE.



50
 262.42
 189.75

 9.93
 462.00

 50
 512.1

SHEO

CECIL

STREET (50' WIDE)

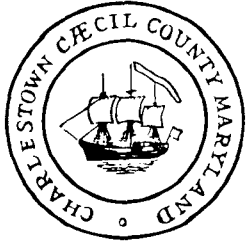
CONESTOGA

MARKET

MON.
FND.

American
 Engineering & Surveying
 380 OLD BAYVIEW ROAD
 NORTH EAST, MD 21901
 301-398-8000

HELEN P. WARD
 1"=30' 10-13-87



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Gregory F. Abbott, Jr.~~
~~Town Administrator~~

SPECIAL MEETING

NOVEMBER 4, 1987

The Town Commissioners met at 8:45 P.M. to consider approval of the Charlestown Chesapeake Bay Critical Area Program following a joint public hearing with the Maryland Critical Areas Commission and the Charlestown Planning and Zoning Commission.

Present: Russell Farrell, Rosalyn Bott, Edgar McMullen, Don Stanley and Charles Biehl. John McMullen, Gloria Starling, Peg Lewis, Nancy Bowles and Wilmer Woodhull of the Planning & Zoning Commission.

Mr. John McMullen reported that the Planning and Zoning Commission had approved the Charlestown Critical Area Program as submitted.

Mr. Biehl expressed his opinion that the Town has done its part to maintain the quality of the Bay and resents the State interfering in the Town affairs.

Mr. Farrell expressed an opinion that everyone is in favor of not polluting the Bay. He then posed the question of whether anyone is in favor of the Critical Areas Program.

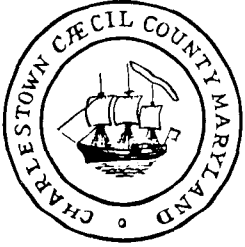
A discussion of various aspects of the program including the need to tighten enforcement of the Zoning Ordinance and the cost of administration of the program followed.

A motion was made by L. Charles Biehl and Edgar A. McMullen that the Charlestown Commissioners accept the Charlestown Chesapeake Bay Critical Area Program. Motion was approved with four abstentions and a favorable vote by Russell Farrell to avoid having the State impose a program.

The meeting adjourned at 9:30 P.M.

Respectfully Submitted,

Robert Fisher
Town Administrator



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXXXXXXXXXXXX~~
XXXXXXXXXXXXXXXXXXXX
Town Administrator

REGULAR MEETING

NOVEMBER 10, 1987

- 2 -

Accounts Payable

Rosalyn R. Bott made a motion that all bills be paid. Motion was seconded by Don E. Stanley and approved 5 - 0.

H. Ward Property

Town records were reviewed on the location and boundary lines of Helen Ward's property. Helen Ward will be advised to consult an attorney.

Town Pole Building

A pole building (24 x 36 x 10) will be erected by the Quality Pole Building Company on town property at Frederick Street to house the town equipment and tools, etc.

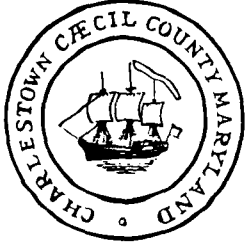
Town Assignments

Rosalyn R. Bott asked the Board for some relief of her assignments for the town, particularly snow removal and care of trees on town property. Don E. Stanley agreed to accept the responsibility for both.

A motion by Rosalyn R. Bott to adjourn the meeting was seconded by Edgar A. McMullen and approved 5 - 0. Meeting adjourned 9:15 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



~~XXXXXXXXXX~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

NOVEMBER 24, 1987

The workshop meeting of the Board of Town Commissioners was called to order by President Russell U. Farrell on November 24, 1987, at 7:30 P.M. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; John K. Chlada, Ted Meyer, Edwin C. Weber, Neil A. Jones, Herb Meade of Maryland Department of Environment, Waste Management Agency; Frederick C. VanStaden and William A. Sumner of the Cecil County Health Department; Kristine Steinkoenig, Attorney-General's Office; Mary Marshall, M. Jayne Wright, Attorney; Judy Deller, Francis Graham, Floyd Hines, Fred Palmer, JoAnn Speck and Doris Berry, Charlestown Town Office.

Charlestown Subsurface Contamination

A copy of the Fact Sheet on Charlestown Subsurface Contamination (attached to these minutes) was discussed with more detail to come to the attention of the Commissioners later.

Cemetery Fence

A motion to contract Bill Algard to repair the Cemetery Fence that was damaged by an uninsured vehicle, was made by Edgar A. McMullen and seconded by Don E. Stanley. Motion was approved 5 - 0.

Voter Registration

The Charlestown Board of Town Commissioners approved the list of ineligible voters for the 1988 Commissioner election.

Insurance

A motion by Commissioner Edgar A. McMullen to increase the elected liability limit from 500,000. to 1,000,000. was seconded by Rosalyn R. Bott and passed 5 - 0.

No further business, the meeting adjourned 10:20 P.M.

Respectfully submitted,

Williard Pinder

FACT SHEET
CHARLESTOWN SUBSURFACE CONTAMINATION
CECIL COUNTY

The Oil Control Division was first notified of a gasoline contamination in Charlestown on October 28, 1986. Subsequent investigations has revealed a large plume of contamination emanating from property known as the Trading Post on Bladen Street.

On December 22, 1986, three Administrative Orders were issued to the probable responsible parties. These Orders are still in litigation.

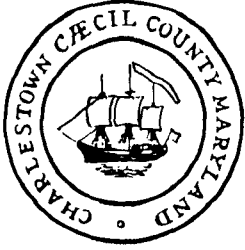
Two below ground gasoline storage tanks were removed from the Trading Post on March 9, 1987. An inspector from the Oil Control Division witnessing the removal observed perforations in one of the removed tanks.

Investigations have found that fourteen private wells are contaminated with gasoline constituents above drinking water standards. On October 27, 1987, the Oil Control Division began installation of filtration systems on the fourteen wells, this work has been completed at an initial cost of \$17,733.00.

Sampling found an additional sixteen private wells have gasoline constituents below the current drinking water standards.

Because of the expanding plume of contamination and the threat to additional wells, a letter of demand has been issued to the three probable responsible parties to begin groundwater remediation within forty eight hours of November 24, 1987. If this demand is not met the Waste Management Administration will begin remediation activities with a subsurface contractor which has now been placed on stand-by.

Prepared by Herbert Meade
11/23/87



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

TO BE PUBLISHED IN THE CECIL WHIG
NOVEMBER 25 & NOVEMBER 28, 1987

The Town Commissioners of Charlestown, Maryland, will hold a Town Election on January 11, 1988, at the TOWN HALL from 7:00 A.M. until 7:00 P.M. for the purpose of electing three (3) Commissioners.

The last day to file as a Candidate for the Office of Town Commissioner or to register to vote in the Town Election of January 11, 1988, will be December 11, 1987, until 5:00 P.M.

Additional hours for the purpose of registering to vote and to file as a Candidate for Office of Town Commissioner, the Town Hall Office will be open Monday evening, November 30, 1987, from 5:00 P.M. to 8:00 P.M.

Russell U. Farrell
President
Charlestown Commissioners

LEGAL NOTICE



The Town Commissioners of Charlestown, Maryland, will hold a Town Election on January 11, 1988, at the TOWN HALL from 7:00 A.M. until 7:00 P.M. for the purpose of electing three (3) Commissioners.

The last day to file as a candidate for the Office of Town Commissioner or to register to vote in the Town Election of January 11, 1988, will be December 11, 1987, until 5:00 P.M.

Anyone wishing to register to vote or to file as a Candidate for Office of Town Commissioner, after regular business hours, may call Town Hall 287-6173 for an appointment (9:00 A.M.-5:00 P.M.)

Russell U. Farrell
President
Charlestown
Commissioners

cw 12/2-1t

LEGAL NOTICE



The Town Commissioners of Charlestown, Maryland, will hold a Town Election on January 11, 1988, at the TOWN HALL from 7:00 A.M. until 7:00 P.M. for the purpose of electing three (3) Commissioners.

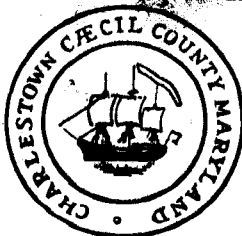
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Russell U. Farrell
President
Charlestown
Commissioners

cw 11/25-2t

LEGAL NOTICE



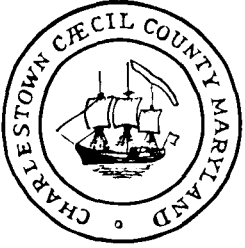
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Russell U. Farrell
President
Charlestown
Commissioners

cw 11/25-2t



ROBERT FISHER
~~William D. Ball~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

DECEMBER 8, 1987

The regular meeting of the Board of Town Commissioners held on December 8, 1987, was called to order by President Russell U. Farrell at 7:00 P.M. Other Commissioners present were: L. Charles Biehl, Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; Mary Marshall, Jane Wright, Attorney; Kim Cook, Cecil Whig; MD. Department of the Environment - Bill Parrish, Chief-State Water Supply Division; John Chalda, Herbert Meade, Saied Crasai and Peggy Powell, Waste Management Administration.

Bill Parrish, Chief Water Supply Division

Bill Parrish, Chief of the State Water Supply Division discussed with the Town Commissioners the possibility of a municipal water system. The Town could be eligible for a \$500,000. grant if funds are available and a possible FHA loan as Charlestown is high on the priority list because of contamination of a number of wells. More detailed information will be given within a week or two from Mr. Crasai, Maryland Environmental Department.

Herbert Meade also gave an update on the current situation of the Contaminated wells. There are approximately 14 wells that have had filters installed and results of more testing should be completed within a week. Also they are withdrawing 10 gallons of gasoline per half hour attributed to leaks from 2 underground storage tanks.

Madison Cable TV

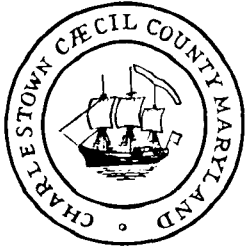
The cable TV hook-up is expected to be completed next week and Salesmen should then be in the area.

Garbage Collection Bids

Information for a Town garbage collection contract will be drawn up for approval by the Board of Commissioners.

Snow Removal Contract

A written contract for town snow removal will be requested from Greg Newswanger.



ROBERT FISHER
~~William G. Bell~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

DECEMBER 8, 1987

- 2 -

Accounts Payable

A motion by Edgar A. McMullen to pay all bills was seconded by L. Charles Biehl and passed 5 - 0.

Liveability Code

The Cecil County Commissioners intends to adopt a Liveability Code and has presented the agreement to the Town Board for adoption. The purpose is for establishing minimum property maintenance standards for rental housing. The County will be authorized to submit an application also for the town for any grant funds available and would enforce the code. More discussion will be held before an agreement which will depend on the County and Town negotiating terms and financial arrangement for services provided by the County.

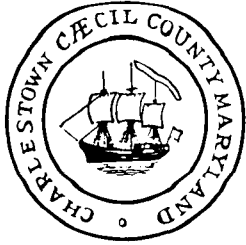
Ordinance #87-3 "Encroachment Upon Town Owned Land"

Ordinance #87-3 "Encroachment Upon Town Owned Land" was discussed and will be reviewed before adoption at the next meeting.

Meeting adjourned 9:30 P.M.

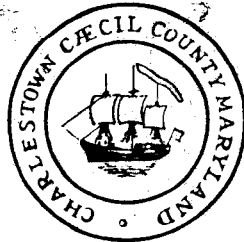
Respectfully submitted

Doris Berry, Town Clerk



~~William C. Hall~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173



LEGAL NOTICE
TOWN OF
CHARLESTOWN

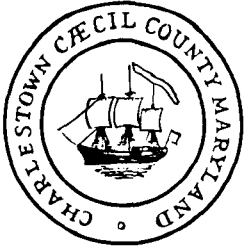
Notice of adoption of Ordinance #87-3 for elimination of encroachment on Town Property.

Public Notice is hereby given that on December 22, 1987, the Commissioners of Charlestown adopted an ordinance for elimination of encroachment on Town Property. The ordinance specifies that property owners are responsible for elimination of encroachment at the next transfer of their property. All costs involved in transfer of the property will be borne by the property owner. A copy of the complete text of the ordinance can be viewed in Town Hall during normal business hours.

The effective date of the Ordinance is January 11, 1988.

Commissioners
of Charlestown
Russell U. Farrell, Jr.
President

cw 12/30-2wks



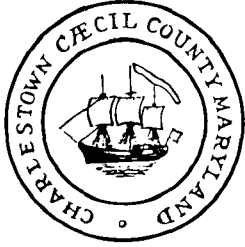
~~William A. Bell~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
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Phone 301 - 287 - 6173

WORKSHOP MEETING

DECEMBER 29, 1987

The December 29, 1987, meeting of the Board of Town
Commissioners was cancelled due to the Christmas Holidays.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William K. Bell~~
Town Administrator
Robert Fisher

REGULAR MEETING
JANUARY 12, 1988

The regular meeting of the Board of Town Commissioners was held on January 12, 1988. Doris Berry, Town Clerk, administered the Oath of Office of Town Commissioner to Rosalyn R. Bott and Russell U. Farrell, Jr., both re-elected for a two (2) year term; and to Gophery H. Richardson, Jr., for a two (2) year term.

The meeting was then called to order by President Russell U. Farrell, Jr. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson, Jr., and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; Peter M. Williams, Nelson Howard McCall and Edgar A. McMullen, Jr. all from the Board of Appeals.

Election - 1988

183 votes were cast on January 11, 1988, Town Election with 1 ballot voided due to incorrect marking.

The results were as follows:

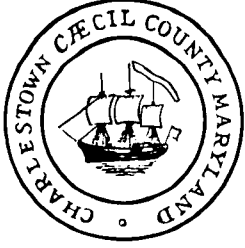
Russell U. Farrell, Jr.---121
Rosalyn R. Bott-----112
G. H. Richardson-----84
L. Charles Biehl-----78
Robert L. Calvert-----40
Eli Strimel-----31
John Spangler, Jr.-----29

Election of Town Officers

The Board of Commissioners by secret ballot, voted for President, Vice-President and Treasurer.

The results were:

President-----Russell U. Farrell, Jr.
Vice-President----Rosalyn R. Bott
Treasurer-----Edgar A. McMullen



~~William C. Bink~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

REGULAR MEETING

JANUARY 12, 1988

- 2 -

COMMISSION ASSIGNMENT

The Commissioner assignments for 1988 will be determined at the next town meeting.

BOARD OF APPEALS

The Board of Appeals met with the Board of Town Commissioners concerning the building permit for a deck at the Lubking residence. After review and discussion of procedures, both Boards unanimously agreed to advise Mr. and Mrs. Lubking to apply for a new building permit which would resolve the problem under the enactment of Ordinance #87-1

ACCOUNTS PAYABLE

A motion by Edgar A. McMullen that all bills be paid was seconded by Don E. Stanley and approved 5 - 0.

TOWN WATER

A meeting on a Town water system for Charlestown will be held Monday, January 25 at Town Hall with representatives from Farmers Home Administration, State of Maryland, Russell Tatman, Town Engineer, and the Board of Town Commissioners.

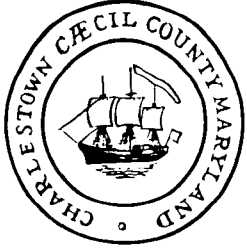
HISTORIC DISTRICT COMMISSION

A letter from the Historic District Commission stating the Commission recommends the reappointment of Nelson "Heis" McCall, Rebecca Phillips, and Linda Slicer for a three (3) year term was passed 5 - 0 on a motion by Edgar A. McMullen and seconded by Don E. Stanley.

Being no further business, the meeting adjourned 10:30 P.M.

Respectfully submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

XXXXXXXXXX
Town Administrator
Robert Fisher

WORKSHOP MEETING

JANUARY 26, 1988

The workshop meeting of the Board of Town Commissioners held on January 26, 1988, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen and Don E. Stanley. Also attending: Carty Dennison and Mr. & Mrs. Robert Phillips.

Tyrrell Property

Carty Dennison from Cecil County Program Open Space, was present to discuss the procedure for obtaining the Tyrrell property located on Cecil Street (Parcel 302). Mr. Dennison explained land acquisition was 100% funded through his program.

Commission Assignment

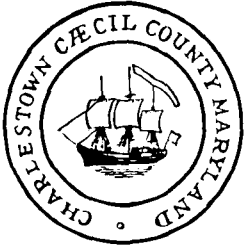
President Russell U. Farrell reviewed the Commissioners responsibilities for the election year of 1988.

Bond - E. A. McMullen

A request from General Electric Credit Corporation to have Treasurer, Edgar A. McMullen bonded for \$100,000. Town Administrator, Robert Fisher will inform General Electric Credit Corporation, the Town is very satisfied with its present bonding limits and feel they are adequate to secure the town financial position.

Accounts Payable

Commissioner Edgar A. McMullen motioned to approve the Accounts Payable as presented. Motion was seconded by Rosalyn R. Bott and approved
4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

~~William C. Ball~~
Town Administrator
Robert Fisher

WORKSHOP MEETING

JANUARY 26, 1988

- 2 -

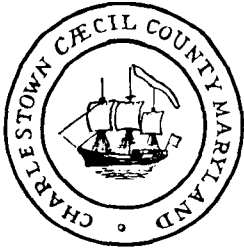
Resolution #88-1

A motion to introduce Resolution #88-1, The Town of Charlestown will pursue a municipal water system and funding from Farmers Home Administration. Motion seconded by Don E. Stanley and approved 4 - 0.

There being no further business, the meeting adjourned 9:40 P.M.

Respectfully submitted

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

~~XXXXXXXXXX~~
Town Administrator
Robert Fisher

REGULAR MEETING

FEBRUARY 9, 1988

The regular meeting of the Board of Town Commissioners held on February 9, 1988, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; and Mr. and Mrs. Robert Lubking.

Maryland Municipal League

All Municipalities have been asked to contribute to the cost of the Maryland Municipal League's new building fund. On a motion by Edgar A. McMullen to contribute Charlestown's share of \$78.93 was seconded by Rosalyn R. Bott and passed 5 - 0.

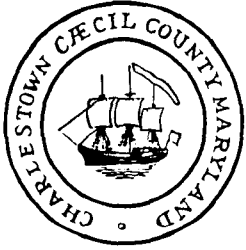
Town Water

A meeting will be held February 10, 1988, at 7:30 P.M. to discuss with the representatives of the State, Farmers Home Administration, Russ Tatman of Tatman & Lee Associates, Town Engineer and the Board of Town Commissioners the possibilities of obtaining grants and/or loans for a Town Water System and to estimate a possible cost.

Following is a motion by Gophery H. Richardson, which was not seconded: "I, G. H. Richardson, Jr., make a motion that once we have all the facts and figures on a Town Water System, we have a Town hearing and pass out fact sheets and set a date for a Town vote to be held at the Town Hall. All Town residents 18 years old and over being allowed to vote on the matter."

Ordinance #88-1

A motion on Ordinance #88-1, an amendment to Article 7 of the Zoning Ordinance was made by Don E. Stanley and seconded by Edgar A. McMullen. Motion passed 5 - 0. A copy of Ordinance #88-1 is attached to these minutes.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXX~~
Town Administrator
Robert Fisher

REGULAR MEETING

FEBRUARY 9, 1988

Maryland Municipal League - Dinner/Meeting

Charlestown will host the Cecil-Harford Chapter dinner/meeting of the Maryland Municipal League Thursday, April 21, 1988, at the Wellwood Yacht Club.

Accounts Payable

A motion by Don E. Stanley to pay all bills was seconded by Edgar A. McMullen and passed 5 - 0.

Freedom Hills

Freedom Hills Therapeutic 4-H Riding Program is an organization that provides both therapeutic and recreational activities to disabled people.

A motion by Don E. Stanley to proclaim the week of March 7, 1988, "Colgate Youth for America Program" week was seconded by Edgar A. McMullen and passed 5 - 0. A copy of the Proclamation is attached to these minutes.

There being no further business, the meeting adjourned 9:30 P.M.

Respectfully submitted,

Doris Berry
Town Clerk

Ordinance #88-1

An Ordinance Amending Article 7 of the Charlestown Zoning Ordinance

The following change is made in Article 7 page 22.

Section 1. - Page 22 - Table of Lot, Yard, Lot Coverage and Height Requirements

Change footnote **** to "This applies to subdivisions approved after the effective date of this Ordinance"

Section 2. This Ordinance will become effective at the expiration of twenty (20) calendar days following approval by the Town Commissioners of Charlestown.

Section 3. The text of this Ordinance shall be published twice in the Cecil Whig, a newspaper having general circulation in Charlestown after it's approved by the Town Commissioners.

APPROVED AND PASSED this 9th day of February, 1988.

ATTEST:

Doris Berry, Town Clerk

Russell U. Farrell, Jr., President

Rosalyn R. Bott, Vice-President

Edgar A. McMullen, Treasurer

Don E. Stanley, Commissioner

Gophery H. Richardson, Commissioner

Ordinance #88-1

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APPROVED AND PASSED this 9th day of February, 1988.

ATTEST:

Doris Berry, Town Clerk

Russell U. Farrell, Jr., President

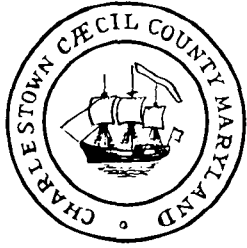
Rosalyn R. Bott, Vice-President

Edgar A. McMullen, Treasurer

Don E. Stanley, Commissioner

Gophery H. Richardson, Commissioner

I G. H. Richardson, Jr. make a motion
that once we have all the facts and
figures on a town water system,
we have a town hearing and pass out
fact sheets and ~~with~~ ~~tests~~
~~at the~~ ~~very~~ ~~+~~ set a date for
a town vote to be held at the
town hall. All town residents
18 years old and over being allowed
to vote on the matter.



~~William E. Hall~~
Town Administrator
Robert Fisher

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

WORKSHOP MEETING

FEBRUARY 23, 1988

The Workshop meeting of the Board of Town Commissioners held on February 23, 1988, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending: Scott Schmauder and Representatives from Home Waste and Schuman's Refuse Service.

Gargage Collection Bids

The following bids were opened:

Home Waste - \$8.00 per home
\$60.00 4 Cubic Commercial container

Schuman's Refuse Service - \$2,210. per year based on 385 residents
\$ 55. 4 Cubic Commercial container
Pick-ups on Monday

Mr. Scott Schmauder

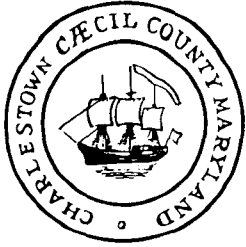
President Russell U. Farrell informed Mr. Schmauder that his wholesale car business being run at the Prop Shop was operating without a permit, and would need to stop business until the proper permits were obtained. Mr. Schmauder stated he would apply for the current permit Thursday.

Vonzell Ward - Office of the Secretary of State

Vonzell Ward from the office of the Secretary of State, discussed various concerns with the Commission of Charlestown and how his office would help solve them.

Constant Yield Tax

The Board of Town Commissioners will review a preliminary 1988-89 budget before deciding a tax rate for FY 1988-89.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William F. Bott~~
Town Administrator

WORKSHOP MEETING

FEBRUARY 23, 1988

- 2 -

Karl Knapp - Avalon Yacht Basin

Mr. Knapp requested the Town fill in the town land behind the bulk head being constructed.

Commissioner Don E. Stanley motioned to deny Mr. Knapp's request as filling in behind the bulk head is part of Mr. Knapp's project and would not benefit the town in any way. Motion seconded by Rosalyn R. Bott and approved 5 - 0.

S.P.C.A.

In a letter dated February 19, 1988, the S.P.C.A. asked the Town to issue Dog Licenses for Charlestown.

The Board of Town Commissioners will inform the S.P.C.A. that Charlestown does not have the office personnel to handle their request.

Accounts Payable

Commissioner Edgar A. McMullen motioned to approve for payment Comwingo Power Company street light bill. Motion seconded by Don E. Stanley and approved 5 - 0.

Summer Youth Employment

The Town of Charlestown will not participate in the Summer Youth Employment program.

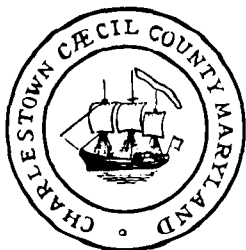
Cecil County Chamber of Commerce

The Cecil County Chamber of Commerce will publish Cecil County's first 1988 Community Guide & Business Directory. It will provide space for each municipality in the County to supply information about their town. Russell Farrell will comply.

There being no further business, the meeting adjourned 10:10 P.M.

Respectfully submitted

Willard Pinder



~~XXXXXXXXXX~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

REGULAR MEETING

MARCH 8, 1988

The regular meeting of the Board of Town Commissioners held on March 8, 1988, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending: Robert Fisher, Town Administrator; and Mr. and Mrs. Robert Lubking.

Sewage Hook-Up Rate

Commissioner Rosalyn R. Bott motioned to increase the Charlestown sewage hook-up fee to \$800.00 per connection. Commissioner Don E. Stanley seconded the motion, approved 4-1. Commissioner Gophery H. Richardson requested his vote against be recorded in the minutes.

Constant Yield Tax Rate

A motion to retain the Town of Charlestown's property tax rate of .85 per hundred of assessed value was made by Commissioner Rosalyn R. Bott, seconded by Commissioner Don E. Stanley and the motion was approved 4-1. President Russell U. Farrell requested his vote against be recorded in the minutes. Notice will be mailed with the March sewage bills.

Water System

The pre-application has been completed and delivered. The Town is waiting for State approval of grant funds.

Town Pier

Commissioner Edgar A. McMullen will inspect the Town pier and make a recommendation for any needed repairs. Commissioner Rosalyn R. Bott made a motion that the Boat slip rental fee be increased to \$150.00 for the year 1987-88. Motion seconded by Edgar A. McMullen and passed 5-0.

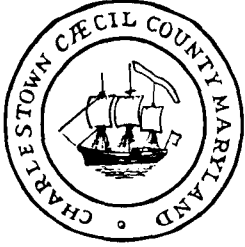
Town Commons

Town Administrator Robert Fisher will write Ms. Ceal Metz and Mr. Rens Swan a letter informing them a deed search indicates the property behind their parcels is Town Commons.

Accounts Payable

A motion to pay the account payables as presented was made by Commissioner Edgar A. McMullen and seconded by Done E. Stanley approved 5-0.

Respectfully Submitted
Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

~~William E. Ball~~
Town Administrator
Robert Fisher

WORKSHOP MEETING & PUBLIC HEARING

MARCH 22, 1988

The Public Hearing regarding the following amendment to the Zoning Ordinance was called to order at 7:30 P.M. by President Russell U. Farrell:

Ordinance #88-1

Pg. 22 - Table of Lots, Yard, Lot Coverage and Height Requirements. Change Footnotes **** "This applies to subdivisions approved after the effective date of this change". The effective date of the change is April 11, 1988.

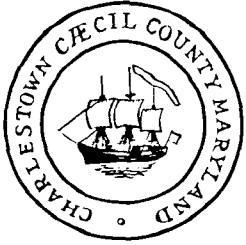
Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley.

As there were no comments by the Board of Town Commissioners and no Residents present, the Public Hearing adjourned.

The Workshop Meeting then convened at 7:35 P.M. Also attending: Charles Dennison, Cecil County Parks & Recreation and Program Open Space.

Carty Dennison - Cecil County Parks & Recreation & Program Open Space

Carty Dennison of the Cecil County Parks & Recreation and also of Program Open Space discussed with the Commissioners the erection of the playground equipment which was recently purchased through Program Open Space. Mr. Dennison explained while the volunteer help from local residents was very much appreciated, the two Boards would insist on professional installers because of liability risks, etc. General Recreation, Inc., who sold the equipment will provide a crew to erect the equipment the week of April 4th at a cost of \$3,852.00.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Charlestown, Cecil County, Maryland~~

Town Administrator
Robert Fisher

WORKSHOP MEETING & PUBLIC HEARING

MARCH 22, 1988

- 2 -

Constant Yield Tax Rate

A Public Hearing on the Constant Yield Tax Rate will be held June 28, 1988, at 7:30 P.M. in the Town Hall. The Charlestown property tax will remain at \$0.85 per \$100.00 assessment for the 1988-89 tax year. A notice to this effect will be mailed with the first quarter sewage bills.

Garbage Collection

An inquiry regarding garbage collection will also be mailed with the first quarter, 1988, sewage bills.

Boat Slips

The boat slip rentals will increase for the 1988 season due to increased maintenance costs. The end slips will be \$200.00 and the other slips will be \$150.00.

Accounts Payable

A motion by Don E. Stanley and seconded by Edgar A. McMullen to approve payment to McGuirk Construction Company for paving of the garage floor and ramp on Frederick Street was passed 5 - 0.

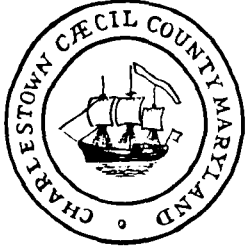
Corporation Resolution

A motion by Edgar A. McMullen and seconded by Don E. Stanley for the signatures of Edgar A. McMullen and Rosalyn R. Bott to be authorized on the Town of Charlestown checking accounts. Motion passed 5 - 0.

Being no further business, the meeting adjourned at 9:30 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown

Post Office Box 154

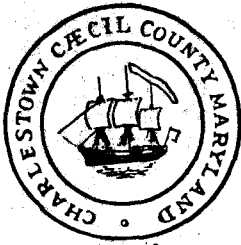
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

William L. Ball
Town Administrator

3/14/88

LEGAL NOTICE



Town of
Charlestown
Notice of
Proposed Amendment
to the

Zoning Ordinance

The President and Commissioners of Charlestown will hold a Public Hearing on March 22, 1988, at 7:30 p.m. in the Town Hall at 241 Market Street to consider an amendment to Article 7 of the Zoning Ordinance as follows:

Page 22 - Table of Lots, Yard, Lot Coverage and Height Requirements

Change footnote **** to "This applies to subdivisions"

Approved after the effective date of this Ordinance"

A complete text of the ordinance and changes are in Town Hall for review and inspection by interested parties.

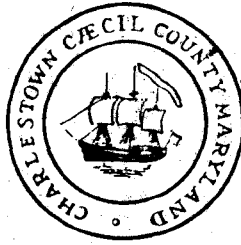
Russell U. Farrell Jr.
President
Commissioners of
Charlestown

cw 3/9-2wks

RCH 9, 1988

3/23/88

LEGAL NOTICE



Town of
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Notice of
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The President and Commissioners of Charlestown will hold a Public Hearing on March 22, 1988, at 7:30 p.m. in the Town Hall at 241 Market Street to consider an amendment to Article 7 of the Zoning Ordinance as follows:

Page 22 - Table of Lots, Yard, Lot Coverage and Height Requirements

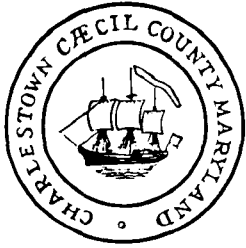
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A complete text of the ordinance and changes are in Town Hall for review and inspection by interested parties.

Russell U. Farrell Jr.
President
Commissioners of
Charlestown

cw 3/9-2wks



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William C. Bink~~
Town Administrator

Robert Fisher

REGULAR MEETING

APRIL 12, 1988

The regular meeting of the Board of Town Commissioners held on April 12, 1988, was called to order by President Russell U. Farrell at 7:30 P.M. Other Commissioners present were Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley.

Parks & Recreation

Installation of the playground equipment will begin the week of April 18th in the Fair Green.

Hamilton House

Mr. & Mrs. Eugene Cook, owners of the Hamilton House, have been notified several times to stabilize their property or they would be charged with destruction by neglect under Article 7h of Charlestown Zoning Ordinance. Since there has been no reply or stabilization started, the Commissioners will start proceedings.

State Grant

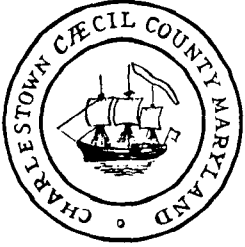
The State approved a budget for July allowing a \$500,000. grant toward a public water system for Charlestown.

Accounts Payable

Edgar A. McMullen made a motion to pay all bills, seconded by Don E. Stanley. Motion passed 5 - 0.

Avalon Yacht Basin

The Board unanimously agreed that no gate would be allowed to be installed at the end of Water Street terminating at Karl Knapp's property.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXX~~

Town Administrator

Robert Fisher

REGULAR MEETING

APRIL 12, 1988

Critical Bay Area

The Critical Bay Area Commission will allow Charlestown approximately \$15,000.00 [accountable] for scopes of work in 1989, according to their regulations, [legal determinations, office personnel, buildings, trees, etc.].

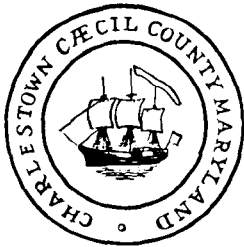
Flag Day, June 14

A reminder that June 14th is Flag Day and the State Coordinator for Maryland (Louis L. Goldstein, Comptroller of the Treasury) asks that everyone pause for a moment on June 14th at 7:00 P.M. EDT to say the Pledge of Allegiance to the Flag.

Being no further business, the meeting adjourned 10:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXX~~

Town Administrator
Robert Fisher

WORKSHOP MEETING

APRIL 26, 1988

The Workshop Meeting of the Board of Town Commissioners held on April 26, 1988, was called to order at 7:30 P.M. by Vice-President Rosalyn R. Bott in the absence of President Russell U. Farrell who was out of town on business. Other Commissioners present were: Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley.

Post Office Renovation

Steve Burchett presented estimates to remodel the Post Office. The Board of Town Commissioners request some additional figures before making a final decision.

Planning & Zoning Commission

Gloria Starling submitted her resignation to the Planning & Zoning Board. Commissioner Rosalyn R. Bott will contact the Planning & Zoning Board to solicit recommendation.

Parks & Recreation

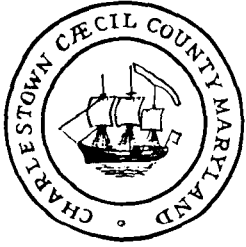
All requests for use of the Ball Field will be scheduled at the Charlestown Town Hall.

Tree Removal

Commissioner Gophery H. Richardson received an estimate from Davis Tree Removal of \$900.00. The Board will get additional estimates before awarding a contract.

Hamilton House

After repeated requests and warnings to Mr. Eugene Cook to correct the hazards at the Hamilton House, with little or no responds, the Board of Town Commissioners instructed Town Administrator Robert Fisher to swear a warrant for destruction by neglect.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William E. Dan~~
Town Administrator
Robert Fisher

WORKSHOP MEETING

APRIL 26, 1988

- 2 -

Holloway Beach - Streets

Town Attorney Joseph J. Mahoney advised the Town to notify Holloway Beach residents that the Board of Town Commissioners will be surveying and reclaiming the streets of Holloway Beach.

Tatman & Lee Associates

A motion by Edgar A. McMullen to accept the proposal submitted by Tatman & Lee Associates to be the designing engineer for the Town's water project. Motion seconded by Don E. Stanley.
Approval 3 for - 1 obstinating.

Constant Yield Tax

Notice of the Public Hearing scheduled June 28, 1988, will be mailed with the Town sewage bills no later than June 6, 1988.

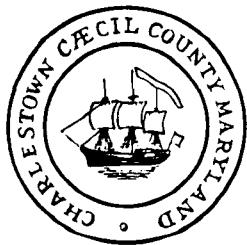
Flag Day

A letter from Louis L. Goldstein requesting a Flag Day celebration will be forwarded to Colonial Charlestown.

Being no further business, the meeting adjourned 9:45 P.M.

Respectfully submitted

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William K. Ball~~
Town Administrator

Robert Fisher

REGULAR MEETING & PUBLIC HEARING

MAY 10, 1988

The Public Hearing regarding Chesapeake Bay Critical Area was called to order at 7:30 P.M. by President Russell U. Farrell, Jr. Charlestown is to receive \$15,000.00 to implement the changes in the Charlestown Critical Bay Area. Edgar A. McMullen motioned to accept the changes. Motion to accept the changes were accepted under protest 3 - 2. As there were no further comments by the Board of Town Commissioners and no residents present, the Public Hearing adjourned.

The Regular Meeting then convened at 7:40 P.M. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending Robert Fisher, Town Administrator; and John Spangler.

Town Roads

On a motion by Edgar A. McMullen, a letter by Joseph J. Mahoney, Town Attorney, will be sent to residents of the Holloway Beach area (Beach Road and Ogle Street) stating the intention to claim roads according to the Town plat of 1924. Motion seconded by Don E. Stanley and passed 5 - 0.

John Spangler

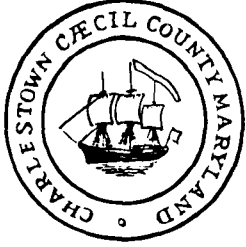
John Spangler's lease expires December 1989. Mr. Spangler would like the lease reopened to consider a 10 year lease or trade of property. No decision was made at this time.

Planning & Zoning Commission

The Town Board is considering several people to serve on the Planning & Zoning Commission. An appointment will be made shortly.

Tree Removal

The Tree Removal Bid was awarded to Isaac Bowman, "All Phase Stump Removal, Inc." 5 Trees \$950.00; 5 Stumps \$275.00 for a total of \$1,225.00.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301 - 287 - 6173

~~William L. Holt~~
Town Administrator

Robert Fisher

REGULAR MEETING & PUBLIC HEARING

MAY 10, 1988

- 2 -

Garbage Collection

Decision on the Garbage collection will be continued.

P. O. Repair Bids

Bids on the repairs for the U. S. Post Office was awarded to Stephen Burchett for \$4,376.00, on a motion by Don E. Stanley and seconded by Edgar A. McMullen. Motion passed 5 - 0.

Frank Lee

After some discussion, a motion by Don E. Stanley was made for Frank Lee to have until August 1, 1988, to move his barges. Motion was seconded by Gophery H. Richardson and passed 4 - 1.

Avalon Yacht Basin

Mr. Knapp of Avalon Yacht Basin will be asked to submit a drawing showing just where the fence and gate will be at his marina.

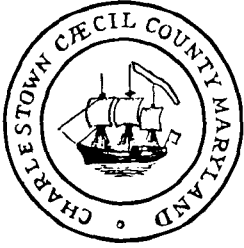
Accounts Payable

Edgar A. McMullen made a motion to pay all bills, seconded by Don E. Stanley and passed 5 - 0.

Being no further business, the meeting adjourned 10:00 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~William C. Ball~~
Town Administrator
Robert Fisher

WORKSHOP MEETING & PUBLIC HEARING

MAY 24, 1988

The Public Hearing was called to order by President Russell U. Farrell on May 24, 1988 at 7:30 P.M. to receive public comments on the Charlestown Chesapeake Bay Critical Program. As there were no questions or comments, the Public Hearing adjourned.

The workshop meeting of the Board of Town Commissioners then convened at 7:40 P.M. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending Robert Fisher, Town Administrator; John McMullen, Peg Lewis, Nancy Bowles, Wilmer Woodhull, of the Planning & Zoning Commission; and Mrs. Susan Gell.

Chesapeake Bay Critical Area Program

On the recommendation of the Planning and Zoning Commission, Commissioner Don E. Stanley motion to accept the Chesapeake Bay Critical Area program. Motion seconded by Rosalyn R. Bott and approved 4 - 1.

John Spangler - Lease

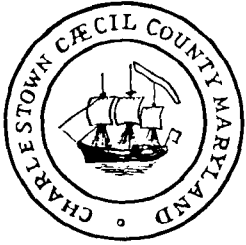
Town Administrator Robert Fisher will solicit terms from Mr. Spangler for review by the Board of Town Commissioners.

Streets - Holloway Beach

Town Attorney, Joseph J. Mahoney advised the Board of Town Commissioners a survey will be needed before any action can be taken to reclaim the Holloway Streets. Further action will be postponed until the town water system decision, as a street survey would be required for a water system.

Water System

A letter will be sent with the June 6 sewage bills notifying Town



~~William C. Ball~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

WORKSHOP MEETING & PUBLIC HEARING

MAY 24, 1988

- 2 -

residents the proposed water system will have no environment impact.

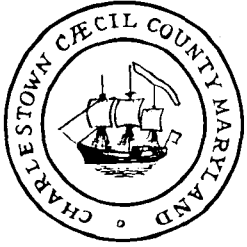
Karl Knapp - Avalon Yacht Basin

President Russell U. Farrell stated it is not possible for Mr. Karl Knapp to use any Town land adjacent to Mr. Knapp's easement. The Board of Town Commissioners would permit Mr. Knapp to fence the 25' area he now has as easement.

There being no further business, the meeting adjourned 10:20 P.M.

Respectfully Submitted

Willard Pinder



~~XXXXXXXXXX~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

LEGAL NOTICE

**LEGAL NOTICE
CHESAPEAKE BAY
CRITICAL AREA
PROTECTION
PROGRAM
NOTICE OF
PUBLIC HEARING**

The Commissioners of Charlestown will hold a public hearing on May 24, 1988, at 7:30 P.M. in Town Hall at 241 Market Street to receive public comments on the Charlestown Chesapeake Bay Critical Program prior to implementation on June 13, 1988.

The purpose of the meeting is to receive public comments on the program which has been approved by the Chesapeake Bay Critical Areas Commission. The program is available for review during regular business hours in Town Hall.

The Charlestown Critical Area Program consists of a local program as well as amendments to the Charlestown Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and Stormwater and Sediment Control Regulations.

Commissioners
of Charlestown
Russell U. Farrell Jr.
President

cw 5/4-2wks

**LEGAL NOTICE
CHESAPEAKE BAY
CRITICAL AREA
PROTECTION
PROGRAM
NOTICE OF
PUBLIC HEARING**

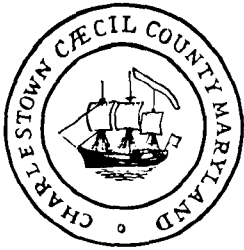
The Commissioners of Charlestown will hold a public hearing on May 24, 1988, at 7:30 P.M. in Town Hall at 241 Market Street to receive public comments on the Charlestown Chesapeake Bay Critical Program prior to implementation on June 13, 1988.

The purpose of the meeting is to receive public comments on the program which has been approved by the Chesapeake Bay Critical Areas Commission. The program is available for review during regular business hours in Town Hall.

The Charlestown Critical Area Program consists of a local program as well as amendments to the Charlestown Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and Stormwater and Sediment Control Regulations.

Commissioners
of Charlestown
Russell U. Farrell Jr.
President

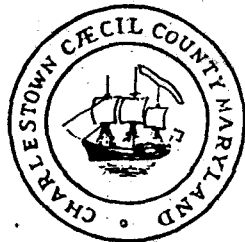
cw 5/4-2wks



~~XXXXXXXXXX~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173



**LEGAL NOTICE
CHESAPEAKE BAY CRITICAL AREA
PROTECTION PROGRAM
NOTICE OF PUBLIC HEARING**

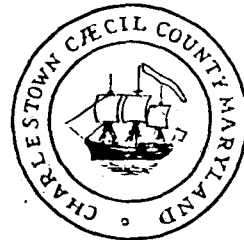
The Commissioners of Charlestown will hold a public hearing on May 10, 1988, at 7:30 p.m. in Town Hall at 241 Market Street to discuss proposed changes to the Charlestown Chesapeake Bay Critical Area Program.

The purpose of the meeting is to consider changes to the proposed Charlestown Critical Area Program before they are submitted to the Chesapeake Bay Critical Areas Commission for approval. The changes are available for review during regular business hours in Town Hall.

The Critical Area Program for Charlestown consists of a local program as well as amendments to the Charlestown Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance and Stormwater and Sediment Control Regulations.

Commissioners of Charlestown
Russell U. Farrell Jr.
President

cw 4/30-2Sat.



**LEGAL NOTICE
CHESAPEAKE BAY CRITICAL AREA
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NOTICE OF PUBLIC HEARING**

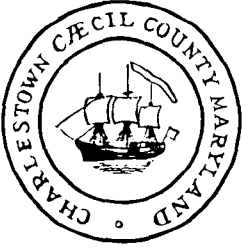
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The Critical Area Program for Charlestown consists of a local program as well as amendments to the Charlestown Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance and Stormwater and Sediment Control Regulations.

Commissioners of Charlestown
Russell U. Farrell Jr.
President

cw 4/30-2Sat.



William L. Ball
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

Page 6c • CECIL WHIG, JUNE 1, 1988

LEGAL NOTICE LEGAL NOTICE

**TOWN OF
CHARLESTOWN
NOTICE OF
DETERMINATION
OF NO
SIGNIFICANT
ENVIRONMENTAL
IMPACT**

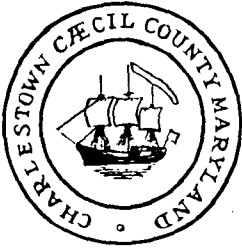
The Town of Charlestown has applied to Farmer's Home Administration and Maryland Department of Environment for financing of a municipal water system. The system will consist of an elevated 300,000 gallon storage tank, wells, a water treatment facility, fire hydrants and a distribution system. The land resources affected will be the locations of the elevated tower, the wells, and the distribution system. The proposed location of the water tower and treatment facility is the northeastern corner of Louisa Lane and Cecil Avenue. The location of the wells is unknown at this time. The distribution system will be located in the street right of ways.

The Farmer's Home Administration has made a determination of no significant environment impact from construction of the water system.

The preapplication and Environmental assessment are available for review in Farmer's Home Administration District Office, Suite 2 Dixon Drive, Chestertown, Maryland 21620. Any person interested in commenting on the application or feasibility of the proposal may do so until June 30, 1988, by contacting Farmer's Home Administration District Director, Suite 1, Chestertown, Maryland 21620, telephone 301-773-1411.

Russell U. Farrell, Jr.
President
Board of
Town Commissioners

cw 6/1-2



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~Edgar A. McMullen~~
Town Administrator
Robert Fisher

REGULAR MEETING & PUBLIC HEARING

JUNE 14, 1988

The Public Hearing was called to order by President Russell U. Farrell at 7:30 P.M. to answer questions and receive comments on the Constant Yield Tax rate. After an explanation of the tax rate and no comments, the Public Hearing adjourned.

The regular meeting of the Board of Town Commissioners then convened at 7:40 P.M. Other Commissioners present were: Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Commissioner Rosalyn R. Bott was on vacation. Also attending: Robert Fisher, Town Administrator; Mike Pugh, Planning & Economic Development of Cecil County; Gary Bott, Charlestown Fire Company; Dan Lewis, James Kellum, John Spangler, and Edwin Fockler III.

Gary Bott - Charlestown Fire Company

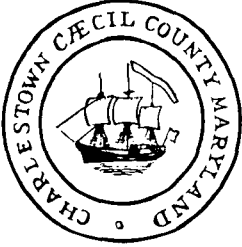
Gary Bott, Assistant Chief, attended the meeting to discuss with the Board of Town Commissioners the proposed municipal water system for Charlestown with regard to the Fire Company. The preliminary engineering report calls for 25 fire hydrants. Assistant Chief Bott feels there should be at least 50 hydrants. More study will be done. Ronald Daniels, Chief of Charlestown Fire Company will work with the Board in this regard and Gary Bott, Assistant Chief will be his alternate.

John Spangler - Lease

John Spangler suggested a trade of part of the meadow for his leased area, saying the Town could use the meadow section for a municipal parking lot with a nature trail along the creek with picnic tables, etc. A decision will be made later.

Resolution #88-2

A motion by Don E. Stanley to introduce Resolution #88-2 to accept the Maryland Municipal League Insurance was seconded by Edgar A. McMullen and approved 4 - 0.



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

~~XXXXXXXXXX~~
Town Administrator

Robert Fisher

REGULAR MEETING & PUBLIC HEARING

JUNE 14, 1988

- 2 -

Michael Pugh - Cecil County Planning & Economic Development

Michael Pugh, County Director of the Planning & Economic Development attended the meeting to discuss with the Board, Economic Development, Growth Management, Resource Use and Protection for a new County Comprehensive Plan.

Chesapeake Bay Critical Area

Charlestown will receive grant funds [\$15,000.] for implementation for consulting work, legal determinations, office personnel, and building, etc.

Liveability Code

All rental units must be kept up to standard, including plumbing, electric, etc. County would deal on complaints rather than inspections each year and would take care of all enforcements.

[Charlestown would adopt Cecil County code by a resolution]

Comprehensive Plan [future development]

Land - to maintain low density, residential single family homes.

Development to Senaca Point

Transportation - Roads, Carpenter Point Road to Rt. #40

Commercial Facilities - Water

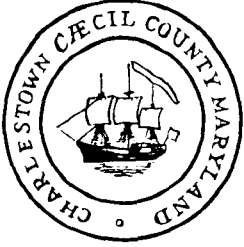
Housing - Charlestown Manor Lots, Single Family Dwellings [12,000. sq. ft. - R-3]

Natural Resources Conservation - More control of gasoline, pollution.

Budget 1988-89

A motion by Edgar A. McMullen to increase the Charlestown Fire Company donation from \$750.00 to \$1,000.00 was seconded by Gophery H. Richardson and approved 4 - 0.

Don E. Stanley made a motion to approve the budget as amended. Motion seconded by Edgar A. McMullen and approved 4 - 0.



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~~XXXXXXXXXX~~
Town Administrator
Robert Fisher

REGULAR MEETING & PUBLIC HEARING

JUNE 14, 1988

- 3 -

Planning & Zoning Commission

A motion was made by Edgar A. McMullen to appoint David A. Jarinko as a member of the Planning & Zoning Commission. There was no second to this motion. Don E. Stanley was not in agreement with this motion.

Tax - Home Owners Credit

A motion by Edgar A. McMullen giving a 10% credit to those who qualify for a Cecil County tax credit was seconded by Don E. Stanley and approved 4 - 0.

Hamilton House

Mr. & Mrs. Eugene Cook, owners of the Hamilton House, have refused since 1984 to correct the deteriorating condition of the house to a condition worthy of its historic importance. This will go to Court under Act 7 of Charlestown Zoning Ordinance.

Park - Adjacent to Avalon Yacht Basin

There has been complaints of boats being launched, people partying, etc. in the park area adjacent to Avalon Yacht Basin. On a suggestion by Edgar A. McMullen to remove the "Park Closed After Dark" sign to see if this will alleviate the problem. Everyone agreed.

Accounts Payable

A motion by Edgar A. McMullen and seconded by Don E. Stanley that all bills be paid was approved 4 - 0.

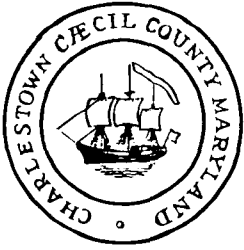
Garbage Collection

If garbage collection is approved for the town, Albert Schumann will be the exclusive collector. His approximate rates are: 100 customers, \$8.00; 200 customers, \$7.00; Whole town \$6.00. Summer residents - just six months. Board will confer.

Meeting adjourned 11:30 P.M.

Respectfully submitted

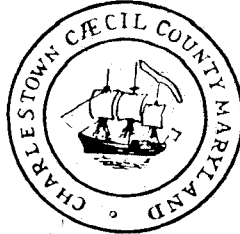
Doris Berry
Town Clerk



William C. Ball
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
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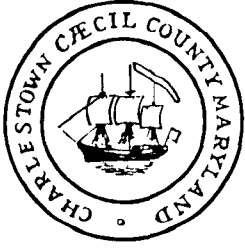


**TOWN OF
CHARLESTOWN
TRASH COLLECTION
CONTRACT**

The Commissioners of Charlestown invite bids on a one (1) year contract (with 1 year option) beginning July 1, 1988, for collection of garbage and trash in the Town. Interested bidders may obtain contract specifications and bid information at Town Hall, 241 Market Street, Charlestown, Maryland or by calling 287-6173. Bids will be publicly opened and read aloud at 7:30 p.m., Tuesday, February 23, 1988. The Commissioners reserve the right to reject any and all bids.

By: Russell U. Farrell, Jr.
President
Commissioners of
Charlestown

cw 1/6-3wks



~~EDWARD C. BARK~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

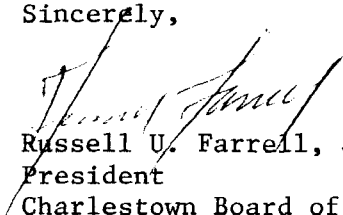
June 22, 1988

The Cecil Whig
601 Bridge Street
Elkton, Maryland 21921

Gentlemen:

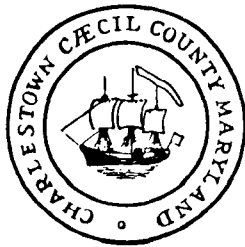
Please publish the enclosed notice June 25, 1988,
in the Legal Notice section of the Cecil Whig.

Sincerely,


Russell U. Farrell, Jr.
President
Charlestown Board of Commissioners

RUF:db

Encl.



TOWN OF CHARLESTOWN

The regularly scheduled Charlestown Commissioners Meeting for Tuesday, June 28, 1988, has been changed to Monday, June 27, 1988, and will be held at 7:30 P.M. at the Town Hall.

Charlestown Commissioners
Russell U. Farrell, Jr.
President

CHESAPEAKE PUBLISHING CORPORATION

P.O. Box 429-601 Bridge Street

Elkton, Maryland 21921

301-398-3311

AFFIDAVIT OF PUBLICATION

State of Maryland

County of Cecil

Personally appeared before me this 25th day of June
19 88, Teddy Rice of the Cecil Whig/Chesapeake
Publishing Company, a semi-weekly newspaper printed and published
in the City of Elkton, County of Cecil, State of Maryland, who,
being duly sworn states that advertisement of Schedule Change, Commissioners-Town of Charlestown
was published in:

THE CECIL WHIG on June 25th, 1988

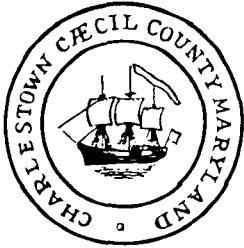
Thomas Bradley
PUBLISHER



**TOWN OF
CHARLESTOWN**

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Charlestown
Commissioners
Russell U. Farrell, Jr.
President

cw 6/25-11



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301 - 287 - 6173

~~Robert C. Ball~~
Town Administrator

WORKSHOP MEETING

JUNE 27, 1988

The workshop meeting of the Board of Town Commissioners scheduled for June 28, 1988 was cancelled and rescheduled for June 27, 1988. President Russell U. Farrell called the meeting to order at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Edgar A. McMullen, Gophery H. Richardson and Don E. Stanley. Also attending: Jim Crothers, owner of Little's Insurance Agency; and John Spangler.

Insurance

Mr. Jim Crothers, owner of Little's Insurance Agency, presented the Town the Insurance quotation for the renewal period starting July 18, 1988. Mr. Crothers also stated the Town should consider the availability of excess liability coverage and the service his agency afford. Town Administrator, Robert Fisher will contact the Municipality Pool concerning the availability of excess liability coverage.

Tree Estimate

The Board received an estimate of \$580.00 to plant 3 Norweign Red Maples from "All Phase Stump Removal, Inc.". The Board will inquiry for additional estimates.

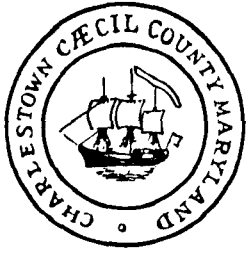
Parks

The following Park names will be presented to the Colonial Commission for their opinion.

- Boat Launching Ramp & Pavillion - Veterans Memorial Park
- Park behind Town Hall - Fair Green Park
- Stone Wharf - Old Stone Wharf

Garbage

Mr. Albert Schumann will meet with the Town Administrator, Robert Fisher, tomorrow to finalize the resident prices, pick-up day and commercial prices.



~~ROBERT FISHER~~
Town Administrator

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WORKSHOP MEETING

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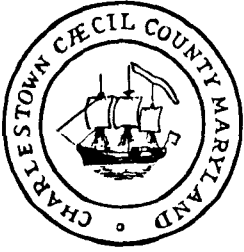
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Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

XXXXXXXXXX
Town Administrator

WORKSHOP MEETING

JUNE 27, 1988

- 2 -

Water

The Board of Town Commissioners discussed and reviewed the cost of drilling test well for the municipal water system. Town Administrator, Robert Fisher will request a incremental price for each step of the procedure before a decision will be made.

Streets - Holloway Beach

Estimates for a complete survey of the Holloway Beach Streets will be obtained before any action will be taken.

Post Office

Commissioner Edgar A. McMullen motioned to paint and purchase window shades for the Post Office. Motion seconded by Rosalyn R. Bott and approved 5 - 0.

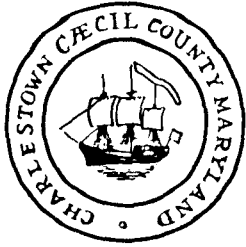
Storm Water Damage - Frederick St.

Commissioner Edgar A. McMullen met with a representative from the State Highway concerning the drainage problem on the northwest intersection of Frederick and Bladen Streets.

The Town will install a swale on the north side of Frederick Street from Cecil Street to Mr. Evans property to intercept the storm water piped under Bladen Street.

The State will install an inlet and drop structure on the northwest intersection of Frederick and Bladen and a pipe under Frederick to carry the water down east Bladen Street.

A motion to proceed to correct all the drainage problem on Frederick, Caroline, Cecil and Chesapeake Rd. was made by Rosalyn R. Bott and seconded by Don E. Stanley. Motion approved 5 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

~~William C. Duff~~
Town Administrator

WORKSHOP MEETING

JUNE 27, 1988

- 3 -

Development Names

A request from the Charlestown Colonial Commission to review all sub-division names before approval will be referred to the Planning & Zoning Commission.

Town House - Mr. Wm. Lafferty

Mr. William Lafferty asked that repair cost of appliance and repair of the back porch be credited to his rent of the Town House. Commissioner Gophery H. Richardson will review Mr. Lafferty's receipts and report back to the Board after his recommendation. All future repairs to either appliances or the Town House will be reviewed by Commissioner Gophery H. Richardson before authorization to start work will be given.

6 Knot No Wake Zone

Commissioner Don E. Stanley motioned to adopt Resolution #88-3 to establish a 6 Knot No Walk Zone from the North East Marker #10 to the North East Town Park. Motion seconded by Edgar A. McMullen and approved 5 - 0.

Piers

A motion by Rosalyn R. Bott and seconded by Edgar A. McMullen to add a wood extension pier on the Old Stone Wharf was approved 5 - 0.

House Numbers

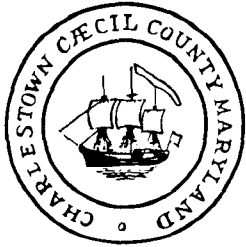
Commissioner Don E. Stanley motioned to adopt an ordinance to require Charlestown Residents to display house numbering 3" high on either the house or mail box. Motion seconded by Edgar A. McMullen and passed 3 - 2.

Being no further business, the meeting adjourned 11:45 P.M.

Respectfully Submitted

Willard Pinder

Handwritten note:
A. T. H. H.
M. H. H.
P. H. H.
↓



~~William C. Bott~~
Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

WORKSHOP MEETING

JUNE 27, 1988

- 2 -

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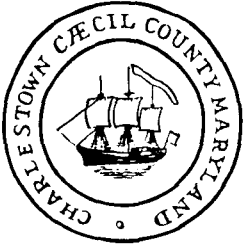
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~~XXXXXXXXXX~~
William E. Ball
Town Administrator

WORKSHOP MEETING

JUNE 27, 1988

- 3 -

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