

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~George J. Abbott Jr.~~
~~Town Administrator~~

WORKSHOP MEETING

JUNE 26, 1990

The workshop meeting of the Board of Town Commissioners held on June 26, 1990, was called to order by President Russell U. Farrell. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Also attending: Janet Spangler, Elizabeth Horn, Polly Binns, Cecil Whig; R. Ed Turner, News-Journal.

Charlestown Town Minutes 6/12/90

On correction of the date of the town minutes from June 17 to June 12, 1990, the minutes were approved 4 - 0 on a motion by Don E. Stanley and seconded by Rosalyn R. Bott.

Circuit Rider Administrator

A motion by Gophery H. Richardson that the schedule of Circuit Rider Administrator, Paul H. Kozloski be approved for a 48 hour week. Motion seconded by David A. Jarinko and passed 4 - 0.

Water System

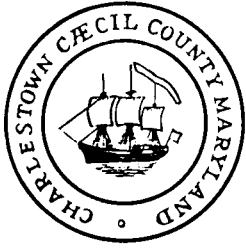
A final test report on the Louisa Lane dump site is expected around the first part of July and if the results are favorable, a meeting could be scheduled with Chuck Lewis of Maryland Hazardous Waste; Said, Department of State Environment; Roger Persons, FmHA; Tatman & Lee Associates, Inc., and the Town Commissioners, with the possibility of the water system project going out for bid in the Fall. The Department of the Environment will provide extra grant money.

Ball Field

Quality Enterprises will be notified to make corrections on the infield at the Ball Park.

Budget 1990-91

A motion by David A. Jarinko to accept the 1990-91 Budget was seconded by Rosalyn R. Bott and approved 5 - 0.



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~~Gregory L. Abbott~~
~~Town Administrator~~

WORKSHOP MEETING

JUNE 26, 1990

- 2 -

Board of Appeals

President Farrell has an interview appointment with Lambert Muller-Thym tomorrow night to fill the vacancy on the Board of Appeals. A motion by Don E. Stanley, pending President Farrell's approval, that Lambert Muller-Thym be appointed to fill the vacancy on the Appeals Board was seconded by David A. Jarinko and passed 4 - 0, effective immediately.

Zoning Ordinance Amendment

A recent ruling favoring a town resident against the town has brought a suggestion for a zoning amendment concerning driveways, turn-arounds, gravel areas, etc. To be considered and added under the public hearing of ordinances being reviewed by General Code Publishers.

Sewage Rates

Sewer increases by the County were discussed. The Board will continue to fight the increase and President Farrell will have Joseph Mahoney, Town Attorney, confer with the county if necessary.

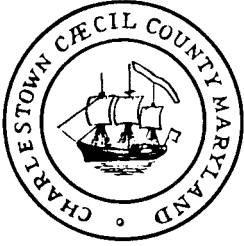
Critical Bay Areas

President Farrell advised the Board that the State of Maryland mandated changes to the Critical Area program. More discussion to follow later.

Meeting adjourned 8:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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~~George F. Abbott, Jr.~~
Town Administrator

REGULAR MEETING

JUNE 12, 1990

The regular meeting of the Board of Town Commissioners held on June 12, 1990, was called to order by Vice-President David A. Jarinko in the absence of President Russell U. Farrell who is on vacation. Other Commissioners present were: Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Also attending: Eric Johnston, Town Administrator; Grace Lickfield, Manager of TCI Cable TV; Janet Spangler, John Spangler, Steven Vandervort, Donald McMillan, Robert Calvert, Reporter R. Ed Turner, News-Journal; Reporter Polly Binns, Cecil Whig.

Grace Lickfield, TCI Cable TV

Grace Lickfield, Manager TCI Cable explained new rates will be in effect July 1, 1990. For the cable-ready sets for basic service the rate will be \$16.90 and for cable-converter sets, the rate for basic service will be \$17.50. A second converter would be \$1.50.

Robert Calver & Donald McMillan

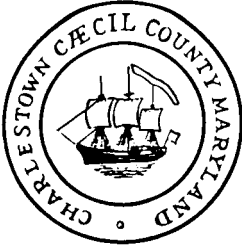
A petition signed by several residents of Charlestown and non-residents asking the Board to fix the potholes on the streets in their area. Robert Calvert and Donald McMillan were demanding the Town Board respond to the petition in spite of President Farrell's letter to them explaining the circumstances. The Commissioners explained the weather had not been favorable for hot mix and with another maintenance man scheduled to start June 18, the repair work should be accomplished shortly.

Minutes - May 22, 1990

Don E. Stanley made a motion that the town minutes of May 22, 1990, be approved. Gophery H. Richardson seconded the motion which passed 3 for, 1 abstaining.

Circuit Rider

Paul Kozloski will begin as Circuit Rider Administrator for the Town of Charlestown on the first of July, 1990. He is requesting a 48 hour week with the addition of the third town and an additional pay rate which has been approved by Port Deposit and Rising Sun.



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~~Gregory K. Abbott, Jrx~~
Town Administrator

REGULAR MEETING

- 2 -

JUNE 12, 1990

Circuit Rider - MML Convention

Don E. Stanley made a motion, since Paul Kozloski does not start work for the Town until July 1, that we do not consider paying a portion of his trip to the MML Convention in June, seconded by Rosalyn Bott. Motion approved 2 - for; 1 - against and 1 - abstaining.

Charlestown Paca House - Spangler's

Confusion and misunderstanding of regulations of the Critical Bay Area rules by both the Town and Spangler's resulted in a "Stop Work" order placed on Spangler's expansion of the sewer line to Conestoga Street area was ordered by the State through the Town. The Town is obligated to enforce the regulation. A meeting with State Representative, Ann Hairston, Spangler's and the Town Commissioners resulted in Spangler's having to apply for a variance to the Board of Appeals. The Board of Appeals fee of \$150.00 for public hearing notice in the newspaper and court stenographer was asked to be waived by the Spangler's. Don E. Stanley motioned to waive the fee for Spangler's variance procedure, seconded by Gophery H. Richardson, 2 - for; 2 - against. Motion failed for lack of a majority.

There will be environmental assessment with all new buildings.

Alger Oil Company - Service Contract

The Board of Commissioners considered and approved the Burner Service Contract with the Alger Oil Company.

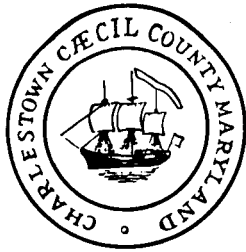
Town Signs

A sign for "Fire Co. Parking Only" will be placed at the foot of Caroline Street at the Marina where the rescue boat is docked.

A "No Smoking" sign will be posted in Town Hall.

Water System

With respect to inquiries concerning the town water system, the Town hopes



Grayson L. Abbott, Jr.
Town Administrator

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REGULAR MEETING

- 3 -

JUNE 12, 1990

to have an answer by late September if the grant and the water system is a "go".

Sewer Fee's

The County claims they have the power to raise the Town's sewage fees regardless of the agreement reached in September, 1977, with the Town.

Accounts Payable

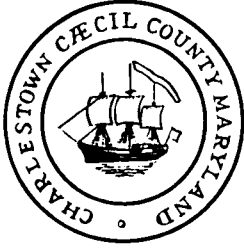
Don E. Stanley made a motion to pay all bills. Motion seconded by Gophery H. Richardson. All in favor.

General Code Publishers

General Code Publishers working with the Zoning and Subdivision Ordinances as presently written will print up pamphlets for current use. Revised ones will be printed when the rest of the code is completed.

Being no further business, the meeting adjourned 9:00 P.M.

Doris Berry
Town Clerk



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~~Russell U. Farrell~~
Town Administrator

WORKSHOP MEETING

MAY 22, 1990

The workshop meeting of the Charlestown Board of Town Commissioners held on May 22, 1990, was called to order at 7:30 P.M. by President Russell U. Farrell, Jr. Vice President David A. Jarinko was out of town on business. Other Commissioners present were Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Also attending: Hershel Armour, Steve Vandervort, Janet Spangler, Wilmer Woodhull, Reporter Ron Turner; News Journal, Reporter Polly Binns; Cecil Whig. (Don E. Stanley arrived at the meeting late.)

Public Hearing - Fire Company Rezoning

There was a public hearing held regarding the Charlestown Fire Co. rezoning from R-3 to C-1. Hershel Armour was present to represent the Fire Co. There was some discussion with no opposition. President Russell U. Farrell stated that the Town Commissioners would have to pass an ordinance before it could be rezoned. Rosalyn R. Bott took over as chairperson (due to interest in the Fire Co.), Gophery H. Richardson made a motion to rezone the Charlestown Fire Co. property from R-3 to C-1 with the Fire Co. incurring all costs involved, Russell Farrell seconded the motion. Motion was approved 2-0.

Minutes - May 8, 1990

Rosalyn R. Bott made a motion to approve the minutes, seconded by Gophery H. Richardson. All approved

Water System

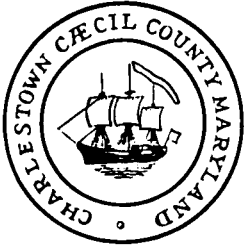
Russell Farrell stated he did not have anything new to report on the water system.

Charlestown Fire Co. Emergency Parking Ordinance

There was a discussion held about enacting an Emergency Parking Ordinance on Louisa Lane. Russell Farrell stated he will instruct Eric Johnston; Town Administrator, to start drafting up an Emergency Parking Ordinance.

Fy 91 - 92 Waterway Improvement

President Russell Farrell stated that David Jarinko met with Mike Ewing; Department of Natural Resources, to pursue the water projects for Fy 91 - 92.



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~~XXXXXXXXXX~~
Town Administrator

WORKSHOP MEETING

- 2 -

MAY 22, 1990

Gophery Richardson's Subdivision Review

There was some discussion and President Russell Farrell stated it looked all right to him. Rosalyn Bott made a motion to approve Gophery Richardson's subdivision plans and Don E. Stanley seconded 2 - 0 (Gophery H. Richardson abstained) All approved.

Post Office - Repairs

President Russell Farrell discussed with the Town Board the repairs that need to be done to the Post Office. After some discussion Russell Farrell stated he would discuss this matter with David Jarinko who is in charge of the Town Buildings.

Stone Wharf - Resident Complaints

Rosalyn stated she has gotten several complaints from residents who live near the stone wharf, that people are staying all night at the Stone Wharf, playing loud music, being rowdy, ect. There was some discussion and Russell Farrell suggested that the residents call the Sheriff's Deputies when they observe a problem.

Critical Areas - Program

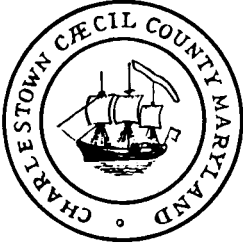
Russell Farrell stated the Critical Area's Commission want him to send them a scope of the work that is to be implemented for Fy 90 - 91.

Sewer - Topographical Maps

President Russell Farrell told the Town Board that Mark Connor would like to purchase a copy of the Town's topographical sewer maps for Charelstown Manor. After some discussion about how much to charge if they decide to let him copy the maps, the Town Commissioners decided they needed more time to think about it before they make a decision.

Sewer - Charlestown Manor

President Russell Farrell discussed with the Town Commissioners about the county installing a sewer system in Charlestown Manor and the possibility of them hooking up to our system. The Town Commissioners decided to postpone their decision until the county has held the public hearing at the Charlestown Elementary School.



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William C. Ball
Town Administrator

WORKSHOP MEETING

- 3 -

MAY 22, 1990

Sewer Rates - County

President Russell Farrell told the Town Commissioners the county is planning on raising Charlestown's sewer rate. Russell Farrell stated that the county is violating the prior agreement it has with Charlestown. The Town Commissioners agreed with Russell Farrell that he should meet with the county to discuss this matter.

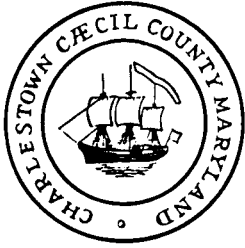
Board of Appeals - Peter Williams

President Russell Farrell proposed that the Town Commissioners present Peter Williams with a plaque of recognition. The Town Commissioners all agreed.

Being no further business, the meeting adjourned 8:40 P.M.

Respectfully Submitted,

JoAnn Speck



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XXXXXXXXXXXXXXXXXXXX
Grayson L. Abbott, Jr.

Town Administrator

REGULAR MEETING

MAY 8, 1990

The May 8, 1990, regular meeting of the Board of Town Commissioners was called to order by President Russell U. Farrell at 7:30 P.M. Vice-President David A. Jarinko was out of town on business. Other Commissioners present were: Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Also attending: Janet Spangler, John Spangler, Hap Bauer, Marcia and Steven Vandervort, Reporter R. Ed Turner, News Journal; Reporter Polly Binns, Cecil Whig; and Wilmer Woodhull, Chairman, Planning & Zoning Commission.

Hap Bauer

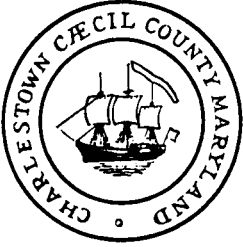
Mr. Bauer recently bought the house at 40 Long Beach Road and was inquiring about hooking into the town's sewage system. Mr. Bauer was informed the line would be at his expense plus \$1,000.00 hook-up fee to the Town and the County's fee would be \$1,200.00 and he would also have to confer with Tatman & Lee Associates, Inc., Town Engineers. The regular sewage user fee for out of town residents is \$59.00 per quarter. Mr. Bauer informed the Commissioners that there is a possible 3 or 4 other families in the area that are also interested in hooking into the town's system.

John Spangler

John Spangler asked if he could change his sewage hook-up to another area. President Farrell said he could but to notify the County Building Inspector. Mr. Spangler also requested to have first option on leasing, buying or trading the property formerly leased.

Town Minutes - April 24, 1990

Don E. Stanley made a motion that the April 24, 1990 town meeting minutes be approved. Motion seconded by Gophery H. Richardson and approved 3 - 0.



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~~Gregson L. Abbott, Jr.~~

Town Administrator

REGULAR MEETING

- 2 -

MAY 8, 1990

Tatman & Lee Associates - Subdivision Review

Tatman & Lee Associates subdivision reviews have been placed on "Hold" for the Planning & Zoning Commission to study.

Tennis Courts - Basketball Court

Development of the tennis courts and basketball court is presently on "Hold" because of the cost involved. We could possibly delete some items from the project in order to be able to finish the tennis courts or carry over to next year.

Fire Company - Emergency Parking

A parking area is needed for the Fire Company personnel near the Marina at the end of Louisa Lane during emergencies. Commissioner Don E. Stanley proposed an Immediate Tow-Away Ordinance be drafted to secure the area for Fire Company personnel parking during emergencies.

Town Maintenance

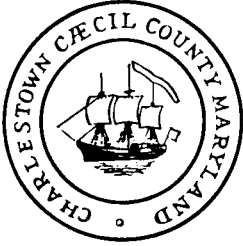
The Town Board discussed town maintenance problems with the possibility of hiring out all town maintenance due to a shortage of personnel. However, it was decided to place an ad for a 2nd maintenance man in the Cecil Whig.

Proclamation

A motion by Don E. Stanley to accept a Proclamation of sincere appreciation to the students, teachers, parents and friends for their efforts celebrating Earth Day, April 21, 1990. Motion seconded by Rosalyn R. Bott and passed 3 - 0. A copy of the Proclamation is attached to these minutes.

Accounts Payable

A motion by Don E. Stanley to pay all bills was seconded by Rosalyn R. Bott and passed, 2 - 0; 1 - abstaining.



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REGULAR MEETING

- 3 -

MAY 8, 1990

Public Hearing

A public hearing will be held May 22, 1990, at 7:30 P.M. at the Town Hall regarding the rezoning of the Charlestown Fire Company property from R-3 High Density to C-1 Local Commercial.

FY '92 Funding (Waterway Improvement)

A list of prioritized projects for the fiscal year 1992 for Waterway Improvement Funding should be submitted by May 15, 1990, or request an extension to Maryland Department of Natural Resources, Boating Administration. Projects: Stone Wharf, Dredging, Boat Ramp and additional dredging at Lee's Marina for the Fire Company Boat around the end of June.

Post Office

Rosalyn R. Bott, Charlestown Postmaster, will be notifying the Board of Commissioners of repairs needed at the Post Office.

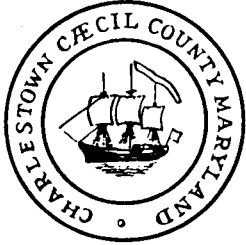
Cecil County Comprehensive Plan

The draft of the new Cecil County Comprehensive Plan show Holloway Beach and Charlestown Manor as intense development areas. The Board is requesting a change to limited development. The County plans to reconsider the zoning change.

Being no further business, the meeting adjourned 8:30 P.M.

Respectfully Submitted,

Doris Berry



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WORKSHOP MEETING

APRIL 24, 1990

The workshop meeting of the Charlestown Board of Commissioners held on April 24, 1990, was called to order at 7:30 P.M. by Vice-President David A. Jarinko. President Russell U. Farrell, Jr. was out of town on business. Other Commissioners present were: Rosalyn R. Bott, Don E. Stanley and Gophery H. Richardson. Also attending: John Spangler, Janet Spangler, Wilmer Woodhull, Hershel Armour, Steve Vandervort, Reporter Ron Turner, News-Journal; and Thomas Ujszaszy, Cecil Whig.

Parks and Recreation

Ed Slicer from Parks and Recreation attended the meeting to discuss with the Commissioners the tennis court bids at the athletic complex. The bids are higher than the allowed budgeted amount but Mr. Slicer told the Board that they can omit some of the other items from the grant application for now and get the tennis courts or they can carry the money over until next year. There was no decision at this time.

There was some discussion about the drainage problem in the playground area and Mr. Slicer suggested we contact soil conservation to see if we can get some assistance from them. Mr. Slicer said he would also like to compliment us on our parks.

Shriver's - Shrubbery - Boat Launch

There was a brief discussion and Don E. Stanley made a motion on the joint venture with the Town and the Shriver's to plant shrubs on Town property between the boat launch and the Shriver's property. Motion seconded by Rosalyn R. Bott and passed 4 - 0.

April 10, 1990 - Minutes

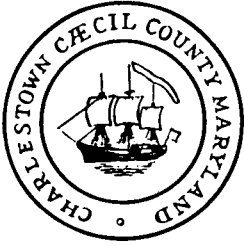
On a motion by Don E. Stanley and seconded by Gophery H. Richardson the town minutes of April 10, 1990, were approved 4 - 0.

Tatman & Lee - Subdivision Review

David A. Jarinko stated the Board had not read the letter from Tatman & Lee regarding subdivision ordinances so it will be addressed at the next meeting.

Water System

David A. Jarinko told the Board that things are continuing to be investigated at the Louisa Lane dump site and the State has released \$300,000. to do more studies. Don Stanley told the Board he is concerned about the communication gap between the State and the Town. There was more discussion and David A. Jarinko said he will discuss this with President Russell Farrell when he returns.



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WORKSHOP MEETING

APRIL 24, 1990

- 2 -

General Code Services

David A. Jarinko announced that there would be a workshop meeting on April 25, to prepare for the May 4, 1990, meeting with Eric Kline from General Code.

Fire Company - Rezoning

David A. Jarinko stated that the Planning & Zoning Commission have made a recommendation that the Fire Company be rezoned from R - 3 to C - 1 (commercial).

Cecil County Comprehensive Plan

There was a discussion on the County's Comprehensive Draft Plan. David A. Jarinko stated the county's plan for the area's surrounding Charlestown's borders was either an oversight or ill-concieved to designate those areas as intense residential. Commissioner Rosalyn R. Bott made a motion to ask President Russell U. Farrell to send the county a letter expressing the Town Commissioner's concerns regarding the proposed zoning was seconded by Don E. Stanley approved 4 - 0.

Committee to Catalog Town Property

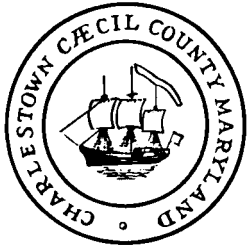
David A. Jarinko stated the Historic District would like to catalog all Town property and the Historic Commission would like to recommend Diane Letts as curator. Rosalyn R. Bott made a motion to designate Diane Letts as curator to catalog Town property. Don Stanley seconded the motion, all approved 4 - 0.

Charlestown Manor Sewage

David Jarinko stated that Frederick Ward was appointed by the county to engineer the Charlestown Manor sewage system and they have made a request to see our plans. The Board stated that the plans cannot leave the office but they can review them here.

Fourth Grade Class

Don E. Stanley suggested that Russell U. Farrell send the fourth grade class at Charlestown Elementary School a letter of recognition for planting the trees by the Charlestown Post Office for Earth Day. The Board agreed with Don E. Stanley's recommendation. Mr. Wilmer Woodhull said he would also like to commend the fourth grader's for a job well done.



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WORKSHOP MEETING

APRIL 24, 1990

- 3 -

Spangler's

John Spangler made an official request to the Board as to what the Town is going to do with the property he now leases from the Town when his lease expires. The Board agreed that they do not know at this time.

Planning & Zoning

Wilmer Woodhull stated he would like to have the second planning and zoning meeting of the month a closed meeting with invitation only. David A. Jarkinko stated he did not think they could make any formal decisions at any closed meetings. Don E. Stanley suggested that they check out the legality of closed meetings. There was some discussion and David A. Jarinko suggested that Mr. Woodhull discuss with his committee the rules to be followed at their meetings.

New Street Opening

Commissioner Don E. Stanley would like the Town Board to consider opening Ogle Street at Charlestown Place that connects to Chesapeake Road. No decision was made at this time.

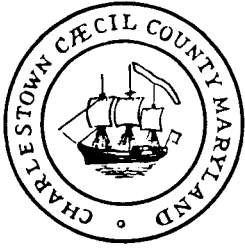
Maintenance

Rosalyn R. Bott stated that one of our maintenance men quit and the position is open.

The meeting adjourned 8:40 P.M.

Respectfully Submitted

JoAnn Speck
Town Clerk



Grayson E. Abbott, Jr.
Town Administrator

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REGULAR MEETING

APRIL 10, 1990

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Tennis Courts

Two bids on the Tennis Courts were received. One from Montgomery Construction of Baltimore for \$59,376. The other bid from R. H. Johnson Contracting, Malvern, PA. for \$47,494. Bids will be studied for compliance and specifications before a decision is reached.

Janet Shriver

Mrs. Janet Shriver submitted a plan that involves the planting of evergreens, trees and rose bushes for a privacy fence along the property line between their apartment and the town property at the boat ramp for an estimate of \$441.82. A decision will be made by April 24, 1990.

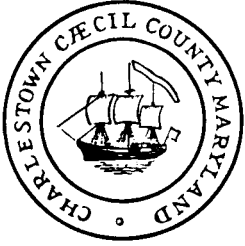
Spangler's

There was some discussion and review of the signed agreement (April 2, 1990) between the Commissioners of Charlestown and Charlestown Paca House, Inc., that the lawyers for both sides had amicably agreed to.

John Spangler asked the Board to take into consideration that they were still interested in buying, leasing or trading property.

Rod Good and Manor Residents

Rod Good, Walter Hutchinson, Mrs. Wanda Crockett and Mrs. Olga Ganderton of Charlestown Manor discussed a plan submitted earlier to



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Grayson L. Abbott, Jr.
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REGULAR MEETING

APRIL 10, 1990

- 2 -

annex into the Town of Charlestown. This plan would involve approximately 8 properties on Edgewater Avenue. The Commissioners turned the plan down at the present time mainly due to the cost. No grant would be available for just a few properties and the town cannot afford the cost.

General Code Service

Eric Kline of General Code Service will be in Charlestown May 4, 1990, to start working on Ordinances, Resolutions and Amendments. Town Commissioners and the Planning and Zoning Commission will meet April 25, in anticipation of the May 4th meeting.

Taping of Town Minutes

Don E. Stanley made a motion to buy a taping system to be used at the town meetings. Cost will be \$496.00 plus tax. System to be used with the following restrictions:

1. No public copy of tape
2. Keep tape for 1 year
3. Public may listen to tape
4. Public may have copies of minutes
5. Commissioners may have copy of tape.

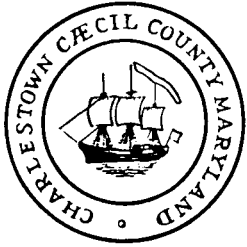
Motion seconded by Gophery H. Richardson and passed 3 - for - opposed 1.

Minutes of March 27, 1990

On a motion by Rosalyn R. Bott and seconded by Don E. Stanley the town minutes of March 27, 1990, was approved 4 - 0.

"No Smoking" Policy

Don E. Stanley made a motion that a "No Smoking" policy be used in Town Hall. Rosalyn R. Bott seconded the motion which passed 4 - 0. The "No Smoking" policy will become effective May 1, 1990.



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~~Gregory L. Abbott, Jr.~~
Town Administrator

REGULAR MEETING

APRIL 10, 1990

- 3 -

Accounts Payable

Don E. Stanley made a motion to pay all bills. Gophery H. Richardson seconded the motion which passed 4 - 0.

Town Tree

A dead tree on town leased property near the Charlestown Fire Company will be cut down. The Spangler's stated they had no objection to the tree being cut down and gave their consent.

Playground

A drain pipe at the playground in back of the Post Office has broken in several sections and is being repaired.

Boat Slip Tax Bill

The Boat Slip tax bill up for legislature this year was killed, did not get out of committee for this year.

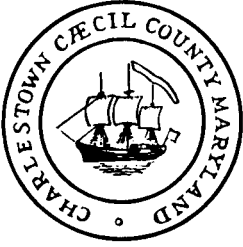
Recycling - July 1, 1990

Recycling of trash and garbage will start July 1, 1990, county wide. More details will be announced. Newspapers will probably be required to be placed in brown paper grocery bags or bundled. Aluminum cans, plastic soda bottles, etc. in another container and third, garbage.

The meeting adjourned 8:45 P.M.

Respectfully Submitted

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

MARCH 27, 1990

The workshop meeting of the Charlestown Board of Commissioners held on March 27, 1990, was called to order at 7:30 P.M. by Vice-President David A. Jarinko. President Russell U. Farrell, Jr., was out of town on business and Commissioner Don E. Stanley was also absent. Other Commissioners present were: Rosalyn R. Bott and Gophery H. Richardson. Also attending: Eric Johnston, Town Administrator; Reporter R. Ed Turner, News-Journal; Polly Binns, Cecil Whig; Steven and Marcia Vandervort and Janet Spangler.

Water System

Chuck Lewis of the Maryland Department of Environment reported that two test wells have been drilled with one more well to be drilled with the sampling results expected the last of April or the first part of May. The F.H.A. funding is on hold for final approval of the testing results. Yearly funding ends early September.

Spangler's

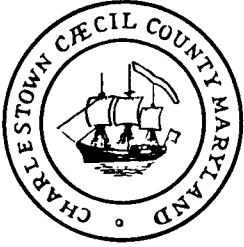
More discussion concerning Spangler's dispute with the Town continued until Janet Spangler said she had signed the agreement reached by the attorneys. The rate will be \$200.00 a month for 6 months retroactive to January 1, 1990, with a possible two month extension if needed.

General Code

Eric Kline of General Code will be in Charlestown May 4 for work to be started on Ordinances, Resolutions and Amendments, etc. Mr. Kline will also meet with Eric Johnston.

Taping Town Minutes

Eric Johnston, Town Administrator, discussed the area towns concerning the taping of their town minutes. Perryville and Cecilton do not tape at all; Bel Air, North East, Elkton and Havre de Grace tape all meetings and keep them until the minutes are approved. Rising Sun and Port Deposit tape all meetings and keep them indefinitely. A decision will wait for a full Board.



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WORKSHOP MEETING

- 2 -

MARCH 27, 1990

Maryland Municipal League - Convention

The Town of Charlestown will donate 1 Colonial Charlestown sweatshirt and 1 Colonial Charlestown tee shirt as door prizes at the Maryland Municipal League Convention in Ocean City, Maryland, June 18, 1990.

Accounts Payable

A motion by Gophery H. Richardson to pay Charles Mars for work on the ballfield was seconded by Rosalyn R. Bott and passed 3 - 0.

Historic District Recommendation

The Historic District Commission is recommending "demolition by neglect" action be considered on 322 Caroline Street and 629 Bladen Street, located in the Historic District. The owners to be notified.

Resolution #90-1

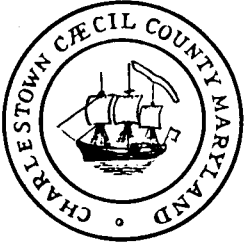
A motion by Rosalyn R. Bott to accept Resolution #90-1 authorizing the consolidation of several bank accounts into the Maryland Local Government Investment Pool which is protected and invested in interest paying Treasury Certificates. Motion seconded by Gophery H. Richardson and passed 3 - 0.

Town Minutes - February 27, 1990

Rosalyn R. Bott made a motion to approve the town minutes of February 27, 1990, Motion was seconded by Gophery H. Richardson and passed 3 - 0.

State Flag - Senator Baker

On a motion by Gophery H. Richardson, an official "Thank You" was read into the minutes to Senator Walter Baker for providing the town with a Maryland State Flag through the efforts of former Commission President Peter M. Williams. Motion seconded by Rosalyn R. Bott and passed 3 - 0.



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WORKSHOP MEETING

- 3 -

MARCH 27, 1990

Bay Critical Area Representative

A Bay Critical Area Representative, Roby Hurley, Circuit Rider, will visit the Planning and Zoning Board meeting on April 3, 1990, at 7:30 P.M.

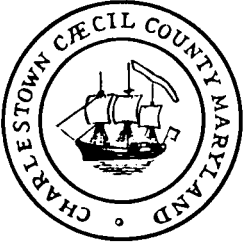
Tree - (by Charlestown Fire Co.)

A possible diseased section of a tree on town property by the Charlestown Fire Company may have to be removed.

Being no further business, the meeting adjourned 8:15 P.M.

Respectfully submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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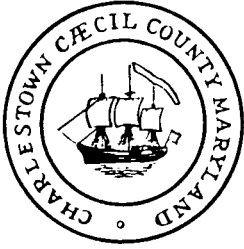
Phone 301-287-6173

REGULAR MEETING

MARCH 13, 1990

The regular meeting of the Charlestown Board of Commissioners scheduled for March 13, 1990, was cancelled due to a lack of a quorum.

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

FEBRUARY 13, 1990

The regular meeting of the Board of Town Commissioners held on February 13, 1990, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Commissioner David A. Jarinko was absent due to a business appointment. Also attending: Reporter R. Ed Turner, News-Journal; Elizabeth Bryne, Reporter for Cecil Whig; Janet Spangler, John Spangler, Edgar A. McMullen, Steven Vandervort, and Marcia Vandervort.

Spangler's

More discussion continued concerning the trading of Town ground with ground owned by Spangler's. It was also noted the building on the lease portion reverts back to the town at the expiration of the lease. The new appraisal bid was in error due to a mix up of the correct property. A corrected bid is expected shortly.

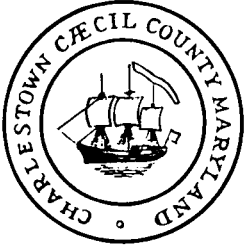
A motion by Don E. Stanley to move the building (kitchen area) to Spangler's property within six months with the area being leveled and graded was seconded by Gophery H. Richardson. Motion was defeated by 2 for; 1 abstaining.

Codification

Keith Baynes, Town Attorney, confirmed a good codification contract with General Code Publishers signed by the Town Commissioners with 20% of the cost with contract signing; 20% first edition conference - Sub-division; 20% with Planning & Zoning; 10% next conference; 10% next payment and 20% when completed.

Town Election Board

The Cecil County Board of Election wages are \$90.00 for Chief and \$75.00 for members. On a motion by Rosalyn R. Bott that the Charlestown Board of Elections be paid the same as the County Board along with the same increases. Motion seconded by Don E. Stanley and approved 3 - 0.



Town Commissioners of Charlestown
Post Office Box 154
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REGULAR MEETING

FEBRUARY 13, 1990

- 2 -

Minutes - January 23, 1990

Rosalyn R. Bott made a motion to approve the minutes of January 23, 1990, seconded by Don E. Stanley and approved 3 - 0.

Public Hearing

A Public Hearing will be held February 27, 1990, at the Town Hall at 7:30 P.M. on "Community Block Grant".

Doug Shelly

Permission was granted to Doug Shelly to have his wedding at the Town Wharf site June 16, 1990.

Earth Day

"Earth Day" has been proclaimed by Governor Schaefer for April 21, 1990. "Earth Day" or "Clean-Up" day of Charlestown will be on Friday, April 20th by the 4th graders of Charlestown Elementary School. A picnic to be held for the class after the clean-up.

Recording System

Discussion for a recording system for taping the town minutes for a cost of \$324.00 will be continued.

Tennis Court

Eric Johnston, Town Administrator, will solicit bids for the tennis court.

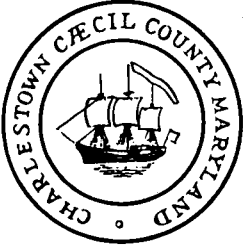
Accounts Payable

Don E. Stanley made a motion to pay all bills. Motion seconded by Rosalyn R. Bott and passed 3 - 0.

No further business, the meeting adjourned 9:00 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



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WORKSHOP MEETING

FEBRUARY 27, 1990

The workshop meeting of the Board of Town Commissioners held on February 27, 1990, was called to order at 7:30 P.M. by President Russell U. Farrell, Jr. Other Commissioners present were: David A. Jarinko, Rosalyn R. Bott, Don E. Stanley and Gophery Richardson. Also attending: Janet Spangler, Hershel Armour, Wilmer Woodhull, Joe Sexton, Ron Turner, News Journal; and Elizabeth Bryne, Cecil Whig Reporter.

Public Hearing - Block Grant

Joe Sexton ask the Board of Town Commissioners if there was any money available to pave Frederick St. Eric Johnston, Town Administrator, stated the State has \$6.5 million Community Block Grant for the entire State, but the State requires a citizen participation plan and a chart of overall community development needs. Eric Johnston stated he does not think we can make the deadline but he will try.

Joe Sexton also said he is still being plagued with motorcycles and ATV'S that ride up and down Frederick Street. Mr. Sexton suggested that the Town should contact railroad officials to see if they would put up a fence along the railroad track that runs through Town. President Russell U. Farrell instructed Eric Johnston, to contact railroad officials for more information.

Minutes - February 13, 1990

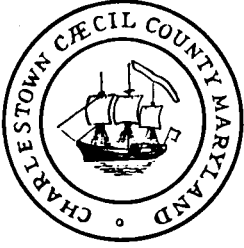
Don Stanley stated there was an error in the wording of the minutes of February 13, 1990. Under the topic of Spangler's the correct wording should read: A motion by Don E. Stanley to allow the Spangler's to move the Town owned building to Spangler's property within six months, with the area being leveled and graded. Seconded by Gophery H. Richardson and was passed 2-0 and 1 abstaining. A copy of the correction will be attached to the February 13, 1990, minutes.

Cemetery - Grass Cutting

President Russell U. Farrell stated that Edgar A. McMullen is handling the cemetery maintenance.

Recording System

Commissioner Gophery H. Richardson made a motion to purchase a recording system from Radio Shack for approximately \$305. Russell U. Farrell stated we haven't given this enough thought as to how we will manage the system. A discussion followed with the Town Board deciding to contact some other towns to see how they manage their taping systems. Gophery H. Richardson said he would withdraw the motion until they had more information on how to manage the system.



Town Commissioners of Charlestown
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Phone 301-287-6173

WORKSHOP MEETING

FEBRUARY 27, 1990

- 2 -

Board of Appeals

President Russell U. Farrell stated he has got to schedule a meeting with Nelson H. McCall, Chairman Board of Appeals, to appoint a replacement to serve on the Board of Appeals.

Pledge for North East Library & Police Department

The Board of Town Commissioners decided that North East Commissioners should try to obtain funding from the county for their library and the police department is an internal matter for them.

Dolly Henry - New Fence

Dolly Henry would like the Commissioners to extend the ball field fence across the street that is closed off that borders her property. The Town Commissioners decided to fix the wooden fence that is already there.

Ralph Ritter

President Russell U. Farrell stated he was notified by the Sheriff's Department that they had court papers to serve the Town. Russell Farrell stated that Ralph Ritter is taking the Town to court regarding sewage lines that allegedly run across his property without permission.

Computer - Charlestown Elementary School

President Russell U. Farrell told the Board that the Charlestown Elementary School would like the Town to provide funding for a computer, at the cost of \$1600. for the second grade. The Town Board agreed that the county should be responsible for providing the equipment that is needed.

Flag Contest

The Charlestown Elementary School would like to have a flag contest. After some discussion the Town Board agreed on a 250th Anniversary Banner Contest. Don E. Stanley made a motion to let the kids have a contest to adopt a banner for our 250th Birthday and award a savings bond for first prize. Gophery H. Richardson seconded the motion and it was approved 4-0.

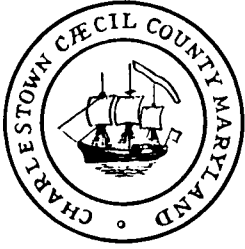
Post Office - Trees

The fourth grade Charlestown Elementary kids would like to plant some trees by the Post Office for Earth Day. The Town Board agreed to let the kids plant four trees if they can be purchased at a reasonable cost.

No further business, the meeting adjourned 8:30 P.M.

Respectfully submitted,

JoAnn Speck



Town Commissioners of Charlestown
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WORKSHOP MEETING

JANUARY 23, 1990

The workshop meeting of the Board of Town Commissioners held on January 23, 1990, was called to order at 7:30 P.M. by President Russell U. Farrell, Jr. Other Commissioners present were: David A. Jarinko, Rosalyn R. Bott, Don E. Stanley, and Gophery H. Richardson. Also attending: Frank Evans, Dick Evans, Maria Evans, Denis Richardson, Janet Spangler, John Spangler, Meredith Lubking, Mary Farrell, Diane Letts, Joe Letts, Doris Berry, Town Clerk; Edgar McMullen, Sr., Steve Vandervort, David Healey, Cecil Whig Reporter; Ron Turner, News Journal Reporter.

Spangler Lease

Don E. Stanley started off the meeting stating he wanted to discuss Spangler's Lease. Don proposed the Town Commissioners should sell or trade the property that is owned by the Town and leased to Janet and John Spangler, for all or a portion of the meadow. Russell Farrell stated the Spanglers had at a previous time terminated all discussion about a property trade and on November 28, 1989, they terminated all negotiations regarding their lease. The Spanglers stated that was not true. Don E. Stanley stated he wanted to make his proposal on Spangler's lease a motion. Gophery H. Richardson seconded the motion. A discussion followed before the vote. The motion was defeated 3 - 2. After a lengthy discussion Rosalyn R. Bott proposed the Town Commissioners negotiate with the Spangler's for one more month. In the meantime the Commissioners will look into a property value appraisal for the leased area on which a portion of Spangler's business is located. No ultimate decision was reached at this time.

Assignments - Commissioners

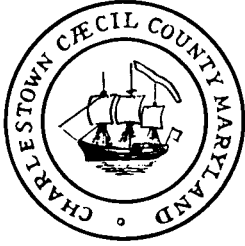
The Charlestown Board of Town Commissioners decided on the responsibilities each Commissioner will undertake for this year. A copy of assignments is attached to these minutes.

Codification

President Russell U. Farrell informed the Board that the contract from General Code Publishers came in and a copy was forwarded to Keith Baynes, Town Attorney for review.

Richardson's Subdivision

Russell U. Farrell stated Gophery Richardson's subdivision was ongoing and it was referred to Joseph Mahoney, Town Attorney.



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WORKSHOP MEETING

JANUARY 23, 1990

- 2 -

Fockler Appeal

Joe Mahoney, Town Attorney, informed Eric Johnston that Mr. Fockler would like to come to some agreement with the Town concerning his appeal.

Election Board Wages

The Town Board discussed raising the Election Board wages. Rosalyn R. Bott made a motion to pay the Election Judges \$65.00 per day. After some discussion Rosalyn Bott withdrew the motion. The Commissioners decided to put it on hold until the next meeting.

Water System

Russell U. Farrell told the Board that the State is moving ahead on preparation for the test wells, located off Louisa Lane.

Recording System

Gophery H. Richardson recommended to the Board a simple and fairly inexpensive Taping system which could be purchased at Radio Shack for about \$304.00. He taped the meeting on a similar system, that he had previously purchased for himself. The Town Board made no decision concerning a taping system at this time.

Annexation - Charlestown Manor

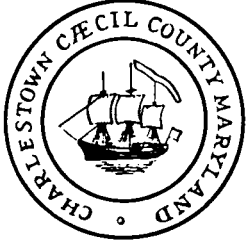
President Russell U. Farrell presented to the Board a petition given to him by Rod Goode, from eight Charlestown Manor property owners on Edgewater Avenue, wanting to be annexed to the Town of Charlestown. The Commissioners decided they will need more time to think about this issue and they will put it on hold pending further discussion.

Election Alternate

Russell U. Farrell ask the Town Commissioners to be thinking about someone to fill the vacancy on the Election Board.

Board of Appeals

The Board of Appeals have suggested Lambert Muller-Thym to serve on their Board due to the vacancy left by Peter Williams resignation.



Town Commissioners of Charlestown
Post Office Box 154
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WORKSHOP MEETING

JANUARY 23, 1990

- 3 -

Accounts Payable

Don E. Stanley made a motion to pay the bills as introduced. David A. Jarinko seconded the motion. All approved.

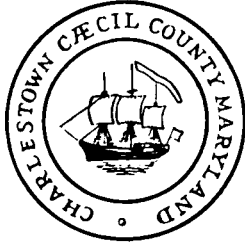
Gophery H. Richardson - Censure

President Russell U. Farrell informed the Town Commissioners that Gophery H. Richardson on January 17, 1990, at the Charlestown Town Hall, willfully and without authorization altered, changed, damaged and removed documents from an official Town file, specifically the recently enacted Ethics Ordinance 89-3. Russell U. Farrell stated he instructed Doris Berry, Town Clerk; to type up a censure regarding Gophery Richardson's actions. Gophery Richardson denied any wrongdoing. Mr. Richardson stated he thought the Ethics Ordinance was passed hastily and he could sign the Ethics Ordinance at his own leisure. More discussion followed among the Commissioners. David A. Jarinko made a motion to accept the censure, Don E. Stanley seconded, the motion passed 3 - 0. The censure will be attached to these minutes.

The regular meeting adjourned at 9:15 P.M. and went into executive session. The executive session adjourned at 9:40 P.M.

Respectfully Submitted,

JoAnn Speck, Town Clerk



Town Commissioners of Charlestown
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REGULAR MEETING
JANUARY 9, 1990

The regular meeting of the Board of Town Commissioners held on January 9, 1990, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were Rosalyn R. Bott, David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Also attending: Eric Johnston, Town Administrator; Diane Letts, Ruth Lewis and Doris Berry, Charlestown Board of Elections; Wilmer Woodhull, Chairman, Planning & Zoning Commission; Joseph Letts, Hershel Armour, Meredith Lubking, Janet Spangler, John Spangler, Mary Farrell, Edgar A. McMullen, R. Ed Turner, Reporter News-Journal; Cecil Whig Photographer Bill Hughes; Reporter Elizabeth Byrne, Cecil Whig; and Warren Elliott of General Code Publishers.

Oath of Office

Doris Berry, Town Clerk, administered the oath of office of Town Commissioner to Russell, U. Farrell, Jr., Rosalyn R. Bott and Gophery H. Richardson, all re-elected for a 2 year term.

Election Results - 1990

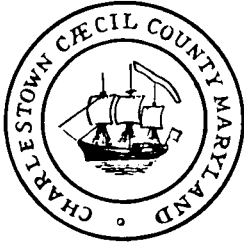
209 votes were cast on January 8, 1990. The results were:

Russell U. Farrell, Jr.	93
Rosalyn R. Bott	106
Gophery H. Richardson	104

Warren Elliott - General Code Publishers

Warren Elliott of General Code Publishers, a New York firm, discussed with the Commissioners the codification of the Town Ordinances, the Town Charter, etc. The work will consist of researching and the review of records from the beginning, duplicating laws, identifying problems, locations, critical areas with the Zoning and Subdivisions Ordinances being completed first. An order of 25 hard binders and 175 paper pamphlets will cost approximately \$8,250.00.

On a motion by Rosalyn R. Bott that the General Code Publishers codify the laws of Charlestown with the Planning & Zoning and Subdivision Ordinances being completed first, was seconded by Don E. Stanley and passed 5 - 0.



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REGULAR MEETING

JANUARY 9, 1990

- 2 -

Critical Areas

The plan on the Critical Areas being extended another 1,000 feet will go to the Planning & Zoning Commission for consideration first.

Town Attorney

Don E. Stanley made a motion to hire Keith Baynes at \$75.00 per hour with no retainer, to handle non-court town business. Motion seconded by Rosalyn R. Bott and passed 5 - 0. Keith Baynes will be invited to attend a town meeting shortly.

Gophery H. Richardson - Appeal

Gophery H. Richardson filed an appeal January 5, 1990, on the Planning & Zoning Board's decision December 6, to reject a subdivision request made last year.

Waterfront Projects

The State and Federal agencies have approved the waterfront improvements to the boat ramp and the extension of the town wharf to begin in June when fish in the North East River finish spawning.

Town Water

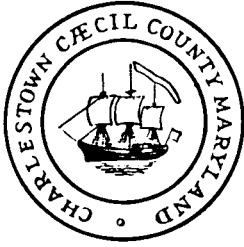
Charles Lewis will meet with the Commissioners concerning the town wells at a date to be set shortly.

Circuit Rider Program

The Circuit Rider Program - Risk Management training will meet at Charlestown January 24th at 10:00 A.M.

Boat/Slip Tax

Maryland Municipal League is lobbying to have a law passed allowing



Town Commissioners of Charlestown
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Charlestown, Cecil County, Maryland 21914
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REGULAR MEETING

JANUARY 9, 1990

- 3 -

towns to charge a boat/slip tax. If the law passes, it is possible Charlestown could tax boaters and receive \$60,000. annually.

Test Wells

Russ Farrell and Eric Johnston will meet with John Scott Thursday, at 12 noon at Mrs. Bennie Scott Freeman's concerning test wells to be done on the Scott property.

Zoning Board of Appeals

Susan Gell, Hershel Armour and L. Charles Biehl were suggested as a possible candidate for the Zoning Board of Appeals on the resignation of Peter M. Williams. A candidate will be appointed at the next town meeting.

Election Board

Wages for the Election Board will be discussed at the next meeting.

Emergency Lights

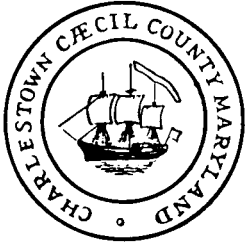
Eric Johnston, Town Administrator, will inquire for the Board of Town Commissioners about an emergency lighting system for the town building.

Richardson - Second Subdivision

Gophery H. Richardson's second subdivision will go to the Planning & Zoning Board on January 17, 1990 - preliminary report.

Minutes - December 12, 1989

The minutes of December 12, 1989, were approved on a motion by Don E. Stanley and seconded by David A. Jarinko. Motion approved 5 - 0.



Town Commissioners of Charlestown
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REGULAR MEETING

JANUARY 9, 1990

- 4 -

Local Government Insurance

Representatives of the Local Government Insurance met with Eric Johnston, Town Administrator, concerning the flagpole at the Wharf Site that was demolished during a storm in November, 1989. They also made a survey of town property.

Accounts Payable

A motion by Don E. Stanley to pay all bills was seconded by David A. Jarinko and passed 5 - 0.

Respectfully submitted,

Doris M. Berry
Town Clerk

Meeting adjourned 8:40 P.M.



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REGULAR MEETING

DECEMBER 12, 1989

The regular meeting of the Board of Town Commissioners held on December 12, 1989, was called to order by President Russell U. Farrell, Jr.; at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Also attending: Eric Johnston, Town Administrator; Reporter R. Ed Turner, News-Journal; Reporter Stephanie Palko, Cecil Whig; Edgar A. McMullen, Sr; Edgar McMullen, Jr; John McMullen, Doris Berry, Town Clerk; Diane Letts, William Berry, Jr; Janet and John Spangler, and Tom Hartenstine.

Edgar McMullen

President Russell Farrell presented Edgar McMullen, Sr; past Commissioner, with a plaque for recognition for his many years of dedicated service to the Town.

Ralph Ritter

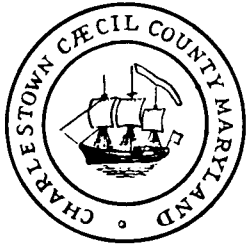
The Board of Town Commissioners discussed with Edgar McMullen, Sr; whether he knew if the Town obtained an easement from Mr. and Mrs. Ralph Ritter when the sewage lines were put in. He stated he could not remember getting an easement from Ritter's but he thought that all necessary easements had been obtained. The Town Board discussed having a survey to see who owns the street, but Eric Johnston stated the proof of ownership should be Mr. Ritter's. The Board agreed to have Town Administrator, Eric Johnston, send Mr. Ritter's Attorney, Doug Cain a letter asking him what Mr. Ritter wants from the Town.

Minutes

Don E. Stanley made a motion to approve the minutes for November 28, 1989, Rosalyn R. Bott seconded the motion it was approved 5-0. Rosalyn R. Bott made a motion to approve the minutes for November 14, 1989, Don E. Stanley seconded the motion it was approved 4-0. Gophery H. Richardson abstained.

Codification

Russell U. Farrell stated he would like to get Warren Elliot from General Code to attend an upcoming meeting so they can discuss with him the services his company has to offer. There was a lot of discussion about the codification and how badly it is needed.



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REGULAR MEETING

DECEMBER 12, 1989

- 2 -

Tom Hartenstine and Wilmer Woodhull, Planning and Zoning members, told the Town Board that codification of the Ordinances and Subdivision was needed so their Board could function properly.

Fockler Appeal

Westover Construction, Inc. and Cam-Ron Corporation filed an appeal on November 20, 1989, appealing the decision on their building permit filed with the Town.

Water - CERCLA

President Russell U. Farrell, Jr; informed the Board of Town Commissioners there will be a meeting on December 20, 1989, at the Town Hall with State officials concerning the Louisa Lane dumpsite.

Town Election

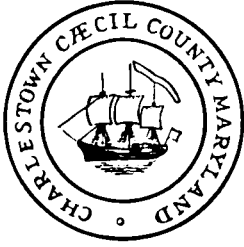
President Russell U. Farrell, Jr; announced the candidates who have filed for the upcoming election are as follows: Russell U. Farrell, Jr.; Rosalyn R. Bott, Gophery H. Richardson, L. Chuck Biehl, John Spangler, Jr; and William Berry, Jr. The election will be held on January 8, 1990, from 7:00 A.M. to 7:00 P.M. at the Town Hall.

Flagpole

Eric Johnston, Town Administrator, informed the Board of Town Commissioners that the flagpole, located at the corner of Water Street and Conestoga Street, that was destroyed by a windstorm should be covered by insurance. Eric said he has found a company in Washington State who can replace the mast and pole. The company hopes to have it in place by Spring.

Ethics Ordinance - 89-3

After a lot of discussion concerning the proposed Ethics Ordinance, President Russell U. Farrell, Jr.; suggested there be a change in the wording. Gophery H. Richardson stated it looked O.K. to him but he thought they should think about it for awhile before voting on it. David A. Jarinko stated he felt we need the Ethics Ordinance now. More discussion followed and then David A. Jarinko made a motion to pass the Ordinance with the new wording. Rosalyn R. Bott seconded the motion and it was approved 4-0. Gophery H. Richardson abstained.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

REGULAR MEETING

DECEMBER 12, 1989

- 3 -

Attorney Proposals

Eric Johnston stated Joseph Mahoney would like the Town to employ a day to day attorney. Joe will handle courtroom procedures. Joe Mahoney recommended Keith Baynes to fill the position. We also have proposals from Dwight Thomey and Dennis Clower. Russell U. Farrell suggested they put this item on hold until the next meeting.

County Taxes

Russell U. Farrell discussed with the Board that we have had several errors on our county tax bills and he would like the rest of the Board to be aware of these problems.

Political Contributions

There have been several requests from congressmen and senators to support their fund raisers. The Town Board agreed, they cannot financially support these people with the taxpayers money.

Annexation - Charlestown Manor

Russell Farrell informed the Town Board that there is a group of people on Edgewater Avenue, in Charlestown Manor who are interested in being annexed. He stated they will put this issue on hold until the new Board convenes in January.

Town House Refrigerator

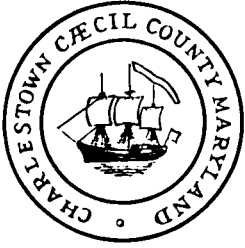
David A. Jarinko informed the Town Board that the refrigerator at the Town House needs to be replaced. There was discussion as to the price and type of refrigerator to be purchased. Don E. Stanley said he would check out some refrigerators and get back with us in a couple of days.

Phone Service

Eric Johnston, Town Administrator, informed the Town Board that we are adding call waiting to our phone service.

Accounts Payable

Don E. Stanley made a motion to pay the bills and Rosalyn R. Bott seconded. Approved 5-0.



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Post Office Box 154
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REGULAR MEETING

DECEMBER 12, 1989

- 4 -

Post Office Steps

Rosalyn R. Bott discussed with the Town Board the problems with the Post Office steps. There was discussion and Rosalyn R. Bott will discuss with Vernon Bryant how to get the steps repaired without closing the Post Office.

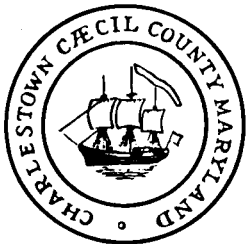
Town Meeting - December 26

Due to the Christmas holidays the Town Board agreed to cancel the last meeting of the month.

The regular meeting adjourned at 8:30 P.M. and went into executive session. The executive session adjourned at 8:57.

Respectfully Submitted,

JoAnn Speck, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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WORKSHOP MEETING

NOVEMBER 28, 1989

The workshop meeting of the Board of Town Commissioners held on November 28, 1989, was called to order at 7:50 P.M. by President Russell U. Farrell, Jr. Other Commissioners present were: Rosalyn R. Bott and Gophery H. Richardson. Commissioners David A. Jarinko and Don E. Stanley were absent. Also attending: Lori Hill, Cecil Whig; R. Ed Turner, News-Journal; Janet Spangler; Richard and Nancy Simes.

Water - Abandoned Dump Site

An abandoned dump on Louisa Lane Extended could cause a time delay in the municipal water system or even a change in the location of the well site. Maryland State Geologists say that there could be a drop in the bedrock from the dump site toward Charlestown Manor causing contaminated leaks which could get into the town's proposed well. A meeting will be scheduled with Charles Lewis, Maryland Department of the Environment within 2 weeks to discuss plans.

Post Office - Repairs

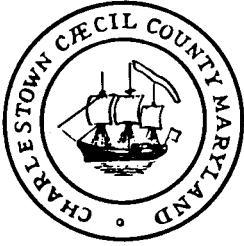
Inclement weather and salt to melt the snow has damaged the Post Office steps. Steve Burchett will be asked about repairs.

Stone Wharf - Flagpole

The Insurance Company is looking at the damage to the flagpole at the Stone Wharf site which was broken during the wind storm of November 16, 1989.

Charlestown Fire Company - Annual Drive

Donation to the Charlestown Fire Company's annual drive has been budgeted for the same amount as last year.



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WORKSHOP MEETING

NOVEMBER 28, 1989

- 2 -

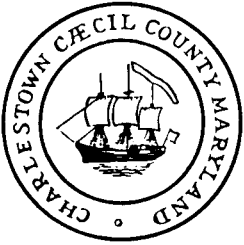
Accounts Payable

On a motion by Rosalyn R. Bott the following bills are to be paid because of their due date: Conowingo Power Company, General Account-Electric and Sewage Account-Electric; Steve Burchett, repairs to the Town House. Motion seconded by Gophery H. Richardson and approved 3 - 0.

Being no further business, the meeting adjourned 8:05 P.M.

Respectfully Submitted,

Doris M. Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~George D. Allen, Jr.~~

~~Town Administrator~~

REGULAR MEETING

NOVEMBER 14, 1989

The regular meeting of the Board of Town Commissioners held on November 14, 1989, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Also attending: Eric Johnston, Town Administrator; Reporter Elizabeth Byrne, Cecil Whig; Reporter R. Ed Turner, News-Journal; Janet Spangler, John Spangler.

Janet Spangler, John Spangler

The Spangler's brought a counter proposal concerning their lease from their attorney, Douglas R. Cain stating that the maximum amount the Spangler's can agree to pay is \$100.00 per month for a minimum of 5 years. A possible 6 months to 2 years financial documentation will be presented to the Board for review toward a settlement.

Town Minutes - October 24, 1989

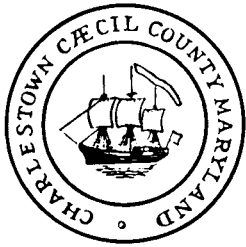
A motion by Rosalyn R. Bott to approve the Town minutes of October 14, 1989, was seconded by David A. Jarinko and approved 4 - 0.

Sub-Divisions

Fockler and Richardson Place subdivisions were reviewed for recommendations to the Planning and Zoning Commission. After discussion, Don E. Stanley made a motion to make an advisory recommendation to the Planning and Zoning Commission. Motion seconded by David A. Jarinko and approved 3 - 0. A copy of the recommendations to the Planning and Zoning Board is attached to these minutes.

Charlestown Manor Annexation Referendum

A public hearing on the annexation of Charlestown Manor will be held at the Charlestown Elementary School Wednesday, November 15, 1989. The Election will be held on Saturday, November 18, 1989, from 7:00 A.M. to 7:00 P.M. at the Charlestown Manor Beach.



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REGULAR MEETING

NOVEMBER 14, 1989

- 2 -

Delinquent Property Tax Sale

A bill passed by the Maryland State Legislature changing the tax sale date to the first Monday of June, 1990, from August, 1990. Charlestown's delinquent taxes and sewage will be due at the County by March 1, 1990 and a cut-off date for the Town of Charlestown will be in February, 1990.

Christmas Tree Trim Contest

A State Christmas tree trim contest by Governor Schaefer's office will be Friday, December 8, 1989. A quilt consisting of 12 x 12 squares to skirt the bottom of the tree with one square from each town. A suggestion for Charlestown of taking the town seal from a Colonial Charlestown shirt and applying to a 12 x 12 square. We will be notified later from their office.

Conflict of Interest

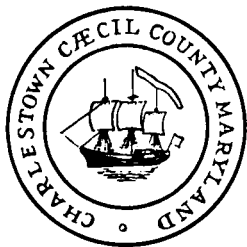
Eric Johnston, Town Administrator, is writing an ordinance on "Conflict of Interest".

Accounts Payable

Don Stanley's motion to pay all bills except Tatman & Lee Associates, Inc. was seconded by David A. Jarinko and approved 3 - 0. Gophery H. Richardson abstaining.

Rising Sun - Bleachers

The Town of Rising Sun has offered to give the Town of Charlestown the bleachers that they are replacing. Don E. Stanley motioned to turn the offer down, seconded by Rosalyn R. Bott and passed 4 - 0.



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REGULAR MEETING

- 3 -

NOVEMBER 14, 1989

Louisa Lane Extended - Old Dump Site

The municipal water system will be delayed a few months for further testing as an early preliminary geologists report shows the bedrock beneath the ground sloping down from the old dump site on Louisa Lane Extended towards the location of the wells.

United States Post Office - Repairs

Rosalyn R. Bott, Postmaster, has given the Board of Commissioners a list of repairs needed on the Post Office portion of the building. The list was approved.

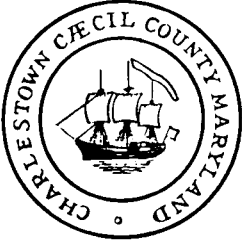
Memorandum For Record

Rosalyn R. Bott made a motion to enter into the minutes a copy of Memorandum For Record. Motion seconded by Don E. Stanley and approved 4 - 0.

Meeting adjourned 10:00 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



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WORKSHOP MEETING

OCTOBER 24, 1989

The workshop meeting of the Charlestown Board of Commissioners held on October 24, 1989, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Commissioner David A. Jarinko was absent. Also attending: Russell Tatman, Tatman & Lee Associates, Inc., Town Engineer; Ralph Ritter, Janet Spangler, William Hoffmeyer, Richard and Nancy Simes, Reporter R. Ed Turner, News-Journal; Elizabeth Byrne, Cecil Whig; Marica and Steven Vandervort.

Tatman & Lee Associates, Inc.

Russ Tatman discussed with the Town Commissioners a more detailed explanation of the Tatman & Lee Associates bills on the annexation of Holloway Beach area and also Charlestown Manor, water for both areas, etc. Russ Tatman will send new copies of all billing showing more detail and explanation.

Ralph Ritter

Mr. Ritter was inquiring about a sewer easement on his property at Charlestown Place (an unopened section of street where his new home will be). He would appreciate a free sewage and water hook-up.

Steven Vandervort

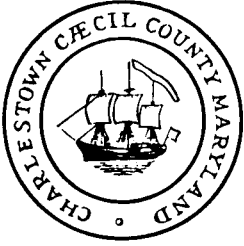
Steven Vandervort asked permission from the Board of Commissioners to put an invisible fence around the fence on town property in order to keep his dogs inside his yard. Permission granted.

Wm. Hoffmeyer - Bladen St.

William Hoffmeyer, Bladen and Baltimore Streets informed the Commissioners about the condition of a section of unopened Bladen Street eroding away from Baltimore Street to Tasker Lane, it also involves the bank and trees in that area.

Mid-Atlantic Motor Coach, Inc.

A motor home coach from the Mid-Atlantic Motor Coach, Inc. will be obtained for the October 28, 1989, Holloway Beach Area annexation election.



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WORKSHOP MEETING

- 2 -

OCTOBER 24, 1989

Public Hearing - Boat Ramp, November 14, '89

A Public Hearing will be held on November 14th at 1:00 P.M., Courtroom #3 in Elkton, in reference to Frank and Janet Shriver's protest of the boat ramp (channel and construction of the protective boat fence) at Charlestown Park at Water and Market Streets.

Accounts Payable

Rosalyn R. Bott motioned to pay the bills of Robert Pruitt, Town Auditor; Frank and Janet Shriver; holding Tatman & Lee Associates, Inc., bill until the more detailed ones are forwarded. Gophery H. Richardson seconded the motion and passed 2 - 1.

Town Minutes - October 10, 1989

Rosalyn R. Bott motioned the minutes of October 10th be approved. Motion seconded by Don E. Stanley and approved 4 - 0.

Shriver's - Sewer Connection (Apt.)

Don E. Stanley motioned to pay Shriver's bill of \$480.54 according to a previous agreement. Motion seconded by Gophery H. Richardson and approved 4 - 0.

Charlestown Manor - Sewer Questionnaire

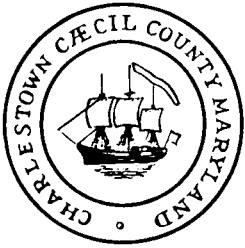
Sewage questionnaire's of Charlestown Manor residents were 39 for the County and 20 against, regarding the County Sewage System.

Poff - Barton

The complaint of water running from the Poff residence onto Grace Barton's property will be inspected by the Cecil County Board of Health and also the Cecil County Plumbing Inspector.

Respectfully submitted,

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

~~Gregory E. Abbott~~

~~Don E. Stanley~~

REGULAR MEETING

OCTOBER 10, 1989

The regular meeting of the Board of Town Commissioners held on October 10, 1989, was called to order by President Russell U. Farrell at 7:30 P.M. Other Commissioners present were: David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Commissioner Rosalyn R. Bott was away on vacation. Also attending: Eric Johnston, Town Administrator; Reporter Mary Black of the Cecil Whig; Reporter R. Ed Turner, News-Journal; Mr. & Mrs. Simes, Kathy Gibson, Mr. Gibson, Richard Evans, Maria Evans, Diane Letts, Joseph Letts, John Spangler, Janet Spangler, Jessica Fisher, Donna Fisher and Frank Myers.

Spangler - Lease

John Spangler responding to a recent lease proposal said it was unacceptable and if the stated lease stands, his lease would terminate December 31, 1989. More discussion followed and Mr. Eric Johnston, Town Administrator, told John Spangler to have his attorney file a counter-proposal. Gophery H. Richardson then read his recommendation "For The Record" which is attached to these minutes.

Charlestown Town Minutes

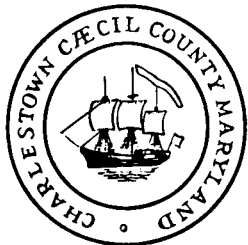
A motion by Don E. Stanley to approve the August 22, 1989, town minutes, which was advertently omitted, was seconded by David A. Jarinko and approved 4 - 0.
David A. Jarinko motioned to approve the September, 26, 1989, town minutes. Motion seconded by Don E. Stanley and approved 3 - 0.

Ball Field

One bid was received for the Ball Field from Quality Enterprises of Elkton. Don E. Stanley motioned to accept the bid, seconded by Gophery H. Richardson and passed 3 - 0.

Town House

Rental of the Town House will be advertised again this week.



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Gragson E. Abbott, Jr.

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REGULAR MEETING

OCTOBER 10, 1989

- 2 -

Halloween - Trick or Treat

Halloween Trick or Treat night will be October 31, 1989, from 6:00 P.M. to 8:00 P.M.

Voter Registration - Ineligible Voters

Don E. Stanley motioned to approve the list of ineligible voters, seconded by David A. Jarinko and approved 4 - 0. A list is attached to these minutes.

Water Rates

There have been several requests concerning the commercial water rates. No decision on water rates have been discussed or decided at this time.

Russ Tatman, President of Tatman & Lee Associates will be asked to attend the next town meeting on other manners.

Joseph Baines - Prop Shop

Joseph Baines, owner of 401 Baltimore Street (former Prop Shop), asked for the sewer user fee be changed from Commercial to Residential as he is converting that property to a single family dwelling. However, he asked the change be retroactive to the date he purchased the building.

On a motion by Don E. Stanley that the third quarter 1989 be accepted at the residential rate, but no rebate be given for the earlier quarters. Motion seconded by David A. Jarinko and approved 4 - 0.

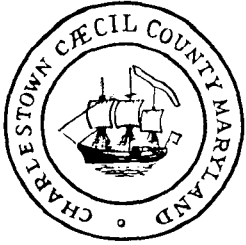
Accounts Payable

Don E. Stanley motioned to pay all the bills except Tatman & Lee Associates, Inc., at this time. Motion seconded by Gophery H. Richardson and approved 4 - 0.

Meeting adjourned 9:00 P.M.

Respectfully Submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Grayson L. Abbott, Jr.

Phone 301-287-6173

~~Charlestown, Cecil County, Maryland~~

WORKSHOP MEETING

SEPTEMBER 26, 1989

The workshop meeting of the Board of Town Commissioners held on September 26, 1989, was called to order at 7:30 P.M. by Vice-President, David A. Jarinko. President Russell U. Farrell was absent due to his work schedule. Other Commissioners present were: Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Also attending: Wilmer Woodhull, Chairman, Planning and Zoning Commission; Wendy Spangler, Selma Cain, Janet Spangler, John Spangler, Robert Lubking, Meredith Lubking, Eugene Reinhart, Diane Letts, Joseph Letts, Edgar A. McMullen, Marcia Vandervort, Steven Vandervort, Mr. and Mrs. Simes, Reporter R. Ed Turner, News-Journal; Reporter Daved Healey, Cecil Whig.

Wilmer Woodhull - Planning & Zoning Commission

Vice-President David A. Jarinko thanked Mr. Wilmer Woodhull for himself and the Board of Commissioners for withdrawing his resignation and agreeing to stay on as Chairman of the Planning and Zoning Commission. Gophery H. Richardson also thanked Mr. Woodhull who offered his apologies for his outburst at the last town meeting.

Ballfield - Bids

There was one (1) bid received for the final construction of the Ball Field. The bid was received from Quality Enterprises. It will be taken under advisement and the bidder will be notified.

Minutes - September 12th

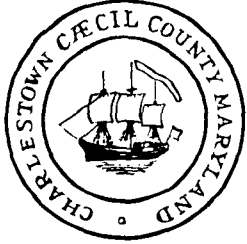
Don E, Stanley motioned to approve the September 12, 1989, town minutes. Motion seconded by Rosalyn R. Bott and approved 4 - 0.

Annexation Schedule - (Public Hearings - Elections)

Holloway Beach - Holloway Beach Residents Only

Public Hearing - Holloway Beach Residents Only Oct. 26
at Charlestown Elementary School

Election - (possible held in trailer at western end
Ogle Street, near Sewage Plant) Oct. 28



Town Commissioners of Charlestown
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Grayson L. Abbott, Jr.

Phone 301-287-6173

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WORKSHOP MEETING

SEPTEMBER 26, 1989

- 2 -

Holloway Bech - Charlestown Residents Only

Public Hearing - Charlestown Residents Only Nov. 8
at Charlestown Elementary School

Election - Town Hall Nov. 10

Charlestown Manor - Charlestown Manor Residents Only

Public Hearing - Charlestown Manor Residents Only Nov. 15
at Charlestown Elementary School

Election - Charlestown Manor Beach Nov. 18

Water - Building Permits

The municipal water system is waiting on the final receipts on the water grant. Any building permit scheduled for next year should be submitted before October 16, 1989, if the water line is not scheduled to pass their building lot.

Waterfront Projects

The Board of Commissioners are waiting for final confirmation on the Stone Wharf.

Prop Shop - 401 Baltimore Street

The Prop Shop at 401 Baltimore Street is now being developed into a single family dwelling and will be charged \$39.50 sewage per quarter instead of \$79.00, the commercial rate.

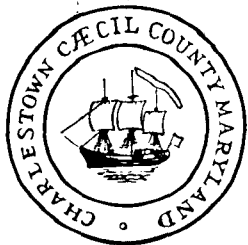
Town House - Dish Washer

Steven Vandervort was asked to install a dish washer at the Town House. He will give an estimate.

The Workshop meeting adjourned at 8:00 P.M. and went into Executive Session with Janet and John Spangler concerning their lease.

Respectfully Submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
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Phone 301-287-6173

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Town Administrator

REGULAR MEETING

SEPTEMBER 12, 1989

The regular meeting of the Board of Town Commissioners held on September 12, 1989, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko and Gophery H. Richardson. Commissioner Don E. Stanley was absent. Also attending: Eric Johnston, Town Administrator; Wilmer Woodhull, Chairman, Planning and Zoning Commission; Reporter R. Ed Turner, News-Journal; Reporter David Healey, Cecil-Whig; Bob Bender, Lee's Marina; Janet Spangler, John Spangler, Douglas Cain, Bill Smith, Bob Lubking, Meredith Lubking, Thomas Hartenstine, Judy Calvert, Don McMillan, Richard Evans, Maria Evans, John Privett and Mr. and Mrs. Simes.

Bob Bender--Lee's Marina

Bob Bender of Lee's Marina inquired of the Town Commissioners, information requiring the need of the Town and the Corps of Engineers permits to replace a section of their bulkhead. Mr. Bender was told to check with the Corps of Engineers, while no further permit was required by the town, one was recommended.

Also they will permit the Fire Company Emergency parking when the fire boat is out and free docking of the fire boat.

Janet Spangler - Lease

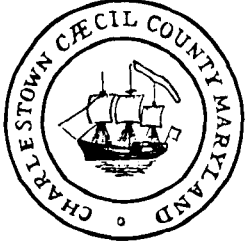
Janet Spangler gave the Town Commissioners a petition with signatures of Town residents supporting a trade of property involving the area that is currently leased. She also presented copies of old deeds in regard to her property. Gophery H. Richardson will contact her later regarding her lease.

John Privett - Caroline St.

John Privett purchased David Sexton's lot on Caroline Street and was inquiring if he could put a driveway on the town's right-of-way with a turn around on his own property. He needs a letter of agreement that he agrees to maintain the driveway.

Planning & Zoning - (Richardson)

President Russell U. Farrell, Jr., announced he wanted the "record to show" that he was replacing Gophery H. Richardson, an alternate on the Planning and Zoning Commission, with appointing Rosalyn R. Bott as alternate, due to several complaints and requests from the Planning and



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Phone 301 - 287 - 6173

~~George K. Abbott, Jr.~~
Town Administrator

REGULAR MEETING

SEPTEMBER 12, 1989

- 2 -

Zoning Commission. Mr. Richardson objected very strongly to this, and heated arguments and discussions took place between Commissioner Gophery H. Richardson; President Russell U. Farrell, Jr.; Wilmer Woodhull, Chairman, Planning and Zoning Commission; and Don McMillan. As a result, Mr. Woodhull resigned his position stating he could not work under these conditions.

Annexation

Valid petitions were also received from Charlestown Manor for referendum. Date is to be set. The Town Election Board will handle the elections. The Holloway Beach area residents will vote sometime during the first week of November, 1989. The Town residents voting on the Holloway Beach annexation will vote sometime during the second week of November, 1989.

David A. Jarinko motioned to grant authority to set referendum dates per restrictions as set. Motion seconded by Gophery H. Richardson and approved 4 - 0.

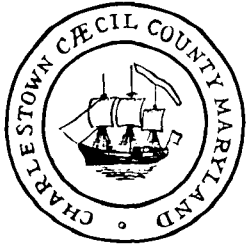
Water Hook-Up Rate - Cut Off Date

The design for the water system is almost complete. October 16th has been set as a cut-off date for the \$200.00 hook-up fee and inclusion in the system. Any houses in a new area after the cut-off date will be charged a higher hook-up fee and will be required to extend the system at the builders expense.

David A. Jarinko motioned the water project finalization cut-off date be at the close of business on October 16th. Motion seconded by Rosalyn R. Bott and passed 3 - 0. Gophery H. Richardson abstaining.

Drainage, Chesapeake Rd. - Tatman & Lee Associates

A drainage system along Chesapeake Road prepared by Tatman & Lee Associates, Inc., was discussed as well as water run-off from Cecil Street down through the back yards of the homes on the lower part of Chesapeake Road. No decision was made at this time.



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Phone 301 - 287 - 6173

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Town Administrator

REGULAR MEETING

SEPTEMBER 12, 1989

- 3 -

MML - Annual Legislative Meeting

Mayor Catherine Lane of Rising Sun will act as proxy for the Town of Charlestown at the meeting of the Maryland Municipal League in Frostburg, Maryland in October.

County Election Board

President Russell U. Farrell, Jr. will meet with the County Election Board September 20, 1989.

Accounts Payable

Rosalyn R. Bott made a motion to pay all bills, seconded by David A. Jarinko and approved 4 - 0.

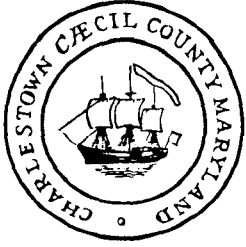
Stormwater Management Facilities Agreement

A Stormwater Management Facility Agreement was reviewed where Developers are required to maintain stormwater run-off facilities. The Town has appointed Cecil County to administer and enforce its Ordinance within the corporate limits of the Town of Charlestown. The agreement will go to Joseph Mahoney, Town Attorney, and the Planning and Zoning Commission for their review.

The meeting adjourned 9:30 P.M.

Respectfully submitted

Doris Berry, Town Clerk



Town Commissioners of Charlestown

Post Office Box 154

Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

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Town Administrator

REGULAR MEETING
AUGUST 8, 1989

The regular meeting of the Board of Town Commissioners held on August 8, 1989, was called to order by President Russell U. Farrell, Jr., at 7:30 P.M. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko, Don E. Stanley and Gophery H. Richardson. Also attending: John Spangler, Janet Spangler and Connie Pawley.

John & Janet Spangler

John Spangler and Janet Spangler, owners of the Market Street Cafe were present to inquire about their request for an addition to the building on Town property they now have under lease.

Commissioner David A. Jarinko stated that with the present lease expiring January, 1990, and considering no appreciable progress has been made to secure a new lease, it is advisable permission be withheld concerning the improvements requested as provided by Section 7 of the current lease agreement.

Mr. Spangler argued he has been working with the Town since 1983 in an attempt to reach an agreement for the sale, exchange or a long term lease for that property.

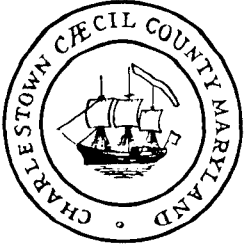
Commissioner Jarinko stated the Town has discussed with you many options concerning the lease property but have not been able to reach any agreement to this point.

Connie Pawley - Holloway Beach

Connie Pawley from Holloway Beach presented President Russell Farrell with a petition for referendum on annexation of Holloway Beach. President Russell U. Farrell will have Town Administrator Robert Fisher verify signatures and will proceed to have the issue put to referendum.

Town Minutes - July 25, 1989

A motion by Gophery H. Richardson, seconded by Don E. Stanley to approve the minutes of July 25, 1989, as written. Motion passed 5 - 0.



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~George E. Smith~~

Town Administrator

REGULAR MEETING
AUGUST 8, 1989

- 2 -

Town House - Lafferty Security Deposit

Estimate to repair all damage to the Town House will be deducted from the security deposit. All remaining monies will be returned as soon as possible.

Storm Water Management Ordinance

A sample ordinance will be reviewed before discussion.

Accounts Payable

On a motion by Don E. Stanley and seconded by David A. Jarinko, all accounts payable except Tatman & Lee's engineering invoice be paid. Motion approved 5 - 0.

Charlestown Manor - Petition on Annexation

A petition to have the issue put to referendum was received by the Town Commissioners. President Russell U. Farrell can not respond as the Board has made no motion to annex Charlestown Manor.

Mr. Wehner - Driveway

Mr. Wehner's permit for a driveway will be sent for review to the Planning & Zoning Commission.

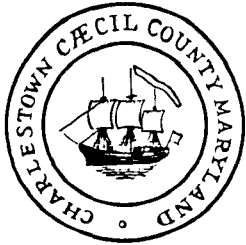
Dennis Gilbert - Connection in 4" Main

Mr. Dennis Gilbert requested permission to connect into the Town 4" sewer line to make his connection more easy and economical. President Russell U. Farrell ask that Mr. Gilbert sign an agreement releasing the Town of any responsibility and obtain easement for the Town to repair any damage to our line.

No further business, the meeting adjourned 9:15 P.M.

Respectfully submitted

Willard Pinder



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301 - 287 - 6173

~~Grayson L. Abbott, Jr.~~

Town Administrator

WORKSHOP MEETING

AUGUST 22, 1989

The workshop meeting of the Board of Town Commissioners held on August 22, 1989, was called to order at 7:30 P.M. by President Russell U. Farrell. Other Commissioners present were: David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Commissioner Rosalyn R. Bott was away on vacation. Also attending: Janet Spangler, John Spangler, Steven Vandervort, Wilmer Woodhull, Chairman, Planning and Zoning Commission; Reporter R. Edward Turner, News-Journal paper; and Kathy Gibson, Reporter for the Cecil Whig.

Charlestown Manor - Annexation

David A. Jarinko motioned to approve annexation of Charlestown Manor to the Town of Charlestown. Motion seconded by Gophery R. Richardson and approved 3 - 1. Don E. Stanley voted in opposition stating he preferred "no growth" in the town.

Town House - 630 Water Street

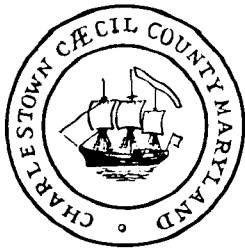
The Town House at 630 Water Street is being advertised for rent (\$700.00 per month, plus security deposit and utilities). Several rooms need to be painted on the first and second floors. Three (3) bids will be required and painting is to be completed as soon as possible. Don E. Stanley made a motion to purchase a new dishwasher as the present one is unreliable. Motion seconded by David A. Jarinko and passed 3 - 1.

Spangler's Lease

There was more discussion concerning Spangler's lease. David A. Jarinko recommended a 5 year lease maximum at \$5,000.00 per year, payable yearly, quarterly, etc. Discussion followed with Steven Vandervort speaking in favor of Spangler's business, calling attention to the rate of the lease, etc., commenting the town should do more to keep their business in town.

Waterfront Projects - Boat Ramp

George Harrison, Corps of Engineers, are scheduled for a meeting September 9, 1989, concerning the Boat Ramp project.



Town Commissioners of Charlestown
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Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

~~XXXXXXXXXXXX~~

Town Administrator

WORKSHOP MEETING

AUGUST 22, 1989

- 2 -

Athletic Complex - Ball Field

Gophery H. Richardson will ask for bids to complete some grading work at the Ball Field. (Program Open Space)

Town Minutes - 8/8/89

On a motion by Don E. Stanley and seconded by David A. Jarinko, the minutes of the Board of Town Commissioners of August 8, 1989, were approved 3 - 1.

Accounts Payable

A motion by David A. Jarinko to pay the Cecil Whig, Steve Burchett, and Tatman & Lee Associates, Inc. bills were seconded by Don E. Stanley and approved 3 - 1.

Spangler's - Lease

David A. Jarinko asked the Board to refer back to Spangler's lease. He then announced that because of the friction and disagreements between the Spangler's and himself, he would remove himself from the lease negotiations on this particular case and turn it over to Gophery H. Richardson. Gophery H. Richardson will meet with the Spangler's tomorrow night.

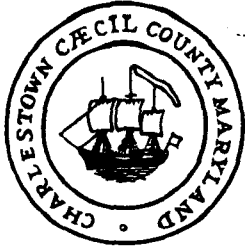
Holloway Beach - Annexation Petition

The Holloway Beach residents submitted a valid petition and will go to a referendum either at the Charlestown Elementary School, or if allowable because of the low number of registered voters, ballots could be mailed by certified mail, return receipts, to registered voters. The legality of this will be checked. The town residents will also have a public hearing and a referendum on a separate date.

Meeting adjourned 8:30 P.M.

Respectfully submitted,

Doris Berry, Town Clerk



~~XXXXXXXXXXXX~~
President

Town Commissioner of Charlestown
Post Office Box 66
Charlestown, Cecil County, Maryland 21914

Phone 301-287-8261

WORKSHOP MEETING

JULY 25, 1989

The Workshop Meeting of the Board of Town Commissioners held on July 25, 1989, was called to order at 7:30 P.M. by President Russell U. Farrell, Jr. Other Commissioners present were: Rosalyn R. Bott, David A. Jarinko, Gophery H. Richardson and Don E. Stanley. Also attending: Norman Wehner and Ron Turner of the News-Journal Paper.

Ron Turner-News-Journal Paper

Mr. Turner of the News-Journal Paper was present to observe the town meeting.

Norman Wehner

Mr. Wehner inquired about Mr. Fockler's property on Louisa Lane (Parcel 234-on the unopened section of street) regarding subdivisions, etc. He was advised that the Town Board has no decision power and that he should contact the Planning & Zoning Commission at their next meeting August 2nd.

Town Minutes - July 11

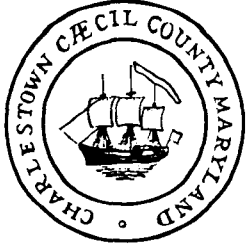
Don E. Stanley motioned to approve the minutes of July 11, 1989, seconded by David A. Jarinko and approved 5 - 0.

Tatman & Lee Associates - Bill

Don E. Stanley motioned to pay the bill of Tatman & Lee Associates, seconded by Rosalyn R. Bott and passed 5 - 0. The water drawings are scheduled to go to the State for final approval.

Town House - Lafferty's

Lafferty's have moved from the Town House at 630 Water Street. The house will be checked for any damages, etc. before any settlement of the security deposit is considered.



~~Original Text Deleted~~

Town Administrator

Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914

Phone 301-287-6173

WORKSHOP MEETING

JULY 25, 1989

- 2 -

Election

Charlestown is scheduled to be the first municipality in the State to hold an election under Maryland's new Universal Voter Registration Act which goes into effect January 1st. Under the new law, Maryland voters will register for Federal, State, County and Municipal elections in one place, and counties have the responsibility of maintaining. Charlestown's election is January 8, 1990. A question concerning the Commissioners, "Will the people having Charlestown mailing addresses (P.O. Boxes) but actually living outside the town limits be able to vote in the town election?" This will be given to Joseph J. Mahoney, Town Attorney for a decision.

Street Signs & Lights

Two 25 mile speed limit signs will be placed on Louisa Lane Extended. New street lights will be placed on Calvert Street between Market and Frederick Streets; and a stronger lamp at Market and Bladen Streets, across from the Fire Company.

Stormwater Management Plan

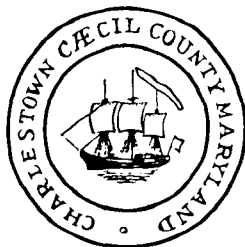
The Town received from the County a sample agreement for the Town to review, which could be used between a Developer and the Town concerning the Stormwater Management Plan.

Circuit Rider - Applications

Three applications for "Town Administrator" for Charlestown and Rising Sun have been received. Robert Fisher, current Town Administrator, is leaving when a replacement is found.

Sewage

There are still problems concerning our sewage system. One concerning the residence of Esther Heisler with the odor and taste of her water. It is being investigated.



Town Commissioners of Charlestown
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Phone 301-287-6173

~~Crawson L. Abbott, Jr.~~
Town Administrator

WORKSHOP MEETING

JULY 25, 1989

- 3 -

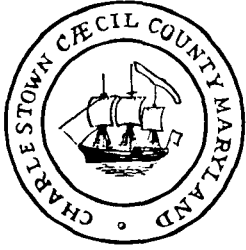
Public Hearing - August 21

A Public Hearing concerning the annexation of Charlestown Manor will be held August 21 at 7:30 P.M. at the Charlestown Elementary School.

Meeting adjourned 8:45 P.M.

Respectfully Submitted,

Doris Berry
Town Clerk



Town Commissioners of Charlestown
Post Office Box 154
Charlestown, Cecil County, Maryland 21914
Phone 301-287-6173

REGULAR MEETING

JULY 11, 1989

The regular meeting of the Board of Town Commissioners held on July 11, 1989, was called to order by President Russell U. Farrell, Jr. Other Commissioners present were: David A. Jarinko, Rosalyn R. Bott, Gophery H. Richardson and Don E. Stanley. Also attending: Woody Woodhull, Rod Good, Jim Kennedy, form the record; Fran Baker, Laura Hladky, Nancy and Richard Simes.

Residents - Holloway Beach

Residents of Holloway Beach asked the Board of Town Commissioners to review their storm water drainage problem and make recommendations to solve the problem.

Commissioner David A. Jarinko stated that until annexation it is a County problem and the Town should not comment.

Shriver - Sewage Hook-Up

The Shriviers requested that the Town share the installation cost of their sewage hook-up lateral, instead of installing 100' of lateral to the main.

The Board of Town Commissioners said they would need plans and figures before there is any more discussion.

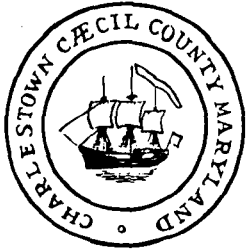
Dr. Gell's Storm Water Problem

Commissioner Rich Richardson looked at Mr. Gell's property during the heavy rain and reported it was from his neighbor's run off. Commissioner David Jarinko stated that Charlestown is a small town without storm drains and these problems need to be worked out between the neighbors.

Commissioner Rosalyn Bott requested the Planning and Zoning Board review building permits for potential problems.

Charles Racine - Permit

The Board of Town Commissioners reviewed what action, if any, would or should be taken for Mr. Racine's non-compliance with the zoning ordinance. President Russell Farrell will turn it over to the Planning and Zoning Board.



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REGULAR MEETING

JULY 11, 1989

- 2 -

Resolution 89-2

President Russell Farrell summarized and discussed the proposed annexation of Charlestown Manor. Commissioner Rich Richardson made a motion to introduce annexation of Charlestown Manor. Motion seconded by David Jarinko and approved 3-2.

Free Dumping For Public Highway Maintenance Vehicle

President Russell Farrell discussed the possibility that the Town Dump Truck should receive free dumping privileges at the Cecil County Landfill, as County policy stated all public highway vehicles will not be charged.

Spangler Lease

Commissioners David Jarinko and Rich Richardson will prepare a lease agreement for the Spangler's January renewal.

Accounts Payable

Commissioner Don Stanley motioned to pay the bills. Motion was seconded by Rosalyn Bott and approved 5-0.

A motion to approve the minutes from the 6-27-89 meeting was made by Rich Richardson and seconded by Don Stanley, approved 5-0.

Being no further business, the meeting adjourned 9:00 P.M.

Respectfully Submitted,

Willard Pinder

LEGAL NOTICE

RESOLUTION of the Commissioners of Charlestown adopted pursuant to the authority of Section 19 of Article 23A of the Annotated Code of Maryland (1957 Edition), 1987 Replacement Volume, Title "Corporations - Municipal" to add and/or annex and include the following described land in the boundaries of taxable limits of the Town of Charlestown.

WHEREAS, in accordance with Section 19 (c) of Article 23A of the Annotated Code of Maryland, the owners of at least 25% of the assessed valuation in the said area have petitioned the Commissioners of the Town of Charlestown to annex said area into the corporate boundaries of the Town of Charlestown; and

WHEREAS, upon presentation of the Petition to the Commissioners of the Town of Charlestown, the presiding officer thereof caused to be made a verification of the signatures thereon and ascertained that the persons signing the Petition owned at least 25% or more of the assessed valuation of the real property located in the area to be annexed; and

WHEREAS, the Town Commissioners of the Town of Charlestown are desirous of annexing the hereinafter described contiguous and adjoining area into the the corporate boundaries and taxable limits of the Town of Charlestown, this Resolution is adopted. The description of said land being as follows:

A tract of land in the Fifth Election District, Cecil County, State of Maryland, bounded on the north by the Town of Charlestown, on the east by the Northeast River, on the south by the Seneca Point Wastewater Treatment Plant and on the west by Carpenter's Point Road; said tract being described as Holloway Beach, according to the plat thereof, prepared by Wilmer J. Falls, Surveyor, dated April 20, 1923, and recorded among the Land Records of Cecil County in Liber R.R.C. No. 108, folio 367; specifically including the unnumbered triangularly shaped lot shown west of lots 64 through 76 and south of lots 1 through 54 in block K, more particularly described as follows:

Beginning at the southernmost corner of the Town of Charlestown, according to the original charter thereof, dated April 1743; said corner formed by intersection of boundary courses 10 and 11, thence running North 29° 00' 00" East along said town line, a distance of 36.47 feet to the northeasterly line of a Part of Holloway Beach described in Plat Book SRA 1A, folio 177; thence South 60° 36' 21" East, with the said northeasterly line, a distance of 23.06 feet into the waters of the Northeast River, thence southerly and westerly along the shore of the Northeast River, approximated by the following four courses, said four courses being the south line of said Part of Holloway Beach; South 20° 23' 38" West a distance of 198.00 feet; thence South 88° 43' 53" West a distance of 577.98 feet; thence South 58° 43' 53" West a distance of 431.78 feet; thence South 26° 37' 58" West a distance of 99.26 feet; thence leaving the waters of the Northeast River and along the southwesterly line of said Part of Holloway Beach, North 20° 02' 51" West a distance of 359.85 feet; thence North 33° 58' 51" West along the south line of Holloway Beach, as recorded in Deed Book R.R.C. 108, folio 367, a distance of 342.10 feet; thence North 39° 58' 36" West along the said south line of Holloway Beach, a distance of 1186.74 feet to Carpenter Point Road, according to its year 1923 alignment; thence North 54° 31' 53" East along same a distance of 109.88 feet; then North 30° 23' 08" East a distance of 242.05 feet to the intersection with the town line by its original charter; thence South 55° 00' 00" East along said charter line a distance of 2297.22 feet to the Point of Beginning. Containing 30.15 acres, more or less, to the witness line in the waters of the Northeast River.

SECTION 1. AND BE IT FURTHER RESOLVED that the persons and property included with the aforementioned boundaries and taxable limits of the area hereby annexed to the Town of Charlestown shall be subject to all the provisions of the charter, laws and ordinances heretofore enacted or those subsequently enacted by the Town of Charlestown, and in addition, all the public local laws or public general laws heretofore or subsequently passed by the Maryland Legislature on behalf of the Town of Charlestown.

SECTION 2. AND BE IT FURTHER RESOLVED that the area to be annexed is to be changed from County R-2 and M-1 to Town R-2; and further that said property shall be placed on the tax rolls for the Town of Charlestown when either water and sewer is available to individual properties. The maintenance of streets and stormdrains will be the responsibility of the property owners.

SECTION 3. AND BE IT FURTHER RESOLVED that the Town Commissioners of the Town of Charlestown will hold a public meeting on June 26, 1989 at 7:30 p.m. at the Charlestown Elementary School located at 550 Baltimore Street Charlestown, Maryland in regard to the enactment of this Resolution.

SECTION 4. AND BE IT FURTHER RESOLVED that the date of adoption of this Resolution is the 27th day of June, 1989, by the Town Commissioners of the Town of Charlestown hereby proposed by this enactment shall become effective forty five (45) days after final enactment, unless a proper petition for a referendum hereon shall be filed as permitted by law. PROVIDED, FURTHER, that public notice of the contents of this Resolution shall be published in the "Cecil Whig," a newspaper of general circulation in the Town of Charlestown, once in each of the weeks of May 20, 1989, May 27, 1989, June 3, 1989 and June 10, 1989.

SECTION 5. AND BE IT FURTHER RESOLVED that as soon as the annexation is enacted, either as herein provided, or following a referendum, the Town Commissioners of Charlestown shall promptly register both the original boundaries and the new boundaries with the Administrator for the Town of Charlestown and the Clerk of the Court for Cecil County; and shall also send separately, by registered mail, to the Secretary of the State of Maryland, to the Department of Legislative Reference, the following concerning the Annexation (1) the date of the referendum election, if any, held with respect thereof; (2) the number of votes cast for and against the annexation, whether by the Town Commissioners of the Town of Charlestown, or in referendum; and (3) the effective date of the annexation.

The annexation amendment enacted by the foregoing Resolution becomes effective August 14, 1989.

Anyone wishing to petition this annexation to referendum should contact Charlestown Town Hall prior to August 14, 1989.

Town Commissioners of Charlestown
Russell U. Farrell, Jr.,
President

AGENDA

JANUARY 9, 1990

Pres / Russ
VP / Dave
Tres / Rose

Commissioners Oath of Office

Code, Service

Old Business

Critical Areas

Attorney Proposals

Richardson Appeal

Pending

Old Business

Richardson Subdivision.

Emergency Lights for Building

Election Board Members Wages

→ call - do this -
get proposals

give me name
number for

← church - St John's

630

Recording system
cost
tape policy

water - meeting w/ Joe Scott - meeting w/ Lewis & FuHM

water front - ~~know~~ to go ahead w/ meet.

insurance - a bid

attorney - appeals

excision

other

boat slip tax -

Tatman's fee bill -

CR Program / - to meet here
frankly