

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
February 13, 2018

The Town Meeting was called to order by President Andy Thompson at 7:00 PM. Present were Commissioners Renee Capano, Mary Carol Durange, Joe Letts, and Andy Thompson, Mr. Wib Pumpaly, Town Administrator, was also present. Commissioner Karl Fockler was absent.

The Pledge of Allegiance was led by Jack Kronner

Approval of the Minutes of January 23 2018 Commissioner Letts moved to accept, seconded by Commissioner Capano. Approved 3-0.

At this point in the meeting Commissioner Mary Carol Durange arrived.

Accounts Payable Review February 13, 2018—Accounts payable in the amount of \$71,488.61 was presented. Commissioner Letts moved to accept, seconded by Commissioner Capano. Approved 4 -0.

Miller Environmental January 2018 Report Josh Griffith Mr. Griffith was present and presented the following report: A total of 2,694,000 gallons was produced for the month, with an average daily production of 87,000. No coliform samples tested positive. Weekly housekeeping and monthly maintenance was performed. 5 Miss Utilities were completed; 3 settlement reads were done, a read was done at 419 Charlestown Place per staff request, shut down and restarted plant supervising the cl2 discharge line's emergency repair. A question was raised about the increased usage of 300,000. Cecil and Tasker area Bayview is an area that might be a problem leak. Josh will check it.

Cecil Co. Sheriff's Report January 2018 A written report was submitted showing in January 34 shifts were approved for a total of 136 hours. Of that number 120 hours were covered. There were two calls for service (a domestic disturbance referred to District Court and a noise complaint found to be unfounded) and no out of town assists. There were 247 property checks made. 21 (9 radar and 12 non radar) traffic citations were issued; 15 (4 radar and 11 non radar) warnings were issued, 4 safety repair orders were issued and no parking citations were issued. There were no warrant service attempts. There were two arrests made (suspended) and 4 arrests of adults. Two civil citations (possession under 10 grams). Two field contacts were made. There were 17 community contacts made for the month. 20 shifts operated radar and 10 did not. Two vehicles were removed to storage at officer's request and one at owner's request.

Trash Dumpster Relocation/Removal At the last meeting there was a discussion about moving the dumpster from in front of the Fire Department. If we remove the dumpster to the Maintenance Yard and give the Fire Department 4 or 5 cans at the back of the hall, our maintenance staff can move the cans for emptying on Monday mornings. The town would make sure that the space for the placement of the cans is level. It was suggested by Commissioner Durange that one of the volunteers could be asked to remove the cans for emptying on Sunday nights instead of our maintenance staff. If not, then our staff could do it. Commissioner Capano moved and Commissioner Durange seconded to adopt this idea. Approved 3-0 with one abstention.

"Kids to Parks Day" Proclamation By consensus the proclamation was signed.

Town Administrator's Report
OLD BUSINESS

Fair Green Park Playground Review Mr. Pumpaly located the manufacturer of the “boat” in Fairgreen Park. They have the parts, but do not have a distributor who can install the parts. Mr. Pumpaly thinks our maintenance staff are capable of installing the parts. The parts estimate is \$14,590.00 at this point with another 2,000.00 in additional parts that he feels are in need of replacement. Commissioner Thompson is in favor of refurbishing the boat and then applying for grants to go after pieces to add to the park. Commissioner Letts says that we need to fix what we know needs fixing and to do it right to make it safe or we will need to close the park until we do. Commissioner Thompson asked Mr. Pumpaly to ask Nick Trionfo, our accountant if the money is available for the repairs. Mr. Pumpaly mentioned that we will have around \$19,000 from boat slip rentals. Commissioner Capano moved to repair the boat at a cost of \$16,000.00, seconded by Commissioner Durange. Approved 4-0. (A question was raised on what the boat slip rental income is usually used for.)

NEW BUSINESS

State of the Water Tower Mr. Pumpaly is concerned about the wet chamber of the water tower. The tower was painted around eight years ago. At that time the interior of the wet chamber was beginning to show signs of deterioration. Several years ago the cathodic protection system failed. There are varying opinions on the use of the cathodic protection system. Mr. Pumpaly feels that we need an inspection of the wet chamber at this time to see what condition is in. He has contacted Doug DeClerk, who we have used before to see what our options are. We have four scenarios of how that assessment might be accomplished, a submersible drone, draining or partially draining the tank or using a diver to go into the tank. We would then have a report of the interior and the exterior evaluation of tower’s condition. Mr. Pumpaly inquired of Elkton on the procedure that was recently accomplished on one of their tanks. Their cost of 465,000 was supplemented by a \$350,000 grant. Commissioner Thompson is in favor of getting the evaluation and pursue grants to help defray the costs of painting and repair. He feels that the partial drain is the way to go, which is also Mr. Pumpaly’s recommendation. Commissioner Durange moved to do the partial drain, seconded by Commissioner Capano. Approved 4-0.

Ethics & Election Board Openings – We have an opening on the Ethics Board and the Election Board. The openings have been created due to the moves of the members out of the area. Mr. Pumpaly would recommend Diane Letts for the Election Board. Diane worked at the Election Board for the State for a number of years so would bring in a great deal of experience. He would also recommend Ron Edwards for the Ethics Board. It was pointed out that these positions need to be advertised in the Cecil Whig and at Town Hall. We will follow the guidelines and advertise in the Cecil Whig.

Commissioner Durange brought up the subject of planting plants(grasses) at Foot Log where the bank is eroding. We also need to make sure that they do not get cut by the Lawn Service. Ms. Antoshak spoke to this subject. This area will also be the subject of part of the grant we are applying with KCI’s help for a resiliency grant. The area needs more than just grasses, but that would be a start. Commissioner Letts stated that this problem could have been avoided if the groins would have been installed. This will be added to the agenda for the next meeting, with estimates of the cost of the grasses.

PERIOD OF PUBLIC COMMENT

Prosper Boudart suggested that when the budget is made perhaps a rainy-day fund be added.

Ursula Boudart stated that the Foot Log area is becoming worse and worse and grasses are not going to fix it. We need to get DNR and MDE involved. Ms. Antoshak stated that the grant we are applying for would give us

the needed finances to do the study. Ms. Boudart also asked if the Town had a liability issue along the creek. Do we need a sign?

There being no further business a motion was made to adjourn by Commissioner Letts at 8:02 PM, seconded by Commissioner Durange. Approved 4-0.

Respectfully submitted by: Debbie Myers, Town Clerk I

Approved 2-27-2018