

TOWN COMMISSIONER'S MEETING
CHARLESTOWN, MARYLAND
February 26, 2019

The Town Meeting was called to order by President, Joseph Letts at 7:00 pm. Commissioners present were Joseph Letts, Loucretia Wood, Karl Fockler, Jeff Fields and Patricia Clements. Also present was Mr. Wib Pumpaly, Town Administrator and Ms. Antoshak, Office Manager.

Pledge of Allegiance was led by Commissioner Clements

Approval of the Minutes of February 12, 2019 Commissioner Fockler moved to accept the minutes, seconded by Commissioner Fields. Approved 5-0.

Accounts Payable Review – Accounts payable in the amount of \$32,814.73 were presented for approval. Commissioner Fockler moved to approve, seconded by Commissioner Clements. Approved 5-0.

Utilization of the Avalon Stage Commissioner Clements presented an image that showed an idea of how the Avalon project might proceed at this point. We have had groups who have volunteered to preform at the stage or hold classes. She feels that parking is a problem at this point as the area is very muddy. She is willing to attempt to get some donations towards parking if there is interest from the Commissioners. Starting this week an advertisement will run in the Wednesday Word for a meeting on March 13 @ 6:30 PM at Avalon Park for people to join and help with the progression of the vision of the Park. A question was asked about possibly using the spoils site dirt to fill in some of the low spots. At this point the spoils site does not look like a viable option for fill dirt. There is a possibility that the rain garden at Long Point may provide some fill dirt. The board has no objection to Commissioner Clements approaching local contractors looking for possible donations of materials and labor that would provide parking areas. Commissioner Fockler asked if we got millings put down, could we pave over it at a later date? It would depend on what was under the millings to begin with. The Board gave Commissioner Clements the names of a couple of companies that might also be willing to help with this project.

KCI Engineering Stormwater Assessment Ms. Antoshak gave an update on the ongoing study and stated that the outreach component will be their participation at the STEAM/Green Fest at the Elementary School in April and the Cecil County Wade In in June. They are over half way through their study. We do not have any reports at this point, as they wish to give a complete report and not piecemeal. The next phase of the grant application is coming out probably this week or next and they will need our data from this phase for us to qualify. We might be able to apply for some grants that could help with the Avalon project. We will be excavating some soil out of the rain garden which might be usable at Avalon after checking to see that the soil types would be beneficial. Ms. Antoshak will check into that.

Charlestown Post Office Maintenance Commissioner Fields stated that we are responsible for clearing the snow. We have had residents clearing snow, is this a liability issue? Commissioner Fockler stated that we need to make sure that the maintenance workers clear the walks and the ramps and other areas as necessary at the Post Office. Mr. Pumpaly stated that we do things that are not in the contract. Commissioner Wood stated that in the last snow she sat out in front of Town Hall and the roads were not plowed and when she was driving on Caroline she slid. She felt that we could have at least put down salt in the intersections. She

drove to the maintenance shop and they were sitting at the shop and the PO was not shoveled. Mr. Pumpaly asked when should we start plowing? At 3 to 4 inches or other depths? 3 to 4 inches is fine.

TOWN ADMINISTRATOR'S REPORT

Old Business

Lee's Marina Lease Counter Offer Mr. Pumpaly needs a little direction with possible bullet points so that he can put a letter together or should the lawyers do the negotiating? Commissioner Fockler gave the extent of the counter offer. Commissioner Fockler will get a list to Mr. Pumpaly.

Survey of Parcel #455 There has been a request to survey the property. A location survey was performed in 2018. That particular company stated that putting the pins in would cost several thousands. There are three companies that seem to be interested. Commissioner Clements stated that McCrone will be doing a meets and bounds with pins on their property which is directly across from this parcel which may give us a better definition of the property line. If it proves to be a concern we can pursue it at that point.

Pole Barn/Salt Storage Building Copies of the bids that were received were presented for discussion. The costs range from 45,000 – 92,000. Oakcrest Builders bid seems to be a reasonable bid. Commissioner Fields stated that he does not think that the building is necessary. Commissioner Fockler asked what was left in the budget? We will know after the next visit of the Accountant. Commissioner Wood asked what else could be put in the building? Commissioner Fockler stated at this time we have a number of projects coming up and we need to see where we stand. Commissioner Fields is in favor of a salt storage facility, but not a building that will only favor the two maintenance workers. Commissioner Wood did state that we need to think of building for tomorrow, but does it have to be built now, when we have so much that we need to do now? Commissioner Fockler moved to table this until we get the information from Nick and make decisions on the C Dock and the Veterans park bathrooms, seconded Mr. Fields. Approved 4-0-1abstention (Joe Letts).

Code Enforcement Position Advertising Mr. Pumpaly has advertised and shared with the board the places where it had been advertised. Responses are due by March 8, 2019.

Replacement/Repair "C" Dock Restrooms Mr. Pumpaly has gone to a number of plumbers who do not seem to want to do this job. We got a bid of \$5,000.00. Dixon's plumbing was \$4,800.00 which would . Mr. Dixon stated that new "regular" toilets would need to be installed as the marine toilets in the one we have now do not use enough water to keep the pipes clear. Commissioner Wood will contact her plumber to see if he will meet her to get some answers. Dixon could just repair the plumbing for \$2500.00. If we did not need the showers, we could lease bathrooms that could be maintained by the company.

Public Bathroom @ Veterans Park – Update The building needs to come down. Commissioner Clements stated that a new structure would need to adhere to Critical Area and Flood Plain. For the coming season the suggestion is to place portable units. Commissioner Fockler moved to have portable ADA unit placed there now, seconded by Commissioner Fields. Placement will be on the water side of the Ice House. Approved 5-0. A discussion was held on when to take down the existing building? We need to wait until we get Critical Area approval.

New Business

Constant Yield F/Y 2020 Mr. Pumpaly needs to get back to Assessment and Taxation soon to let them know our decision on Constant yield. If we hold the tax rate of 0.3334 it will increase the average tax bill by \$11.00 or less. Commissioner Clements moved to keep the tax rate at 0.3334, seconded by Commissioner Fields. Approved 5-0.

Charlestown Methodist Church Parking There is a problem with parking at the Methodist Church. People are getting stuck. Mr. Pumpaly has two bids. Commissioner Fockler stated that while he is in favor of adding the parking, he feels that we might need to wait until the next fiscal year. Commissioner Clements asked to wait until we know how much money is left. Commissioner Wood asked if the church is totally in favor of this. The letter asking came from the trustees of the church. The board is in agreement to do this project, but feels it needs to come out of next year's budget.

Board of Appeals Mr. Pumpaly has four people who are interested in becoming members of the board of appeals.

PERIOD OF PUBLIC COMMENT

Rosalyn Bott Are the things going on at the stage going to be money making for the town? We would not charge maybe for the first year so that people could see what the facility. Parking might be limited to cars if we get someone to pave. As far as the Post Office goes, maybe we need to work together. It is an asset to the town. When she worked there the steps were cleaned at 6AM.

Pauline Bryant – She thanks the Commissioners about the church. Why can Larry not have an ice cream parlor down there? There is a process in place and we hope that Mr. Metz will take advantage of it.

Sean Durgin - Could we have showers like beach showers?

Lou Wood – She thanks the town for their support of the Ice Splash last weekend. She is going to see that we are on the sweatshirt next year!

There being no further business, Commissioner Wood moved to adjourn the regular meeting seconded by Commissioner Fields at 8:58 PM. Approved 5-0

Respectfully submitted by: Debbie Myers, Town Clerk I